**AHP Violation Form**

Name of faculty member reporting an AHP violation: Click here to enter text.

Name and Benedictine University student ID number of student charges with an AHP violation: Click here to enter text.

Course and section number: Click here to enter text.

Date student was notified of sanction: Click here to enter a date.

How was the student notified of sanction? Click here to enter text.

Date, time, and place of AHP violation: Click here to enter text.

Describe, in detail, the AHP violation: Click here to enter text.

Why was the action dishonest? Click here to enter text.

Please include names and statements of supporting witnesses, if any, (witnesses can remain anonymous): Click here to enter text.

Imposed sanction: Click here to enter text.

What was student’s response to imposed sanction? Click here to enter text.

Was the student notified of the AHP? Choose an item.

Did the student appeal the sanction in writing within seven business days of notification? Choose an item.

How do you inform student of the AHP (Please check all that apply):

[ ]  Syllabus

[ ]  Student Handbook

[ ]  In class or online

[ ]  Program Orientation

[ ]  Other: Click here to enter text.

Additional comments: Click here to enter text.

Please email this form and all supporting documentation, including communications with the student, demonstrating the AHP violation to David Sonnenberger, Interim Chief Academic Officer, at dsonnenberger@ben.edu and Colleen Hanna, Executive Assistant to Provost, at channa@ben.edu.