



Benedictine University Library

OFFICE: Benedictine University Library

DATE: Revised August 2022

CATEGORY: Policy

SUBJECT: Food, Beverage, & Noise Policy

Food, Drink and Noise Policy

Food and Beverages

- **Library Lower Level, Second Floor, & Third Floor** – Snacks and small nonperishable food items are allowed. No meals are allowed on any floor. All beverages must be in containers with secure lids.
- **Archives and Computer Labs** - No food or beverages allowed.

Noise

- **Library Second Floor** - Conversation and discussion on this floor will be maintained at a **Quiet** level. Quiet conversations and study groups are welcome. Study room users on this floor must keep in mind that the rooms are not soundproof, and excessive noise can be clearly heard outside of the room.
- **Library Third Floor** - Conversation on this floor will be maintained at a **Quieter** level than the Second Floor, to respect the test takers, students, and peer tutors and Academic Support Center staff using the space.
- **Library Lower Level** - This area is a designated Silent Study area, the **Quietest** area of the Library.

Noise Concerns:

- Study room users on this floor must keep in mind that the rooms are not soundproof, and excessive noise can be clearly heard outside of the room.
- Patrons are required to use headphones when listening to audio.
- Phones should be turned to silent or vibrate. Incoming or outgoing calls may be made, but kept at a low volume so as not to disturb others. Library or Academic Support Center staff may ask a patron on the phone to take their calls outside of the Library if they deem they are a disturbance to others.

Enforcement of Policies

- Patrons who do not abide by this policy will be asked to do so on two separate occasions by Library staff. On the third time of informing the patron or patrons of the policy, if they do not concede, they will be asked to leave. If a patron refuses to leave, Campus Safety will be called to escort them from the Library.