THE OFFICE OF ACADEMIC ACCOMMODATIONS AND ACCESSIBILITY

Verification Form

Students requesting support services under laws pertaining to non-discrimination for individuals with disabilities such as the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973 are required to submit documentation to verify their eligibility for services and accommodations. This documentation must indicate evidence that the disability limits a major life activity such as learning. The provision of “all reasonable accommodations” is based on the current impact of the disability on academic performance. Thorough documentation is needed to help determine the reasonable and appropriate accommodations that the student is qualified to receive. Therefore, it is in the student’s best interest to provide recent and appropriate documentation.

Benedictine University strives to ensure that qualified students with disabilities are accommodated and, if possible, to see that these accommodations do not jeopardize successful therapeutic interventions. It should be noted that academic accommodations are intended to ensure access to educational opportunities for a student with disabilities. The mandate to provide reasonable accommodations does not extend to adjustments that would “fundamentally alter” the nature of the course, course components, or course requirements.

The student named below is requesting an accommodation due to a disability. So as to ensure that this accommodation request be considered, Benedictine University requires that a qualified professional who has first-hand knowledge of the student’s condition and is an impartial individual not related to the student complete the following form.

Student Information (to be completed by the student)

Last Name ________________________________ First _____________________ M.I. ______
Address ______________________________________________________________________
City _____________________________________ State _________________ Zip ___________
Date of Birth ______________________________ Phone ______________________________

Student’s signature below represents consent for therapist/doctor to release confidential information in order to complete this form:

I am acknowledging that the remainder of this form will be completed by the qualified professional treating my current diagnosis.

Student’s signature ______________________________________________________________

5700 College Road, Lisle, Illinois 60532-0900 (630) 829-6041

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PART I. Clinical Professional Information - (The following sections need to be completed by a qualified professional.)

Date of completing form ______________________

Name of certifying professional ______________________________________________________________

Address __________________________________________________________________________________

City _____________________________ State _______ Zip Code ___________

Telephone ___________________________ Fax ___________________________

Professional Title ______________________________________________________________

License/ Certification number and Issuing State ______________________________________

Date of initial contact with student __________ Date of last contact with student __________

PART II a. Diagnosis

1.) Diagnosis(es)______________________________________________________________

   If mental health diagnosis, ICD-10 code required ______________________________

2.) Date of Diagnosis ______________________________

3.) Basis on which diagnosis was made

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

If formal psychological assessment was used, please discuss the results or attach a copy of emotional
and/or psychoeducational evaluation.

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________

Is this a current or ongoing condition?

   ___________________________________________________________________________
If the diagnosis includes a phobic response to exams, does this problem limit the student’s demonstration of their knowledge of the class material on a non-accommodated exam?

_________ Yes        _________ No

Explanation
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

PART II b. Medications

Current medication including dosage
________________________________________________________________________
________________________________________________________________________

Current compliance with medication plan

PART III. Therapeutic Interventions

Current or planned therapeutic interventions
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

If the person is not in therapy at this time, would you recommend it? ______ Yes ______ No

Does this person currently pose a threat to him/herself or others? If so, please specify.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
PART IV. Impact of Condition on Educational Success

Please identify the specific academic abilities or functions that are compromised by the disorder or the medication prescribed for the disorder. Indicate the severity of these limitations by rating them from 1 (not severe) to 5 (extremely severe).

____________________________________________________________________________
____________________________________________________________________________

Please specify the impact of the disorder and prescribed medications upon exams and other classroom activities:

____________________________________________________________________________
____________________________________________________________________________

Suggested Accommodations

NOTE: Final determination of appropriate accommodations will be determined by the Accommodations Team of Benedictine University in accordance with the mandates of the Rehabilitation Act of 1973 and the Americans with Disabilities Act as well as court rulings and Department of Education Office of Civil Rights rulings related to these two laws. Each recommended accommodation must be accompanied by an explanation of its relevance to the diagnosed disability.

Please provide a list of the accommodations that you would recommend for this student in order to ensure access to academic courses and related program.

Accommodation 1
Rationale:________________________________________________________________________

Accommodation 2
Rationale:________________________________________________________________________

Other accommodations (Please specify.) ______ Yes ______ No
Rationale:________________________________________________________________________

________________________________________________________
________________________________________________________

Signature of Practitioner ___________________________ Date ___________________________
Thank you for your assistance in completing this form.

If you have any questions regarding the nature of this information needed for students, please call the Office of Academic Accommodations and Accessibility at 630-829-6032. This form should be returned to the Office of Academic Accommodations and Accessibility, Kindlon Hall 310. Benedictine University, 5700 College Road, Lisle, IL 60532, or by fax to 630-596-8440.

This document may not be released without written permission of the student or by order of a court. It will be destroyed six years after the student is no longer enrolled. The student will have access to this document but you may specify that this access be given only when a person qualified to explain the document is available.