REGISTRATION INFORMATION

Registration begins November 2nd!

Most freshmen will register November 12th or 13th beginning at 7:00AM

This packet contains information and resources regarding:

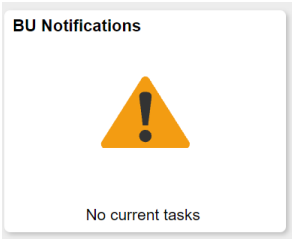
- General education and degree requirements
- How to Search for General Education requirements in MyBenU
- Other important resources

Watch your email for details regarding advising meetings to go over:

- How to view your holds
- How to find your registration date
- How to find if a class has prerequisites
- Shopping carts and pins
- Information about Spring classes

A HOLD is something that will <u>prevent you from registering</u>.

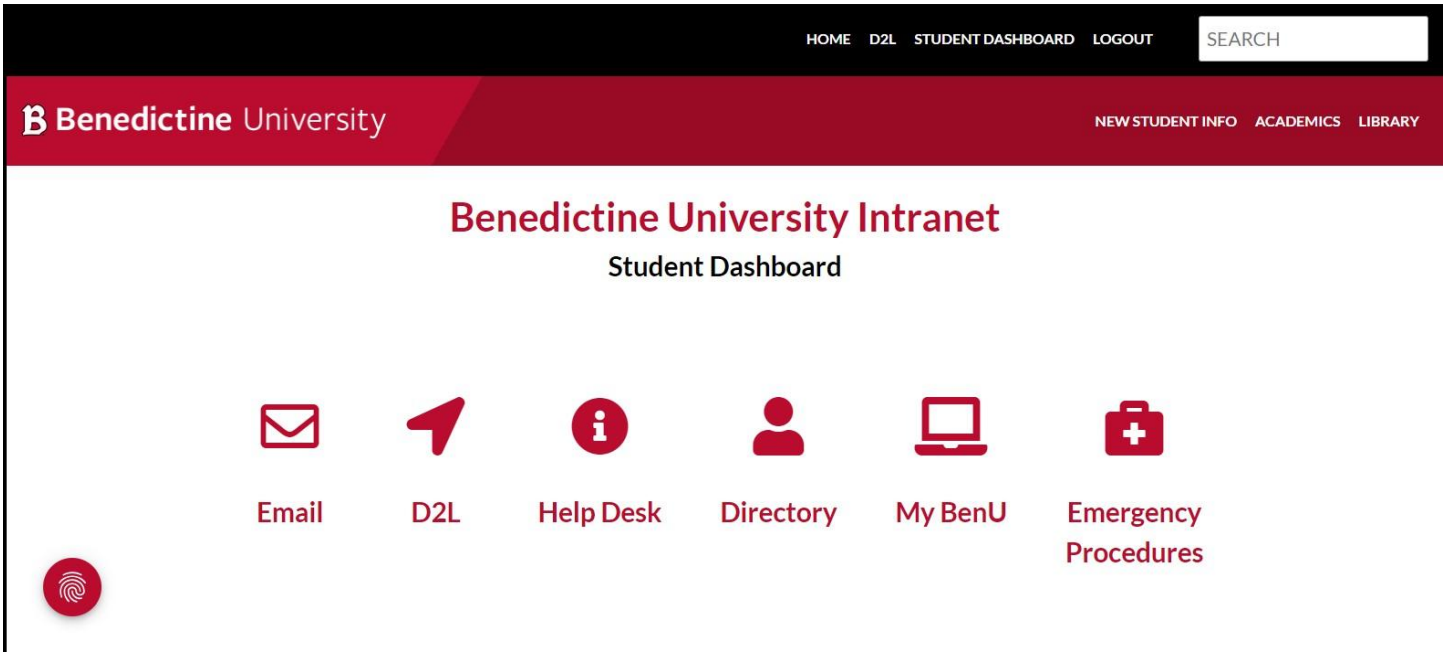
It is your responsibility to make sure all holds are taken care of prior to registration. You can view your holds on MyBenU under the BU Notifications tile.



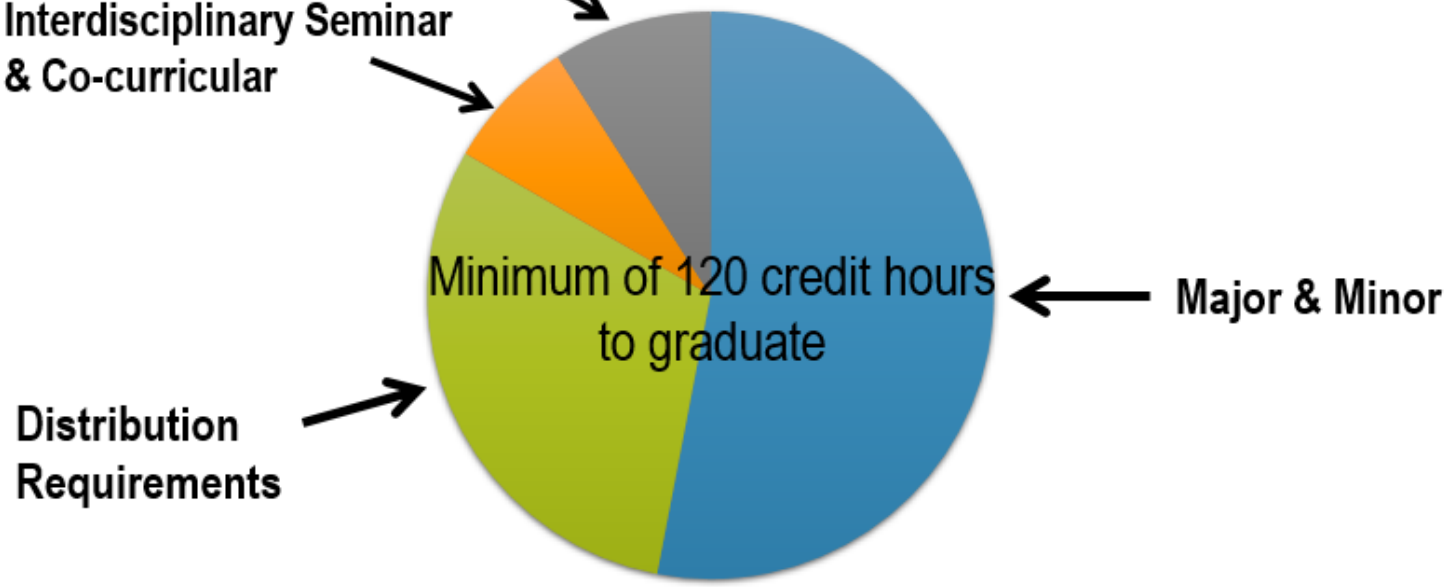
- **Advisor Approval Required**: By completing this event, you will have your hold removed from your account.
- **High School-Final Transcript**: Still need to submit your final transcript from high school.
- **Student Account Hold**: This means you have a bill that needs to be paid or paperwork that needs to be completed. Contact the Business Office (630-829-6503 or SAR@ben.edu) or Financial Aid (630-829-6100 or financialaid@ben.edu)
- **Health Service Hold**: Contact Health Services (630-829-6046 or studenthealth@ben.edu). Will not prevent registration.
- **Library Hold**: Contact the Library (630-829-6050 or circdesk@ben.edu). Should not prevent registration unless over a certain $ amount.
- **Third Party Disclosure Ok**: Not a hold; this means you signed a FERPA form giving your parents access to your information.
- **NCAA Hold**: Will prevent you from dropping a class *this* semester unless you clear it with Jen Wildes. Will not prevent registration.

BENUNET

- Go to the Benedictine University home page (Ben.edu) and click on BENUNET (top right)
- Login with your ID and password as you do for D2L, Benedictine email, or MYBENU.
- Once logged in, you will see your Student Dashboard, which links to all your platforms. If you scroll, you will see additional information and resources including Academic Resources, Academic Support Center and Tutors, Financial Aid Resources, Business office, Scholarships, Campus Safety, Counseling and Health services etc…



Graduation Requirements



Basic Skills

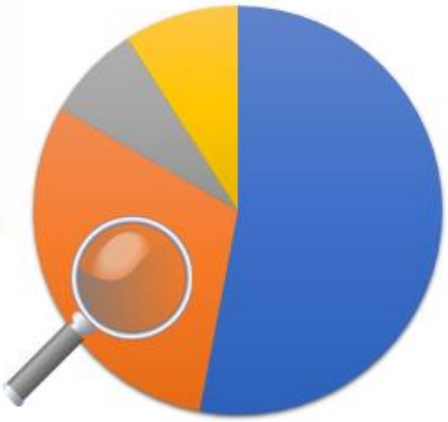


Communication
9 credit hours

WRIT 1101
WRIT 1102
COMM 1110

Mathematics
3 credit hours

MATH 1105
MATH 1108
MATH 1110



You should have completed these requirements with a 'C' or better by the end of your first year.

Please note that these general education requirements have a “Q Code” you can use to search for classes that fulfill that requirement.

General Education

Sciences
9 credit hours

Life Science (QLS)
Physical Science (QPS)
Computational, Math & Analytical (QCM)

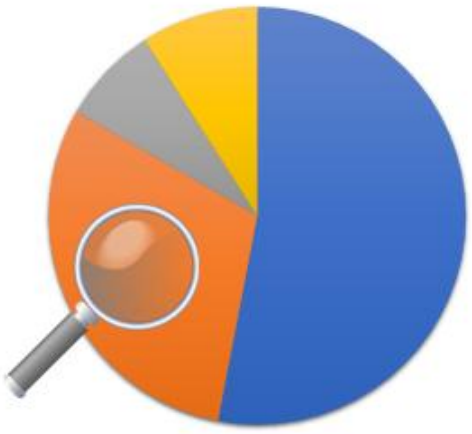
Humanities & Fine Arts
15 credit hours

Religious/Theological (QRT)
Philosophical (QPL)
Historical (QHT)
Literary/Rhetorical (QLR)
Artistic/Creative (QCA)

Social Science
6 credit hours

Individuals/ Organizations/Societies (QIO)

Political/Global/ Economic Systems (QPE)



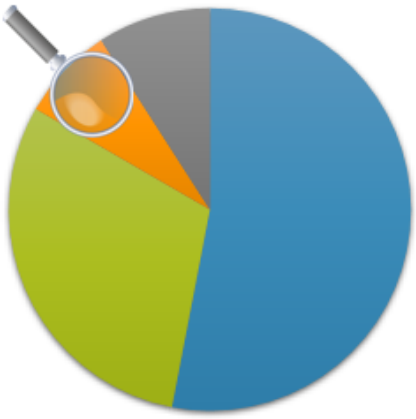
Interdisciplinary Seminar & Co-Curricular

Interdisciplinary Seminar
6 credit hours

- IDS 2000 level (taken after earned 30 credit hours)
- IDS 3000 level (taken after earned 60 credit hours)

Co-Curricular

- Global Designation
- Sustainability Designation
- 3 Writing Intensive
- Engaged Learning or Learning Community



The General Education Curriculum also requires all undergraduates to complete a Liberal Arts-based system of curricular and co-curricular electives in areas representing multiple disciplinary approaches and modes of problem-solving. These distribution requirements are courses designated by programs and departments as representing critical skill and knowledge areas for active and responsible citizenship and stewardship of the earth, lifelong learning, global awareness, integrative knowledge, and effective interpersonal communication. The distribution requirements of the curriculum include coursework in the arts and humanities, sciences and social sciences. To enhance effective and broad-based learning, the General Education Curriculum also requires students to complete designated global and sustainability courses or activities, as well as at least one Learning Community or Engaged Learning co-curricular experience.

A list of classes that fulfill these requirements are found in the 2026-2027 catalog.

*Please note: Sometimes one class can satisfy one or two co-curriculars.

Electives

- You need 120 credit hours to earn your degree
- Since the credit hours for each major varies, you will most likely need to take electives to reach the required 120 credit hours
- You can use your electives for a second major, a minor or other classes you are interested in



Major Requirements

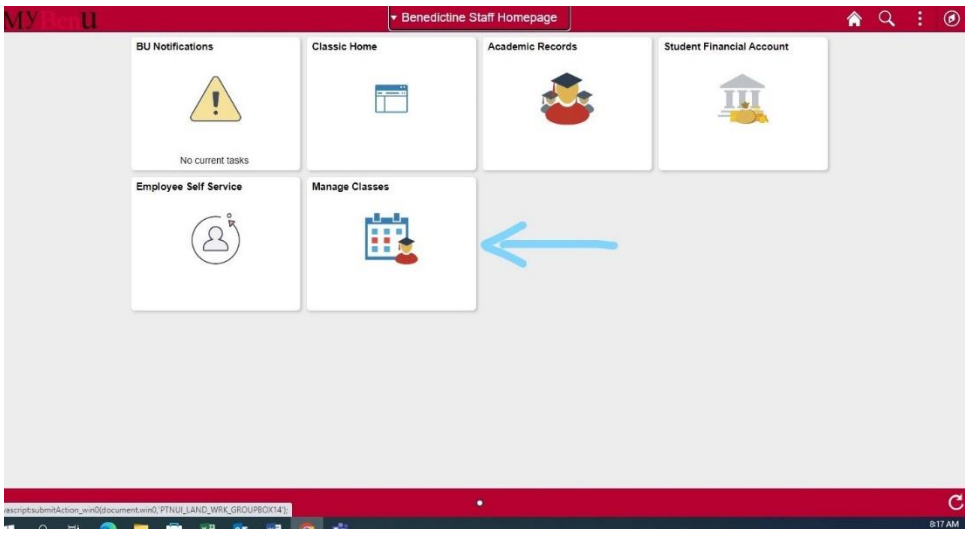
- Course Requirements and credits vary by major
- Majors can be as large as 73 credit hours and as small as 36 credit hours
- Check the Catalog for specific course and credit requirements for your major



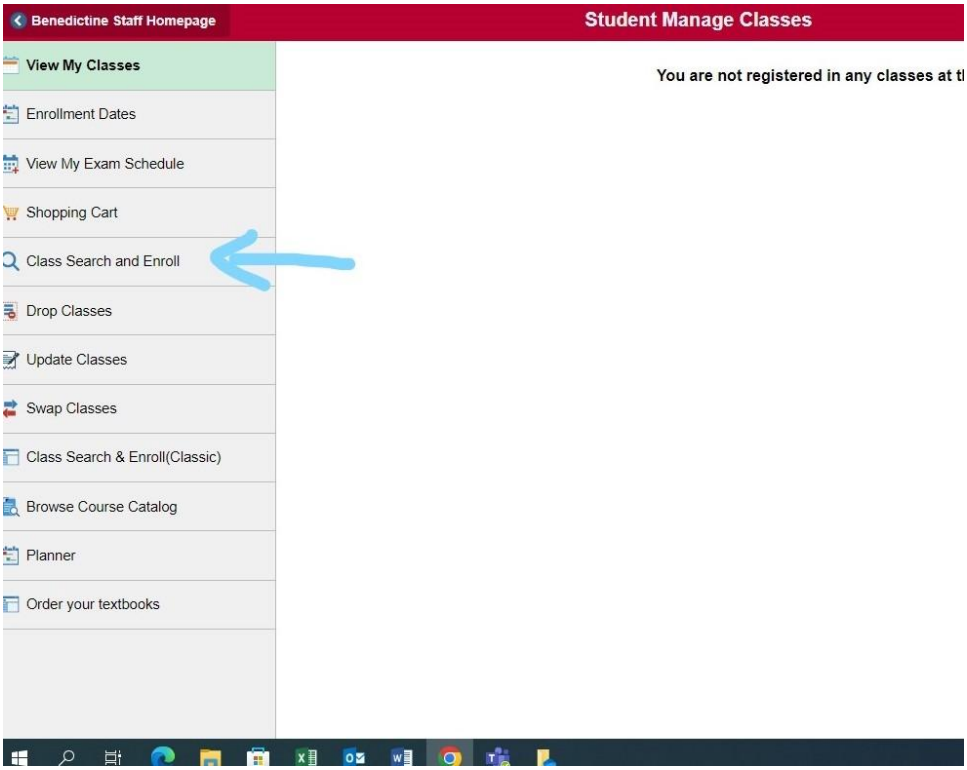
Searching for General Education Requirements

When looking for courses that satisfy your General Education Requirements, you can search for each category to find a full list of courses that fulfill each requirement.

1. From the home screen in MyBenU, choose “Manage Classes”

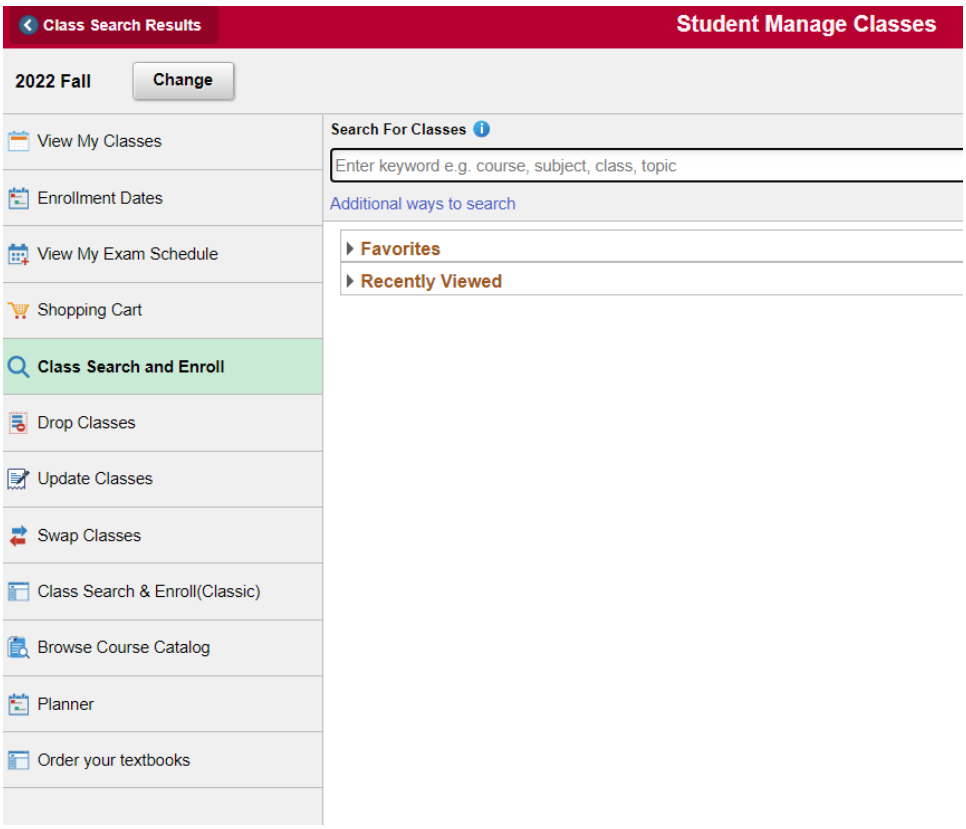


2. Next, choose “Class Search and Enroll”:

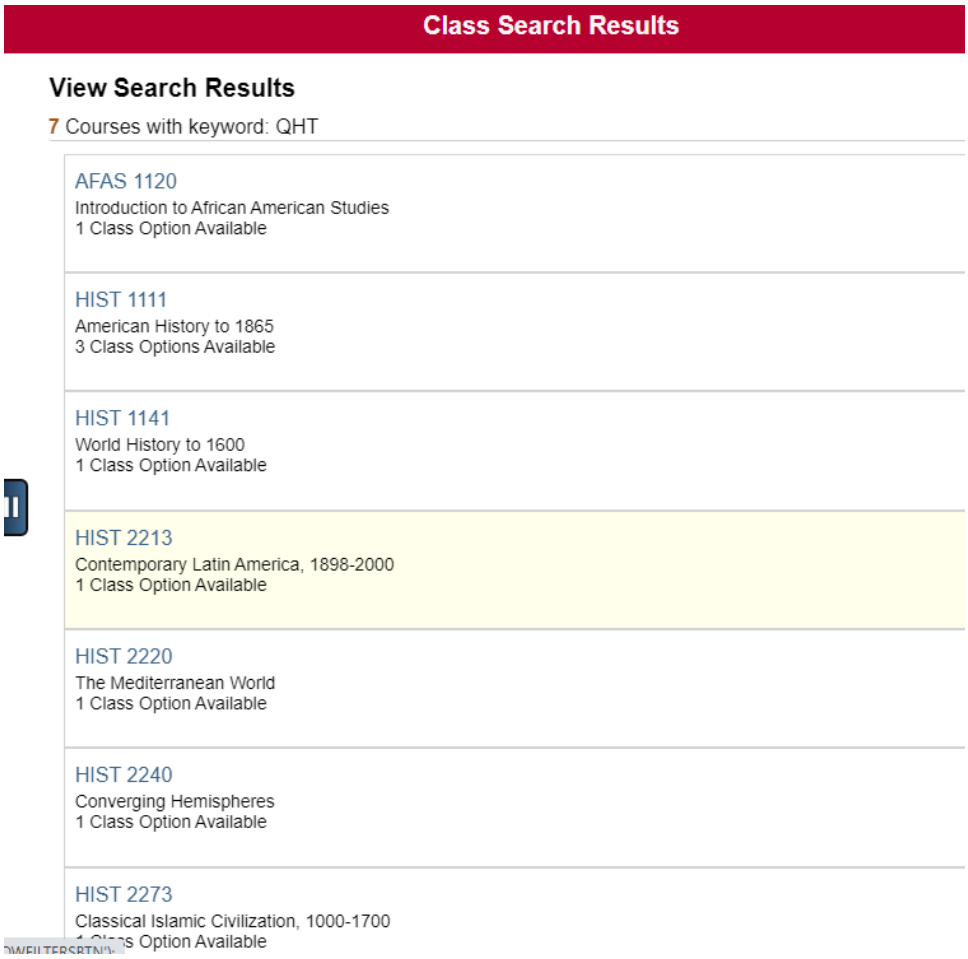


3. -Choose the term that applies (in this case Spring 2027)

   -Enter the Q Code category (QHT, QCA, QIO etc.) you are looking for into the "Search For Classes" field. For the list of Q-Codes, see the General Education section above.



4. A list of courses will then be generated that fulfill the General Education Requirement selected, so you can browse and choose a course that is the right fit for your schedule. In this example, we entered QHT in the search for classes area:



A list of classes that fulfill these requirements are found in the 2026-2027catalog as well: https://catalog.ben.edu/

CLASS SECTIONS

When you are registering for classes, it is very important to pay attention to the section of the course you are selecting. When you register on MyBenU, you will find the section in the "Class" column:

Option	Status	Session	Class	Meeting Dates	Days and Times	Room
1	Open	Regular Semester	Section MC01 - Class Nbr 1153	08/29/2022 - 12/18/2022	Monday Wednesday 11:00AM to 12:15PM	Mesa Center Higher Ed Rm 119
2	Open	Regular Semester	Section A - Class Nbr 1166	08/29/2022 - 12/18/2022	Monday Wednesday 1:30PM to 2:45PM	Birck Hall - 026

Now that you know where to find the section, please take note of the following information so you do not select a section you are ineligible for:

Lisle Campus:
A, B, C, D, etc.: Lisle campus sections are labeled as the alphabet. **Mesa campus students are not eligible for sections that are regular letters.**

BL1, BL2, etc.: These are Lisle campus sections that are blended, meaning some days the class meets in person and other days it meets online. **Mesa campus students are not eligible for these sections.**

OLA, OLB, etc.: These are Lisle campus online classes that can be synchronous (have a scheduled meeting time) or asynchronous (no scheduled meeting time). **Mesa campus students are not eligible for these sections.**

Mesa Campus:
M01, M02, etc.: These are used to designate courses on the Mesa, Arizona, campus. M stands for "Mesa Campus," and the number is used when there are multiple sections of one course**. Lisle campus students are not eligible for M sections.**

Cross-Campus:
XC: Section XC stands for "cross-campus" and means **students from both the Lisle, IL, and Mesa, AZ, campuses are eligible** for the class. Typically, XC classes are virtual with no designated meeting time (Online Asynchronous), but there are exceptions.

AP and Dual Credit

These are outside credits that were awarded or can be accepted and applied to graduation requirements.

Dual credit that was earned through another institution will be applied to your degree audit once official transcripts from the institution in which the credit was awarded are received.

AP credit is awarded once a student accepts and returns the PFEC. Students can accept up to 30 credit hours. If you are wondering what course or requirement your AP credit fulfills, please speak with your advisor.