Flowchart for AHP Appeals Process

Instructor informs student of academic honesty violation and imposes a sanction

Written appeal by student to Instructor within 7 business days of notification

No appeal by student within 7 business days; Instructor reports violation to Provost after 3 business days

Written appeal by student to Instructor with request for mediation of Chair/Associate Dean/Program Director within 7 business days of notification

Sanction removed by Instructor

Sanction maintained or modified ➤ Instructor reports to Provost within 3 business days

Sanction maintained or modified ➤ Instructor reports to Provost within 3 business days

Sanction removed by Instructor

Provost, upon receipt of report, may add University sanctions

Provost notifies student via their Benedictine student email account of sanction, and any additional sanctions

Student accepts sanction

Student requests hearing with Academic Appeals Board in writing within 7 business days of receiving notification from the Provost

Provost convenes Academic Appeals Board within 7 business days of request for appeal. The Appeals Board hears an appeal, and its decision is final