

## Semi-Monthly Payroll Schedule 2023-2024

| PAY PERIOD  | Payroll Changes To Business and Finance Friday by 9:00 AM | PAYROLL DATE |
|-------------|---|--------------|
| 6/1-6/15    | 8-Jun   | 15-Jun       |
| 6/16-6/30   | 22-Jun  | 30-Jun       |
| 7/1-7/15    | 6-Jul   | 14-Jul       |
| 7/16-7/31   | 21-Jul  | 31-Jul       |
| 8/1-8/15    | 7-Aug   | 15-Aug       |
| 8/16-8/31   | 23-Aug  | 31-Aug       |
| 9/1-9/15    | 7-Sep   | 15-Sep       |
| 9/16-9/30   | 21-Sep  | 29-Sep       |
| 10/1-10/15  | 5-Oct   | 13-Oct       |
| 10/16-10/31 | 23-Oct  | 31-Oct       |
| 11/1-11/15  | 7-Nov   | 15-Nov       |
| 11/16-11/30 | <b>20-Nov</b>   | 30-Nov       |
| 12/1-12/15  | 7-Dec   | 15-Dec       |
| 12/16-12/31 | <b>13-Dec</b>   | 29-Dec       |
| 1/1-1/15    | 5-Jan   | 15-Jan       |
| 1/16-1/31   | 23-Jan  | 31-Jan       |
| 2/1-2/15    | 7-Feb   | 15-Feb       |
| 2/16-2/28   | 21-Feb  | 29-Feb       |
| 3/1-3/15    | 7-Mar   | 15-Mar       |
| 3/16-3/31   | <b>20-Mar</b>   | 28-Mar       |
| 4/1-4/15    | 5-Apr   | 15-Apr       |
| 4/16-4/30   | 22-Apr  | 30-Apr       |
| 5/1-5/15    | 7-May   | 15-May       |
| 5/16-5/31   | 23-May  | 31-May       |

\*denotes early submittal      due to holiday

## Paid Holidays

Benefit Eligible Employees

| Holiday                 | Day       | Date        |
|-------------------------|-----------|-------------|
| Memorial Day            | Monday    | 5/29/2023   |
| Juneteenth              | Monday    | 6/19/2023   |
| Independence Day        | Tuesday   | 7/4/2023    |
| Labor Day               | Monday    | 9/4/2023    |
| Day before Thanksgiving | Wednesday | 11/22/2023  |
| Thanksgiving Day        | Thursday  | 11/23/2023  |
| Day after Thanksgiving  | Friday    | 11/24/2023  |
| President's Holidays    | Mon-Fri   | 12/18-12/22 |
| Christmas Eve           | Sunday    | 12/24/2023  |
| Christmas Day           | Monday    | 12/25/2023  |
| President's Holidays    | Mon-Fri   | 12/26-12/29 |
| New Year's Day          | Monday    | 1/1/2024    |
| Good Friday             | Friday    | 3/29/2024   |
| Easter Monday           | Monday    | 4/1/2024    |
| Memorial Day            | Monday    | 5/27/2024   |