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**Addendum A: Responsibilities and Expectations of the Parties and Witnesses****Policy Reference: Title IX- Policy Addressing Discrimination, Sexual Misconduct, and Retaliation****During the course of a Title IX investigation, all parties have the following responsibilities:**

- The responsibility to be truthful, to cooperate with the process, and to follow directions of Title IX Coordinators and Deputy Coordinators during the process;
- The responsibility not to retaliate against or intimidate any individual who has reported a Title IX complaint or is in any way involved with the complaint process; and
- The responsibility to keep confidential all documents and information received from the Title IX Coordinators during this process.

**During the course of a Title IX investigation, the parties can expect the following:**

- To be reasonably protected from retaliation and intimidation during the process;
- To receive a timely resolution to this process;
- For the Complainant and Witnesses to not to be disciplined for drug and alcohol violations or similar Student Conduct offenses in connection with a reported incident.
- To receive a fair and impartial investigation;
- To be afforded the presence of a support person of their choosing to be present during any interviews or meetings;
- For the Respondent to receive written notice of the complaint and any student conduct violations at issue;
- To decline to give a statement or attend a meeting with Title IX Coordinators;
- To participate in the investigation, sign and submit an interview statement, and present names of any relevant witnesses or information to the investigators;
- To receive periodic updates during the investigation from the Title IX Coordinator, and a copy of the Final Report and Recommendations upon completion;
- To appeal the outcome and receive a Final Determination pertaining to the appeal.

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Contacts: For any questions regarding the Title IX policy, please contact the Title IX Coordinator at [edavies@ben.edu](mailto:edavies@ben.edu). The following is the link to the University's website and complete Title IX Policy: <https://www.ben.edu/compliance/index.cfm>

