EMERGENCY PROCEDURES

EMERGENCIES: call 911
NON-EMERGENCIES: call CAMPUS SAFETY: ext. 5516 or 602-888-5516

MEDICAL EMERGENCY
• Call 911
• Provide the building name, location of incident, nature of illness or injury, number of victims and your name

FIRE
• DO NOT use elevators
• TAKE the stairs
• Leave the area, pull fire alarm and close the door
• Evacuate the area and proceed to assembly area

DUST STORMS
• Wear a mask to filter out particulates
• Cover your body, face and head to protect you

SUSPICIOUS PERSON
• Immediately report suspicious person or behavior by calling 911
• When time allows then call Campus Safety at ext. 5516 or 602-888-5516

SUSPICIOUS PACKAGE
• From a land line, call 911
• DO NOT use cell phones, radios, or electronic devices
• DO NOT handle suspicious package or other items
• When time allows then call Campus Safety at ext. 5516 or 602-888-5516

UTILITY FAILURE
• In the event of a utility failure, immediately notify Facility Operations at ext. 6701 or 480-878-6701

SEXUAL MISCONDUCT
• Call 911
• Call the Title IX Coordinator, Dr. Elaine Davies at ext. 6495 or 630-829-6495

HAZARDOUS MATERIAL
• DO NOT attempt to clean spill
• Evacuate the area and proceed to assembly area
• Call 911

ACTIVE SHOOTER
• If you see or know that a person has a firearm on campus, call 911 immediately
• RUN – if there is an accessible escape path, try to evacuate the area
• HIDE – if evacuation is not possible, find a place to hide where the shooter is less likely to find you
• FIGHT – as a last resort, and only when your life is in danger, attempt to disrupt and/or incapacitate the active shooter