



**Benedictine**  
University  
Mesa



# UNDERGRADUATE CATALOG



**2020-2021**

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student's effective catalog for term of admission to degree program.*



## 2020-2021 Undergraduate Catalog Table of Contents

### Contents

2020-2021 Undergraduate Catalog Table of Contents .....	2
ACCREDITATION .....	10
MISSION.....	10
VISION.....	10
COMMITMENT.....	11
MOTTO .....	12
NON-DISCRIMINATION POLICY.....	12
ACADEMIC REQUIREMENTS AND POLICIES.....	13
Rationale.....	13
General Education Curriculum .....	13
Degree Status .....	15
Student-at-Large.....	15
Second Baccalaureate Degree Program .....	15
Dual Credit Policy .....	16
External Credit Program .....	16
Summer Sessions.....	17
MAJORS AND DEGREES – Mesa Branch Campus.....	19
Bachelor of Arts:.....	19
Bachelor of Business Administration:.....	19
Bachelor of Science: .....	19
MINORS – Mesa Branch Campus.....	19
Liberal Arts:.....	19
Business Administration: .....	19
Science:.....	19
GRADUATION REQUIREMENTS .....	20
Bachelor’s Degrees .....	20

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student’s effective catalog for term of admission to degree program.*



Arts and Humanities: 15 semester credit hours as follows:.....	22
3 semester credit hours designated as Philosophical (QPL).....	22
3 semester credit hours as designated Historical (QHT). ....	23
3 semester credit hours designated Literary and Rhetorical (QLR). The following courses are designated Literary and Rhetorical: .....	24
3 semester credit hours designated as Artistic and Creative (QCA). ....	24
Natural Sciences: 9 semester credit hours as follows: .....	26
3 credit hours designated Life-Scientific (QLS).....	26
3 semester credit hours designated Physical-Scientific (QPS). ....	26
3 semester credit hours designated Computational, Mathematical and Analytical (QCM). ....	27
Social Sciences: 6 semester credit hours as follows:.....	28
3 credit hours designated Social-Scientific I: Individuals, Organizations and Societies (QIO). The following courses are designated Social-Scientific I:.....	28
3 semester credit hours designated Social-Scientific II: Political, Global and Economic Systems (QPE). ....	28
General Education for Transfer and Adult Students: .....	29
Writing Intensive (WI) Courses:.....	30
Global and Sustainability Courses: .....	33
Sustainability Courses.....	33
Global Courses.....	35
Learning Community and Engaged Learning Requirements: .....	37
TRANSFER STUDENTS .....	39
Credits Transferred from Other Institutions .....	39
Transfer Credit Policy/Practice.....	40
Adult Accelerated Undergraduate Program.....	42
Adult Accelerated 3+1 Baccalaureate Completion Program.....	43
Second Major Program.....	43
GENERAL POLICIES.....	44
Semester Credit Hours .....	44
Student Classification .....	44
Academic Status .....	45
Official Transcripts.....	45

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student's effective catalog for term of admission to degree program.*



Advising .....	45
Repetition of Courses .....	46
Community College Credit Policy .....	46
Petition to the Community College Credit Policy: .....	46
Undergraduate Enrollment in Graduate Courses.....	47
Grades and Reports .....	47
Quality Point System .....	48
Incompletes .....	48
Incomplete Extension .....	48
Withdrawal .....	49
In Progress .....	49
Audit .....	49
Spring 2020 COVID-19 Policy Exceptions .....	49
Independent Study Courses .....	50
Course by Arrangement .....	50
Withdrawal from Courses .....	50
Withdrawals from course with a “W” grade on a transcript.....	50
Petition for a late withdrawal.....	51
Grade Appeal Policy .....	51
Grounds for Grade Appeal.....	51
Grade Appeal Process.....	51
Academic Accommodation for Religious Observance.....	52
Academic Honesty Policy.....	52
Administrative Drop Policy .....	52
Dean’s List and Dean’s Recognition List .....	53
Student Academic Standing .....	53
Probation and Dismissal .....	53
Academic Amnesty Policy.....	54
Withdrawal from the University.....	54
Student Leave of Absence .....	54
Student Deactivation Policy .....	55

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student’s effective catalog for term of admission to degree program.*



Application for Graduation.....	55
Graduation Honors.....	55
Student Records and Disclosures .....	56
Family Educational Rights and Privacy Act (FERPA) Annual Notice to Students.....	56
University Promotional Photos/Videos.....	58
Student Right-To-Know Act .....	58
Campus Security Policy and Campus Crime Statistics Act.....	59
Campus .....	59
GENERAL ADMISSION INFORMATION.....	59
Tuition/Housing Deposits .....	59
Re-admission .....	59
General Admissions Policy.....	60
FRESHMAN ADMISSION .....	60
Freshman Candidates .....	60
Freshman Admission .....	60
High School Academic Preparation .....	60
How To Apply to the Mesa Campus (Freshman Candidates).....	61
Mesa Campus Freshman Admission Requirements .....	61
Benedictine University requirements for Freshman Admission: .....	61
Personal Statement: .....	61
Academic Admissions Committee: .....	62
TRANSFER ADMISSION .....	62
Transfer Candidates.....	62
Transfer Admission .....	62
How To Apply to the Mesa Campus (Transfer Candidates) .....	62
Mesa Campus Transfer Admission Requirements.....	63
INTERNATIONAL ADMISSION .....	63
International Application Materials .....	63
English Proficiency Policy: Undergraduate TOEFL/IELTS Requirements .....	65
International Admissions Procedures .....	66
Conditional Admission for Undergraduate International Students .....	66

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student's effective catalog for term of admission to degree program.*



I-20 Transfer Policy .....	67
Short-Term Study and Exchange Program .....	67
ADULT ACCELERATED UNDERGRADUATE ADMISSION .....	67
Adult Undergraduate Degree Completion Application Materials .....	68
Adult Undergraduate Degree Completion Admissions Requirements .....	68
How to Apply to Benedictine University Online .....	69
Adult Advising .....	69
FINANCIAL POLICIES .....	70
Tuition .....	70
Payment Options .....	71
1. Payment in full .....	71
2. Monthly Payment Plans .....	71
3. Employer tuition reimbursement .....	72
4. Third Party Payment Authorization/Direct Company Billing .....	72
Tuition Refund Policy .....	72
Tuition Refund Timetable .....	74
Financial Appeal .....	74
Fees .....	75
Refunds .....	75
Other Policies .....	76
Financial Aid .....	76
Application Procedures .....	77
Grants .....	77
Scholarships .....	77
Loans .....	77
Employment .....	78
Satisfactory Academic Progress Policy for Financial Aid Recipients .....	78
Financial Aid Programs Included Under this Policy .....	78
Students Subject to this Policy .....	78
Satisfactory Academic Progress includes three criteria: .....	79
Satisfactory Academic Progress Review Process .....	79

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student's effective catalog for term of admission to degree program.*



Appeal Procedure .....	79
Probation: .....	80
Reinstatement .....	80
Definitions for Financial Aid Purposes.....	80
Completion of Courses .....	80
Class repeats.....	80
Financial Aid Leave of Absence Policy .....	80
Length of Approved Leave.....	81
Request for Multiple Leaves of Absence .....	81
Completion of Coursework Upon Return .....	81
LOA Returns Prior to the Scheduled End Date .....	81
Failure to Return.....	81
Traditional Student Requirements .....	81
Nontraditional Student Requirements .....	81
Return of Title IV Funds Policy.....	82
Students Subject to this Policy .....	82
Financial Aid Programs Included Under this Policy .....	82
Consequences of Withdrawing From Courses .....	82
Financial Consequences of Withdrawing .....	82
Number of Weeks a Student Must Complete to Earn Financial Aid for Each Payment Period .....	83
Determination of Withdrawal Date.....	83
Students with All Failing Grades .....	83
Reinstatement/Re-award .....	84
Definitions for Financial Aid Purposes.....	84
Withdrawal Guidelines .....	84
PROGRAM FORMATS.....	85
Traditional Undergraduate Programs .....	85
Adult Accelerated Undergraduate On-campus Programs.....	85
Adult Accelerated Undergraduate Hybrid Programs .....	85
Adult Accelerated Undergraduate Online Programs.....	86
ACADEMIC CALENDAR.....	87

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student's effective catalog for term of admission to degree program.*



FALL 2020 .....	87
SEPTEMBER.....	87
SPRING 2021.....	88
FEBRUARY.....	88
SUMMER 2021.....	89
STUDENT SERVICES.....	90
Library.....	90
STUDENT LIFE .....	91
Student Services .....	91
Academic Support Services .....	92
Tutoring Functions.....	92
Academic Coaching and Success Skills .....	92
Early Warning Notice System .....	92
Accommodation Services .....	92
Career Development .....	93
Campus Ministry.....	93
Student Health Services.....	93
Student Activities.....	93
Safety and Security .....	94
Residence Life .....	94
Athletics.....	94
Spirit Store .....	95
STUDENT COMPLAINT PROCESS.....	95
ACADEMIC PROGRAMS .....	97
Accounting.....	97
Requirements – Accounting Minor: .....	98
Catholic Studies (Minor Only).....	100
Communication Arts.....	102
Requirements – Communication Arts Minor: .....	104
Computer Science.....	105

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student's effective catalog for term of admission to degree program.*





Requirements – Computer Science Minor: .....	106
Criminal Justice.....	107
Requirements – Criminal Justice Minor: .....	108
Entrepreneurship.....	109
Requirements – Entrepreneurship Minor: .....	110
Fine Arts.....	111
Requirements - Fine Arts Minor: .....	112
Graphic Arts and Design .....	113
Requirements - Graphic Design Minor: .....	113
Health Education and Promotion .....	114
Health Science .....	116
Management (Bachelor of Arts).....	118
Management and Organizational Behavior .....	120
Requirements - Management Minor:.....	121
Nutrition and Allied Health.....	122
Requirements – Minor in Nutrition and Food Sciences: .....	123
Philosophy (Minor Only).....	124
Requirements – Philosophy Minor:.....	124
Political Science .....	125
Requirements – Political Science Minor:.....	126
Psychology .....	127
Requirements – Psychology Minor:.....	127
Social Science.....	129
Sociology.....	132
Requirements – Sociology Minor: .....	132
Spanish .....	134
Requirements - Minor in Spanish: .....	137
Requirements - Minor in Medical Spanish: .....	137
Theology .....	142
Requirements – Theology Minor:.....	143
AREAS OF EMPHASIS .....	144

*The policy information contained on this page is from the 2020-2021 Undergraduate Catalog and is effective as of August 1, 2020 until revised by Benedictine University. Academic requirements are based on student's effective catalog for term of admission to degree program.*



Emphasis in Advanced Digital Marketing for the Working Professional.....	144
Emphasis in Digital Marketing for the Working Professional.....	144
Emphasis in Environmental Studies .....	144
Emphasis in Human Resource Management.....	145
Emphasis in Interfaith Studies .....	145
Emphasis in Marketing .....	147
Emphasis in Theology in Life .....	147
Emphasis in White Collar Crime .....	148
MESA CAMPUS COURSE DESCRIPTIONS.....	149
FACULTY DIRECTORY .....	240
PRESIDENT’S CABINET .....	241

## ACCREDITATION

Benedictine University is accredited by the Higher Learning Commission, the Commission of Collegiate Nursing Education, the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, the Council on Education for Public Health, Illinois State Board of Education, and the Organizational Development Institute. Benedictine University is a member of the State Authorization Reciprocity Agreements (SARA).

Benedictine University has been granted regular degree and vocational licenses by the Arizona State Board for Private Postsecondary Education to offer programs in Arizona.

## MISSION

Benedictine University is an inclusive academic community dedicated to teaching and learning, scholarship and service, truth and justice, as inspired by the Catholic intellectual tradition, the social teaching of the Church, and the principles of wisdom in “The Rule of St. Benedict.”

## VISION

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Benedictine University aspires to be a thought leader in Catholic higher education. We seek to provide a transformative and integrative educational experience grounded in Benedictine values, helping students shape lives of meaning and purpose as engaged citizens who care for the earth, welcome people of diverse faiths and cultures, and promote the common good.

## COMMITMENT

Benedictine University's mission and vision reflect its Catholic and Benedictine identity, providing continuity with the past and a direction for the future.

In 1887 the monks of St. Procopius Abbey founded Benedictine University. They have been active sponsors of the institution throughout its history, first as St. Procopius College, later as Illinois Benedictine College, and today as Benedictine University. The monks base their lives on "The Rule of St. Benedict," written in the sixth century. They share the Benedictine charism with all who embrace the University's Catholic and Benedictine mission.

Education at Benedictine University is rooted in values lived by Benedictine monks and sisters. These values are conveyed by the "Ten Benedictine Hallmarks" as formulated by the Association of Benedictine Colleges and Universities:

- love of Christ and neighbor;
- prayer: a life marked by liturgy, *lectio* and mindfulness;
- stability: commitment to the daily life of this place, its heritage and tradition;
- *conversatio*: the way of formation and transformation;
- obedience: a commitment to listening and consequent action;
- discipline: a way toward learning and freedom;
- humility: knowledge of self in relation to God, others and creation;
- stewardship: responsible use of creation, culture and the arts;
- hospitality: openness to the other; and
- community: call to serve the common good.

Inspired by these hallmarks, and convinced of the harmony of faith and reason, Benedictine University cultivates virtues of intellect and character, encouraging people to study, listen, and engage the ideas of a variety of persons, cultures, and disciplines, while imparting "the love of learning and the desire for God" to guide a lifelong pursuit of knowledge and wisdom.

As a Catholic University, we are guided by the academic ideals presented in the Apostolic Constitution on Catholic Universities *Ex corde Ecclesiae*, including:

- a Christian inspiration not only of individuals but of the university community as such;
- a continuing reflection in light of the Catholic faith upon the growing treasury of human knowledge, to which we seek to contribute by our own research;

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- fidelity to the Christian message as it comes to us through the Church; and
- an institutional commitment to the service of the people of God and of the human family in their pilgrimage to the transcendent goal which gives meaning to life.

The University's curriculum, policies and activities draw on the wisdom of the Church regarding ways to build a just society and live lives of holiness in the modern world. To that end, the University engages key themes of modern Catholic Social Teaching identified by the United States Conference of Catholic Bishops:

- life and dignity of the human person;
- call to family, community, and participation;
- rights and responsibilities;
- option for the poor and vulnerable;
- the dignity of work and the rights of workers;
- solidarity; and
- care for God's creation.

As a member of the Association of Benedictine Colleges and Universities, Benedictine University is committed to academic and professional excellence. We strive to promote the common good and to assist individuals to lead lives of balance, generosity, and integrity. We reflect upon Gospel values as interpreted by "The Rule of St. Benedict" and therefore take seriously:

- the primacy of God and the things of God;
- reverent listening for the varied ways in which God is revealed;
- the formation of community built on respect for individual persons who are each regarded as Christ himself;
- the development of a profound awareness of the meaning of one's existence; and
- the exercise of good stewardship.

## MOTTO

*Ut in omnibus glorificetur Deus* – That in all things God may be glorified.

## NON-DISCRIMINATION POLICY

In administering its affairs, Benedictine University does not discriminate against any person on the basis of race, creed, color, national or ethnic origin, sex, age, disability, military or veteran status, marital status, citizenship, or any other characteristic protected by applicable law. The laws applicable to Benedictine University include constitutional and statutory protections of the University's rights as a religiously sponsored institution.

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## ACADEMIC REQUIREMENTS AND POLICIES

### Rationale

The purpose of the following academic requirements, regulations and policies of Benedictine University is twofold:

1. To establish and secure an academic standard for all students that determines the value and quality of the bachelor's degrees for all graduates.
2. To protect both the student's and the University's interests by ensuring maximum accuracy in all academic records.

Advisors are provided to assist in planning students' academic programs. They are not authorized to change established policy of the University. The final responsibility for satisfying University and major requirements rests with the student. The academic year of this catalog is Fall 2020 through Summer 2021.

### General Education Curriculum

At Benedictine University, our General Education Curriculum is at the heart of all undergraduate degree programs. Required courses include two Interdisciplinary Seminars: IDS 2201, 2202, 2203 or 2204 Catholic and Benedictine Intellectual Traditions; and IDS 3301, 3302, 3303 or 3304 Human Dignity/The Common Good. Topics for these seminars will vary depending on faculty areas of expertise, but all sections of the seminars involve exploration of the relationships between areas of knowledge and of real-world ethical and intellectual challenges. IDS 2201, 2202, 2203 and 2204 are informed by the resources of the Catholic and Benedictine intellectual traditions and their hallmarks, which include valuing community, extending hospitality to all persons and promoting the exchange of ideas. IDS 3301, 3302, 3303 and 3304 are informed by the ideals of human dignity and the common good from Catholic Social Teaching and that emphasize mutual responsibility, cooperation and respect. The seminars are designed and staffed by Benedictine University faculty across disciplines and curricula, ensuring that all undergraduates have the opportunity to learn and practice integrative skills that promote professional success and career flexibility.

The General Education Curriculum also requires all undergraduates to complete a Liberal Arts-based system of curricular and co-curricular electives in areas representing multiple disciplinary approaches and modes of problem-solving. These distribution requirements are courses designated by programs and departments as representing critical skill and knowledge areas for active and responsible citizenship and stewardship of the earth, lifelong learning, global awareness, integrative knowledge and effective interpersonal communication. The distribution requirements of the curriculum includes coursework in the arts and humanities, sciences and social sciences. To enhance effective and broad-based learning, the General Education curriculum also requires students to complete designated global and sustainability courses or activities, as well as Learning Community or Engaged Learning co-curricular experiences.

### Goals of the General Education Curriculum

1. Critical-Thinking and Problem-Solving
  - a. Demonstrate critical-thinking and analysis.

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- b. Identify, study and solve problems.
  - c. Achieve computational skills and an ability to understand and interpret numerical data.
  - d. Work cooperatively as a member of a team.
2. Communication
- a. Express concepts and ideas clearly, creatively and effectively in oral and written forms.
  - b. Understand and interpret written, oral, visual and aural forms of communication.
  - c. Demonstrate interpersonal communication skills consistent with effective academic discourse.
3. Information Fluency
- a. Navigate different information formats and media technologies to find pertinent information.
  - b. Evaluate sources of information critically to conduct responsible research.
  - c. Become an active, informed and creative user of established and emerging technologies.
4. Global Perspective
- a. Recognize the interdependence of peoples and nations, and understand the forces that connect and divide them.
  - b. Understand the benefits of diversity of perspectives, abilities and cultures.
  - c. Understand the relationship between language and culture, and communicate effectively and respectfully across cultural boundaries.
  - d. Relate the person to community and the local to the global.
5. Social Responsibility
- a. Engage ethical problems thoughtfully and actively, and contribute to the work of peace and social justice.
  - b. Understand conflict resolution processes.
  - c. Practice stewardship of self and the environment, and understand the principles of wellness and sustainability.
  - d. Develop the traits of good citizenship, and gain knowledge and skills necessary for civic engagement.
6. Personal Growth
- a. Develop intellectual curiosity and a desire for lifelong learning.
  - b. Strive for a life lived in balance.
  - c. Cultivate leadership skills.
  - d. Nurture the capacity for creative and artistic expression.
7. Breadth of Knowledge and Integrative Learning
- a. Use knowledge, theories and methods from the arts, humanities, natural sciences, and social sciences to raise and address questions germane to those areas of study.
  - b. Recognize relationships among different disciplinary approaches to the study of human cultures and the natural world.

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- c. Integrate learning from different disciplines to illuminate intersecting topics of investigation.
  - d. Explore connections between classroom knowledge and real-world experiences.
8. Catholic and Benedictine Traditions
- a. Understand the Catholic intellectual tradition: its philosophy, theology, practice, history and engagement with questions of our time.
  - b. Understand “The Rule of St. Benedict” and the contributions of Benedictine monasticism to history, culture, spirituality and education.
  - c. Show knowledge of how different religions and philosophies view the human person, spirituality and the divine.

## Degree Status

Degree status is the recognition accorded a student who is formally admitted through the admissions process described in the section, “Admission to Benedictine University.” Any student who does not have degree status is designated a student-at-large. A student may receive only one bachelor’s degree from Benedictine University, but other majors for which requirements have been completed may be listed on the transcript.

## Student-at-Large

A student-at-large (SAL) is either a full- or part-time student who does not have degree status and is ineligible for any financial assistance. The SAL is taking courses for his or her own enrichment and is not working toward a degree. Interested persons may contact the admissions department. All academic policies and institutional regulations apply to the SAL, except that the student is not identified with any class year. The SAL may later request admission to degree status through the formal admissions process. Admission and acceptance of credits completed is subject to the discretionary approval of the University.

Courses taken as a SAL do not count toward the residency requirement if the SAL is later admitted to degree status. SAL credit may fulfill other graduation major requirements, with the approval of the program chair. Regardless of status, all courses taken for credit will become part of the student’s official record at Benedictine University. The graduation requirements a former SAL student must meet are those designated in the catalog in effect during the term of admission to degree status, which may be different from those in effect during the SAL period. SAL status is not available to students denied regular admission to Benedictine, those who have recently been dropped by the University for poor scholarship, or those who have been dismissed from the last institution of attendance within the previous 12 months.

## Second Baccalaureate Degree Program

This program is designed for persons who already have a bachelor’s degree in one subject area from another institution and would like to gain expertise in another subject area. Students who have earned a Benedictine University bachelor’s degree will not be eligible for this program.

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Students interested in this program must apply for admission to the University and submit official transcripts from all colleges and universities in which they were previously enrolled. Students must complete all coursework on the second degree within seven years of admission to the program. Students must complete one IDS 2000 level course in addition to the requirements of their degree program. All general education requirements including co-curricular requirements are met by completion of their first bachelor's degree. Students must be enrolled in at least one course per term. Life experience credit, transfer and College Level Examination Program (CLEP) exam credit may be counted toward the program requirements, if appropriate, as determined by each department. However, at least 12 semester credit hours of 3000-level or above classroom courses must be completed at Benedictine University. Second Degree students must meet the standard residency requirement of at least 30 semester credit hours completed at Benedictine University. Applicability of courses taken as a student-at-large prior to admission to the Second Baccalaureate Degree Program will be determined upon initial evaluation.

## **Dual Credit Policy**

Benedictine University will articulate, with limitations, coursework completed in a dual credit or dual enrollment program while enrolled in high school if the course is transcribed as college level on a regionally accredited college or university transcript and meets the criteria set by the Transfer Credit Policy. Coursework with a potential to count toward basic skills or major requirements is subject to review by the appropriate department chair/program director and may not fulfill degree requirements. Accepted dual coursework will be posted on the transcript indicating completion prior to high school graduation. Dual coursework is not included in the cumulative GPA earned at Benedictine University.

The Benedictine University Dual Credit Program allows junior and senior students at partnering high schools the ability to earn credit for college-level courses prior to high school graduation. Students enrolled in approved dual credit courses will receive Benedictine University credit while at the same time fulfilling high school requirements. Credit earned for courses taken through the Benedictine University Dual Credit Program are recorded on an official Benedictine transcript and are transferrable to many accredited colleges and universities. The receiving transfer institution will always make the final decision on the transferability of courses. Please refer to the following link for more information on the Dual Credit Program:

<http://www.ben.edu/mesa/campus-community/fast-track-to-bachelor-s.cfm>

## **External Credit Program**

Benedictine University allows students to present various external programs for credit consideration. Credit awarded in the external credit program is subject to evaluation and must be submitted on official documentation. External credit will not fulfill co-curricular degree requirements (i.e. sustainable, global, etc.) unless otherwise specified. External credit presented on another institution's transcript will not be accepted in transfer – students must submit separate documentation to Benedictine University. Benedictine University reserves the right to apply posting fees to student accounts for credit awarded for external credit. External credit is not included in a student's GPA calculation. Students must be enrolled in classes to post external credit.

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Unless otherwise specified, a student is allowed a maximum of 30 credit hours of external credit for degree consideration.

1. The Advanced Placement (AP) Program: AP exams are accepted in accordance with Benedictine University's AP credit award program. Students are required to submit official score reports from College Board/AP for consideration and AP exams must have been taken prior to high school graduation. AP Credit cannot be awarded for a subject if the student has already received institutional credit. Benedictine University reserves the ability to determine how the institutional credit shall be granted if the student can earn the credit through more than one means.
2. Benedictine University recognizes the International Baccalaureate (IB) Diploma Programme which offers high school students quality two-year programs of studies which lead to examinations. Students are required to submit official score reports from IB for consideration and IB exams must have been taken prior to high school graduation. Benedictine University will award credit for scores of 4 or higher on International Baccalaureate Diploma Programme subjects - including Standard and Higher Level examinations. Credit awards will be determined by the appropriate departments. Duplicate credit will not be awarded in the case where credit has already been earned for the equivalent course from another source (i.e. dual coursework, AP, etc.).
3. College Level Examination Program (CLEP): CLEP exams are accepted in accordance with Benedictine University's CLEP credit award program. Students are required to submit official score reports from CLEP for consideration. CLEP credit will not be awarded for any institutional transcribed credit. CLEP credit for major coursework must be approved in advance by an advisor and department.
4. Work/Life Experience Credit: Work/Life experience credit represents attainment through work or other non-academic experience that Benedictine University undergraduates obtain in the classroom. This credit must be attained with the same degree of competence in a subject area (grade of "C" or higher). Consideration for work/life experience must align with a course specifically described in Benedictine University's catalog.
5. Military Credit: Benedictine University accepts for consideration under the military credit program. Credit on a military transcript issued by any branch of the armed services; credit presented on a Joint Services Transcript (JST); credit for training courses and programs that have been evaluated by a national higher education associate such as the American Council on Education (ACE) Military Guide credit recommendations; military training or experience that may be otherwise documented.
6. Proficiency and placement credit by department: The Department of Languages and Literature provides students options for proficiency credits in accordance to faculty review and reserves the right to make equivalency decisions for students based on the department approved credit awards. These awards must be approved by the department and submitted on a Petition for External Credit form.
7. State Seal of Biliteracy (SSoB): Benedictine University accepts the State Seal of Biliteracy. Students must request course credit for their seal within three academic years after graduating from high school. Requests for course credit must be submitted through a student's advisor to the Office of the Registrar for credit award approval by the Foreign Languages & Literature department.

## Summer Sessions

Benedictine University Summer term offers a broad range of courses during the summer sessions. Most classes in Summer fall under a ten-week session, a Summer I five-week session, or a Summer II five-week session in

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addition to several custom course schedules throughout the Summer term. These sessions are offered to current Benedictine students and visiting students. Interested visiting students should contact the Advising Center. Current Benedictine students will be able to enroll for Summer courses through MyBenU in early March 2021. Current Benedictine University traditional undergraduate students may be eligible for a special reduced rate on summer tuition. Current Benedictine students may be eligible for Summer financial aid and should contact the Financial Aid Office for more information.



## MAJORS AND DEGREES – Mesa Branch Campus

Students may earn the following degrees by choosing a major program (see below).

### **Bachelor of Arts:**

Communication Arts  
Criminal Justice\*  
Graphic Arts and Design  
Health Education and Promotion  
Management^  
Political Science  
Psychology\*  
Social Science  
Sociology  
Spanish  
Theology

### **Bachelor of Fine Arts:**

Fine Arts

### **Bachelor of Business Administration:**

Accounting  
Entrepreneurship  
Management and Organizational  
Behavior\*

### **Bachelor of Science:**

Computer Science  
Health Science  
Nutrition and Allied Health

\* Offered in traditional undergraduate and adult accelerated undergraduate formats

^ Offered only in the adult accelerated format

## MINORS – Mesa Branch Campus

In addition, students may select a minor program (see below).

### **Liberal Arts:**

Catholic Studies  
Communication Arts  
Criminal Justice\*  
Graphic Arts and Design  
Fine Arts  
Health Education and Promotion  
Medical Spanish  
Political Science  
Philosophy  
Psychology\*  
Sociology  
Spanish  
Theology

### **Business Administration:**

Accounting  
Entrepreneurship  
Management and Organizational  
Behavior\*

### **Science:**

Computer Science  
Health Science  
Nutrition and Food Sciences

\*Business majors may not minor in  
another business area.

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## GRADUATION REQUIREMENTS

### Bachelor's Degrees

1. A student must earn at minimum 120 semester credit hours to be considered for graduation and must maintain a "C" average (2.000) in all Benedictine University coursework.
  - Courses with a number below 1000 are designated as developmental coursework and hence do not count toward the 120 semester credit hours required for graduation.
  - University-level courses completed to fulfill a condition of admission count toward the 120 semester credit hour graduation requirement, but do not satisfy University Core requirements.
  - Under no circumstances is it possible for a student to have these requirements waived for graduation. Any appeal requests to waive the minimum GPA, minimum credit, or minimum residency requirements cannot be considered.
2. At least 30 semester hours of the minimum of 120 semester hours required for a Bachelor's degree must be in upper division coursework (at the 3000 level or above).
3. The undergraduate residency requirement is at least 30 semester credit hours must be completed at Benedictine University (at least 12 semester credit hours of the minimum 30 semester credit hours at BenU must be at the 3000 level or above and in the major). Courses completed at Benedictine prior to formal admission to degree status may not be used to fulfill this academic residency requirement. Such credit may fulfill other graduation requirements with the approval of the department or division chairpersons.

In addition, at least 54 of the 120 semester credit hours for graduation must be completed at a four-year regionally accredited college. The 54 credit rule will not be applicable for a student admitted and completing their degree through a consortium agreement or non-traditional program stating otherwise.

Semester credits hours received through an External Credit Program will not be counted towards the minimum credits at four-year colleges or the undergraduate residency requirement.

Student Type	Minimum Credits at Benedictine	Minimum Credits at 4-year Institution
Traditional and Adult	30 semester credits	54 semester credits
BAM	39 semester credits	39 semester credits
Second Major	30 semester credits (including first degree)	54 semester credits (including first degree)
Second Degree	30 semester credits	30 semester credits (including first degree)

4. General Education Curriculum baccalaureate requirements:
  - a. Skills requirements:  
Unless a student can demonstrate proficiency, he/she must complete 12 semester credit hours in

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Basic Skills. A student must receive a “C” or better in each of these courses to meet this requirement. The Basic Skills courses and the ordinary methods of demonstrating proficiency are as follows:

- i. Writing Skills (6 credits): WRIT 1101 Writing Colloquium, WRIT 1102 Research Writing OR by passing HNRS 1190 and HNRS 1191.
  - ii. Communication Skills (3 credits): COMM 1110 Speech Communication OR Proficiency by passing HNRS 1191 OR proficiency by examination.
  - iii. Quantitative Skills (3 credits): MATH 1105, 1108 or 1110 OR Proficiency by earning CLEP credit in College Algebra OR by demonstrating proficiency in MATH 1105, 1108 or 1110 on the Math Proficiency Test OR by passing MATH 1111, 1115, 1131, 1150 (or MGT 1150, NRHL 2250, or PSYC/CJUS 2250, 1170, or any 2000- or 3000-level math course.
- b. Interdisciplinary Seminars (6 credits)  
The interdisciplinary seminars sequence consists of two courses and are required of all undergraduates. Students seeking a second bachelor’s degree are only required to take one IDS 2000-level seminar.

Students must complete **one from each** of the following:

- IDS 2201 WI, Catholic and Benedictine Intellectual Traditions; or
- IDS 2202 WI, Catholic and Benedictine Intellectual Traditions: S designation; or
- IDS 2203 WI, Catholic and Benedictine Intellectual Traditions: G designation; or
- IDS 2204 WI, Catholic and Benedictine Intellectual Traditions: S and G designation.

AND

- IDS 3301, Human Dignity/Common Good; or
- IDS 3302, Human Dignity/Common Good: S designation; or
- IDS 3303, Human Dignity/Common Good : G designation; or
- IDS 3304, Human Dignity/Common Good: S and G designation.

The Interdisciplinary Seminars provide an integrated, coherent experience to prepare students for a life of flexible learning and responsible inquiry. These courses require students to bridge disciplines, widen perspectives, discover connections and integrate knowledge. As part of the General Education Curriculum, the Interdisciplinary Seminars address important general questions and unstructured problems that engage the themes of the Catholic and Benedictine Intellectual Traditions and of Human Dignity or the Common Good; sections designated S and/or G place these questions in the context of sustainability and/or global society. The seminars provide students with an integrative liberal arts learning experience, advance the University’s essential learning goals, and engage students in a better understanding of the Benedictine and Catholic hallmarks that inform our mission and identity.

- c. Distribution Requirements (as designated in this catalog):

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*Transfer, Degree Completion and Adult Program students exceptions to these requirements outlined below.*

**Arts and Humanities: 15 semester credit hours as follows:**

3 semester credit hours designated as Theological/Religious (QRT).

The following courses are designated Theological/Religious:

RELS 1191	Topics
RELS 2120	Eastern Traditions
RELS 2130	Abrahamic Traditions
RELS 2230	Judaism
RELS 2265	Eastern Christianity
RELS 2285	Religion in America
THEO 1101	Theology of Love
THEO 1102	Theology of Justice
THEO 1103	Theology of Freedom
THEO 2104	Faith and Science
THEO 2150	Introduction to the Bible
THEO 2203	Sacramental Theology
THEO 2204	Catholic Spirituality
THEO 2206	Christian Ethics
THEO 2207	Catholic and Social Teaching
THEO 2208	Marriage and the Family
THEO 2162	Christ and the Church
THEO 2223	History of Christian Thought
THEO 2235	Interreligious Dialogue
THEO 2252	Business Ethics in the Context of Catholic Social Teaching
THEO 2270	Benedictine Wisdom
THEO 2281	Mothers of the Church
THEO 2291	Topics
THEO 3308	Theology of the Body

**3 semester credit hours designated as Philosophical (QPL).** The following courses are designated Philosophical:

PHIL 1101	Introduction to Philosophy
PHIL 1120	Greek Philosophy
PHIL 2200	Introduction to Logic
PHIL 2205	Philosophy of Human Nature
PHIL 2207	Feminist Philosophy

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PHIL 2210	Philosophy of Being
PHIL 2215	Theory of Knowledge
PHIL 2225	Medieval Philosophy
PHIL 2235	Modern Philosophy
PHIL 2245	General Ethics
PHIL 2246	Biomedical Ethics
PHIL 2247	Business Ethics
PHIL 2248	Environmental Ethics
PHIL 2255	Existentialism
PHIL 2260	Social & Political Philosophy
PHIL 2290	History and Philosophy of Science
PHIL 2291	Selected Topics

**3 semester credit hours as designated Historical (QHT).** The following courses are designated Historical:

HIST 1111	U.S. History Survey to 1865
HIST 1112	U.S. History Survey since 1865
HIST 1141	World History to 1600
HIST 1142	World History Since:1600
HIST 1180	History of East Asia to 1600
HIST 1191	Topics
HIST 2213	Contemporary Latin America, 1899-2000
HIST 2214	The African Diaspora in Latin America: Early
HIST 2215	The African Diaspora in Latin America
HIST 2220	The Mediterranean World
HIST 2240	Converging Hemispheres
HIST 2252	19th-Century Europe
HIST 2253	20th-Century Europe, 1900 - Present
HIST 2260	Women in American Society
HIST 2265	African American History
HIST 2268	Colonial America to 1789
HIST 2271	Modern Middle East
HIST 2272	Middle East History 500-1258
HIST 2273	Classical Islamic Civilization
HIST 2291	Selected Topics
HNRS 2393	Global Interdependence
SPAN 2230	Spanish Civilization and Culture

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**3 semester credit hours designated Literary and Rhetorical (QLR).** The following courses are designated Literary and Rhetorical:

COMM 2201	Advertising Persuasion and Consumer Society
COMM 2256	International Cinema
LITR 1150	Themes in Literature
LITR 2210	Literature and Film
LITR 2241	Environmental Literature
LITR 2250	Medieval Literature
LITR 2255	American Literature I
LITR 2256	American Literature II
LITR 2257	British Literature I
LITR 2258	British Literature II
LITR 2259	World Literatures
LITR 2263	Literature of the Early Modern Period
LITR 2264	Glbl/Post Colonial Lit & Theory
LITR 2265	Shakespeare
LITR 2266	Studies in the Novel
LITR 2279	U.S. Multiethnic Literature
LITR 2280	African-American Literature
LITR 2281	Gender and Literature
LITR 2291	Topics in Literature
SPAN 2221	Introduction to Latin Hispanic Literature

**3 semester credit hours designated as Artistic and Creative (QCA).** The following courses are designated Artistic and Creative:

COMM 2250	Masters of the American Cinema
COMM 2251	History of Film
COMM 2259	Italian Cinema from 1945 to 1975
FNAR 1100	Art Appreciation
FNAR 1101	Fundamentals of Design
FNAR 1103	Fundamentals of 3D Design
FNAR 2111	Drawing I
FNAR 2203	Ancient and Medieval Art
FNAR 2204	Renaissance to Modern Art
FNAR 2205	Non-Western Art History

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FNAR 2206	Modern and Contemporary Art History
FNAR 2207	Art of China
FNAR 2208	Art of Islam and the Middle East
FNAR 2209	History of Latin American Art
FNAR 2240	Printmaking: Intaglio (Etching)
FNAR 2241	Printmaking: Relief
FNAR 2242	Printmaking: Silk-Screen
FNAR 2243	Printmaking: Lithography
FNAR 2250	Oil Painting
FNAR 2291	Topics
FNAR 2293	Digital Photography
HNRS 2294	Creativity, Art, and Culture
LITR 2269	Introduction to Creative Writing
LITR 2272	Creative Writing Workshop
LITR 2291	Artist in Residence
MUSI 1100	Introduction to Music Theory, Composition and Performance
MUSI 1103	Jazz Appreciation
MUSI 1104	Music Appreciation Contemporary
MUSI 1105	Music Appreciation Baroque
MUSI 1107	Music Appreciation for Educators
MUSI 1121	Concert Band
MUSI 1122	Concert Choir
MUSI 1123	University Chorale
MUSI 1128	Jazz Eagles
MUSI 1129	Chamber Orchestra

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**Natural Sciences: 9 semester credit hours as follows:**

**3 credit hours designated Life-Scientific (QLS).** The following courses are designated Life-Scientific:

BIOL 1116	Intro to Human Biology with Lab
BIOL 1120	Genetics of Everyday Life
BIOL 1124	Human Health and Disease
BIOL 1134	Biology of Non-Human Primates
BIOL 1135	Forensics
BIOL 1140	Origins of Humanity
BIOL 1144	Science in the Movies
BIOL 1150	Biology of Women
BIOL 1155	Anatomy and Physiology
BIOL 1156	Intro to Microbiology
BIOL 1157	Intro to Anatomy and Physiology 1
BIOL 1158	Intro to Anatomy and Physiology 2
BIOL 1160	Plagues and People
BIOL 1165	Wine: Mystic and Madness
BIOL 1180	The Ecology of a Changing Planet
BIOL 1193	Intro to Cellular Biology with Lab
BIOL 1197	Principles of Organismal Biology
BIOL 1198	Principles of Biology
BIOL 2297	Honors Organismal Biology
BIOL 2299	Quantitative Biology Laboratory for Transfer Students
NUTR 2200	Nutritional Science
NUTR 2201	Nutrition in Health and Exercise
NUTR 2220	Mediterranean Diet: Relationship to Health and Culture
NUTR 2231	Human Nutrition

**3 semester credit hours designated Physical-Scientific (QPS).** The following courses are designated Physical-Scientific:

CHEM 1101	Introduction to Chemistry
CHEM 1102	Introduction to Chemistry Laboratory
CHEM 1104	Introduction to Organic Chemistry and Biochemistry Laboratory
CHEM 1108	Preparatory General Chemistry
CHEM 1113	General Chemistry I
CHEM 1114	General Chemistry I Laboratory

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CHEM 1123	General Chemistry II
CHEM 1124	General Chemistry II Laboratory
PHYS 1101	Physical Science
PHYS 1106	Astronomy
PHYS 1107	Earth and Space Science
PHYS 1113	College Physics I
PHYS 1114	College Physics I Laboratory
PHYS 1118	College Physics II
PHYS 1119	College Physics II Laboratory
PHYS 2205	University Physics I Laboratory
PHYS 2206	University Physics II Laboratory
PHYS 2211	University Physics I
PHYS 2212	University Physics II

**3 semester credit hours designated Computational, Mathematical and Analytical (QCM).** The following courses are designated Computational, Mathematical and Analytical:

BIOL 2229	Biostatistics
CJUS 2250	Basic and Applied Statistics
CMSC 1180	Introduction to Computing
CMSC 1181	Visual Programming Laboratory
CMSC 1182	Science Applications Laboratory
CMSC 1184	Microsoft Excel Laboratory
CMSC 1185	Python Programming Laboratory
CMSC 1186	Web Development Laboratory
CMSC 2200	Computer Programming
MATH 1111	College Trigonometry
MATH 1115	Business Calculus
MATH 1150	Introduction to Statistics
MATH 1170	Introduction to Calculus I
MATH 2200	Applications of Calculus I
MATH 2210	Calculus I
MATH 2220	Calculus for Life Sciences I
MGT 1150	Business Statistics I
PLSC 2250	Basic and Applied Statistics
PSYC 2250	Basic and Applied Statistics
SOCL 2250	Basic and Applied Statistics

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**Social Sciences: 6 semester credit hours as follows:**

**3 credit hours designated Social-Scientific I: Individuals, Organizations and Societies (QIO).**

The following courses are designated Social-Scientific I:

ANTH 2200	Cultural Anthropology
FINA 1120	Financial Literacy
FINA 2220	Personal Financial Planning
PLSC 2236	Women in the Law
PSYC 1100	Survey of Psychology
PSYC 2210	Social Psychology
SOCL 1100	Principles of Sociology
SOCL 2210	Social Psychology
SOCL 2231	Medical Sociology

**3 semester credit hours designated Social-Scientific II: Political, Global and Economic Systems (QPE).**

The following courses are designated Social-Scientific II:

ECON 1100	Introduction to Economics
ECON 2101	Principles of Macroeconomics
ECON 2102	Principles of Microeconomics
GBLS 2202	Theories of Global Studies
GBLS 1101	Introduction to Global Studies
GBLS 1102	Approaches to Global Studies
INTB 1101	The Global Economy
PLSC 1101	Global Affairs
PLSC 1102	American Government
PLSC 2105	Law and Politics
PLSC 1160	Politics and Film
PLSC 2201	State and Local Government
PLSC 2211	Contemporary World Issues
PLSC 2215	Model United Nations
PLSC 2291	Topics
PLSC 2210	International Relations
PLSC 2216	Genocide: the Politics of Fear, Hate and Power
PLSC 2217	Revolutions and Political Violence
PLSC 2224	Democracy and Democratization

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Distribution Requirements must be chosen from the courses so designated in this catalog by codes starting with the letter Q as outlined above and referred to as Q codes. Departmental and disciplinary subjects (i.e. BIOL, ECON) do not necessarily correspond to these designations.

Courses required to meet state or national accreditation requirements may supersede institutional policies as approved by the department chair and college dean.

## General Education for Transfer and Adult Students:

1. Transfer students **from participating AZ Transfer Arizona institutions** who have not previously attended Benedictine University and meet admissions requirements who complete their A.A. or A.S. degree with the Arizona General Education Curriculum (AGEC-A, AGEC-B, AGEC-S) will meet the General Education requirements with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Learning Community, Engaged Learning, and courses designated as Sustainable and Global) provided coursework within the A.A. or A.S. includes the following transferrable coursework:
  - a. Basic Skills: transferrable WRIT 1101, 1102 and COMM 1110
  - b. Quantitative Skills: transferrable MATH 1105, 1108, 1110, 1150 or higher (including proficiency as demonstrated through AP, CLEP or upper level coursework)
  - c. 3 transferrable courses in two of the Arts & Humanities Distribution Requirements for QCA, QHT, QLR, QPL or QRT
  - d. 3 transferrable courses in two of the Social Behavioral Science Distribution Requirements for QPE and QIO
  - e. 2 transferrable Natural Science courses in each of the Distribution Requirements for QLS (life science) and QPS (physical science). AGEC programs may not distinguish between life science and physical science coursework so students may need to take an additional course to meet Benedictine University's General Education science distribution requirements.
2. Transfer students **from Illinois institutions** who complete their A.A. or A.S. degree at a participating IAI school (see <http://itransfer.org/OUCampusIAI/schools/participating.aspx> for a full list these schools), have previously not attended Benedictine University and meet admission requirements will have met the Benedictine University General Education degree requirements with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Learning Community, Engaged Learning, and courses designated as Sustainable and Global.)
3. Students who complete the Illinois General Education Core Curriculum prior to transfer without an A.A. or A.S. degree, have previously not attended Benedictine University and meet admission requirements will also have met the Benedictine University General Education degree requirements with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Learning Community, Engaged Learning, and courses designated as Sustainable and Global.)

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## Writing Intensive (WI) Courses:

WI courses are designed to emphasize the writing process and writing development through a sequence of designated classes taken at different points in a student's career at Benedictine University. All undergraduates are required to take three designated WI courses as follows:

- i. IDS 2201-2204 WI, Catholic and Benedictine Intellectual Traditions.
- ii. WI designated course in the major.
- iii. One additional WI designated course.

Transfer students who have completed all distribution requirements (with the exception of the IDS seminars and the LC/EL co-curricular requirements) will be exempt from the third WI course requirement but must complete IDS 2201/2202/2203 or 2204 WI and the required WI in the major.

Transfer students who have credit for the equivalent of the required WI course in the major will not be required to retake that WI course in the major but must complete IDS 2201/2202/2203 or 2204 WI and a second additional WI course of their choice.

## Writing Intensive Courses:

BIOL 3208	Microbiology
BIOL 4341	Cell Molecular Biology Laboratory
BIOL 4342	BMB Cell Biology Laboratory
BIOL 4364	Ecology Laboratory
BIOL 4393	Great Ideas in Biology and Medicine
BIOL 4394	Nature Writing
CHEM 4314	Physical Chemistry I Laboratory
CHEM 4316	Physical Chemistry II Laboratory
CHEM 4321	Inorganic Synthesis Laboratory
CJUS 4321	Crime and Delinquency
CJUS 4351	Research Methods in the Social Sciences
CJUS 4356	Clinical Practicum Lab
CJUS 4395	Senior Thesis
CMSC 2220	Computer Architecture
CMSC 3301	Technical Communications
CMSC 4375	Software Engineering
COMM 2201	Advertising Persuasion and Consumer Society
COMM 2209	Newswriting and Reporting
COMM 2253	Public Relations Writing
COMM 2254	Writing for Electronic Media
COMM 3337	Advanced Journalism Writing

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COMM 3353	Advanced Writing, Editing, and Page Design for Publications
COMM 3390	Images of Men and Women
ECON 3331	Labor and Industrial Relations
ENGR 1110	Engineering Design
FNAR 4350	Senior Portfolio: Thesis Exhibition
FNAR 4398	Senior Seminar: Art Criticism
HIST 2203	Historiography
HIST 2259	Contemporary World
HIST 2271	Modern Middle East
HIST 2272	Middle East History 500-1258
HIST 2273	Classical Islamic Civilization
HIST 2291	Topics
HIST 3303	Historiography
HIST 3371	Modern Middle East; Advanced
HIST 3372	Middle East History 500-1258; Advanced
HIST 3373	Classical Islamic Civilization: Advanced
HIST 3391	Topics
HIST 4399	Senior Thesis
HLED 2271	Health Education
HNRS 2201	Catholic and Benedictine Intellectual Traditions
IDS 2201	Catholic/Benedictine Traditions
IDS 2202	Catholic/Benedictine Intellectual Traditions: Sustainability/Stewardship
IDS 2203	Catholic/Benedictine Intellectual Traditions: Global
IDS 2204	Catholic/Benedictine Intellectual Traditions: Sustainability/Stewardship and Global
INTB 3380	Global Strategic Management
LITR 2241	Environmental Literature
LITR 2266	Studies in the Novel
LITR 2291	Topics in Literature-Film Screenings
LITR 2298	Advanced Academic and Nonfiction Writing
LITR 4399	Senior Seminar
MATH 1131	Mathematical Universe
MATH 2260	Differential Equations
MATH 3310	Modern Geometry
MATH 4332	Abstract Algebra II
MATH 4373	Probability and Statistics II

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MDHM 4399	Medical Humanities
MGT 2237	Business Communications
MGT 2247	Ethical Leadership
MGT 3300	Management
MGT 3331	Labor and Industrial Relations
MGT 4380	Strategic Management
MGT 4387	Management Capstone
MUSI 4360	Senior Seminar: Professional Portfolio
NUTR 3392	Health Research and Professional Writing
SES 4310	Research Methods In Exercise and Sports Studies
PHED 3320	Physical Education Curriculum Design
PHIL 4399	Thesis
PHYS 3208	Modern Physics Laboratory
PHYS 2213	University Physics III
PHYS 3315	Physical Chemistry II Lab
PHYS 3323	Biophysics
PLSC 2215	Model United Nations
PLSC 4299	Research Methods in Political Science
PLSC 4399	Thesis Research and Writing
PSYC 3300	Abnormal Psychology
PSYC 4351	Research Methods in the Social Sciences
PSYC 3356	Clinical Practicum/Lab
PSYC 4389	Organizational Leadership Capstone
PSYC 4395	Senior Thesis
RELS 2230	Judaism
SOCL 4351	Research Methods in the Social Sciences
SOCL 3356	Clinical Practicum/Lab
SOCL 4395	Senior Thesis
SPAN 2211	Intermediate Grammar and Composition
SPAN 2221	Introduction to Latin American Literature
SPAN 4311	Advanced Composition
THEO 3308	Theology of the Body
THEO 2270	Benedictine Wisdom
THEO 2281	Mothers of the Church
THEO 3381	Fathers of the Church
THEO 4399	Senior Seminar

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Transfer students who have completed all distribution requirements (with the exception of the IDS seminars and the LC or EL co-curricular requirements) AND taken the equivalent of the WI in the major must still take IDS 2201/2202/2203 or 2204 WI and one additional WI course of their choice.

- e. Co-curricular requirements:
  - i. Global and Sustainability designated courses (one of each required);
  - ii. Learning Community or Engaged Learning designated courses or experiences (see below for details)

### **Global and Sustainability Courses:**

Global and Sustainability courses and co-curricular experiences are designed to prepare students for active and responsible participation in global citizenship and stewardship of the earth and its resources.

Global designated courses promote “an openness to being transformed by the other – be it an idea, a person or an experience.” People from disparate regions are recognized as having agency in a globalized world. The characteristically Benedictine openness to “the other” does not only mean openness to persons of different cultures, but to the cultures themselves.

Sustainability designated courses seek to foster awareness that we are part of a larger ecology and that the environment is a precious gift to be respected for the sake of all life forms.

All undergraduates are required to complete one course or graded co-curricular experience that carries a Global designation and one that carries a Sustainability designation. These courses may also fulfill other requirements as designated by the catalog. Some courses may be designated Sustainability or Global by class section rather than at the catalog level, therefore students should consult advisors and term schedules in identifying Global and Sustainability designated course options. Of the IDS Seminars, IDS 2202 and 3302 fulfill the Sustainability requirement, 2203 and 3303 fulfill the Global requirement, and 2204 and 3304 fulfill both the Sustainability and the Global requirements.

Some transfer courses are approved as meeting the Sustainability and Global designation criteria. Transfer students should consult with their academic advisor for details. Transfer Sustainability and Global courses must be approved as such by Benedictine University according to Transfer Articulation rules and guidelines.

### **Sustainability Courses**

ANTH 3309	People, Culture & Environment
BIOL 1180	The Ecology of a Changing Planet

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BIOL 1191	Conservation Biology and Biodiversity
BIOL 1191	Humanity and the Environment
BIOL 1197	Principles of Organismal Biology
BIOL 2205	Environmental Science
BIOL 2291	Global Warming
BIOL 2291	Field Studies in Pollination Biology
BIOL 2297	Honors Organismal Biology
BIOL 4363	Ecology
BIOL 3391	Disease and the Environment
BIOL 4394	Nature Writing
CHEM 1125	Honors General Chemistry II Laboratory
CHEM 3232	Quantitative Analysis
CHEM 2249	Honors Organic Chemistry II Laboratory
COMM 3304	Media and Environment
CJUS 3324	White Collar Crime
ENVS 4398	Capstone Project
HIST 2213	Contemporary Latin America, 1899-2000
HIST 2215	The African Diaspora in Latin America
HIST 3313	Contemporary Latin America, 1898-2000
HIST 3315	The African Diaspora in Latin America, 1899-2000
HNRS 1191	First-Year Colloquium II
IDS 2202	Catholic/Benedictine Intellectual Traditions: Sustainability/Stewardship
IDS 2204	Catholic/Benedictine Intellectual Traditions: Sustainability/Stewardship and Global
IDS 3302	Human Dignity/Common Good: Sustainability/Stewardship
IDS 3304	Human Dignity/Common Good: Sustainability/Stewardship and Global
LCOM 1104	Learning Community: Catholic/Benedictine Traditions: Sustainable & Global
LITR 2241	Environmental Literature
MGT 1120	Going Green in the Business World
MGT 1125	Business Sustainability Topics
NUTR 2220	Mediterranean Diet: Relationship to Health and Culture
NUTR 2364	Environmental Nutrition
PHIL 2248	Environmental Ethics
PLSC 2215	Model United Nations

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SES 2216	Sports Sociology
THEO 2252	Business Ethics in the Context of Catholic Social Teaching

### Global Courses

ANTH 2200	Cultural Anthropology
ANTH 2208	The Anthropology of the Third World
ANTH 2210	Peoples and Cultures of World Regions
ANTH 3309	People, Culture & Environment
ARBC 2201	Intermediate Arabic I
ARBC 2202	Intermediate Arabic II
ARBC 2211	Intermediate Grammar and Composition
ARBC 2212	Survey of Arabic Literature
BIOL 2223	Field Studies in Biology
CHIN 2201	Intermediate Mandarin I
CHIN 2202	Intermediate Mandarin II
CHIN 2211	Intermediate Mandarin III
CHIN 2212	Intermediate Mandarin IV
CHIN 2291	Topics in Chinese
COMM 2256	International Cinemas
GBLS 1101	Introduction to Global Studies
GBLS 1102	Global Studies II
GBLS 2202	Theories in Global Studies
GBLS 3302	Theories in Global Studies, Advanced
HIST 2213	Contemporary Latin America, 1899-2000
HIST 2214	The African Diaspora in Latin America: early
HIST 2215	The African Diaspora in Latin America
HIST 2251	The French Revolution in the Wider World
HIST 2257	20th-Century Social and Political Movements in a Global Context
HIST 2281	Survey of East Asia 1600-Present
HIST 2291	Cuba: Between Reform and Revolution
HIST 2282	Modern China
HIST 3313	Contemporary Latin America, 1898-2000
HIST 3314	The African Diaspora in Latin America, 1492-1900
HIST 3315	The African Diaspora in Latin America, 1899-2000
HIST 3351	French Revolution in the Wider World
HIST 3357	20th-Century Social and Political Movements in a Global Context

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HNRS 3393	Global Interdependence
IDS 2203	Catholic/Benedictine Intellectual Traditions: Global
IDS 2204	Catholic/Benedictine Intellectual Traditions: Sustainability/Stewardship and Global
IDS 3303	Human Dignity/Common Good: Global
IDS 3304	Human Dignity/Common Good: Sustainability/Stewardship and Global
INTB 1101	The Global Economy
INTB 3300	Introduction to International Business
INTB 3302	International Management
INTB 4320	Area Studies Abroad
INTB 4350	International Marketing
INTB 4375	Global Interdependence
INTB 4380	Global Strategic Management
INQ 2298	Intercultural Education
MGT 1120	Going Green in the Business World
MGT 1125	Business Sustainability Topics
MGT 3302	International Management
NUTR 2220	Mediterranean Diet: Relationship to Health and Culture
NUTR 2298	Cultural Foods
PLSC 1101	State and Local Government
PLSC 2210	International Relations
PLSC 2211	Contemporary World Issues
PLSC 2215	Model United Nations
PLSC 2216	Genocide: the Politics of Fear, Hate and Power
PLSC 2224	Democracy and Democratization
PLSC 2217	Revolutions and Political Violence
SES 2216	Sports Sociology
SPAN 2221	Introduction to Hispanic Literature
SPAN 2230	Spanish Civilization and Culture
SPAN 2231	Latin American Civilization and Culture
SPAN 3307	Advanced Contemporary Spanish Literature
SPAN 3310	Advanced Latin America Literature
SPAN 3350	Competency in Latino Cultures for Health Care
THEO 2252	Business Ethics in the Context of Catholic Social Teaching

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Language course options for Global requirement (Applies to Benedictine University courses only. Proficiency credit will not count towards Global requirement. Transfer courses must be approved for Global designation by General Education Curriculum Committee in cooperation with Languages program.)

SPAN 2220 Introduction to Spanish Literature  
SPAN 2221 Introduction to Hispanic Literature  
SPAN 2230 Spanish Civilization and Culture  
SPAN 2231 Latin American Civilization and Culture  
SPAN 3307 Advanced Contemporary Spanish Literature  
SPAN 3310 Advanced Hispanic Literature  
SPAN 3350 Competence in Latino Culture for Health Care Professionals and Emergency Responders

Successfully completed study abroad experience (must be approved by Languages and Literature faculty if transfer or external).

International students who have successfully completed coursework at Benedictine University and students successfully completing Benedictine University courses taught in English at international sites, have met the Global requirement.

### **Learning Community and Engaged Learning Requirements:**

All traditional undergraduates are required to complete one approved Learning Community or one approved Engaged Learning experience. Adult undergraduates are not required to complete the Learning Community requirement but must complete an Engaged Learning course or experience. Some approved transfer courses or experiences may fulfill these requirements.

Learning Communities are intentionally designed structures that encourage students to integrate what they are learning in their various studies, disciplines, or experiences, and to connect to each other through ongoing social and project-based interaction. At Benedictine University, Learning Communities can be classroom, residential or experiential. Some Learning Communities are based in a single traditional class while others may require students, faculty and staff to study and travel off campus to work together in a linked group of classes, or to collaborate on projects outside the traditional academic environment. The common element in all of these options is the formation of working groups that practice effective shared learning, social organization and task completion.

Learning Community offerings typically vary by semester; see the Course Schedule for a given semester for details.

Engaged Learning experiences at Benedictine University can take a number of forms. An approved Engaged Learning might involve work in the larger campus community, a juried public performance, show of visual art or music, significant volunteer service, or an internship or professional project.

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The common element in all of these experiences is that the student must apply previously learned information, values and skills to a specific setting, and explore the connections between classroom knowledge and real-world experiences. Engaged Learning experiences help prepare students for full participation in the world as accomplished community members and ethical professionals.

Some Engaged Learning experiences may be carried out as a component of a traditional course (for example, as part of a Capstone in the major), but these Engaged Learning experiences must be at least 30 percent fieldwork, one-on-one research, real-world simulation, or presentation of the student's work to an audience broader than the Benedictine instructor evaluating the course outcome (e.g. formal performance, conference presentation, publication, etc.). Although Engaged Learning experiences may have things in common with some types of Learning Communities, and certain offerings may be approved as fulfilling both requirements, Engaged Learning experiences need not involve group activity. Non-course Engaged Learning offerings may vary by semester.

5. Majors and minors:
  - a. A student must select a major field of study before completing 60 semester credit hours, and must complete the requirements set forth in the Catalog of their term of degree status admission under the heading for the selected major. Only courses in which a student has received a "C" or better may be applied to the major requirement.
  - b. A major field of study requires a minimum of 36 semester credit hours. A minimum of 18 semester credit hours must be completed at the 3000 level or above, of which at least 6 semester credit hours must be at the advanced 4000 level or above. At least 12 semester hours at the 3000 level or above in the major must be completed at Benedictine University including at least 3 hours at the 4000 level.
  - c. Students are encouraged to supplement their major and core programs with appropriate minors or emphases. The minor or emphasis can be used to round out a program of study by complementing the required major. For example, a student who selects a major in a technical or professional area might select a minor in the liberal arts to gain additional analytical and communication skills and vice versa.
  - d. A minor consists of a minimum of 15 semester credit hours with 6 semester credit hours of upper division work (3000 level or above) and no more than 30 semester credit hours of courses completed from the specified list for the minor program. At least 6 semester credit hours of coursework must be completed at Benedictine University including at least 3 semester hours at the 3000 level. Only courses in which a student has received a grade of "C" or better may be applied to the minor. Any semester credit hours completed for a minor may be used to fulfill core or major requirements. Successfully completed minors are designated on the transcript following graduation, if declared prior to the student's final term.
  - e. An emphasis is a grouping of courses outside a student's major or minor. The grouping consists of at least 12 and no more than 18 semester credit hours of required or recommended courses designed to focus on a particular area of study. At least 6 semester credit hours of coursework must be completed at Benedictine University. Only courses in which a student has received a grade of "C" or

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better may be applied to an emphasis. Successfully completed emphases are designated on the transcript following graduation.

- f. A concentration is a grouping of courses within a student's major. This grouping consists of at least 12 semester credit hours of required or recommended courses designed to focus on a particular aspect of a major, and/or to focus on a particular career opportunity for graduates of that major.
6. A maximum of 30 semester credit hours earned through any one or combination of external credit programs may be applied with the approval of the University toward the 120 semester credit hours required for the bachelor's degree. These credits will not normally satisfy the academic residency requirement. Please see the External Credit Program section for details and accepted programs. The Petition for External Credit form may be found on the [Office of the Registrar webpage](#).
7. A student may apply internship credit towards the minimum of 120 credit hours as follows: Humanities, 12 hours; Business Programs, 12 hours; International Business and Economics, 12 hours; Political Science, 12 hours; Health Care, 3 hours; Nutrition, 12 hours; Sociology/Psychology, 6 hours; Computer Information Systems, 12 hours; Computer Science, 12 hours; Mathematics, 12 hours; Biology, 12 hours.
8. A student must earn the recommendation from the faculty member of his or her major program for graduation. Typically, this recommendation is based upon fulfilling the program requirements, including a comprehensive examination or other integrating experience.
9. A student must apply for graduation by the deadlines to be considered for graduation. One must be in good standing and have settled all financial accounts with the University to qualify for graduation.

## TRANSFER STUDENTS

### Credits Transferred from Other Institutions

Credits to be transferred from other institutions are evaluated on the basis of their equivalent at Benedictine University. This determination is made by the Transfer Credit Evaluation and Articulation staff and, if needed, the appropriate department chair or program. Transfer grades are not counted in the cumulative GPA earned at Benedictine University.

Quarter credit hours transferring from other institutions are converted to semester credit hours:

- 5 quarter credit hours = 3.33 semester credit hours
- 4 quarter credit hours = 2.67 semester credit hours
- 3 quarter credit hours = 2 semester credit hours
- 2 quarter credit hours = 1.33 semester credit hours
- 1 quarter credit hour = 0.67 semester credit hours

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## Transfer Credit Policy/Practice

Benedictine University will evaluate coursework presented by students from U.S. institutions that are accredited by one of the six regional accrediting organizations. Institutions that have been granted candidacy status by a regional accrediting association may be considered for transferrable coursework. Coursework may be considered from international institutions if submitted on an official third-party, course-by-course evaluation report e.g. Educational Credential Evaluators (ECE), Educational Perspectives (EP), World Education Services (WES). International transfer credit is subject to Benedictine University's transfer credit evaluation criteria.

1. Students may present transcripts for transfer credit consideration towards general elective, general education core requirements, major course equivalents or elective coursework within a discipline. Awarding of credit is determined through the process of transfer credit evaluation and/or program/departmental approval. Students may be required to present course descriptions, syllabi or additional information for departmental review and consideration of credit.
2. Benedictine University undergraduate degrees are based on semester credit hours. Any non-semester transfer courses (quarter, trimester) will be converted to semester hours.
3. Grade point average (GPA) may be used for admission; however, only grades earned in Benedictine University courses will be used in calculating the Benedictine University cumulative GPA.
4. Coursework will be accepted with grades of "D" or higher; however, students may be required to complete specific degree, major or minor required coursework with a grade of "C" or higher after transfer.
5. Only coursework with a "C" or higher will apply to a transfer student's requirements for basic skills, major or minor.
6. Transfer coursework that is presented with a "pass/fail" type grade may be accepted as transferrable credit if the previous institution's transcript indicates that Pass "P" or Satisfactory "S" grades are defined as a "C" or better at the undergraduate level.
7. Coursework must be submitted on official transcripts from the institution where the coursework was taken. Previously transferred credit, if posted on another institution's transcript, will not be considered an official record of courses taken.
8. Transfer students **from participating AZ Transfer Arizona institutions** who have not previously attended Benedictine University and meet admissions requirements who complete their A.A. or A.S. degree with the Arizona General Education Curriculum (AGEC-A, AGEC-B, AGEC-S) will meet the General Education requirements with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Learning Community, Engaged Learning, and courses designated as Sustainable and Global) provided coursework within the A.A. or A.S. includes the following transferrable coursework:
  - a. Basic Skills: transferrable WRIT 1101, 1102 and COMM 1110
  - b. Quantitative Skills: transferrable MATH 1105, 1108, 1110, 1150 or higher (including proficiency as demonstrated through AP, CLEP or upper level coursework)
  - c. 3 transferrable courses in two of the Arts & Humanities Distribution Requirements for QCA, QHT, QLR, QPL or QRT
  - d. 3 transferrable courses in two of the Social Behavioral Science Distribution Requirements for QPE and QIO

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- e. 2 transferrable Natural Science courses in each of the Distribution Requirements for QLS (life science) and QPS (physical science). AGEC programs may not distinguish between life science and physical science coursework so students may need to take an additional course to meet Benedictine University's General Education science distribution requirements.
- 9. Benedictine University is a participating member of the Illinois Articulation Initiative (IAI) for the Illinois transferable General Education Core Curriculum (GECC) and Baccalaureate Majors.
- 10. Transfer students who complete their Associate of Arts (A.A.) or Associate of Science (A.S.) degree at a participating IAI school, have previously not attended Benedictine University, and meet admission requirements will have met the Benedictine University General Education degree requirements with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Learning Community, Engaged Learning, and courses designated as Sustainable and Global).
- 11. Students who complete the Illinois GECC prior to transfer without an A.A. or A.S. degree, have previously not attended Benedictine University and meet admission requirements will also have met the Benedictine University General Education degree requirements with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Learning Community, Engaged Learning, and courses designated as Sustainable and Global).
- 12. All transfer students who transfer 20+ credit hours will be evaluated on the IAI requirements for General Education with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Learning Community, Engaged Learning, and courses designated as Sustainable and Global).
- 13. All adult program students will be evaluated on the IAI requirements for General Education with the exception of the Interdisciplinary Seminar Courses (IDS 2201-204 and IDS 3301-304) and the co-curricular requirements (Engaged Learning, and courses designated as Sustainable and Global.)
- 14. Benedictine University will accept course credit earned at 2-year regionally accredited institutions from transfer-based programs and required coursework.
- 15. Certificate, professional training or community education may not be accepted in transfer from any institution (2- or 4- year).
- 16. Technical courses from 2- and 4- year programs may be reviewed for credit consideration and are evaluated on a course-to-course basis.
- 17. Pre-college level or developmental courses will not be accepted for credit upon transfer; however these courses may be used for admission requirements and/or placement upon enrollment.
- 18. All coursework completed at 2-year regionally accredited institutions will be considered for acceptance at lower level credit (100/1000 or 200/2000). Coursework from regionally accredited 4-year institutions will be considered for upper level transfer consideration with department approval.
- 19. Coursework that is part of degree completion/transfer agreements will be transferred in accordance with the agreement between the two institutions and is subject to review and approval by the department.
- 20. Coursework, in some disciplines, may be reviewed for course content based on major/minor requirements, licensure standards or additional accreditation standards to insure the transfer course has

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current content and requirements. Coursework that is not considered current will not be transferrable and students will be required to take the Benedictine University required course for degree completion.

21. Coursework that has been repeated at previous institutions is not accepted for credit across all programs.
22. Internships or independent study courses may be reviewed by departments for transfer credit acceptance. These types of courses may have credit hour limits, grade requirements or credit level restrictions. Students may be asked to submit additional documentation for department review including learning outcomes, syllabi or course outline.
23. Military credit that is provided from a regionally accredited institution will be evaluated on a course-by-course basis. Students who present Joint Services Transcripts (JST) for evaluation transcripts will be evaluated based on the American Council on Education (ACE) recommendations. Coursework may also be reviewed for direct course consideration by department and students in nursing programs may have non-U.S. nursing credentials evaluated by the Commission on Graduates of Foreign Nursing Schools (CGFNS).
24. Students may receive credit for prior learning through exams, portfolios or from national credit recommendation organizations such as American Council on Education (ACE), National College Credit Recommendation Service (NCCRS), Council for Adult and Experiential Learning (CAEL) or other credit review organizations. Prior Learning Assessment (PLA) credit may be awarded after review by the department for undergraduate and is subject to any credit limitations under the External Credit Program.
25. Graduate level courses may be considered for transfer credit upon review by department. Graduate level transfer courses have the following restrictions:
  - a. Must have received a "B" or higher on transcript.
  - b. No courses with a grade of Pass (P), Satisfactory (S) or other pass/fail award will be accepted.
  - c. Correspondence coursework, work experience, or proficiency will not be accepted.

Acceptance of transfer credit to be applied to the major area or minor area is determined by the appropriate academic department chair or program director.

The Office of the Registrar Transfer Evaluators will remove earned duplicate credit as appropriate from a course completed at Benedictine or a transferred (or other external credit) course for courses deemed as equivalents.

## **Adult Accelerated Undergraduate Program**

Adult Accelerated Undergraduate Program students must:

1. Satisfy general entrance requirements;
2. Complete at least the last 30 semester credit hours of their undergraduate degree through coursework at Benedictine University as a degree-seeking student; and
3. Complete at least 12 semester credit hours of coursework at the 3000 level or above in their major field at Benedictine University.

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Adult Program students may receive credit and/or waiver of course requirements through examination and experiential learning assessment, but these credits will not normally be part of the final 30 semester credit hours.

## **Adult Accelerated 3+1 Baccalaureate Completion Program**

The University provides an exception to the normal academic requirement of 54 semester credit hours at a four-year regionally accredited college for students who are enrolled in Adult Accelerated 3+1 Baccalaureate Completion Programs.

Adult Accelerated 3+1 Baccalaureate Completion Program students must:

1. Satisfy general entrance requirements;
2. Complete at minimum 39 semester credit hours of coursework at Benedictine University if enrolled in the B.A. in Management program. This is the University's residency requirement for these programs.
3. Complete at least 12 credit hours of coursework at the 3000 level or above in their major field at Benedictine University.

Once a student has matriculated into a 3+1 program at Benedictine University, no more than 12 semester credit hours of coursework may be transferred into Benedictine University from a regionally accredited college/university.

Adult Accelerated 3+1 Baccalaureate Completion Program students may receive credit and/or waiver of course requirements through examination and experiential learning assessment, but these credits may not be used toward meeting the University residency requirement.

## **Second Major Program**

This program is designed for people who already have a baccalaureate degree in one area and would like to gain expertise in another. The primary benefit of this program is that the focus is on the requirements of the major, allowing students to concentrate on courses that will be most beneficial. The entrance requirement is a bachelor's degree from Benedictine. Please note that financial aid is not available to students who are completing a second major. A certificate will be conferred after they have applied for graduation and paid the certification graduation fees and completed all major requirements..

Second Major Program students must:

1. Submit an application through the admissions office into a major program different from the previously earned major and official transcripts from all outside institutions attended;
2. Select one of the University's major programs and complete all requirements for that major (all

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major coursework must be completed with a grade of “C” or better) as listed in the catalog which is in effect at the time of admission to the program. (If a student enters the program the first semester after graduation from Benedictine University, then the requirements in effect will be those in the catalog of the original term of admission to previous degree program);

3. Enroll for at least one course in the major each semester, or have a valid Leave of Absence form on file; and

4. Complete all work on the second major within seven years of admission to the program.

Life experience credit, transfer and CLEP exam credit may be counted toward the program requirements, if appropriate, as determined by each department. However, at least 12 semester credit hours of 3000/4000-level classroom courses must be completed at Benedictine University.

Applicability of courses taken as a student-at-large prior to admission to the Second Major Program will be determined upon initial evaluation.

## GENERAL POLICIES

### Semester Credit Hours

The academic year is divided into two semesters from August through December and January through May.

*Courses taught in the standard delivery method:* One semester credit hour is counted for each clock hour of class or lecture time – or each two or three clock hours of laboratory or studio work – per week during the semester. A 3-semester-credit-hour lecture course, for example, meets three hours per week over 15 weeks.

*Courses taught in the accelerated delivery, online/blended delivery or other non-standard format:* One semester credit hour consists of not less than 38 hours of instruction, individual learning activities (such as pre-course assignments, course assignments, preparation time), and team-based collaborative learning activities. Completion of graded outcomes that measure student achievement of learning objectives are comparable to those achieved via the standard delivery method.

### Student Classification

The classification of students is determined at the beginning of each semester according to the number of credit hours completed, as follows:

Freshmen: Less than 30 semester credit hours

Sophomores: 30 to 59.99 semester credit hours

Juniors: 60 to 89.99 semester credit hours

Seniors: 90 or more semester credit hours

Since students progress toward the completion of degree requirements at different rates, the classification will not necessarily coincide with a student’s class year.

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## Academic Status

A full-time undergraduate student is registered for a minimum of 12 semester credit hours. The normal course load is 15 semester credit hours per semester. No student may register for more than 18 hours of credit per semester without the permission of the faculty advisor, as follows:

Part-time academic status: 1-11.99 semester credit hours

Full-time academic status: 12-18 semester credit hours

Full-time academic status + Overload: 18.01 or greater semester credit hours (additional tuition fee is assessed)

**IMPORTANT NOTE:** Above are Benedictine University policies for academic status. The Office of Financial Aid may use different status levels based on specific financial aid policies.

## Official Transcripts

The transcript is your official record of your academic career and courses taken at Benedictine. See the Office of the Registrar website at [www.ben.edu/mesa/registrar](http://www.ben.edu/mesa/registrar) for details on ordering official transcripts. Unofficial transcripts can be obtained through MyBenU. You may [place an order through our servicer, Parchment](#).

## Advising

At Benedictine University, academic advising is grounded in Benedictine values and the University mission. It is an interactive process between the advisor and student and is supported by technology. The goal is to promote each student's academic, career and personal development.

**Faculty and staff are committed to creating a decision-making framework through which students can identify and realize their educational goals. Although academic advising is a collaborative function of both student and advisor, the final responsibility for satisfying University and major requirements rests with the student.**

The student actively participates in the educational decision-making process. Students will:

- Become knowledgeable of all the University's academic requirements, policies and procedures.
- Develop and maintain a plan for a course of study.
- Keep an accurate record of academic activities and documents.
- Value the role of the advisor by preparing for and keeping advising appointments.
- Initiate and maintain open and honest communication with the advisor.
- Access additional University resources to facilitate the decision-making process.

The advisor listens to and guides the student through the educational decision-making process. Advisors will:

- Foster the student's sense of responsibility for his/her academic progress.
- Help the student obtain accurate information about educational and career options, academic requirements, policies and procedures.
- Help the student plan and monitor an educational program consistent with individual interests and abilities.

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- Assist the student in maintaining an accurate record of course registrations and completions.
- Be available on a scheduled basis for academic consultation and advice.
- Refer the student to appropriate University resources.

## **Repetition of Courses**

For courses taken at Benedictine University, undergraduate students, both degree-seeking and students-at-large, may repeat a course in which they received grades of “W,” “D” or “F” no more than two times. Students may not repeat any course in which they receive a grade of “C” or better. When a course is repeated for credit, the earlier earned grade remains on the student’s permanent record and will appear on all transcripts. Only the last enrollment and earned grade will be used in computing the cumulative GPA and awarding of credit. If a student wishes to repeat a course originally taken at Benedictine University and in which an earned grade was received, the repeat must be a course at Benedictine University. A repeat may not be by independent study or by study at another institution. The Academic Standing Committee may provide exceptions to this policy. An earned grade is a grade of “A,” “B,” “C,” “D” and “F.”

Once a student has graduated their degree GPA is final. If a student repeats a course post-graduation that they earned an “F” grade for as part of their degree, the original “F” grade will still be counted in their degree GPA. Students who have graduated may not retake a course for credit in which they earned a grade of “A,” “B,” “C,” or “D” previously. A student who has graduated may only audit a course in which they previously earned credit.

## **Community College Credit Policy**

Undergraduates with junior or senior standing (60 or more semester credit hours earned) will not be eligible to transfer community college course credit back to Benedictine University. Credit from accredited four-year institutions is not affected, nor is coursework required, by special agreements such as 2+2 or 2+3 programs. Students enrolled in 3+1 undergraduate baccalaureate completion programs are exempt from this policy.

## **Petition to the Community College Credit Policy:**

An undergraduate student who is 15 or fewer semester credit hours from degree completion may petition to complete no more than 6-8 of those hours (two courses, including any labs or co-requirements) through eligible community college credit under the following conditions:

1. The student’s major advisor and chair of the major department both support the request in writing, with rationale and approval of specific transfer courses to complete the requirement(s),

**AND**

2. All other degree requirements have been met or are currently in progress, as demonstrated by current transcript and records;

**AND** one of the following:

- 3a. The requirements represented by the course(s) are not available in any format at or from the student’s home campus for a full term (relative to the student’s usual academic calendar, i.e. semester, quarter, etc.) following the planned degree completion date, thus delaying degree completion for two full terms;

**OR**

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3b. The requirements represented by the course(s) are not available in any format at or from the student's home campus prior to the student's planned graduation date (as applied for and audited), and the student provides documentation establishing that failure to complete the degree by that date will result in loss of secured employment, promotion or professional certification already in progress;

**OR**

3c. The student's permanent place of residence (as established by FAFSA, tax records or other proof of long-term residency) is more than 100 miles from the home campus;

**OR**

3d. The student's place of residence has been relocated as a consequence of active military service.

Any student who wishes to apply for such an exception is to file a Community College Completion Credit Application Form. As part of completing this form, the student must provide clear course equivalencies and indicate which of the above exceptions apply, and append any required documentation. The form must also be signed by the student's academic advisor and approved by the chair or director of the program from which the student is seeking a degree. The completed form must be submitted and approved by the dean of the college **before** the student enrolls in the course. If such a request is approved, all other Benedictine University policies relevant to transfer and credit still apply, including but not limited to, those governing eligibility for GPA inclusion, non-repeatability, and articulation with native programs and requirements.

## Undergraduate Enrollment in Graduate Courses

A senior undergraduate student may register for a graduate course at the 5000 level for either undergraduate or graduate credit with approval from the major advisor and the head of the program/department offering the course. It is highly recommended the student has a minimum cumulative grade point average of 2.800 on all University coursework to enroll in the course. The Registrar will not process the course enrollment unless the senior is in good academic standing and is proceeding toward graduation as directly as possible. A student may earn no more than 9 semester credit hours of coursework at the 5000 level toward their undergraduate degree. Graduate credits earned in graduate programs by reverse transfer under special agreements, such as a 3+3 program leading to a professional degree, are not subject to this limitation.

## Grades and Reports

The student's final grade is determined by the instructor. The system of grading is as follows (quality points are in parenthesis):

A — Excellent (4.000)

B — Good (3.000)

C — Satisfactory (2.000)

D — Passing (1.000)

F — Failure (0.000)

I — Incomplete\*

IE — Incomplete Extension\*

W — Withdrawal\*

P — Pass\*

AUD — Audit\*

IP — In Progress\*

*\*Note: These grades are not calculated in academic GPA.*

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Academic grade reports for all students are available upon completion of each course through [MyBenU](#). The final grade is recorded on the permanent record.

A course is considered to be successfully completed if a grade of “A,” “B,” or “C” is achieved. The GPA used for all purposes at Benedictine University, including graduation honors, the Dean’s List and the Dean’s Recognition List is based only upon courses taken at Benedictine University.

## **Quality Point System**

Final grades in each course are converted to quality points according to the following schedule: A grade of “A” in a course is converted to four quality points for each credit hour (thus in a 3-credit-hour course, an “A” is worth 12 quality points); a grade of “B” is worth three quality points per credit hour; a grade of “C” is worth two quality points per credit hour; a grade of “D” is worth one quality point per credit hour; other grades receive no quality points. The quality point or GPA is computed by dividing the total number of quality points earned, at Benedictine University, by the total number of credit hours attempted, at Benedictine University.

## **Incompletes**

### **A grade of “I”**

An Incomplete (“I”) is a temporary grade which may be given by arrangement with the student and with approval of the instructor and chair/program director when illness, necessary absence, or other reason beyond control of the student prevent completion of course requirements by the end of the class. The “I” grade automatically converts to an “F” grade if the work is not completed and submitted to the instructor. For fall Incompletes all work must be completed no later than the end of the spring term or the “I” grade automatically converts to an “F” grade. For winter, spring, and summer Incompletes all work must be completed no later than the end of the fall term or the “I” grade automatically converts to an “F” grade. An “I” grade is not calculated in the student’s grade point average and zero hours are credited.

To qualify for the grade, a student must have satisfactory academic standing, be doing at least “C” work in the class, and submit a written request with a plan for completion approved by the instructor stating the reason for the delay in completing the work. Arrangements for this “I” grade must be made prior to the final examination. One may not receive an “Incomplete” in a semester in which he or she is already on academic probation. Instructors or departments may restrict work completion to a timeframe prior to the end of following regular semester.

## **Incomplete Extension**

### **A grade of “IE”**

An Incomplete Extension (“IE”) is a temporary grade which may be given by arrangement with the student and with approval of the instructor and chair/program director when an extension of time for a previously approved Incomplete is needed. Incomplete Extensions are limited to at most one additional semester. An “IE” grade is not calculated in the student’s grade point average and zero hours are credited.

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## Withdrawal

A grade of “W” is recorded to indicate that a student has withdrawn from a course. This is a non-punitive, permanent grade that maintains an academic transcript record of enrollment in a course. “W” grades cannot be appealed.

## In Progress

A grade of “IP” is recorded to indicate that the course is in progress when the term in which the course has been scheduled ends. The “IP” grade will be replaced when the course ends and the permanent grade is posted.

## Audit

The **Audit (AUD) grade designation** indicates that a student has registered for a course and was eligible to attend class sessions. Auditing a course does not necessarily reflect participation, nor does it indicate anything regarding completion of assignments. Auditors are entitled to participate in class activities to the extent the instructor permits.

Audit registration requires the approval of the instructor. **A student may not change from credit to audit or audit to credit after the end of the add/drop period.** If a course has stated enrollment limits, students taking the course for credit will be enrolled before students auditing the course. Lab courses may not be taken as an audit. An add form with instructor’s and department chair’s signature must be presented to the Office of the Registrar for the record to be changed to an audit (AUD).

When an Audit (AUD) grade designation is posted on the transcript, it cannot be changed to a letter grade. Audited courses are not available for later credit or proficiency by examination.

## Spring 2020 COVID-19 Policy Exceptions

Due to the unexpected change to virtual campus for the Spring 2020 as a result of the COVID-19 pandemic students experienced unexpected challenges. To allow continuity for student’s academic goals and provide flexibility for students the University adopted the following grading exception policies:

- Students were given the opportunity to elect to take courses Pass/Fail for credit for Spring 2020. The “P” grade equates to a “D” grade or better. “P” grades are considered passing and meet degree requirements for all courses earning a “P” grade in Spring 2020 term only.
- Students were given an extension of time to withdraw. For traditional students the extension was through the end of week 14.
- P, “S”, or similar grades may be accepted as transfer credit if defined as a “D” grade or better by the transfer institution and will meet equivalent course pre-requisites, basic skills, general education, major, and minor requirements as if a “C” grade had been earned. Such courses will be

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treated as the equivalent of a “C” grade and therefore will meet all equivalent course pre-requisites, degree, and major requirements as if a “C” grade had been earned.

## **Independent Study Courses**

Requests for an independent study must be submitted to the Office of the Registrar, by the department chair on behalf of the student. Timelines for completion are the same as that of a traditional undergraduate semester. Communication between faculty and the student who has requested the independent study are determined prior to the start of the independent study and are to be followed as indicated in the formal request submitted to the Office of the Registrar. Official copies of the request, along with the syllabus for the course, will be kept in the academic department.

## **Course by Arrangement**

Permission may be granted for arranged courses when irresolvable scheduling conflicts exist, determined and verified by the advisor, which preclude enrollment in a regularly scheduled class. With the approval of the advisor and the program/unit coordinator a formal request for a course by arrangement is submitted to the Office of the Registrar by the Dean. Official copies of the request, along with the syllabus for the course, will be kept in the academic department. Arranged courses are selected from the courses listed in the current Benedictine University Catalog and cover the same content. The grading basis, as indicated in the course description, is followed. All semester course deadlines apply to arranged courses.

## **Withdrawal from Courses**

Refer to the academic calendar on the Office of the Registrar website at <http://www.ben.edu/mesa/registrar>

### **Dropping a course without a grade of “W” on a transcript.**

- For full 15 week semester classes students have until the day prior to the second Monday of term to drop the class. Students who abide by this deadline will not receive a grade of “W” on their transcript.
- For accelerated classes students have until the day prior to the second day of class to drop the class. Students who abide by this deadline will not receive a grade of “W” on their transcript.
- For online classes, students have until the end of the Thursday of the first week of class to drop the class. Students who abide by this deadline will not receive a grade of “W” on their transcript.

### **Withdrawals from course with a “W” grade on a transcript.**

Students may withdraw from a course and receive a grade of “W” by logging into MyBenU and submitting the withdrawal request by the published deadline. “W” is a non-punitive, permanent grade that maintains an academic transcript record of enrollment in a course. “W” grades cannot be appealed.

- For full semester courses, students who withdraw after the first Sunday of the term (and prior to the last published day to withdraw), will receive a “W” grade on both the grade report and transcript. A student can withdraw with a grade of “W” from a class up to the end of the 10<sup>th</sup> week of classes for a 15 week course.

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- For fully online classes, students who withdraw on or after the Friday of the first week of class for online classes, will receive a "W" on both the grade report and transcript. A student can withdraw with a grade of "W" from a class up to the end of the sixth week of classes for an eight week course and up to the end of the fourth week for a five week course.
- For other adult program courses, students who withdraw on or after the second day of class will receive a grade of "W" on both the grade report and the transcript. A student can withdraw with a grade of "W" from a class up to the two-thirds point of the class.

Approval by a financial aid counselor is highly recommended when a student is receiving financial aid. Students should also inform their instructor of their intention to withdraw from a course. Students may not withdraw from a course after the last day to withdraw (which is 70 percent through the course). After the published deadline, no grade of "W" will be permitted for academic reasons and the student will be graded solely on academic performance at the end of the term. Stopping attendance or notifying an instructor, advisor, or any other staff or faculty member is not considered an official withdrawal. It may result in receiving a failing grade and being responsible for the full tuition payment.

### **Petition for a late withdrawal**

Students may petition for a late withdrawal for non-academic reasons by accessing and completing a late withdrawal petition form on the registrar's website at <http://www.ben.edu/mesa/registrar/> and providing supporting documentation.

### **Grade Appeal Policy**

The purpose of the Grade Appeal Policy is to establish a consistent procedure by which students may seek review of final grades assigned in courses at Benedictine University. Only final course grades may be appealed. The policy recognizes the right and responsibility of faculty members to exercise their professional judgment in evaluating academic performance and the right of students to have their academic performance judged in a fair and impartial manner.

### **Grounds for Grade Appeal**

A student may appeal a final course grade only on the grounds that:

1. The grade was assigned based on a miscalculation or clerical error;
2. The grading standards for the course were not clearly articulated by the instructor in the syllabus, or the grade was assigned in a manner inconsistent with articulated standards.

### **Grade Appeal Process**

At all levels of review, the burden of demonstrating that a grade should be changed rests with the student. The deadline for submission of any grade appeal is the end of the semester following the term in which the grade was originally received.

Students must follow these steps in this order when appealing a final grade:

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1. First, discuss the final grade with the faculty member; bring forward any facts or circumstances that might be pertinent to the faculty member's evaluation and decision.
2. If there is not a satisfactory resolution, the student may seek consultation with the department chair/unit coordinator.
3. If there is still no satisfactory resolution, the student may appeal to the dean of the college.
4. If there is still no satisfactory resolution, the students may appeal to the Provost and Chief Academic Officer. The Provost's decision is final.

### **Academic Accommodation for Religious Observance**

A student whose religious obligation conflicts with a course requirement may request an academic accommodation from the instructor. Students must make such requests in writing by the end of the first week of the class. Upon receiving such a request, the instructor will offer reasonable academic accommodations, whenever feasible, and communicate this to the student. However, the course requirements listed in the syllabus remain in effect if accommodations cannot be offered.

### **Academic Honesty Policy**

The search for truth and the dissemination of knowledge are the central missions of a university. Benedictine University pursues these missions in an environment guided by our Roman Catholic tradition and our Benedictine heritage. Integrity and honesty are therefore expected of all University students. Actions such as cheating, plagiarism, collusion, fabrication, forgery, falsification, destruction, multiple submission, solicitation and misrepresentation are violations of these expectations and constitute unacceptable behavior in the University community.

To access the complete Academic Honesty Policy, which includes student responsibility, responsibility and authority of faculty, violations, reporting and communicating, responsibilities of the provost, appeals, composition of the academic appeals board, procedures of the academic appeals board, and records, please visit [ben.edu/ahp](http://ben.edu/ahp).

### **Administrative Drop Policy**

Drop for Non-Attendance: Undergraduate students may be dropped from a class for non-attendance by a departmental administrative drop by the end of the first week of the class.

The primary intent of the Administrative Drop Policy is to ensure full enrollment in classes in which demand for seats exceeds supply. The purpose is to free seats held by non-attending students in such classes so that students who wish to take the class may be able to do so.

Certain class offerings may be exempt from this policy and are not impacted by the Administrative Drop Policy.

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## **Dean's List and Dean's Recognition List**

The Dean's List is computed and published once each semester. To qualify, a student must be enrolled full-time and must have at least a 3.500 GPA semester average with a grade of at least "C" in each course and must not have received any "I" grades.

The Dean's Recognition List is also computed and published once each semester. To qualify, a student must be enrolled for a minimum of 3 semester credit hours and must have at least a 3.500 semester average with a grade of at least "C" in each course and must not have received any "I" grades.

*Note: The Dean's Recognition List is intended for students who are not enrolled full time.*

## **Student Academic Standing**

Satisfactory academic standing for all students is a 2.000 cumulative GPA as determined at the end of each semester (or other designated grading period). Students who do not achieve satisfactory academic standing will be placed on academic probation or dismissed for poor scholarship.

## **Probation and Dismissal**

Students are required to maintain satisfactory academic standing during their University careers. If a student fails to achieve satisfactory academic standing at the end of a semester (a cumulative GPA of 2.000 for undergraduate students), that student will either be placed on academic probation during the following semester (if the term GPA was below 2.000), or will be dismissed for poor scholarship (if the term GPA was below 1.000 for a second consecutive semester). If a student fails to achieve satisfactory academic standing at the end of the probationary period, the student is dismissed from enrollment because of poor scholarship.

Any student dismissed for poor scholarship may submit an appeal to the Committee on Academic Standing seeking a one-semester reinstatement. Criteria that the Committee on Academic Standing will consider include:

- Current semester GPA
- Cumulative GPA
- Likelihood that the student is capable of achieving "satisfactory academic standing" before graduation
- Recommendation from faculty and staff
- Student's explanation for prior GPA and plan to remedy the situation

In the event that the Committee on Academic Standing is unable to approve the appeal for extension of the probationary period, the student's enrollment will be terminated for poor scholarship. Such a student may be readmitted at a later time for enrollment, provided evidence is presented which in the judgment of the University indicates that there is improved potential for academic success. The period of dismissal will be for a minimum of two academic semesters. Academic semesters are fall or spring semesters and do not include summer school or interim sessions.

All probation and dismissal policies apply in the same way to part-time and full-time students.

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## **Academic Amnesty Policy**

Students who have left the University with a cumulative GPA less than 2.000 may have the option to re-enter under the academic amnesty policy. The only condition for re-admission under amnesty is an absence of at least four years from the last term in attendance.

The implications of re-admission under academic amnesty are:

1. The new Benedictine University cumulative GPA will be calculated based only on courses taken subsequent to re-entry. All courses taken and grades earned previously will appear as a separate entity on the transcript.
2. Academic probation will be a condition of admission.
3. "Re-entry Under Amnesty" will appear in the Remarks section of the transcript.
4. Amnesty may be used only once by a student.
5. Students must earn a minimum of 30 semester credit hours of coursework at Benedictine University after re-entry to be eligible for graduation.
6. Graduation honors eligibility will be based on grades after re-entry amnesty.
7. The Catalog of re-entry will be followed for graduation requirements.

## **Withdrawal from the University**

A student who wishes to withdraw from the University during the semester begins by contacting the Campus Executive Officer. A student who plans to return within two full academic years should complete the leave of absence form. (See the Student Leave of Absence section.) A student who does not intend to return to Benedictine University must complete the withdrawal form. An exit interview is required as part of the withdrawal process.

If the student has not applied for a leave of absence and later decides to return, an admission application must be submitted through the Office of Admissions. The student's record will be re-evaluated, and the student is responsible for completing all new graduation requirements according to the University Catalog in effect at the time of re-admission.

The amount of financial credit for withdrawal from all courses during the semester is determined by the date the completed form(s) is/are returned to the Business Office. (See General Refund Information.)

Students receiving financial aid of any kind must also consult with the Business Office or the Office of Financial Aid.

## **Student Leave of Absence**

Any full- or part-time traditional student in satisfactory academic standing who must interrupt a degree program may apply to the Campus Executive Officer for a leave of absence for two full academic years or four

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consecutive semesters (not including summer terms). The student's files will remain active both in the Office of the Registrar and with the academic advisor for the period of time requested. At the end of the leave of absence period, the student must notify the Office of the Registrar and/or academic advisor, graduation counselor or program coordinator of his or her intention to register. (Application through the Office of Admissions is not required.) The student on leave may take advantage of early registration along with regularly enrolled students. *A student on leave does not qualify for special monetary loans or grants or other special arrangements which presuppose the status of a regular student.*

### **Student Deactivation Policy**

Any matriculated undergraduate student who fails to register for classes for any three full consecutive terms, including summer term, without executing a Leave of Absence will have his/her Benedictine academic record converted to "inactive" status. When/if a deactivated student plans to return to the University and continue academic study, she or he must first contact the Office of Admissions in the Enrollment Center and apply for re-admission. Once readmitted, the student record will be placed back in an "active" status.

### **Application for Graduation**

Students must apply for graduation using the online graduation application found on MyBenU Self Service. The deadlines to apply are:

- October 1 for Spring Conferral
- January 1 for Summer Conferral
- March 1 for Fall Conferral

More information about applying to graduate can be found on the [Office of the Registrar website at http://www.ben.edu/mesa/registrar/graduation-information-office-of-the-registrar.cfm](http://www.ben.edu/mesa/registrar/graduation-information-office-of-the-registrar.cfm)

### **Graduation Honors**

Graduation honors are determined on the basis of coursework completed only at Benedictine University. Eligibility for graduation honors is contingent upon completion of the following specified undergraduate credit hours (excluding external credit hours), and achieved cumulative GPAs.

With completion of 30-53.99 undergraduate credit hours and achievement of the following cumulative GPA, this graduation honor is awarded:

- 3.500 to 4.000 With Honors

With completion of at least 54 undergraduate credit hours and achievement of the following cumulative GPAs, these graduation honors are awarded:

- 3.900 to 4.000 Summa Cum Laude
- 3.750 to 3.899 Magna Cum Laude
- 3.500 to 3.749 Cum Laude

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## **Student Records and Disclosures**

### **Family Educational Rights and Privacy Act (FERPA) Annual Notice to Students**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review your education records within a reasonable time after Benedictine University receives a request for access. If you wish to review your record, contact the Office of the Registrar or the University office that maintains the record to make arrangements. You are required to submit your requests in writing and identify the record(s) you wish to inspect.
2. The right to request an amendment of your education record if you believe it is inaccurate, misleading, or otherwise in violation of your privacy rights under FERPA. If you feel there is an error in your record, you should submit a statement to the University official responsible for the record, clearly identifying the part of the record you want changed and why you believe it is inaccurate or misleading. That office will notify you of their decision and advise you regarding appropriate steps if you do not agree with the decision.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. This includes any University faculty or staff employee (including the University Police Department) acting within the scope of his or her University employment and with appropriate supervisory authority; any individual or entity with whom the University has contracted as its agent to provide a service to the University when acting within the scope of the contract or agency and who is subject to appropriate confidentiality requirements; any member of the University's Board of Trustees; any student serving on an official committee, such as a disciplinary or grievance committee; and any student assisting a University official in performing tasks for which the University official may have access. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities. Benedictine also discloses education records without consent to officials of another school in which a student seeks or intends to enroll such as through partnerships and consortium agreements.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

FERPA permits the release of directory information to third parties outside the institution without written consent of the student, provided that the student has been given the opportunity to withhold such disclosure. Benedictine University defines directory information as follows:

- Student's name, address, and phone number

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- Major and minor fields of study
- Participation in officially recognized activities and sports
- Dates of attendance
- Degrees and awards received
- Most recent education institution attended
- Full-time/part-time enrollment status
- Photo
- Height, weight, and GPA of student athletes

A student may withhold disclosure of their directory information by completing the "FERPA Non-Disclosure of Designated Directory Information" form available in the Office of the Registrar, within ten (10) calendar days of the first scheduled class day of each fall term. A request to withhold disclosure of directory information is effective for one academic year only and must be renewed each year.

In compliance with the Solomon Amendment, directory information is provided to the United States Department of Defense, upon request.

A student may authorize the release of confidential information (including personally identifiable information from education records protected by FERPA, and other types of confidential information as well) to a third party by signing an [Authorization for Release of Confidential Information to a Third Party form](#).

The University may also disclose student account and financial aid information without the student's consent to the student's parents if the parent requests the information in writing; completes the Parent Certification section of the Authorization For Release of Confidential Information to Parents; and provides evidence that the student is his or her dependent for federal income tax purposes. The University may also disclose information to a parent if there is a health or safety emergency involving their son or daughter, or if their son or daughter is under the age of 21 and has violated a federal, state or local law or any University rule or policy concerning the use or possession of alcohol or a controlled substance.

FERPA permits the disclosure of students' education records, without consent of the student, if the disclosure meets certain conditions of the FERPA regulations. Benedictine University may disclose from the education records without obtaining prior written consent of the student the following:

- To other school officials, including instructors, within Benedictine University who are determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities. Legitimate educational interests include performing a task or engaging in an activity related to one's regular duties or professional responsibilities, a student's education, the discipline of a student, a service to or benefit for a student, measures to support student success, evaluation of academic programs, and the safety and security of the University. Individuals at the institution who have an educational interest in the student's educational record may share information internally to school officials that have a legitimate

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educational interest. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced services or functions.

- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer.
- To authorized representatives of the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the Illinois Board of Higher Education or other state agencies responsible for supervising Benedictine's education programs. Disclosures may be made in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of student records to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf.
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid.
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction.
- To accrediting organizations to carry out their accrediting functions.
- To comply with a judicial order or lawfully issued subpoena.
- To appropriate officials in connection with a health or safety emergency.
- To the general public, the final results of a disciplinary proceeding, if Benedictine University determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the Benedictine University rules or policies with respect to the allegation made against him or her.
- Upon written request, the University will disclose, to the alleged victim of a crime of violence or a non-forcible sex offense, or to the alleged victim's next of kin (if the victim dies as a result of the crime or offense), the final results of any institutional disciplinary proceeding dealing with that crime or offense.

## **University Promotional Photos/Videos**

Benedictine University and its representatives on occasion take photographs/videos for the University's use in print and electronic media. This serves as public notice of the University's intent to do so and as a release to the University giving permission to use such images as it deems fit. If you should object to the use of your photograph, you have the right to withhold its release by contacting the Office of Marketing and Communications at 602-888-5532.

## **Student Right-To-Know Act**

The University provides data on retention and graduation rates through the Office of Institutional Research and at the General Consumer Information web page. Information on financial assistance, including descriptions of application procedures and forms, may be obtained from the Office of Financial Aid on the Mesa Campus (Gillett Hall). Information concerning athletic program participation may be obtained from the Athletics Department on the Mesa Campus (MCHE). Other institutional information including: the cost of attendance, accreditation and

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academic program data, facilities and services available to disabled students, and withdrawal and refund policies are located elsewhere in this Catalog.

### **Campus Security Policy and Campus Crime Statistics Act**

Benedictine University's Annual Security Report and Annual Fire Safety Report are available online. These reports meet the requirements of the Jeanne Clery Disclosure of Campus Security Policies and Campus Crime Statistics Act for the reporting of crime statistics, fire safety information, and other relevant University policies. The electronic versions of these reports are available on the Benedictine University website at:

### **Campus**

Annual Security and Annual Fire Safety Reports

<http://www.ben.edu/student-life/police/annual-safety-report.cfm>

Printed copies of these reports may be obtained at the Benedictine University Police Department (Gillett Hall) or by calling the non-emergency telephone number (602)555-5501.

## **GENERAL ADMISSION INFORMATION**

### **Tuition/Housing Deposits**

To complete the admissions process, incoming freshmen are required to submit a \$100 tuition deposit. Transfer students who will be residents are required to submit a \$125 room deposit. Residential housing is available on a first-come, first-served basis. Incoming freshman students are required to submit their deposit before registration. All deposits should be submitted to: Enrollment, Benedictine University – Gillett Hall, 225 East Main Street, Mesa, AZ 85201.

### **Re-admission**

Former Benedictine University students, not currently enrolled as degree-seeking students, may apply for re-admission. An application must be submitted and will be reviewed for an admissions decision. Applicants who experienced academic problems should be prepared to demonstrate to the Academic Admissions Committee sufficient reasons for reconsideration. A student's previous scholarship eligibility will be re-evaluated under the current transfer scholarship rules. If a student's enrollment has been terminated for poor scholarship, such a student may be readmitted after a minimum of two academic semesters, provided evidence is presented which, in the judgment of the University, indicates that there is improved potential for academic success. All college courses for which the student registered in his/her absence from Benedictine University must be presented in the form of official transcripts. For re-admission under amnesty, see the Academic Policies section. Students will be re-admitted under the current catalog requirements. Students that are close to graduation under their original catalog requirements may discuss options with their admissions counselor for appeal of their catalog year.

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## **General Admissions Policy**

Benedictine University reserves the right to deny admission, continued enrollment or re-enrollment to any applicant or student whose personal history and background indicate that his or her presence at the University would endanger the health, safety, welfare or property of the members of the academic community or interfere with the orderly and effective performance of the University's functions. Some programs have special admissions standards. If you are considering a particular program, you need to determine the admissions standards for that program by reviewing the descriptions contained later in the Catalog under Academic Programs or by contacting the faculty member responsible for the program. Failure to provide Benedictine University with a correct and complete academic history will result in revoking of acceptance and/or administrative withdrawal.

## **FRESHMAN ADMISSION**

### **Freshman Candidates**

Freshman candidates are defined as individuals who have earned a high school diploma, completed a home schooling program or earned a General Educational Development (GED) certificate within six months of enrolling at Benedictine University.

### **Freshman Admission**

Admission is based on a review of each student's total academic and extracurricular record. It is necessary for some applicants to complete additional materials or come to the University for further assessment.

Benedictine's philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

### **High School Academic Preparation**

In conjunction with The Illinois State Board of Education, Benedictine University requires its students to complete the following high school curriculum. If a student enrolls at Benedictine University not having satisfied the requirements, the student will be required to do so while enrolled at the University. Courses with a number less than 1000 do not count toward the 120 semester credit hours required for graduation. University-level courses (1000 level or above) completed to fulfill a condition of admission will count toward the 120 semester credit hour graduation requirement, but do not satisfy the University Core requirements. NOTE: a unit, as identified below, is equivalent to one full year of study in a given subject area.

1. Four units of English (emphasizing written and oral communication and literature).
2. Three units of social studies (emphasizing history and government).
3. Three units of mathematics (introductory through advanced algebra, geometry, trigonometry or fundamentals of computer programming).
4. Three units of science (laboratory science).

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5. Two units of modern language.

### **How To Apply to the Mesa Campus (Freshman Candidates)**

Send all materials to: 225 E. Main St. Mesa AZ 85201. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by mail or electronically from the institution to Benedictine's Enrollment Center. Official transcripts bearing the signature of the registrar and the institutional seal, emailed directly from the High School Guidance Counselor or school transcript vendor, are also considered official.

Consideration for admission will take place when all the necessary information is received. Applications should be submitted as early as possible during the senior year of high school. Admission can be granted on the basis of six semesters of high school credit. Admission can be revoked if satisfactory completion of senior year coursework is not obtained and restrictions can also be added should academic portfolio change post admission and prior to course enrollment.

1. Submit a completed application form.
  - a. Apply or download an application online at <https://apply.ben.edu/mesa-undergraduate.cfm>
  - b. Request a hard copy application by contacting us at (602)888-5500 or email at [mesa@ben.edu](mailto:mesa@ben.edu).
2. Submit official high school transcript. Home school transcripts should include letter grades, length of courses and texts used.
3. Submit official copy of ACT, SAT, TOEFL or IELTS test scores.
4. Submit High School Guidance Recommendation form (available online) to be completed by high school guidance counselor (may be required for some candidates).
5. Written personal statement (may be required of some candidates).

### **Mesa Campus Freshman Admission Requirements**

We offer rolling admissions into all of our traditional undergraduate programs, meaning applications are accepted and admissions decisions are made throughout the year without deadline restrictions. We encourage traditional undergraduate students to apply within their first semester of their senior year of high school. The application review process takes approximately one week. Once your completed application has been received and reviewed, an admissions counselor will personally contact you by phone with your admission status. Prospective freshmen should accept the offer of admission and pay the tuition deposit no later than May 1 to secure their spot for the incoming freshman class.

### **Benedictine University requirements for Freshman Admission:**

- 2.500/4.000 GPA
- 21 ACT/1060 (Math and Critical Reasoning combined) score SAT

**Personal Statement:** If students do not meet the above minimum requirements, they are encouraged to submit a **minimum one-page** personal statement. The topic of this personal statement is "What are your academic

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strengths and how will they help you at Benedictine?” The personal statement is meant to be a reflection of past academic coursework as well as your writing ability. It is necessary that you provide all relevant information about your academic performance and high school experience.

**Academic Admissions Committee:** The Academic Admissions Committee meets regularly to review applications for prospective students who do not meet the minimum admissions requirements. The Academic Admissions Committee looks for well-rounded students who will be successful and contribute to the Benedictine University community. If you have any specific questions about admissions requirements, your personal statement or the Academic Admissions Committee, please contact your [admissions counselor](#).

Certain programs may have additional enrollment criteria which can be found under Academic Programs.

## TRANSFER ADMISSION

### Transfer Candidates

Transfer candidates are defined as individuals with college credit or students whose high school graduation or GED completion date is six months prior to the academic year of enrolling at Benedictine University who intend to enroll in the traditional daytime program. Transfer candidates with less than 20 transferrable semester credit hours will be evaluated under the freshman checklist. Credits taken prior to high school graduation are not used to determine transfer student status.

### Transfer Admission

Admission is based on a review of each student’s total academic and extracurricular record. It is necessary for some applicants to complete additional materials or come to the University for further assessment.

Benedictine’s philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the applicant’s race, religion, gender, age, national origin or disability.

### How To Apply to the Mesa Campus (Transfer Candidates)

Send all materials to: 225 E. Main St. Mesa AZ 85201. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by mail or electronically from the institution to Benedictine’s Enrollment Center.

Consideration for admission will take place when all the necessary information is received. If an applicant has 20 or more transferable semester credit hours:

1. Submit a completed application form.
  - a. Apply or download an application online at <https://apply.ben.edu/mesa-undergraduate.cfm>
  - b. Request a hard copy application by contacting us at: (602)888-5500 or email at [mesa@ben.edu](mailto:mesa@ben.edu).
2. Submit official transcripts directly from each college or university attended.
3. Written personal statement (may be required of some candidates).
4. Letter of recommendation (may be required of some candidates).

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If the applicant has less than 20 attempted semester credit hours:

1. Steps one, two, three and four above.
2. Submit official high school transcript.
3. Submit official copy of ACT, SAT, TOEFL or IELTS test scores.

## **Mesa Campus Transfer Admission Requirements**

Benedictine University's admissions philosophy is to select students who will perform successfully in the University's academic programs and actively participate in University life. We offer rolling admissions into all of our traditional undergraduate programs, meaning applications are accepted and admissions decisions are made throughout the year without deadline restrictions.

Students transferring into Benedictine University's traditional undergraduate programs must have:

- A minimum of 20 attempted semester credit hours (If a student has fewer than 20 semester credit hours of attempted transfer credit, freshman requirements apply).
- A cumulative GPA of 2.000 on a 4.000 scale or better from all colleges and universities previously attended.
- No previous academic probation or academic dismissal.

Students who do not meet the above admissions requirements are encouraged to contact the Office of Admissions to set up an appointment with one of our transfer counselors to discuss the Admission Committee review process. Certain programs have additional enrollment criteria which can be found under Academic Programs.

## **INTERNATIONAL ADMISSION**

All prospective undergraduate students planning to study on a visa, asylum or refugee status are considered international applicants. Students are encouraged to complete the application process prior to submission deadlines; applications are evaluated after all required documentation has been received.

Applications from international students should be received by Benedictine University no later than June 1 for the fall term or by October 1 for the spring term of the year in which the student plans to enroll. Students are encouraged to complete the application process prior to submission deadlines; applications are evaluated only after all required documentation has been received.

Recognizing the academic and cultural benefits of having international students in classes and on campus, Benedictine University is pleased to accept applications from this student group. International student applications are evaluated by the same admissions standards as those established for American students. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

## **International Application Materials**

1. Benedictine University's International Application for Admission.
2. A non-refundable application fee payable by personal check or money order of \$40 USD.
3. Official transcripts from all colleges, universities and language training programs attended in the

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U.S. Transcripts must be submitted with English translation (if applicable). Students with foreign academic credentials are required to submit an acceptable evaluation (see 4). Students who have submitted academic documents to an approved evaluation company may not be required to submit the same official academic documents directly to Benedictine.

4. Official evaluation of all non-U.S. credentials completed by Educational Credential Evaluators (ECE) ([ece.org/](http://ece.org/)) or Educational Perspectives ([edperspective.org/benedictine/](http://edperspective.org/benedictine/)) or World Education Systems ([wes.org/](http://wes.org/)). Please contact the Office of Admissions to determine the type of evaluation required.
5. Official results of any of the following Standardized Tests: ACT, SAT, TOEFL or IELTS. Electronic verification of IELTS scores *may* be accepted; applicant must submit IELTS TRF number.
6. Evidence of English proficiency (please see English Proficiency Policy).
7. High School Guidance Recommendation form (available online) or letter of recommendation (may be required of some candidates).
8. Written personal statement (may be required of some candidates).
9. For students requesting an F or J visa: Official bank document, statement or letter of sponsorship showing sufficient funds to cover one year of tuition, room and board, and personal expenses. Contact the Office of Admissions to determine the amount required.
10. International Student Health Form – Students must fully complete the health form that includes evidence of all immunizations and a current TB test.
11. For students requesting an F or J visa: Proof of health insurance or additional forms may be required depending on student visa.
12. Housing form if requesting on-campus housing.
13. Photocopy of passport ID page showing expiration date. If passport is expired, please submit renewal page.
14. Students requesting I-20s or DS-2019s to include dependents are required to submit additional information per U.S. Citizenship and Immigration Services regulations. Please contact [ips@ben.edu](mailto:ips@ben.edu) for more information.

Undergraduate freshmen and transfer admissions applications, document instructions, and general University information can be obtained from the Office of Admissions by calling (602)888-5500 or emailing [mesa@ben.edu](mailto:mesa@ben.edu).

Documents required to be official should be mailed directly to Benedictine University from the applicable institution, evaluation company, testing service or financial agency. Documents not mailed directly to Benedictine University should be in their original, unopened envelopes. Benedictine University understands that students who attended academic institutions in countries experiencing or recovering from conflict may have difficulty obtaining official documents as defined above.

Additionally, some institutions may require students or their families to request documents in person. Under these and other extenuating circumstances, students may work with the Office of Admissions to request a waiver of required documents.

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## English Proficiency Policy: Undergraduate TOEFL/IELTS Requirements

All international students must demonstrate they have met the English proficiency requirements for the Mesa campus degree program to which they are applying. Students applying to the Mesa campus for traditional freshmen or transfer programs must meet the following TOEFL or IELTS requirements:

- TOEFL Paper-Based Test: 550
- TOEFL Internet-Based Test: 79
- IELTS Exam: 6.5

Test scores must be no more than one year old at the time of application and must be official documents in their original, unopened envelopes or sent directly from the testing service. Electronic verification is not guaranteed.

Under certain circumstances, the English Proficiency requirement *may* be met without the official TOEFL or IELTS. These circumstances may include:

- Studying at an accredited institution where the official language of instruction is English, consideration given for length of program, cumulative GPA and overall academic performance.
- Completing one year or more of academic coursework at a U.S. institution, pending review of transcripts.
- Completing a formal in-house English assessment with the Department of Languages and Literature per the recommendation of the Office of Admissions.
- Submitting an ACT or SAT score demonstrating proficiency upon review.
- Submitting official transcripts from ELS Language Centers with a score of 112; scores below 112 require a formal in-house English assessment.

A TOEFL/IELTS waiver will not be considered until all other documents required for admission have been received. Students may need to meet additional requirements such as the GPA or testing requirement, or they may be required to submit official confirmation of their language instruction. *At any time, the Office of Admissions, Office of International Programs and Services, or the Department of Languages and Literature can require further documentation or request the student submit an official TOEFL/IELTS or complete a formal assessment through the Department of Languages and Literature.* Once all required documents have been received, the TOEFL/IELTS may be waived if it is determined English proficiency has been met.

Benedictine University reserves the right to test the English writing and speaking skills of all incoming undergraduate and graduate students if circumstances warrant it. Students may be placed in courses that will help them improve in their academic English proficiency. Such courses below the 1000 level will not count as credit towards degree minimums.

Please note, students attending subject to a short-term or exchange program and not earning a degree from Benedictine University may have different requirements.

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## **International Admissions Procedures**

Once all requirements are met and the applicant's file is complete, the file will be reviewed for admission. The applicant will be informed of the admissions decision in writing. If admitted, the applicant's file will be for documents required for the visa application. International Programs and Services will contact the student regarding the next steps in the process.

All F-1 students are required by law to be enrolled in a full-time course load. It is the international student's responsibility to maintain the validity of the I-20, passport, visa and I-94. It is the international student's responsibility to be aware of all expiration dates and allow ample time for renewal/extensions. International students are responsible for understanding the consequences of not abiding by their student visa regulations.

Students eligible for a conditional admission will be issued an I-20 for language training. The education level on the I-20 will not be

changed until the student has successfully completed all other requirements to begin their degree program. It may be possible that students who are issued an I-20 for language training who provide a higher IELTS or TOEFL upon arrival may not have courses available to meet visa regulations.

## **Conditional Admission for Undergraduate International Students**

International students may be conditionally admitted to Benedictine University under a variety of possible conditions, including, but not limited to:

- Successful completion of Academic Discourse classes. (Please contact academic department for complete information on requirements to complete program.)
- Proof of degree completion or submission of official academic documents. (Please contact academic department for complete information on requirements to complete program).

Students admitted pending completion of a degree or official academic documents must submit these documents before beginning their coursework. Students who do not submit documents may be subject to dismissal.

- Restricted hours.
- Restricted major.
- Interview with Office of Student Affairs or Academic and Career Enrichment Center representative.
- Completion of Bridge program.
- Meeting with Academic Advisor.
- Completion of required coursework (Critical Reasoning) WRIT 1101-SLA.
- Additional conditions may apply, please contact the Office of Admissions for information.

The acceptance letter will clearly state the admissions conditions. A student who does not meet the conditions of their admission may be dismissed from Benedictine University. Once a student is dismissed, they are no

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longer enrolled in classes and will have their I-20 terminated. It is the responsibility of the student to contact the Office of Admissions for questions or concerns regarding the conditions of their acceptance.

## **I-20 Transfer Policy**

International students already in the United States may plan to transfer their I-20 to Benedictine University after they are accepted. It is the international student's responsibility to be aware of their current institution's grace period, transfer and enrollment deadlines, and policies regarding I-20 transfer. Benedictine University will provide students an official acceptance letter in order to transfer their I-20, and will require students to work with their current institution to complete the I-20 Transfer Form. International students transferring in their I-20 must attend class full time during the term for which they have been accepted and the required subsequent terms.

## **Short-Term Study and Exchange Program**

Benedictine University has several agreements with institutions around the globe. Students interested in studying under terms stated in a formal agreement between Benedictine University and their home institution should work with International Programs and Services to determine the application requirements per the formal agreement. Students studying as short-term students are those students who are not intending to get a degree from Benedictine but would like to study for a short period of time. It is the responsibility of the student to work with their home institution to confirm their financial obligations to both their home institution and Benedictine University. Please contact [IPS@ben.edu](mailto:IPS@ben.edu) for additional information or visit [ben.edu/IPS](http://ben.edu/IPS).

## **ADULT ACCELERATED UNDERGRADUATE ADMISSION**

The Adult Accelerated Undergraduate programs were created to best serve the needs of adult and returning students who typically have two years or more of full-time work experience. Admissions requirements vary by program type.

Admission is based on a review of each student's total academic and extracurricular record. It is necessary for some applicants to complete additional materials or come to the University for further assessment. The Admissions philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

Our adult programs were developed to provide an environment that supports adults in taking responsibility for their own learning and which values and uses the experience that an adult brings to the classroom. Rooted in the idea of responsible learning, the adult programs offer accelerated program options and credit for life learning. This model is built on the assumption that adults can engage in guided independent study outside the classroom. The classroom experience focuses on the integration of theory and practice and emphasizes application, analysis and synthesis of information through collaborative and cooperative learning.

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## Adult Undergraduate Degree Completion Application Materials

Send all materials to: Enrollment Center ATTN: Adult and Graduate Admissions, Benedictine University, 5700 College Rd., Lisle, Illinois 60532. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal may be issued by mail from the institution to the School of Graduate, Adult and Professional Education or approved official electronic transcripts can be sent directly from the issuing institution to [nationalenrollment@ben.edu](mailto:nationalenrollment@ben.edu). Consideration for admission will take place when all the necessary information is received.

If the applicant has 20 or more transferable semester credit hours:

1. Submit a completed application form and non-refundable, one-time application fee;
  - a. Apply or download an application online.
  - b. Request a hard copy by contacting us at (630) 829-2277, toll-free at (877) 353-9622 or [nationalenrollment@ben.edu](mailto:nationalenrollment@ben.edu).
2. Postsecondary foreign credit (and high school graduation equivalency, where required) must be evaluated by Educational Credential Evaluators (ECE) at [ece.org](http://ece.org), Educational Perspectives (EP) at [edperspective.org/benedictine](http://edperspective.org/benedictine) or World Education Services (WES) at [wes.org](http://wes.org).
3. Reports must be a detailed "Course by Course" evaluation of credit. An official evaluation must be sent directly from ECE, EP or WES directly to Benedictine University. For more information, please contact your admissions representative. All official college/university transcripts with program-required minimum cumulative G.P.A.
4. Personal statement and current resume may be required of some applicants.
5. Letter(s) of reference from professional associates to evaluate the potential success of the candidate for the program may be required of some applicants.

If the applicant has fewer than 20 transferable semester credit hours, submit proof of high school graduation or GED completion. Please contact your admissions representative with any questions on the above requirements.

## Adult Undergraduate Degree Completion Admissions Requirements

We offer rolling admissions into all of our undergraduate programs, meaning, applications are accepted and admissions decisions are made throughout the year without deadline restrictions.

Students entering Benedictine's adult undergraduate programs must meet the following requirements:

### PROGRAM

**Bachelor of Arts in Criminal Justice, Bachelor of Arts in Management and Bachelor of Arts in Psychology, Bachelor of Business Administration in Accounting (hybrid off campus)**

### REQUIREMENTS

Cumulative GPA 2.000/4.000 from any college-level coursework and generally two years of work experience. May require identified Basic Skills and prerequisite courses, before enrolling in the major (cohort courses).

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#### **Bachelor of Business Administration in Accounting**

Cumulative GPA 2.000/4.000 from any college-level coursework and generally two years of work experience. May require identified Basic Skills and prerequisite courses in College Algebra or Finite Math, Managerial Accounting, Financial Accounting; and for Finance majors, Microeconomics and Macroeconomics.

Students who do not meet the above admissions requirements are encouraged to contact Adult Admissions to set up an appointment with one of our adult admissions counselors to discuss the Admission Committee review process.

### **How to Apply to Benedictine University Online**

The quickest and easiest way to apply to Benedictine University's online degree programs is through our online application. You can apply for all of Benedictine's online programs at [online.ben.edu](https://online.ben.edu).

If you would prefer to fill out a paper copy, please contact us at (602)888-5500 to speak to a program manager who can supply you with an application.

You can pay the application fee [online](https://online.ben.edu). **Please note that this fee is non-refundable.** Benedictine has established the Economic Hardship Application Fee Waiver program to assist applicants who are financially burdened by the application fee for an online program. Interested applicants are encouraged to contact their program manager for details.

If you still have questions, please call us at (866) 295-3104 to speak with one of our program managers, or request info at [online.ben.edu](https://online.ben.edu).

#### *Online Admissions Checklists*

Visit [online.ben.edu/admissions/checklist](https://online.ben.edu/admissions/checklist) for your specific program admissions checklist.

### **Adult Advising**

Our programs are designed for working adults and recognize that students in these programs are highly self-directed with multiple demands on their time. Faculty and staff are committed to creating a decision-making framework through which students can realize their educational goals. Although academic advising is a collaborative function of both student and advisor, the final responsibility for satisfying University and major requirements rests with the student.

Academic Advisors, Student Success Coordinators or Program Coordinators assist adult students with their academic advising needs within the School of Graduate, Adult and Professional Education. We focus on providing student-centric support, through degree completion for our enrolled students, including:

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- Personal one-on-one advising meetings;
- Individual degree completion plans;
- Orientation/program introduction materials for new students;
- Information on live online tutoring through Smarthinking, Inc.;
- Assistance with degree audits;
- Continued support via classroom visits.

## FINANCIAL POLICIES

Benedictine University is a nonprofit corporation. Its endowment primarily consists of the contributed services of the Benedictine monks who teach at the University. The annual income from a student's fees covers only a portion of the cost of his or her education. Therefore, to meet its educational objective, and in fairness to all students, the University must insist on the following regulation: Financial arrangements must be made prior to the first day of the term.

### Tuition

Tuition and fees are incurred at the time of registration. Tuition is due in full within seven calendar days after the first class meeting. Benedictine University offers interest-free monthly payment plans through MyBenU for those students seeking arrangements to balance their tuition payments over an extended period of time.

A "Statement of Account" is generated and available on MyBenU once each month. This statement reflects only that activity which has taken place on your student account in the last billing cycle (similar to your checking/savings/credit card statements of account). Please note that payments are expected by the due date regardless of whether a statement is received. Please contact the Business Office at (630) 829-6503 or the Financial Aid Counselor at (602) 888-5512 with any questions regarding your statement.

<http://www.ben.edu/student-accounts/tuition-and-fees.cfm>

Students are responsible for securing required textbooks and other educational resources prior to the start of each course.

Benedictine University reserves the right to change tuition, fees, courses and sequencing of courses without notice. Please note that fees are nonrefundable.

All tuition remission students and consortium students must pay applicable fees such as student service, graduation, certificate, course and lab fees. All fees are subject to change without further notice.

Some programs may qualify for partnership tuition eligibility if on-site. Academic partnership approval is required and dual discounts cannot be applied.

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## Payment Options

Payments made by personal check, business check or online by ACH will be subject to a 3-business-day hold to allow for clearance of funds. This hold will not be lifted until 3 business days have passed, regardless of your scheduled registration date. Any holds on your account must be satisfied before registration for the upcoming term will be allowed.

If you have questions regarding an outstanding balance or a financial hold on your account, please contact the Business Office at (630) 829-6503 or the Financial Aid Counselor at (602)888-5512.

Tuition and fees are incurred at the time of registration. For ALL programs, payment of tuition, fees and housing charges is due seven (7) calendar days after the first day of class unless the balance is covered by financial aid or set up on a payment plan through MyBenU (see below).

### 1. Payment in full

Benedictine University accepts cash, personal checks, money orders, Visa, MasterCard, American Express, and Discover. Students may view and pay their accounts online at mybenu.[ben.edu](http://ben.edu). Instructions on how to make an online payment are found at mybenu.[ben.edu](http://ben.edu).

### 2. Monthly Payment Plans

Benedictine University provides interest-free monthly payment plans through MyBenU (administered by TouchNet). Students may set-up plans to manage their out-of-pocket tuition costs annually or per term, depending on their program. Students may enroll online through MyBenU or make a parent/guardian an authorized user to set up a payment plan.

\*Please note that you will continue to receive monthly account billing statements from Benedictine University while enrolled in a payment plan until your student account balance is paid in full.\*

- a. Annual budgets (fall and spring combined tuition) traditional semester students only – For a fee of \$40, students can make monthly payments toward their full-year's tuition balance (June–May). Effective with the fall 2019 semester, students must contact the Business Office to enroll in this plan. Enrollment is open until June 30th. The Business Office will determine your annual budget. Please note that your budget may be adjusted throughout the year based on enrollment, fees, financial aid, etc. Tuition for the spring semester must be paid in full with the May 1 payment.
- b. Single term budgets (semester, all campuses) – For a fee of \$25, students can make monthly payments toward their tuition balance for a single term. The payment plan for fall begins August 1 and begins January 1 for spring. Balances must be paid in full prior to the next quarter/semester registration or start date.

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### **3. Employer tuition reimbursement**

For a \$25 fee per session, students can enroll in a single tuition payment due at the end of the term/session (plus approximately a month grace period). Documentation of your approval in your employer's tuition assistance plan must be submitted to the Business Office of Benedictine University prior to enrolling in this plan. An updated copy of your eligibility must be submitted annually. Students may fax this documentation to the Business Office at (630) 829-6501 or email it to [sar@ben.edu](mailto:sar@ben.edu). After submitting the documentation, you will receive notification from the Business Office that you are eligible to enroll in the payment plan. Please note that tuition is due in

full according to the deferred due date regardless of when individual employers reimburse their employees.

### **4. Third Party Payment Authorization/Direct Company Billing**

The Business Office will bill a third party (an organization, business or agency) for any and all charges on a student's account, if a valid authorization from the third party sponsor is received on or before the beginning of the course/term. Benedictine University will send an invoice to the third party after the add/drop period. Payment is due upon receipt of the invoice and is not contingent upon the student successfully completing the course. All authorized and non-authorized charges not paid for by the third party will be the responsibility of the student.

**\*\*Upon the student's written request, from their BenU email account, The Business Office can prepare an itemized receipt for the student's completed (and paid) courses that he/she may provide to his/her employer for reimbursement.**

**\*\*Failure to meet options by payment deadline will result in a late payment fee of \$100 and a financial hold placed on the student's account\*\***

## **Tuition Refund Policy**

1. To be eligible for a tuition refund after the commencement of classes:
  - a. The student must officially drop or withdraw from a course within the timeframes set out in the Tuition Refund Timetable below, and
  - b. After the official drop or withdrawal from a course or courses, be enrolled less than full time (less than 12 semester credit hours) or have been enrolled in an overload of over 18 credits and reduced to 18 credits or lower.
2. Students maintaining a full-time enrollment of 12 or more semester credit hours in the term, after the official withdrawal from a course or courses, are not eligible for a refund.
3. If a student withdraws after the add/drop period is over, the withdrawn course is included in the attempted hours. If an additional course is added and the student is over 18 credit hours, the student is charged the overload fee. For example, a student is in 18 credit hours and withdraws from a 3 credit hours course and receives a W for that course. The student then enrolls in a 2 credit hour course. This

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brings that student's attempted hours to 20, so the student would be charged an overload fee for 2 hours.

4. Students who are expelled, administratively withdrawn or suspended from the University during the course of an academic term are not eligible for a tuition refund and are responsible for all tuition, fees and other costs incurred.
5. Recipients of federal financial aid who officially drop a course or withdraw from the University are subject to Return of Title IV Funds regulations. Dropping a course or withdrawing from the University (officially or unofficially, such as by non-attendance) may result in a portion or all of financial aid being returned back to the Department of Education. This may result in a debit balance to the student's account with the University, which the student is responsible to pay.
6. The amount of refund, if any, is determined by the date the student successfully completes the drop in MyBenU; or the date the completed Add/Drop or Withdrawal form is received by the University. See the Tuition Refund Timetable below for timeframes and refund percentages.
  - a. Students who do not officially drop a course in MyBenU or in writing will be financially responsible for the entire cost of the course.
  - b. Notifying the instructor of intent to drop a course and/or non-attendance in a course does not constitute an official withdrawal for purposes of eligibility for refunds by the University to the student.
  - c. Tuition credit for complete withdrawal will be made only after the proper withdrawal notification has been submitted.
  - d. If the drop results in a credit balance on the student's account, refunds will be issued within 30 days of the official drop or withdrawal date.
7. To officially drop or withdraw from a course after the commencement of classes, all students should use MyBenU to complete the drop or withdrawal before the appropriate deadline. Students enrolled in Adult Accelerated Learning Team programs must complete the LEARNING TEAM CHANGE FORM and return it to the campus office listed in the section below.
8. To officially withdraw from the University after the commencement of classes, a student must complete the necessary paperwork at the following locations. A student planning to return within four consecutive semesters (not including summer semesters) must apply for a Leave of Absence, and a student not planning to return must complete the Withdrawal Form.
  - **Mesa Campus** – Complete the WITHDRAWAL FORM. Return it to the Campus Registrar.

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## Tuition Refund Timetable

Refund per dropped course	Traditional Programs Fall/Spring Terms	Traditional Programs Summer Term	Adult and Graduate Programs	Online Programs
<b>Full Refund</b>	Up to 7 calendar days after first class meeting	Up to 3 calendar days after first class meeting	Up to 7 calendar days after the first class meeting	Up through Thursday of the first week of the session
<b>75 percent Refund</b>	8-14 calendar days after the first class meeting	N/A	N/A	N/A
<b>50 percent Refund</b>	15-21 calendar days after the first class meeting	4-6 calendar days after the first class meeting	N/A	Friday through Sunday of the first week of the session
<b>No Refund</b>	22 calendar days or more after the first class meeting	7 calendar days or more after the first class meeting	8 calendar days or more after the first class meeting	After the first week of class
<b>No Refund</b>	After the first class meeting for courses with a condensed meeting schedule	After the first class meeting for courses with a condensed meeting schedule	After the first class meeting for courses with a condensed meeting schedule	N/A

## Financial Appeal

This process is designed to address extenuating circumstances that occurred during a given semester that prevented a student from receiving a partial or full refund for a course(s). Students may write a letter of appeal describing the reason(s) and justification for seeking an exception to the refund policy. The burden of proof shall be upon the student to prove his or her case by a preponderance of evidence in the written appeal. Be specific with extenuating circumstances, dates, the name of persons contacted and any steps you took to address the problem at the time it occurred. Attach appropriate documentation from your instructor, medical provider or other professionals as needed. Financial appeals over a year old will not be accepted by the Committee.

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**Benedictine**  
University  
Mesa

Submit the appeal to the Financial Appeals Committee by: Mail:  
Benedictine University  
Attn: Financial Appeals Committee 5700 College Road, Lisle, IL 60532

Fax:  
Financial Appeals Committee (630) 829-6501

Email: [FinancialAppealsCommittee@ben.edu](mailto:FinancialAppealsCommittee@ben.edu)

For more information on the Business Office, please visit [ben.edu/student-accounts/index.cfm](http://ben.edu/student-accounts/index.cfm).

## **Fees**

Late Registration Fee: \$100 per course late fee registration for enrolling after the drop/add period.

All tuition remission students and consortium students must pay applicable fees such as graduation, health service, technology, lab and mandatory fees. (Fees are subject to change without further notice.)

## **Refunds**

Refunds are issued to students when excess funds exist on their accounts after crediting Title IV funds. Refunds for student loans and other Title IV funds are processed 10 days after funds are posted to the student's account. Parent PLUS loans are refunded to the borrower (parent) or student based on the selection the borrower makes during the PLUS loan application process. A parent who is due a refund will receive a mailed check. To request a refund of another type of overpayment on your account, you must complete a refund request form and send it to the Business Office. The refund request form can be found online at [ben.edu/student-accounts/index.cfm](http://ben.edu/student-accounts/index.cfm).

When a student receives their refund depends on the refund preference they have selected BankMobile . For more information about BankMobile, visit this link: <https://bankmobiledisbursements.com/refundchoices/>. If you have started class and have not yet received a Refund Selection Kit, please call the Business Office at (630) 829-6503 to request one. If you receive a refund as the result of an excess of Title IV funds, and the check remains uncashed after 180 days, the funds will be returned to the Department of Education by the Office of Financial Aid.

All drops or withdrawals are dated as of the date in which they were submitted to the Office of the Registrar or processed on MyBenU. The tuition refund policies are listed above. The summer terms have a separate tuition refund policy. Whether or not you attend classes, the period of attendance will be computed as the number of days from the scheduled date of opening class in each term to the date shown on the drop or withdrawal slip. See the "Financial Aid" section for information regarding the use of financial aid in the case of a withdrawal.

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The boarding fee is pro-rated from the date of confirmation of registration to the day of withdrawal. Students who withdraw from campus housing within 30 days of the beginning of the academic term will be charged for room fees on a pro-rated basis. No refunds are given after 30 days of the term have expired.

Students who are expelled or suspended from the University during the course of an academic term will not be allowed any financial credit on tuition charges. Similarly, resident students who are expelled or suspended from campus housing and from the accompanying food service plan, either permanently or for a temporary period during the course of an academic term, will not be allowed any financial credit on room and board charges.

Courses which require the leasing of off-campus facilities from off-campus agencies require pre-payment in full. Therefore, NO refunds can be made of the tuition or lab fees for such courses.

Courses requiring professional liability insurance require the purchase of such insurance from off-campus agencies demanding pre-payment in full; therefore, NO refund can be made for the professional liability insurance charge. For such programs as the Federal Student Loan and the state Monetary Awards Program, a cash refund of credit balances will not be made until funds are received from the agency in question and the required procedures are completed.

## **Other Policies**

1. Enrollment shall be considered as signifying knowledge of all conditions, rules and regulations and shall be deemed as acceptance thereof.
2. The University shall not be responsible for any damage or loss of personal property from any cause whatsoever.
3. Bills for University services or monetary sanctions such as library fines, residence hall fines, parking fines or extra student health charges must be paid in full 10 days prior to final examinations for the semester.
4. Students are not entitled to receive recommendations, diplomas, honors, grades or transcripts of credit until all bills are paid and National Direct/Defense Student loans and Perkins loans are in current status.
5. In the event of default in the payment of any amount due, and if the account is placed in the hands of an agency or attorney for collection or legal action, the student agrees to pay an additional charge equal to the cost of collection including agency and attorney fees and court costs.

## **Financial Aid**

Benedictine University's Office of Financial Aid administers a variety of federal, state and institutional programs of student financial assistance. Each of these programs carries specific student eligibility requirements. In general, students must be formally admitted as degree-seeking and enrolled at least half-time (6 semester credit hours).

The fundamental purpose of the financial aid program at Benedictine University is to make it possible for every qualified student to obtain a college education regardless of financial means. The process of financing an education is a partnership. Although the student and his/her family has primary responsibility for meeting

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college costs, Benedictine University, as well as the federal and state governments have a variety of financial aid programs available to students who need financial assistance.

Benedictine University will not unlawfully deny educational services to any otherwise qualified student on the basis of race, color, gender, age, national origin, disability or veteran status.

## **Application Procedures**

All students applying for financial aid are asked to complete the Free Application for Federal Student Aid (FAFSA) at [fafsa.gov](http://fafsa.gov).

Students must reapply for financial aid each award year. The FAFSA should be completed as soon as possible after October 1.

After completing the financial aid application process, the student will receive a financial aid award letter. The award letter will include the program(s) that the student is eligible to receive and the award amount(s).

## **Grants**

Grants are considered to be gift assistance. Gift assistance does not have to be repaid.

Federal Pell Grant

Source: Federal Government

Eligibility: U.S. citizens or eligible noncitizens, demonstration of need (FAFSA)

Federal Supplemental Education Opportunity Grant (SEOG) Source: Federal Government

Eligibility: U.S. citizens or eligible noncitizens, demonstration of need (FAFSA)

*Information on federal and state programs may be subject to change at any time due to changes in legislation.*

## **Scholarships**

Scholarships are considered to be gift assistance. Gift assistance does not have to be repaid.

- Scholarship information for incoming freshmen and transfer students can be found at <http://www.ben.edu/mesa/admissions/scholarships.cfm>

## **Loans**

Loans are considered to be a form of self-help assistance. Loan programs provide funds for educational purposes and are paid back with interest.

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#### Federal Perkins Loan

Source: Federal Government through Benedictine University

Eligibility: U.S. citizens or eligible noncitizens, demonstration of need (FAFSA) Interest rate: 5 percent

Federal Direct Stafford Subsidized and/or Unsubsidized Loans Source: Federal Direct Loan Program

Eligibility: U.S. citizens or eligible noncitizens, demonstration of need (FAFSA), registered for at least six semester credit hours

The interest rate for Federal Direct Stafford Loans is established each year and the rate is fixed for the life of the loan. Unsubsidized Stafford Loans will begin to accrue interest from the date that loan funds are disbursed.

Federal Direct Parent Loan Program (PLUS) Source: Federal Direct Loan Program

Eligibility: Dependent student registered at least half-time, credit-worthy parent borrower/endorser. For more

information about student loans, visit [studentaid.gov/loans](https://studentaid.gov/loans).

## Employment

Part-time jobs on campus are available to students through the University and Federal Work-Study program. Students working on campus receive a bi-weekly paycheck.

#### Federal Work Study (FWS)

Source: Federal Government through Benedictine University Amount: Hourly wages up to 20 hours per week

Eligibility: U.S. citizens or eligible noncitizens, demonstration of need (FAFSA)

#### University Employment

Amount: Hourly wages up to 20 hours per week Eligibility: Registered student

## Satisfactory Academic Progress Policy for Financial Aid Recipients

Federal regulations require that Benedictine University establish standards of Satisfactory Academic Progress (SAP) for students to receive federal financial aid funds. Minimum standards of academic progress are established to encourage students to successfully complete coursework for which financial aid is received and to make progress toward a degree.

### Financial Aid Programs Included Under this Policy

All federal and state financial aid programs are subject to this policy.

### Students Subject to this Policy

All students currently receiving federal and/or state financial aid funds are subject to this policy. Benedictine University students who have not previously received financial aid are required to meet the cumulative GPA requirement of this policy prior to receipt of financial aid.

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**Satisfactory Academic Progress includes three criteria:**

- I. Academic standing based on the undergraduate or graduate student's cumulative GPA;
- II. The student's cumulative progression toward successful degree completion; and,
- III. Degree completion within a maximum timeframe of 150 percent of the published length of a program for undergraduate and graduate students.

In order to maintain Satisfactory Academic Progress, students must comply with the following requirements:

1. Remain in good academic standing or on academic probation. The minimum cumulative GPA for an undergraduate is 2.000 and the minimum cumulative GPA for a graduate student is 3.000 (as defined in the University catalog).
2. Maintain a completion rate of coursework equal to at least 67 percent of the total number of semester credit hours attempted. This quantitative requirement ensures the student is steadily progressing toward their degree by completing at least two-thirds of all attempted semester credit hours. For example, a student who has attempted a cumulative total of 12 semester credit hours must complete at least 8 semester credit hours to meet the requirement ( $12 \text{ hours} \times .67 = 8 \text{ semester credit hours}$ ).
3. Complete their degree requirements within 150 percent of the required hours to complete their degree. For example, a student enrolled in a traditional undergraduate bachelor's degree program that requires a total of 120 semester credit hours would have a maximum limit of 180 semester credit hours.

Once a student has reached the maximum credit hours, the student is no longer eligible to receive federal or state financial assistance. All terms of enrollment are reviewed as well as all transferred credits regardless of whether aid was received.

**Satisfactory Academic Progress Review Process**

Satisfactory Academic Progress for all students, except learning team students, is reviewed on an annual basis, typically at the end of the spring term. Satisfactory Academic Progress for learning team students is reviewed at the end of each payment period. Satisfactory Academic Progress for online undergraduate students is reviewed twice, at the end of the fall and spring sessions. Students failing to meet Satisfactory Academic Progress will be notified in writing of their loss of financial aid eligibility.

**Appeal Procedure** – Cancellation of financial aid because of a student's failure to meet Satisfactory Academic Progress may be appealed if extenuating circumstances (illness, family problems, death of a family member, etc.) led to academic difficulties. The appeal must include information explaining why the student failed to meet Satisfactory Academic Progress; what has changed in the student's situation that would allow the student to demonstrate Satisfactory Academic Progress at the next evaluation; a realistic educational plan that outlines how the student will meet the SAP criteria; and a meeting with

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an academic advisor, graduation counselor or program coordinator to assess the viability of the educational plan to meet the degree requirements. The student's appeal must be in writing and submitted to the Financial Aid Appeals Committee. An appeal may be approved only if:

1. The student will be able to meet Satisfactory Academic Progress standards after the subsequent payment period; or,
2. The student submits an academic plan that, if followed, will ensure that the student is able to meet Satisfactory Academic Progress standards by a specific point in time.

The deadline to submit an appeal to reinstate financial aid must be received at least 30 days prior to the anticipated term of enrollment.

**Probation:** If the student's appeal is approved, he/she may continue to receive Title IV aid for one additional payment period. SAP will be monitored at the end of the probationary period.

**Reinstatement:** A student may regain eligibility for financial aid once the student has met the minimum requirements of Satisfactory Academic Progress.

It is the student's responsibility to contact the Office of Financial Aid to request a review of his/her Satisfactory Academic Progress for reinstatement of assistance.

## Definitions for Financial Aid Purposes

### Completion of Courses

For undergraduate students, hours completed are based on grades of "A," "B," "C," "D" and "P" (pass). Hours with an "F" (failure), "W" (withdrawal), "I" (incomplete), and "IP" (in progress) are counted in the number of hours attempted, but not in the number of hours completed.

**Class repeats** – all transfer credits and developmental course hours are counted in the total number of hours attempted/completed.

Note: It is the student's responsibility to notify the Office of Financial Aid when an incomplete grade has been satisfactorily completed.

### Financial Aid Leave of Absence Policy

An **Academic** leave of absence (LOA) is a process that allows students to interrupt their academic program for a limited period of time without requiring them to reapply for admission to the University. During the period of the leave, the student is considered to be on active status with the University awaiting their return to study. A **Financial Aid** leave of absence (LOA), for Return of Title IV funds purposes is a "temporary interruption in a student's program of study" (Federal Student Aid Handbook, vol. 5 page 10). The University's academic leave of absence and financial aid leave of absence are independent processes from each other.

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### **Length of Approved Leave**

The Office of Financial Aid may grant a qualifying student a financial aid leave of absence of up to 180 days in any 12-month period during which the student is considered on active status and no Title IV Return of Funds calculation is required. Time in excess of 180 days will not be approved.

As a matter of policy, the leave of absence period will be calculated from the student's last date of attendance. The count will be based on the number of days between the last date of attendance (LDA) and the re-entry date. The initial LDA is used when determining the start date for the 12-month period referred to above.

### **Request for Multiple Leaves of Absence**

The Office of Financial Aid may grant multiple leaves at different times as long as all of the leaves added together do not exceed 180 days in a 12-month period. If students request a leave of absence that exceeds 180 days in a 12-month period, the Office of Financial Aid will contact and advise the student that the request is denied and the student will need to officially withdraw from the program.

### **Completion of Coursework Upon Return**

Title IV regulations indicate that upon the student's return from a leave of absence, the student can begin a new course of study. Therefore, Benedictine University extends to all students the ability to begin a new course of study within their academic plan.

### **LOA Returns Prior to the Scheduled End Date**

Students, upon notification to their academic advisor, may return early from an approved leave of absence prior to the LOA end date as long as they are able to begin a new course within their program. The LOA will be shortened according to the student's return date and the 180-day limitation will be credited accordingly.

### **Failure to Return**

If a student does not return from an approved leave of absence on the expected return date, the student will be considered as withdrawn from the University and a Return of Title IV Funds calculation will be processed. For more information, please see the section titled Return of Title IV Funds on our financial aid web page.

### **Traditional Student Requirements**

Traditional students should work with their advisors in order to lessen any academic ramifications. The University Withdrawal/Leave of Absence form will be completed through the Academic and Career Enrichment Center and must indicate the term and year the student plans to return to the University. Even though the advisor may approve a leave for longer than 180 days, federal regulations dictate that financial aid recipients must return within 180 days or they will be considered withdrawn. See the section beginning with "Failure to Return" for more information.

### **Nontraditional Student Requirements**

Nontraditional students requesting a financial aid leave of absence must complete and sign an Official Financial Aid Leave of Absence request form and submit it to the Office of Financial Aid to be processed no later than the student's last day of attendance in the course immediately preceding the leave. The student's date of return must be included on the LOA.

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If unforeseen emergency circumstances prevent a student from providing a request for a leave of absence on or before the last date of class attendance as outlined above, the academic advisor, graduation counselor or program coordinator can request and submit the student's request to the Financial Aid Appeals Committee for approval. Unforeseen circumstances may include medical and family emergencies, unexpected business travel and natural disasters. If approved, the student will be granted a leave of absence retroactively to the student's last date of attendance, the student will be notified by the Office of Financial Aid and the student's academic record will be adjusted accordingly.

### **Return of Title IV Funds Policy**

Federal Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which assistance is awarded. If a student who received Title IV funds withdraws, either officially or unofficially, on or before completing the payment period, the Office of Financial Aid is required to recalculate and review the student's eligibility for the financial aid.

#### **Students Subject to this Policy**

All students currently receiving federal funds are subject to this policy.

#### **Financial Aid Programs Included Under this Policy**

All Title IV Federal financial aid programs are subject to this policy. This includes:

1. Federal Direct Unsubsidized Stafford Loan
2. Federal Direct Subsidized Stafford Loan
3. Federal Perkins Loan
4. Federal Direct PLUS Loan
5. Federal Direct Graduate PLUS Loan
6. Federal Pell Grant
7. Federal Supplemental Educational Opportunity Grant (SEOG)
8. Iraq Afghanistan Service Grant

#### **Consequences of Withdrawing From Courses**

Withdrawing from courses may affect a student's financial aid award eligibility. Prior to withdrawing from courses, students are advised to speak with their financial aid counselor and academic advisor, graduation counselor or program coordinator or Academic and Career Enrichment Center representative. (Refer to the Withdrawal Guidelines below to understand possible effects of withdrawing on many aspects of a student's education.)

#### **Financial Consequences of Withdrawing**

Financial aid is awarded to assist with educational expenses for the length of an entire payment period. If a Title IV recipient withdraws prior to completing 60 percent of the payment period, the Office of Financial Aid must determine how much of the federal funding was "earned" up to the time of withdrawal. This review and recalculation is called a "Return of Title IV Aid" (R2T4). If the recalculation determines the student did not earn all of the funds that were disbursed, the excess aid received must be returned to the federal government within 45 days of the date of the student's withdrawal. The Office of Financial Aid will notify the student of the return

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of funds. If the student previously received a refund from financial aid, the student may be required to return a portion of those funds to the university. Title IV funds that must be returned to the government may create a balance due to the University.

**Number of Weeks a Student Must Complete to Earn Financial Aid for Each Payment Period** The following chart represents the approximate number of weeks for each program type students need to complete to retain all aid that was disbursed for the payment period (minimum of 60 percent of the payment period).

Program	Payment Period	60% Completion
Traditional Undergraduate Semester	15 Weeks	9 Weeks
Online Undergraduate Semester Session	8 Weeks	5 Weeks
Cohort Undergraduate Semester	15 Weeks	9 Weeks

#### **Determination of Withdrawal Date**

##### **Official Withdrawal:**

- A withdrawal is considered to be an “official” withdrawal when the student completes an official withdrawal form through the Advising Center, their academic advisor, graduation counselor or program coordinator or verbally notifies the Office of Financial Aid. Acceptable notification includes oral notification to the designated contacts listed above.

##### **Unofficial Withdrawal:**

- A withdrawal is considered to be an “unofficial” withdrawal when the student stops attending classes and does not withdraw from those classes or notify the University. In these circumstances, the withdrawal date is based on the student’s last academic activity (i.e. took an exam, submitted a term paper, etc.). If the date is unknown, the withdrawal date will be the midpoint or 50 percent of the payment period.
- If the student could not notify the University of their intent to withdraw because of extenuating circumstances (illness, accident, grievous personal loss, or other circumstances beyond student’s control), the withdrawal date used will be based on documentation related to the event once the Office of Financial Aid is notified.
- If a student does not return from an approved leave of absence (LOA) or does not indicate a date of return less than 180 days on the LOA form, the withdrawal date will be the student’s last day of attendance prior to the beginning of the LOA and a Return of Title IV Funds will be calculated.

#### **Students with All Failing Grades**

Most academic programs at Benedictine do not require monitoring of student attendance. For Title IV recipients, federal regulations state if a student fails to earn a passing grade in at least one course within the

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payment period, the institution must assume that the student has unofficially withdrawn unless there is documentation that the student completed the period.

### **Reinstatement/Re-award**

A student may have their financial aid reinstated or re-awarded after a Title IV calculation has been processed once the student returns to the University.

### **Definitions for Financial Aid Purposes**

**Leave of Absence (LOA):** For all students, a leave of absence is a process designed to allow students to interrupt their academic program for a limited period of time during which the student is considered to have an active status with the University.

**Post-Withdrawal Disbursement:** Funds that a student is eligible to receive but were never disbursed prior to the last day of attendance.

## **Withdrawal Guidelines**

Withdrawing from courses while attending Benedictine may have implications beyond the academic realm. It is important to take these other areas into consideration prior to withdrawing. Please refer to the checklist below to assist you in determining these other areas.

1. **Financial Aid** – Call the Office of Financial Aid (630) 829-6100 or [the Financial Aid Counselor at \(602\)888-5512](tel:6028885512) to discuss the following:
  - **Your eligibility for federal or state financial aid:** If you are considering withdrawing from courses, be sure to discuss the federal Title IV refund policy and its implications for your current financial aid payment period with your financial aid advisor.
  - **Your current and future eligibility for financial aid:** Undergraduate students should be aware that Federal Pell Grant and Federal Direct Subsidized Loan have lifetime limits.
  - **Enrollment changes from full-time to part-time status:** Changes in enrollment can affect the amount of your financial aid eligibility and may affect your eligibility for any enrollment-dependent benefits – such as prior loan deferment or certain types of insurance coverage.
  - **Satisfactory Academic Progress (SAP) regulations:** Federal regulations require that students make steady progress toward a degree to remain eligible for financial aid. You may review the financial aid SAP Policy in the Forms section of our financial aid webpage.
  - **Student loan deferment:** If you have borrowed federal student loans your withdrawal will have implications which may include your grace period beginning to start or even the repayment on prior loans. Please contact your federal loan servicer for information to determine how withdrawal will affect your loan repayment. You may view your loan information on the National Student Loan Data System.
  - **Increased educational expense:** Remember that your educational costs will increase when you withdraw and may result in increased time to complete your degree. The expense of unearned

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coursework, increased educational debt and the potential loss of long-term student aid eligibility. Work with your financial aid counselor and academic advisor to minimize this cost.

2. Business Office – Call a Business Office representative at (630) 829-6503 or the Financial Aid Counselor at (602)888-5512 to discuss any of the following:
  - Any outstanding balance you may have.
  - The implications of withdrawing if you participate in a payment plan.

Please note: outstanding balances must be repaid prior to any future registration and/or release of transcripts.

3. Housing – If you are living in a university residence hall, your housing could be affected by withdrawal. Contact Residence Life Coordinator, Julie Cowgill, to discuss:
  - The implications for your housing obligation if you withdraw or drop below full-time.
  - Any cancellation requirements or financial responsibility you may have for your housing contract if you withdraw.
4. Academic Advising
  - You should discuss your anticipated withdrawal and your return plans with your academic advisor, graduation counselor or program director.
  - If you will be out of school for one year or more, discuss re-admission procedures.

## **PROGRAM FORMATS**

### **Traditional Undergraduate Programs**

The traditional undergraduate programs include day and some evening classes held throughout the year.

### **Adult Accelerated Undergraduate On-campus Programs**

On-campus classes meet once per week.

### **Adult Accelerated Undergraduate Hybrid Programs**

Hybrid classes meet once per week in the evening on campus and/or at partner locations. Hybrid classes meet for five weeks per term and have one weekly 4-hour asynchronous session online in Desire2Learn (D2L). Hybrid classes are completed in two years or less and begin year-round. Bachelor of Science in Nursing classes meet once per week in the evening on campus and/or at partner locations. Coursework is completed in as little as 12 months.

Students start at the same time with the same catalog year requirements and progress together as a group with a set schedule for the duration of the program. The programs are based on a traditional curriculum that has been redesigned to fit the needs and schedules of today's working adults. All courses are based on adult

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learning principles and are delivered in a blended format that combines the most effective aspects of live instruction with self-directed internet-based learning.

### **Adult Accelerated Undergraduate Online Programs**

Benedictine's online programs offer a full academic experience in a convenient and flexible format. Just as in a campus-based course, students discuss issues with peers, ask questions of instructors and have assignment deadlines to meet. Online students have access to a 24/7 help desk, a program coordinator, financial aid advisors, and career services.

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## ACADEMIC CALENDAR

# 2020-2021 BENEDICTINE UNIVERSITY ACADEMIC CALENDAR

## Mesa Campus - Undergraduate Semester

Traditional Undergraduate Semester [MCD], Mesa MOD A [MMA], Mesa MOD B [MMB]

### FALL 2020

#### AUGUST

31 Mon **MCD FALL, MMA 1 and Online Session 1 BEGIN**

#### SEPTEMBER

2 Wed Opening Mass and Convocation; **no MCD/MMA classes between 10:30am and 1:30pm; all University offices open**; End of Add/Drop Course Changes and Late Registration for **Online Session 1 classes**

6 Sun End of Add/Drop Course Changes and Late Registration for **MCD/MMA classes**

7 Mon Labor Day; **no MCD/MMA classes; all University offices closed**

11 Fri Last Day to Add **MCD 15 week classes** by Special Permission

#### OCTOBER

11 Sun Last day to withdraw from **Online Session 1 classes**

15 Thur Application Deadline for Graduation for May 2021 Degree/Certificate Recipients

18 Sun **MMA ENDS**

19 Mon **MMB BEGINS**

25 Sun **Online Session 1 ENDS**

26 Mon **Online Session 2 BEGINS**

29 Thur End of Add/Drop Course Changes and Late Registration for **Online Session 2 classes**

#### NOVEMBER

8 Sun **Last day to withdraw from MCD 15 week classes**

9 Mon **Spring 2021 Term Registration Begins;**

20 Fri Last day to file application for Fall 2021 Student Teaching

25-27 Wed-Fri Thanksgiving Holidays; **no MCD/MMB classes**

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26-27 30	Thur-Fri Mon	Thanksgiving Holidays; <b>all University offices closed</b> Last day to file application for Spring 2021 Pre-clinicals
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**DECEMBER**

6	Sun	Last day to withdraw from <b>Online Session 2 classes</b>
13	Sun	<b>MMB ENDS</b>
14-18	Mon-Fri	<b>MCD FALL</b> Official Final Exam Period
20	Sun	<b>MCD FALL and Online Session 2 END</b>
24-31	Thur-Thur	Christmas Holidays; <b>all University offices closed; no classes</b>
31	Thur	December Degree Conferral

**SPRING 2021**

**JANUARY**

1	Fri	New Year's Holiday; <b>all University offices closed; no classes</b>
11	Mon	<b>Online Session 3 BEGIN</b>
14	Thur	End of Add/Drop Course Changes and Late Registration for <b>Online Session 3 classes</b>
18	Mon	Celebration of Martin Luther King Day; <b>no classes; all University offices open</b>
19	Tues	<b>MCD/MMA SPRING BEGINS</b>
25	Mon	End of Add/Drop Course Changes and Late Registration for <b>MCD 15 week classes/MMA</b>
29	Fri	Last Day to Add <b>MCD 15 week classes</b> by Special Permission

**FEBRUARY**

15 Recipients	Mon	Application Deadline for Graduation for August 2021 Degree/Certificate
21	Sun	Last day to withdraw from <b>MMA/Online Session 3 classes</b>

**MARCH**

1	Mon	Summer 2021 Term Registration Begins
7	Sun	<b>MMA ENDS/Online Session 3 ENDS</b>
8	Mon	<b>MMB BEGINS/Online Session 4 BEGINS</b>
14	Sun	End of Add/Drop Course Changes and Late Registration for <b>MMB</b>
15 Recipients	Mon	Application Deadline for Graduation for December 2021 Degree/Certificate

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22-28	Mon-Sun	Spring Break; <b>no MCD/MMB classes; all University offices open</b>
<b>APRIL</b>		
2-3 closed	Fri-Sat	Good Friday and Holy Saturday; <b>no MCD/MMA classes; all University offices</b>
4 to	Sun	Easter Sunday; <b>no MCD/MMA classes; all University offices closed; Last day</b>
5 offices	Mon	withdraw from <b>MCD 15 week classes</b> Easter Monday; <b>MMA classes in session; no MCD classes; all University</b>
6	Tues	<b>closed</b> Fall 2021 Term Registration Begins
18	Sun	Last day to withdraw from <b>MMB/Online Session 4 classes</b>
30	Fri	Last day to file for Fall 2021 Pre-clinicals
<b>MAY</b>		
9	Sun	<b>MMB ENDS/Online Session 4 END</b>
10-14	Mon-Fri	MCD Spring Official Final Exam Period
16	Sun	<b>MCD SPRING ENDS</b>
17 Ceremony Mesa	Monday	Interfaith Hooding Ceremony/Baccalaureate Mass and Commencement
31	Mon	May Degree Conferral

### SUMMER 2021

<b>MAY</b>		
3	Mon	<b>Online Session 5 BEGIN</b>
6 classes	Thur	End of Add/Drop Course Changes and Late Registration for <b>Online Session 5</b>
31	Mon	Memorial Day; <b>all University offices closed; no classes</b>
<b>JUNE</b>		
7	Mon	<b>MCD SUMMER and SUMMER Session I BEGIN</b>
13	Sun	End of Add/Drop Course Changes and Late Registration for <b>MCD 10 week</b>
		<b>classes and</b> <b>Summer Session I classes; Last day to withdraw from Online Session 5 classes</b>

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27	Sun	<b>Online Session 5 ENDS</b>
28	Mon	<b>Online Session 6 BEGINS</b>
<b>JULY</b>		
1	Thur	End of Add/Drop Course Changes and Late Registration for <b>Online Session 6 classes</b>
4	Sun	Last day to withdraw from <b>SUMMER Session I classes</b>
5	Mon	Independence Day Observance; <b>no classes; all University offices closed</b>
11	Sun	<b>SUMMER Session I ENDS</b>
12	Mon	<b>SUMMER Session II BEGINS</b>
18	Sun	End of Add/Drop Course Changes and Late Registration for <b>SUMMER Session II classes</b>
19	Mon	<b>MMA 9 BEGINS</b>
25	Sun	Last day to withdraw from <b>MCD 10 week classes</b>
<b>AUGUST</b>		
8	Sun	Last day to withdraw from <b>SUMMER Session II and Online Session 6 classes</b>
15	Sun	<b>MCD SUMMER and SUMMER Session II ENDS;</b>
22	Sun	<b>Online Session 6 END</b>
31	Tues	August Degree Conferral

## STUDENT SERVICES

### Library

The Benedictine University Library directly supports the academic mission of the University through selecting, curating, creating, preserving and providing anytime access to digital and physical resources and through providing the finest in-person and virtual support and services to all of our regional and global library constituents. The library also seeks to support the General Education Curriculum which is at the heart of our liberal arts-based system of curricular and co-curricular electives in areas representing multiple disciplinary approaches and modes of problem-solving. Benedictine's courses are designed representing critical skill and knowledge areas for active and responsible citizenship and stewardship of the Earth, lifelong learning, global awareness, integrative knowledge and effective interpersonal communication.

In accordance with the University's mission, the library endeavors to enhance the University's Roman Catholic tradition and Benedictine heritage, the multicultural character of the campus community, and the commitment to assist students in becoming responsible citizens and leaders in the world community. The library will also

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share its resources appropriately with outside communities, including the broader academic community and local users.

The Information Literacy Curriculum offered by the library covers all coursework and is designed to help students at all levels to find, evaluate, use, analyze and share information and construct knowledge in a clear, compelling and ethical manner. Librarians are available to work with faculty, classes and individual students to achieve these goals.

#### Collections:

1. More than 335,000 books (print and electronic)
2. Access to more than 125,000 periodicals (print and electronic)
3. More than 86,000 streaming videos
4. More than 110 different databases in a variety of subject areas, most accessible from off campus
5. Instructional Materials Collection – juvenile books, teacher’s kits, curriculum resources
6. More than 2,000 pieces in the music score collection
7. Copies of theses and dissertations completed at Benedictine University and George Williams College
8. Illinois Documents Depository
9. Institutional Repository/Constellation
10. Archives and Special Collections

#### Services:

11. Information Literacy Instruction
12. Reference
13. Circulation
14. Reserves
15. Interlibrary Loan
16. Collection Development, Acquisitions

#### Consortium affiliations:

17. Consortium of Academic and Research Libraries in Illinois (CARLI)
18. LIBRAS
19. Catholic Research Resources Alliance (CRRA)
20. Center for Research Libraries (CRL)
21. American Benedictine Academy
22. Theological Library Cooperative of Arizona (TLCA)

## **STUDENT LIFE**

### **Student Services**

Our goal is to advance our students’ effectiveness in their academic career while preparing them for post-educational success in life. The Office of Student Life engages students by providing support for

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academic work as well as co-curricular activities and professional goals. In coordination with academic departments, Student Services include:

- Academic support and tutoring functions;
- Accommodation services for students with disabilities;
- Advising and related support for undecided majors, students on academic probation and continuing probation;
- Student organizations and activities;
- Leadership development;
- Supplemental educational programming and service learning;
- Career development services, including assessment, internship services, career education programs, job search functions and career resources;

### **Academic Support Services**

In coordination with academic departments, the Student Services team provides a variety of academic support for all student groups. These services are free of charge to all students.

### **Tutoring Functions**

In cooperation with the academic departments, students are offered tutoring sessions for a variety of classes that are held each semester. These sessions help students clarify difficult concepts and prepare for quizzes and exams. They are led by peer tutors who have been identified by faculty members as individuals who possess both content knowledge and the ability to communicate that knowledge to fellow students. The availability and times of tutoring sessions vary by semester.

### **Academic Coaching and Success Skills**

The University assists students with the development of general study skills to improve performance and reduce the stress associated with college study. This can be arranged through an individual appointment, or students can take advantage of study skills workshops conducted each semester.

### **Early Warning Notice System**

The Early Warning Notice (EWN) system allows students to receive formal notice of attendance or performance issues that may impact their grade in a particular course. This notice is sent to the student's University email account and the student's advisor. Tutoring is provided to students who receive EWNs in classes supported by tutoring services.

### **Accommodation Services**

Benedictine University is dedicated to creating an accessible environment through reasonable and appropriate accommodations for students with disabilities.

Students with a disability are encouraged to seek assistance with the student assistance staff. Special accommodation services are available for students with disabilities on a case-by-case basis and provided that documentation from a properly licensed clinician supports the accommodation.

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Students eligible under the Americans with Disabilities Act (1990) and/or Section 504 of the Rehabilitation Act (1973), whose disability interferes with a major life activity, are urged to self-identify so that the process for receiving assistance can begin as soon as possible.

Commonly granted accommodations include the following:

- Extended time for testing in a quiet test environment;
- Designated note taker in class;
- Modified or enlarged classroom/reading materials;
- Preferential classroom seating.

## **Career Development**

The Student Success Center will assist students and alumni in developing, implementing and evaluating career and life plans. Our goal is to promote students' personal and professional development by utilizing a holistic approach to achieve their career goals, provide them with a foundation to become self-directed learners, and educate them through the career planning process.

This mission will be accomplished through collaboration with students, alumni, faculty and employers and a commitment to empowering students and alumni to be active participants in their own career development process.

In coordination with academic departments, the Student Success Center can offer one-on-one or online counseling in career assessment and job skills preparation. We can help with career assessment, cover letters, resumes, mock interviews, internship opportunities, job fairs, workshops and more.

## **Campus Ministry**

Paramount to the Benedictine University at Mesa student life experience is a search for God by oneself and with others. We aim to inquire, discuss, hold dialogue and engage in a search for truth that encompasses the ideas of all viewpoints and cultures – all the while working within a Catholic view. As a Catholic University, it is our responsibility and commitment to bring that view into focus and make it part of an ongoing conversation.

## **Student Health Services**

In the event of serious illness or injury, parents or guardians will be notified at the discretion of University staff.

## **Student Activities**

Students will gain the greatest benefit in personal develop and self-awareness when they invest themselves in participating in student life. Students can join an academic or extracurricular club, competitive club, serve on the Redhawk Student Association or do service in the community as a great way to enhance their experience and develop personally and intellectually.

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## Safety and Security

The role of the Department of Public Safety at Benedictine University at Mesa is to ensure a safe campus environment by providing the highest quality of service to our community. Specially trained public safety officers have a visible presence on campus and are prepared to respond to and resolve any safety concern or emergency situation. Services range from personal escorts to your vehicle, dead battery jumps, accident reports, incident investigation, first aid, as well as safety awareness and educational programming. The University enjoys a strong partnership with the Mesa Police Department to help provide a safe and positive environment for learning and growth.

## Residence Life

Benedictine University maintains and operates the Alhambra residence hall as an integral part of academic life in the belief that educational experiences are not solely contained to the classroom, laboratory or library. The residence hall provides an opportunity for students to combine academic life with social development. Students must establish and test their own values, develop social skills, determine priorities and learn to organize their time. Daily living with others encourages the development of a cooperative attitude, respect for individual rights and a sense of group responsibility. As a result, students in the residence hall develop diverse communities that meet the needs of its members both individually and collectively and create attitudes and skills necessary to progress toward the realization of those conditions which make up a healthy community.

## Athletics

Our Athletics Department prepares every student-athlete to be a champion of leadership. We establish an atmosphere where academic distinction, personal integrity, respect for all others, community service and athletic excellence are expected. We develop well-rounded and informed citizens who carry the Benedictine values now and throughout their lives.

The department maintains the standard of graduating informed and enlightened citizens into a global society. We establish a stance of competitive leadership in the California Pacific Conference while consistently creating opportunities for regional and national competition. We become leaders of hospitality, stewardship and communication to all of our constituents. We create a profound sense of pride among all members, friends and fans of the Benedictine University community.

### Men's Sports Teams:

Baseball  
Basketball  
Cross Country  
Golf  
Soccer  
Volleyball  
Beach Volleyball  
Dance & Cheer

### Women's Sports Teams:

Basketball  
Cross Country  
Golf  
Soccer  
Softball  
Volleyball  
Beach Volleyball  
Dance & Cheer

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## Spirit Store

Show your school spirit with Benedictine University apparel by visiting our online spirit store [here](#).

### *Alumni Association*

Graduating students are members of an ever-expanding organization – the Benedictine University Alumni Association. As an alumnus, the University still plays a very important role in your life. There are many ways for alumni to stay involved with Benedictine and to keep in touch with classmates. In addition, Benedictine University alumni are entitled to many special benefits. The Alumni Association operates through the services of a volunteer governing board of directors consisting of 24 members.

The function of this board is to support all alumni programs and activities through the Office of Alumni Development. These programs include: class reunions; Homecoming; admissions recruitment; regional alumni activities; alumni chapters; and many other events both on and off campus. Contact the Alumni Association at: [ben.edu/alumni-friends/alumni/alumni-association.cfm](http://ben.edu/alumni-friends/alumni/alumni-association.cfm) or (630) 829-6077 or [jbradley@ben.edu](mailto:jbradley@ben.edu).

## STUDENT COMPLAINT PROCESS

Your concerns are important to us. If you encounter a problem involving the application of a Benedictine University policy or procedure or have any other dispute with the University that you cannot resolve informally and which adversely impacts you, you may file a complaint in writing.

For purposes of this process, a “Complaint” is an expression of dissatisfaction concerning a University employee, department, service or process, or a University administrative action that requires clarification, investigation and/or resolution. Grade appeals and appeals of accommodation denials are not student complaints and are not subject to this policy.

A complaint must occur in writing and within 15 business days from the action or occurrence by using the Student Complaint Process below. The Student Complaint Process assists in defining the relevant information and facts needed to address the resolution process.

A complaint must be made in writing, preferably using the online Complaint Form at <http://www.ben.edu/student-life/student-complaint-form.cfm>

### Student Complaint Process Overview:

- The Office of Student Life confirms receipt of the student complaint through an email response.
- The Office of Student Life reviews the complaint to determine appropriate actions.
- Within 10 business days, the Office of Student Life notifies the student in writing of the complaint's status describing steps to be taken.

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- The Office of Student Life notifies the student in writing of the complaint's resolution within 20 business days. If more time is needed for the investigation, the Office of Student Life may extend that timeline and notify the student in writing of that extension.
- The Office of Student Life documents the complaint's resolution.
- If the complaint cannot be resolved after completing the Student Complaint Process, the student may file a complaint with their appropriate state agency as noted below.

**Note for Illinois students:**

If the complaint cannot be resolved after exhausting the Student Complaint Process, the student may file a complaint with the Illinois Board of Higher Education using their Institutional Complaint System located at <http://complaints.ibhe.org/>

**Note for students residing in Arizona:**

If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Postsecondary education. The student must contact the state board for further details. Contact:

Arizona State Board for Private Postsecondary Education 1740 West Adams Street, Suite 3008  
Phoenix, AZ 85007  
Phone: (602) 542-5709  
Website: <http://azppse.state.az.us/>

**Note for online students:**

If the complaint cannot be resolved after exhausting the institution's Student Complaint Process, the student may file a complaint by contacting the Illinois Board of Higher Education using their Institutional Complaint System located at <http://complaints.ibhe.org/>

**Note for online students residing in California:**

If your complaint cannot be resolved after exhausting the institution's Student Complaint Process, the student must file a complaint by contacting:

California Bureau for Private Postsecondary Education 2535 Capitol Oaks Drive, Suite 400  
Sacramento, CA 95833  
Phone: (916) 263-1897  
Website: <http://www.bppe.ca.go>

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## ACADEMIC PROGRAMS

### Accounting

**College:** Daniel L. Goodwin College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate and Adult Accelerated Undergraduate

**Degree:** Bachelor of Business Administration

**Faculty:**

Cyndi Laurin, PH.D., Mesa Program Director

**Objectives:**

The Accounting program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

The program and major are designed to:

1. Prepare you for entry-level positions;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics;
3. The principles pertinent to all of the functional areas of business, accounting, finance, management, and marketing, in an integrated manner and with adequate focus on their international aspects;
4. Financial and managerial accounting principles and applications, such that the formal requirements to sit for the CPA exam and/or the CMA exam can be fulfilled; and
5. Technology used in the accounting profession.

The Accounting major is designed so that the entire degree is available through day classes. The Accounting major is also offered in time periods and formats that are designed for the needs of adult learners, offered through evening classes.

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**Requirements - Major:**

Accounting majors must complete the University's distribution requirements, which are partially satisfied by an approved course in ethics (e.g. PHIL 2245, 2247, MGT 2252) and MATH 1105(3) or MATH 1108(3) or MATH 1110(3).

Majors must complete each of the business core courses with a "C" or better: ACCT 1111(3), 1112(3); BALT 2240(3); ECON 2101(3), 2102(3); FINA 2300(3), MKTG 2300(3), MGT 1150(3), MGT 2235 (3), BALT 3301(3), MGT 3300(3) and MGT 4380(3).

Accounting majors must also complete the following specialization courses, with a "C" or better: ACCT 2211(3), 2212(3), 3311(3), ACCT 4313 (3), 4315(3) along with 3 semester credit hours of major specialization courses from the following list: ACCT 3309(2), 3312(3), and 3316(2). An additional six semester credit hours are required in BALT courses (in addition to BALT2240 and BALT3301) unless the student double majors in Business Analytics.

Accounting majors interested in meeting the requirements for taking the CPA examination should take: ACCT 2211, 2212, 3311, 3312, 4313, 4315 and 3316 along with ACCT 2120(1) (VITA), MGT 2252(3) (Business Ethics) and MGT 2237(3) (Business Communications).

Accounting majors interested in meeting the requirements for the CMA exam should take: ACCT 2211, 2212, 3309, 3311, 3312, 3316, FINA 3320, 3370, and MGT 4333.

CLEP, life experience, work experience, internships, advanced placement and other external credit may substitute for major courses if approved by the department.

Accounting majors who elect to earn a second major in the Department of Undergraduate Business must complete unique "specialization courses" for the second business major. Specialization courses may only be used for satisfying the requirements for one business major. In the event that a specialization course is required for two majors, the student's academic advisor will identify an additional specialization course.

**Requirements – Accounting Minor:**

Only courses in which a student has earned a "C" or better may be applied to the minor. Students are limited to one minor in the Accounting, Business and Economics, Economics, Finance, International Business and Economics, Management and Organizational Behavior, and Marketing programs. Students (except for Bachelor of Arts in Management students) seeking a minor in Accounting must complete with a grade of "C" or better 18 semester credit hours which must include ACCT 2211, ACCT 2212, ACCT 3311, ACCT 3312, ACCT 4313 and ACCT 4315 and their prerequisites. A Bachelor of Arts in Management student seeking a minor in Accounting must complete with a grade of "C" or better the following courses and their prerequisite: ACCT 2211, ACCT 2212, ACCT 3311, ACCT 3312, ACCT 4313 and ACCT 4315. A student who majors in Accounting may not earn a minor in the undergraduate business department.

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**Concentration:**

Concentrations in Managing Human Resources, Digital Marketing, Operations Management, and Business Analytics are available in combination with this major. Requirements listed below must be completed with a “C” or better.

Managing Human Resources: MGT 3330, 3334, 3335 and one of MGT 2235, 3302 or 3320

Digital Marketing: MKTG 3345, MKTG 3347, MKTG 3348 and MKTG 3349.

Operations Management: MGT 4333, BALT 4350, MGT 2235 and BALT 3325 or INTB 3340.

Business Analytics(LISLE ONLY): BALT 3310, BALT 4320, BALT 3330 and BALT 3370.



## **Catholic Studies (Minor Only)**

**College:** College of Liberal Arts

**Department:** History, Philosophy and Theology

**Student Type:** Traditional Undergraduate

**Faculty:**

Ramon Luzarraga, Ph.D., Mesa Program Director

**Lecturers:**

Maria Cruz Cordoba, M.A.

Rob Curtis MA., MA.Ed, MS.Ed.

Robert T. Corwin, M.A.

Larry Fraher, Ph.D.

Sister Mary Katerina Masek, S.T.D.

Stephen Saros, M.A., MDiv.

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Objectives:**

Catholic Studies minors will:

1. Show knowledge of the fundamentals of Catholic Scripture and Tradition, and what they say about God, humanity, the natural world and virtuous living.
2. Understand that the search for truth has many methodologies and integrate their experiences in the Distribution Requirement Curriculum with the Catholic Intellectual Tradition;
3. Show knowledge of Catholic views of religious diversity;
4. Engage ethical problems thoughtfully and actively, and contribute to the work of peace and justice.

**Requirements - Minor:**

Students minoring in Catholic Studies must complete with a grade of "C" or better 15 semester credit hours of Program-approved courses, of which 6 semester credit hours must at the 3000 level or higher. Of the 15 semester credit hours, at least 3 semester credit hours must be from a Program-approved Theology course below the 3000 level, at least 3 semester credit hours from a Program-approved Theology course at the 3000 level or above, and at least 3 semester credit hours must be from a Program-approved Philosophy course. In addition, Catholic Studies minors must earn a passing grade in a Catholic Life Learning Community (LCOM). The

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Mesa

Chair of the History, Philosophy and Theology Department maintains the list of approved Catholic Studies courses. Transferable credit toward minor is limited to 6 credit hours.

### **Learning Community**

The Catholic Studies Learning Community will meet at the beginning and the end of the semester and attend the Visiting Scholar in Catholic Thought and Benedictine Heritage Lecture

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## **Communication Arts**

**College:** College of Liberal Arts

**Department:** Communication Arts

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Laurelann Porter, M.F.A., PH.D., Mesa Proram Director

**Objectives:**

Courses in Communication Arts are designed to:

1. Prepare graduates for careers in advertising, electronic and print media, journalism, public relations, publishing, writing or other careers requiring sophisticated communications skills;
2. Prepare graduates for continued study in graduate or professional school;
3. Develop students' critical and imaginative thinking, reading and writing skills;
4. Develop skills to empower students to communicate ideas effectively, through speaking, writing and the use of technology;
5. Develop skills for critical interpretation of the media;
6. Foster aesthetic understanding in both production and interpretation of media texts;
7. Develop knowledge of the methods to make responsible social and personal decisions;
8. Develop primary and secondary research methodologies;
9. Develop an understanding of the history, structure and operation of the mass media;
10. Provide an understanding of the impact of mass media industries and messages on the individual, society and culture;
11. Develop professional-level skills in written and oral communication for a variety of media and audiences;
12. Develop professional-level production skills for both print and electronic media;
13. Encourage the development of creative expression; and
14. Help the student develop a professional media portfolio.

**Requirements - Major:**

Students majoring in Communication Arts must complete at least 42 semester credit hours within the department with a grade of "C" or better, including:

1. A core of the following Communication Arts courses: COMM 3207(3), 2208(3), 2209(3), 2235(3), 2255(3), 4317(3), and 4393(3).
2. Two of the following: COMM 2253(3), 2254(3), 2263(3), or 2267(3).
3. One 3000-level theory course from COMM 3303(3), COMM 3304(3), COMM 3384(3), 3385(3), 3388(3) or 3390(3).
4. One 3000-level applied course from COMM 3316(3), 3337(3), 3353(3), 3381(3) or 3382(3).

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5. At least three 3000-level Communication Arts elective (theory or applied).

No more than three internship credit hours may count toward the major. Students majoring in Communication Arts will need to submit a portfolio of their work in advertising, journalism, multimedia, public relations and video, prior to graduation. Through working with advisors, majors will be guided in the selection of courses both within and outside the department in order to plan a program of studies tailored to their individual educational and career goals.

The Communication Arts program offers courses in the following areas (1) journalism, (2) broadcasting and cable, (3) advertising and public relations (4) mass media theory and criticism, and (5) webpage design.

Communication Arts major for pre-law students: While stating that no single major is recommended for admission to law school, the "Statement on Prelegal Education of the Association of American Law Schools" emphasizes the absolute necessity for the "need to master, at the undergraduate level, advanced writing skills and effective oral communication. Lawyers must be able, in drafting instruments, to convey meaning clearly and effectively. In oral and written advocacy he or she must be capable of communicating ideas convincingly and concisely. Truly, the law-trained man or woman, to perform effectively the tasks expected, must be a precisionist in the use of language."

Students interested in law school who choose Communication Arts as a major are advised to take, in addition to their major requirements, the following courses, some of which may be applicable to Distribution requirements: PHIL 2260 or 3355(3) and a history course, ECON 2101(3), ACCT 1111(3), PLSC 1102(3), MGT 1150(3), BIOL 1197(3) or 1198(3).



**Requirements – Communication Arts Minor:**

A minor in Communication Arts consists of at least 21 semester credit hours in Communication Arts courses with a grade of “C” or better, including: COMM 3207(3), 2209(3) or 2254(3), 4317(3), plus an additional 9 semester credit hours at the 2000 level and an additional 3-semester-credit-hour Communication Arts courses at the 3000 level.

**Requirements - Concentration:**

The Sports Communication concentration consists of all of the above major requirements (except COMM 2235) plus COMM 2264, 2265, and 3297, and MGT 3305.





## Computer Science

**College:** College of Science

**Department:** Mathematical and Computational Sciences

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Science

**Faculty:**

S. Diane Smith, PH.D., Mesa Program Director

**Objectives:**

Computer Science deals with the systematic study of algorithms and data structures, specifically:

1. Their description and use in application
2. Their software and hardware implementation; and
3. Their formal properties

General education courses in Computer Science are designed to introduce the student to the skills needed in order to use computers as technical tools. The program for majors is designed to:

1. Provide solid foundations in:
  - a. Problem-solving, algorithm development and computer programming
  - b. The scientific principles which underlie the discipline of computer science
  - c. The mathematical theory needed for computer science
2. Develop strong oral and written communication skills
3. Provide electives in:
  - a. Applications appropriate to the programmer/analyst
  - b. Scientific and technical applications
  - c. The basic study of the theory and applications of computers
  - d. Emerging developments in computer science

**Progression in the Computer Science program:**

To progress in the Computer Science program students must complete the introductory sequence of CMSC 2200 and 2205 with a GPA of 2.500 or above and a grade of "C" or better in each of these courses. A transfer student must meet these requirements through equivalent transfer courses. Additionally, a transfer student must earn a GPA of 2.500 or above in all major classes (excluding labs) during the first semester at Benedictine in order to progress in the Computer Science program.

If it is determined at any time that a student cannot progress in the Computer Science program or cannot

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graduate with a Computer Science degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

The Computer Science major must complete a minimum of 39 semester credit hours of computer science courses numbered 2000 or above, including 27 semester credit hours at the 3000 level or above. Required courses are CMSC 2200(3), CMSC 2205(3), CMSC 2220(3), CMSC 2264(3), CMSC 3270(3), CMSC 3274(3), CMSC 3301(3), CMSC 3330(3), CMSC 4375(3) and CMSC 4398(3). Students must also complete at least 9 semester credit hours from the following list: CMSC 4310(3), 4363(3), 4364(3), 4365(3), 4370(3), 4373(3), 4374(3), 4380(3), 4383(3), 4384(3), 4385(3), 4386(1), 4391(3). 3396, 3397, 3331, 4311 and 4366 and CMSC 3399 do not count toward major credit. Computer Science majors must also complete a computational requirement of MATH 2240(4) and one of the following computational courses (Advanced Placement credit cannot be applied to this computational requirement): MATH 1150(3), MATH 1170(5), MATH 2200(4), MATH 2210(5) or MATH 2211(4).

Grades of “C” or better are required to apply computer science or computational courses toward the degree.

A student cannot major in both Computer Science and Computer Information Systems.

**Requirements – Computer Science Minor:**

Students seeking a minor in Computer Science must complete, with a grade of “C” or better: MATH 2240(4) and at least 17 semester credit hours of computer science coursework at the 2000 level or above. Required courses include: CMSC 2200(3), CMSC 2205(3) and (CMSC 3270(3) or CMSC 3274(3)). At least one additional course must be at the 4000 level or above.

A Computer Information Systems major is not eligible for a minor in Computer Science.



## **Criminal Justice**

**College:** College of Liberal Arts

**Department:** Psychology, Sociology, Criminal Justice and Clinical Psychology

**Student Type:** Traditional Undergraduate and Online Adult Accelerated Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Julie Cowgill, Ph.D., Mesa Program Director

**Objectives:**

To provide a well-rounded, liberal arts academic preparation for students who wish to work in the areas of law enforcement, probation and parole, the judicial system, or attend law school to become a criminal law attorney. The primary objectives of the program include the development of critical-thinking, communication, technology and computing skills, qualitative reasoning, ethical decision making, and an understanding of diversity.

Through this program, students will acquire, understand and synthesize knowledge pertaining to the legislative, law enforcement, judicial and correction components of the criminal justice system, as well as acquire a knowledge of the various theories concerning the criminal justice system.

Learn research methodology in order to apply it to questions of crime commission, law creation, law enforcement, the adjudicatory process, and the correctional process, as well as the test of criminological theory.

Communicate effectively within and across all components of the criminal justice system. Understand the nature of evidence and how to evaluate it.

Solve problems independently and cooperatively and understand the importance of ethical behavior within the criminal justice system.

**Requirements - Major:**

The Criminal Justice major must complete the following courses; SOCL 1100(3), PLSC 1102(3), PLSC 2105(3), PLSC 2201(3), CJUS 2250(3), CJUS 2260(3), CJUS 4321(3), CJUS 4351(3), CJUS 4356(4), CJUS 4390(3-6) or CJUS 4395(3); two courses from the following list: SOCL 2205(3), CJUS 2206(3), CJUS 2212(3), CJUS 2233(3), SOCL 2240(3), CJUS 2243(3), CJUS 2294(3) and CJUS 2296(3); three courses from the following list: CJUS 3306(3), CJUS 3320(3), CJUS 3324(3), CJUS 3326(3), CJUS 3330(3), CJUS 3331(3), CJUS 3360(3), CJUS 3372(3), CJUS 3375(3), CJUS 3391(3), CJUS 4390(3-6) if CJUS 4395 is taken for required course, and CJUS 4395(3) if CJUS 4390 is taken for required course. Each major course must be completed with a grade of "C" or better. In addition, the Criminal Justice major must take an ethics course (either CJUS 2243 or PHIL 2245). Students in

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the Adult Accelerated fully online program meet requirements through the cohort program or scheduling.

Internships require a minimum GPA of 3.000.

**Requirements – Criminal Justice Minor:**

The Criminal Justice minor consists of a program of courses totaling at least 21 semester credit hours with a grade of "C" or better, including CJUS 2260(3) and 18 additional semester credit hours, of which 6 semester credit hours must be at the 3000 level or higher.

**Diversity and Criminology Concentration:**

For Criminal Justice majors the Diversity and Criminology concentration consists of all of the above major requirements plus the following four courses: CJUS 2212(3), CJUS 2296(3), CJUS 3320(3) and CJUS 3360(3) with a grade of "C" or better. Non-Criminal Justice majors must complete CJUS 1260 with a "C" or better in addition to the previous four courses.

**White Collar Crime Concentration:**

For Criminal Justice Majors the White Collar Crime concentration consists of all of the above major requirements plus the following 4 courses: CJUS 2245(3), CJUS 2266(3), CJUS 2275(3) and CJUS 3316(3) with a grade of "C" or better. Non-Criminal Justice Majors must complete CJUS 1260 and CJUS 3324 with a "C" or better in addition to the previous 4 courses.

Note: Students who plan to major in two or more of the programs in the department (psychology, sociology, and/or criminal justice) must complete a capstone course for each major. Students have the following options:

- 1) Complete 4395 twice, once for each program (ex: PSYC 4395 and SOCL 4395)
- 2) Complete 4395 for one program and an internship (PSYC 4397, SOCL 4397, or CJUS 4390) in the other program.
- 3) Complete 4395 in one program and a research practicum in the other program (PSYC 3352, SOCL 3352, or CJUS 3352)

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## **Entrepreneurship**

**College:** Daniel L. Goodwin College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Business Administration

**Faculty:**

Cyndi Laurin, Ph.D., Mesa Program Director

**Objectives:**

Students in the Bachelor of Business Administration in Entrepreneurship program will:

1. Learn essential theories, critical-thinking skills and real-world knowledge necessary to support their launch into careers as entrepreneurs or intrapreneurs (change agents within established, more traditional organizations).
2. Recognize their entrepreneurial potential.
3. Gain an understanding of the different ways entrepreneurship can manifest itself in different careers.
4. Recognize and evaluate business opportunities.
5. Become familiar with the importance of ethics when involved in entrepreneurial activities.

This program and major are designed to:

1. Prepare you for entry-level positions.
2. Enable you to start a business.
3. Enable you to perform effectively in professional and career positions in management.
4. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. The principles pertinent to all of the functional areas of business, accounting, finance, management and marketing, in an integrated manner and with adequate focus on their international aspects; and
4. The important functional areas of management; including human resources, operations management, organizational behavior and the management process of planning, implementation and control.

**Requirements - Major:**

Entrepreneurship majors must complete the University's Distribution Requirements, which are partially satisfied by an approved course in ethics (e.g. PHIL 2245, 2247, MGT 2252) and MATH 1105(3) or MATH 1108(3) or MATH 1110(3).

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Majors must complete each of the business core courses with a “C” or better: ACCT 1111(3), 1112(3); BALT 2240(3); ECON 2101(3), 2102(3); FINA 2300(3); MKTG 2300(3); MGT 1150(3), MGT 2235(3); BALT 3301(3), MGT 3300(3) and MGT 4380(3).

Majors must complete with a “C” or better: MGT 3301(3); ENT 3310(3), ENT 4320(3), ENT 3330(3), ENT 4340(3); MKTG 3333(3), and MKTG 3347(3).

CLEP, life experience, work experience, internships, advanced placement and other external credit may substitute for major courses if approved by the department.

Entrepreneurship majors who elect to earn a second major in the Department of Undergraduate Business must complete "specialization courses" for the second business major. Specialization courses may only be used to satisfy the requirement for one business major.

#### **Requirements – Entrepreneurship Minor:**

The Entrepreneurship minor is intended for traditional undergraduate students who are in a major outside of the Department of Undergraduate Business. Only courses in which a student has earned a “C” or better may be applied to the minor. Students are limited to one minor in the Accounting, Business and Economics, Business Analytics, Economics, Entrepreneurship, Finance, International Business and Economics, Management and Organizational Behavior, and Marketing programs. Students (except Bachelor of Arts in Management students) seeking a minor in Entrepreneurship must complete with a grade of “C” or better 15 semester credit hours which must include MGT 3300(3); MGT 3301; and at least three unique 3000-level or higher ENT courses. A student who majors in Entrepreneurship may not earn a minor in the Undergraduate Business Department.

#### **Requirements - Concentration**

Concentrations in Managing Human Resources, Digital Marketing, Operations Management, and Business Analytics are available in combination with this major. Requirements listed below must be completed with a “C” or better.

Managing Human Resources: MGT 3330, 3334, 3335 and one of MGT 2235, 3302 or 3320

Digital Marketing: MKTG 3345, MKTG 3347, MKTG 3348 and MKTG 3349.

Operations Management: MGT 4333, BALT 4350, MGT 2235 and BALT 3325 or INTB 3340.

Business Analytics: BALT 3310, BALT 4320, BALT 3330 and BALT 3370.

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## **Fine Arts**

**College:** College of Liberal Arts

**Department:** Art

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Fine Arts

**Faculty:**

Michael Tole, M.F.A., Mesa Program Director

**Lecturers:**

Brian Higgins, M.F.A.

Travis Ivey, M.F.A.

Emily Ritter, M.F.A.

Melissa Sclafani, M.F.A.

Chelsea Walter, M.A.

A student must earn 120 semester credit hours to qualify for graduation and must maintain a “C” average (2.000) in all major coursework.

**Objectives:** The Fine Arts program will allow students to:

1. Engage in the intellectual and spiritual discovery of the self through a chosen medium;
2. Learn from a variety of philosophical and stylistic approaches to contemporary art;
3. Appreciate the combination of professional training of the visual arts and the analytical depth and breadth of a rigorous liberal arts curriculum;
4. Prepare for continued study in a Master of Fine Arts program of their choosing and;
5. Prepare for an exhibition career and the life of an artist.

**Requirements - Major:** Bachelor of Fine Arts majors must complete, with a “C” or better, FNAR 1101(3), 1103(3), 2111(3), 3211(3), 2203(3), 2204(3), 2206(3), 3210(3), 2294(3), 4398(3), 15 semester credit hours of 2200-level coursework in one each of Photography, Graphic Design, Painting, Printmaking, and either Sculpture or Ceramics, 3 credit hours of a 2200 level or higher art history elective, 12 semester credit hours of Advanced Studio courses, 3381(3), 3382(3), 3383(3), 4350(3), in one specific area of choice. Each Advanced Studio course will build upon the knowledge and skills of the previous courses.

Majors must also complete, with a “C” or better, 9 semester credit hours of art electives and two courses in a modern language.

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**Requirements - Fine Arts Minor:** The University offers a Fine Arts minor with a requirement of 18 semester credit hours, with a grade of “C” or better. Required courses for a Fine Arts minor are: 2111(3), 3211(3), 2203(3), 2204(3), one 2000-level studio arts elective from painting or printmaking, and one 3000-4000 level arts course. Students are advised to take the courses in sequence, beginning with FNAR 2111.





## **Graphic Arts and Design**

**College:** College of Liberal Arts

**Department:** Art

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Michael Tole, M.F.A., Mesa Program Director  
Laurelann Porter, Ph.D, Mesa Program Director

**Lecturers:**

Rebecca Dyer, M.F.A.  
Brian Higgins, M.F.A.  
Emily Ritter, M.F.A.  
Kirby Soderberg, B.A.  
Ubi Sheikh, M.A.

**Objectives:**

The goals of the Graphic Arts and Design program reflect the liberal arts tradition of Benedictine University, the two disciplines of Communication Arts and Fine Arts, and a most adequate facility to realize our goals in.

**Major Requirements:**

The Graphic Arts and Design major must complete each of the following courses with a grade of “C” or better: FNAR 1101(3) or FNAR 1105(3), FNAR 1103(3) or FNAR 2230 (3), FNAR 2111(3), FNAR 2203(3), FNAR 2204(3), FNAR 2293(3), GAD 2205(3), FNAR 1120(3) or FNAR 2294(3); GAD 2230(3), GAD 2260(3), GAD 3360(3), GAD 4300(3), COMM 3353(3), COMM 3381(3), GAD 4297(2-6), GAD 4393(3), one of the following art courses: FNAR 2240(3), FNAR 2241(3), FNAR 2242(3), FNAR 2243(3) or FNAR 2250(3).

**Requirements - Graphic Design Minor:**

FNAR 2111(3), GAD 2205(3), GAD 2230(3), choice of one art history course, GAD 2260(3), choice of GAD 3360(3) or GAD 4300(3), GAD 4393(3).

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## **Health Education and Promotion**

**College:** College of Education and Health Services

**Department:** Nutrition

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

### **Faculty:**

Catherine Arnold, M.S., Ed.D., RDN, LDN, Department Chair  
Beth Siwek, MPH, RDN, Nutrition Mesa Program Director

### **Lecturers:**

Dean Chiarelli, MA, RDN, CEP, CHES, REHS  
Laurie Schubert, Ph.D., RDN, LDN

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

### **Mission of the Health Education and Promotion Major:**

The undergraduate Health Education and Promotion Major Program provides and promotes a high- quality education for preparation of competent future health educators and leaders. Preparation includes development of evidence-based comprehensive knowledge and applications to assess community resources and needs, and to plan, implement, and evaluate health programs within diverse populations. Through education and engagement, this major fosters the development of sustainable health solutions and health equity to advocate and strengthen the health of local and global communities.

### **Health Education and Promotion Major Student Learning Goals:**

Upon completion of the B.A. in Health Education and Promotion, the student will successfully:

1. Assess, plan, design, implement, administer, and evaluate health education and promotion programs.
2. Locate, interpret, and evaluate research related to health education and promotion.
3. Apply management theories in the administration of health education and promotion.
4. Communicate, promote, and advocate for health, health education and promotion, and the profession.
5. Demonstrate effective oral and written communication skills.
6. Demonstrate critical-thinking skills.

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### **Requirements - Major:**

The B.A. in Health Education and Promotion major must complete 36 hours, with a grade of "C" or better in:); PSYC 1100(3); PSYC 2250(3) or MGT/MATH 1150(3); HLED 3271(3), 3280(3), 3357(3), 4360(3), 3363(3), 4366(3), 4381(3), and 4394(3); and NUTR 3241(3), and 2364(3).

Meeting the above major requirements also satisfies the following General Education requirements: Sustainability, Engaged Learning, two NUTR Writing Intensive courses, Computational, Mathematical and Analytical (QCM), and Social-Scientific I (QIO).

A 2.800/4.000 cumulative Benedictine University GPA is required for maintenance and completion of the Health Education and Promotion program. This GPA is required to register for the following courses: HLED 4366 and 4381; the degree cannot be completed without these courses. If it is determined at any time that a student cannot complete the GPA requirements, the student will be required to change his or her major and seek academic advising outside of that program. Students can pursue an alternate major in the department (or another department), as well as reapply to pursue the Health Education and Promotion major if qualified in the future. There is no department specific application process for acceptance into this major; students can enter the program upon acceptance into the University or change their major at a later date by completing the university 'Change of Academic Plan' form. Permission to enroll in and/or completion of courses required for the Health Education and Promotion Major does not imply a waiver of this GPA requirement for graduation.

A student earning a B.A. in Health Education and Promotion can also complete a major in the Nutrition and Allied Health program.

A student earning a B.A. in Health Education and Promotion can complete the requirements to earn a minor in Nutrition and Food Sciences.

### **Health Education and Promotion Certification Information:**

The Health Education and Promotion Major is designed to prepare students to pursue the Certified Health Education Specialist (CHES) certification, which grants certification to qualified individuals. The CHES examination is offered through the National Commission for Health Education Credentialing, Inc. (NCHEC – [nche.org](http://nche.org)).

Health Educators foster awareness of positive health behaviors and promote behavior change for health promotion and disease risk reduction. The Health Education and Promotion major provides students with the knowledge and practice of skills to assess, create, plan, implement, monitor, and evaluate programs designed to promote, maintain, and improve the health of individuals, groups, and communities, as well as impact environments and policies. Students learn to coordinate the provision of health education services and act as resources during field experiences, communicating needs, concerns, and resources. This major provides a unique focus on nutrition for risk reduction.

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## Health Science

**College:** College of Science

**Department:** Biological Sciences

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Science

**Faculty:**

Kolbe Scheetz, Ph.D.

Alison Veltri, Ph.D, Mesa Program Director

**Lecturers:**

Julia Stiles, Ph.D.

**The B.S. in Health Science major has the following program goals:**

1. Teach and assess student learning of the foundational biological concepts of evolution, information flow, structure/function, transformations of energy and matter, and systems at the molecular/cellular, physiological and ecological levels.
2. Teach and assess student learning of core competencies in biological sciences, including the process of science, quantitative reasoning, modeling and simulation, the interdisciplinary nature of science, communication and collaboration, and understanding the relationship between science and society.
3. Foster Scientific literacy for students outside of the Health Science major by offering compelling life science courses that engage students in critical-thinking, consideration of stewardship issues and scientific reasoning.

The Health Science degree program is designed to:

1. Prepare students for professional study in medicine, dentistry, veterinary medicine, other biomedical specialties and related health careers;
2. Expose students to current biological issues within a liberal arts context;
3. Introduce the range of biological levels of organization – from molecular and cellular biology to systemic biology; and
4. Integrate physical, chemical and mathematical principles in the study of biological systems.

**Progression in the Health Sciences program:**

A student in Health Sciences major must complete BIOL 1197, BIOL 1198, CHEM 1108 (if required based on placement), CHEM 1113, CHEM 1123 with a grade of “C” or better in each of these courses and receiving no more than a total of three “W,” “D,” or “F” grades in these courses. The entire introductory sequence of BIOL 1197, BIOL 1198, CHEM 1113, and CHEM 1123 must be completed prior to taking any 2000-level courses in BIOL.

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A transfer student must meet these requirements through equivalent transfer courses. Transfer students must complete their first two semesters with no more than two “W,” “D,” or “F” grades in College of Science lecture courses in the degree program.

If it is determined at any time that a student cannot continue in the program or cannot graduate with a degree within the Biological Sciences programs, the student will be required to change their major and seek academic advising outside of that program.

### **Requirements - Major:**

The minimum Health Science major requirements consist of 68 semester credit hours of coursework completed with grades of “C” or better. The health science major must complete: BIOL 1195(1), 1197(3) or 2297(4), 1198(3), 1199(1), 3203(4), 3208(4), 2250(3), 3258(4), 4340(3), 4393 or 4394 (1); CHEM 1113(3), 1114(1), 1123(3), 1124(1), 2242(3), 2243(1), 2247(3), 2248(1), 3261(3) or 4361(3); PHYS 1113(3), 1114(1), 1118(3), 1119(1); MATH 2229(3) and 1111(3) or proficiency in MATH 1111 or higher; 9 semester credit hours of natural science electives at the 2000 level or above. All majors must complete at minimum 6 credits in the major at the 4000 level or higher and 18 credits at the 3000 level or higher. Research in any College of Science department does not count toward the 3000 level requirement. CHEM 4361 is considered a 4000-level course, but not a science elective in this major. All Health Science majors are required to take the capstone writing intensive course, BIOL 4393(1) or BIOL 4394(1).

Practicum is considered a science elective and is strongly encouraged for students intending to attend professional schools. Approved Nutrition electives are: NUTR 2200(3) or 2241(3)(formerly 3241), 4345(3), 4371(4) and selected 4390(1-3). We encourage students to further their learning by assisting in labs. However, only two credits in BIOL 2292, CHEM 2295 and PHYS 2296 will count toward the Health Science major.

Transfer students who earn transfer credit for BIOL 1195, 1197, 1198 and 1199 are required to take BIOL 2299(1). BIOL 2299 will count as a 2000-level credit in the major. BIOL 3389 and other 3000-level College of Science research classes do not count toward elective credit in the Health Sciences major.

A student majoring in Health Science may only earn one major in the Biochemistry/Molecular Biology, Biology, Chemistry, Environmental Science, Health Science, Physics and Medical Humanities programs.



## **Management (Bachelor of Arts)**

**College:** Daniel L. Goodwin College of Business

**Department:** Undergraduate Business

**Student Type:** Adult Accelerated Undergraduate

**Faculty:**

Deborah Cernauskas, Ph.D., M.S., M.B.A., Department Chair

Larissa Adamiec, Ph.D.

Rick Cali, M.B.A.

Sandra Gill, Ph.D.

Jodi Houlihan, M.D.M.

Vicki Jobst, D.B.A., M.B.A., CPA

Todd Kelsey, Ph.D.

Rob Rebman, M.B.A., CPA

**Objectives:**

This program and courses are designed to:

1. Articulate how the functional areas of business interrelate within organizations;
2. Improve skills in communication, analytical thinking and appreciating the human element in organizations;
3. Evaluate the role of economics and business in the social environment of our culture; and
4. Develop specific skills applicable to various aspects of the functional areas of business.

This program is designed to:

1. Enable you to perform effectively in professional and career positions in management; and
2. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics (the tool for the discipline); and
3. The principles pertinent to all of the functional areas of business, accounting, management, business analytics and marketing, in an integrated manner and with adequate focus on strategic management.

The Management major is offered in cohort/blended programs through evening classes, as well as in a fully online format. These options provide time periods and formats designed for the needs of adult learners.

Management students must complete a minimum of 120 semester credit hours for degree completion.

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### **Requirements - Major**

Management majors must complete the University's General Education requirements which are partially satisfied by: MGT 2252 Business Ethics or one Distribution Requirement Philosophical course in ethics; PSYC 1100; and MATH 1105(3) or MATH 1110(3).

Management majors must complete each of the business core courses with a "C" or better: ACCT 1111(3), 1112(3); ECON 2101(3), 2102(3); FINA 2300(3), MKTG 2300(3), MGT 1150(3), MGT 2235 (3), BALT 2240(3), BALT 3301(3), MGT 3300(3) and MGT 4380(3) or 4387(3).

Management majors must also complete the following major courses with a grade of "C" or better: MGT 2217 or a department approved 2000 level MGT elective, 3000 level INTB course (suggested 3302), MGT 4320(3), MGT 2237(3), MGT 4320(3), MGT 4333(3) and two 3000 or higher level electives (recommended MGT 4330(3), MGT 3347(3), MGT 3303(3), or MGT 3323 (3)).

Students in the Management major may need to meet additional requirements pursuant to agreements with other institutions and may need additional elective hours to meet the University's 120 credit hour minimum.

### **Work/Life Experience Credits**

General elective credit hours may be demonstrated through the Prior Learning Assessment (PLA) program by the submission and approval of a Work/Life Experience portfolio. Students need to complete all of the requirements of the PLA program within one year of starting their degree program. The maximum number of credits that may be obtained through Work/Life Experience is 18 semester credit hours.

### **Concentrations**

For Management students, optional concentrations provide an opportunity to expand knowledge in different areas. Each concentration is composed of four courses for a total of 12 semester credit hours of credit. In order to qualify for a concentration, a grade of "C" or better must be obtained for each course. The following three concentrations are available:

- The Human Resources Management concentration requires completion of the following courses: MGT 2262(3), MGT 2264(3), MGT 2266(3) and MGT 2270(3). It is recommended that students complete MGT 4330 prior to taking the concentration courses.
- The Marketing concentration requires completion of the following courses: MKTG 3310(3), MKTG 4330(3), MKTG 3331(3) and MKTG 4350(3).
- The Digital Marketing for Working Professionals concentration requires completion of the following courses: MKTG 2241(3), MKTG 2242(3), MKTG 2243(3) and MKTG 2244(3).

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## **Management and Organizational Behavior**

**College:** Daniel L. Goodwin College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate and Adult Accelerated Undergraduate

**Degree:** Bachelor of Business Administration

**Faculty:**

Cyndi Laurin, Ph.D., Mesa Program Director

**Objectives:**

This program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

This program and major are designed to:

1. Prepare you for entry-level positions;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. The principles pertinent to all of the functional areas of business, accounting, finance, management and marketing, in an integrated manner and with adequate focus on their international aspects; and
4. The important functional areas of management; including human resources, operations management, organizational behavior and the management process of planning, implementation and control.

**Requirements - Major:**

Management and Organizational Behavior majors must complete the University's Distribution Requirements, which are partially satisfied by an approved course in ethics (e.g. PHIL 2245, 2247, MGT 2252) and MATH 1105(3) or MATH 1108(3) or MATH 1110(3)

Majors must complete each of the business core courses with a "C" or better: ACCT 1111(3), ACCT 1112(3); BALT 2240(3), ECON 2101(3), ECON 2102(3); FINA 2300(3); MKTG 2300(3); MGT 1150(3), MGT 2235(3), BALT 3301(3), MGT 3300(3) and MGT 4380(3).

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Majors must complete with a “C” or better: MGT 3301(3), 4320(3), 4330(3) and 4333(3). Additionally, majors must complete with a “C” or better two 3000-level MGT courses and one 3000-level BALT course.

CLEP, Work/Life Experience, internships, advanced placement and other external credit may substitute for major courses if approved by the department.

Management and Organizational Behavior majors who elect to earn a second major in the Department of Undergraduate Business must complete “specialization courses” for the second business major. Specialization courses may only be used to satisfy the requirement for one business major.

#### **Requirements - Management Minor:**

The Management and Organization Behavior minor is intended for traditional undergraduate students who are not pursuing a Bachelor of Business Administration degree or are enrolled in a major outside of the Department of Undergraduate Business. Only courses in which a student has earned a “C” or better may be applied to the minor. Students are limited to one minor in the Accounting, Business and Economics, Economics, Finance, International Business and Economics, Management and Organizational Behavior, and Marketing programs. Students (except Bachelor of Arts in Management students) seeking a minor in Management and Organizational Behavior must complete with a grade of “C” or better 15 semester credit hours which must include MGT 3300(3) and at least four unique 3000-level or higher courses in Management and their prerequisites. A Management student may not minor in Management and Organizational Behavior. A student who majors in Management and Organizational Behavior may not earn a minor in the Undergraduate Business Department.

#### **Requirements - Concentration:**

Concentrations in Managing Human Resources, Digital Marketing, Operations Management, and Business Analytics are available in combination with this major. Requirements listed below must be completed with a “C” or better.

Managing Human Resources: MGT 3330, 3334, 3335 and one of MGT 2235, 3302 or 3320

Digital Marketing: MKTG 3345, MKTG 3347, MKTG 3348 and MKTG 3349.

Operations Management: MGT 4333, BALT 4350, MGT 2235 and BALT 3325 or INTB 3340.

Business Analytics: BALT 3310, BALT 4320, BALT 3330 and BALT 3370.

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## **Nutrition and Allied Health**

College: College of Education and Health Services

Department: Nutrition

Student Type: Traditional Undergraduate

Degree: Bachelor of Science

Faculty:

Catherine Arnold, M.S., Ed.D., RDN, LDN, Lisle Department Chair

Beth Siwek, M.P.H., RDN, Mesa Program Director

Lecturers:

Dean Chiarelli, MA, RDN, CEP, CHES, REHS

The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.

Mission of the Nutrition and Allied Health Major: The undergraduate Nutrition and Allied Health Major program provides and promotes a high-quality education for the preparation of competent future food and nutrition service management professionals. The program provides learners with evidence-based comprehensive knowledge and applications of food science, food sustainability, facility operations, and business management to promote the health and well-being of people served in hospitals, restaurants, and the food industry.

Upon completion of the Nutritional Sciences Major program, the student will successfully:

1. Demonstrate knowledge, application, and integration of principles of health promotion and disease prevention with normal nutrition and medical nutrition for varied populations.
2. Demonstrate effective and professional communication skills.
3. Describe a sustainable food system and the interrelationships with public health, nutrition, the environment, equity, and society.
4. Demonstrate use of scientific information.
5. Develop critical thinking skills.

Requirements - Major:

The B.S. in Nutrition and Allied Health major must complete the following major requirements.

Complete 33 credits of Department Cognate courses with a "C" or better: CHEM 1101, 1102, 1103, 1104, 1109; BIOL 1197, 1198, 1199, 3208, 3258; PSYC 1100, PSYC 2250; PHIL 2245/THEO 2252.

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Complete 30 -32 credits of Required Nutrition Foundation Courses with a “C” or better: NUTR 2231, 3244, 2245, 3251, 2364, 3359, NUTR3363/MGT3300; HLED 3271, HLED4392/PSYC 4351; any NUTR 3000-4000 level course. At least 6 credits must be at the 4000 level.

Complete 6 credits of Non-concentration major electives > 2000 level.

Complete 13 – 15 General electives.

Meeting the above major requirements also satisfies the following General Education requirements: Global, Sustainability, Engaged Learning, two NUTR Writing Intensive courses, QLS, QIO, and QCM.

**Requirements – Minor in Nutrition and Food Sciences:** Students seeking the Nutrition and Food Sciences minor must complete, with a grade of “C” or better: BIOL 1155(3) or 1157(4)/1158(4) or 3258(4); NUTR 2200(3) or 2241(3); NUTR 3300(4); and at least six credits (that are not redundant of major requirements) from among the following: NUTR 2220(3), 2245(3), 2364(3), 2280(3), 2298(3) and HLED 3271(3) or 4360(3). At least 6 credit hours must be at the 3000 level or above.

A student pursuing a degree or major in Nutrition and Allied Health cannot earn a degree or major in Nutrition and Dietetics. A student earning a B.S. in Nutrition and Allied Health can also earn a major in Health Education and Promotion.



## **Philosophy (Minor Only)**

**College:** College of Liberal Arts

**Department:** History, Philosophy and Theology

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Ramon Luzarraga, Ph.D., Mesa Program Director

**Objectives:**

Philosophy seeks answers to such fundamental questions as: What is ultimately real? What is the nature and extent of our knowledge? What is the source and nature of our moral obligations? What form of government is the best? Is beauty only in the eye of the beholder? Our aim is to assist students (1) in developing an appreciation of the various answers to these questions and (2) in formulating their own answers in a way that can be defended in the arena of reasoned controversy. Philosophy draws on material from all areas of human endeavor – science, the arts, religion and politics, for example. Thus, philosophy is uniquely suited to equip students with not only an appreciation for the examined life, but also with the critical-thinking, writing and communication skills necessary for success.

Courses in philosophy are designed to:

3. Investigate the ultimate principles of knowledge, reality and human conduct;
4. Establish rational methods of evaluating ideas and arguments;
5. Explore the underlying unity and diversity of experience;
6. Provide a historical survey of philosophical ideas;
7. Offer a systematic treatment of major philosophical questions;
8. Afford you a general enrichment in philosophy; and
9. Prepare you for graduate work in philosophy or for advanced study in law, theology or education.

**Requirements – Philosophy Minor:**

Students minoring in Philosophy must complete a minimum of 15 semester credit hours of Philosophy courses with a grade of “C” or better. Of these 15 semester credit hours, 6 semester credit hours must be at the 3000 level or above, of which 3 semester credit hours must be at the 4000 level or above. Transferable credit toward the minor is limited to 6 semester credit hours.

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## **Political Science**

**College:** College of Liberal Arts

**Department:** Political Science

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Julie Cowgill, Ph.D., Mesa Program Director

**Objectives:**

Political Science students at Benedictine University learn theoretical and practical material about political systems – domestic and international - and their processes. The department is additionally committed to developing a strong understanding of the concept of citizenship and a commitment to public service and civic life. Political Science faculty take pride in challenging students and helping them in developing critical research, writing and oral communications skills while introducing them to a multitude of hands on, real-world opportunities in the field.

A Benedictine University political science degree prepares students to pursue career opportunities in national, state and local governments, journalism, education, nonprofit organizations, and international development, among others, and graduate study in political science, law, public administration, business or other advanced study.

The program is designed to:

1. Provide theoretical and practical knowledge about politics in the United States and political systems and processes around the world;
2. Prepare students to pursue careers in law, journalism, business, advocacy groups, nonprofit organizations, politics and public service, and government and international organizations and agencies, among others;
3. Provide students an opportunity to choose from concentrations in pre-law or international affairs;
4. Develop writing and research ability and critical-thinking essential for success in any career choice;
5. Develop a strong understanding of the concept of citizenship and a commitment to public service;
6. Provide non-classroom learning experiences in government, law, business, and other opportunities under the Center for Civic Leadership;

**Requirements - Major:**

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Students majoring in Political Science must complete at least 45 semester credit hours with a grade of “C” or better, including:

1. A core of the following Political Science courses: PLSC 1102(3), PLSC 2105(3), PLSC 2201(3), PLSC 2210(3), PLSC 4299(3), and PLSC 4399(3);
2. Six semester credit hours of Political Science electives at the 2000 level or higher – students in the Pre-Law Concentration should enroll in PLSC 2230/3330 and PLSC 2231/3331;
3. Six semester credit hours of 3000+ Political Science electives – students in the Pre-Law Concentration should enroll in an approved political theory/thought course;
4. Six semester credit hours of Political Science electives – students in the Pre-Law Concentration may substitute coursework from ACCT, HIST, MGT, PHIL, PSYC or SOCL as approved by the department;
5. Six semester credit hours of Political Science or approved upper level coursework – students in the Pre-Law Concentration may substitute upper level coursework from ACCT, HIST, MGT, PHIL, PSYC or SOCL as approved by the department;
6. Three semester credit hours from ECON 2101(3).

#### **PRE-LAW CONCENTRATION:**

In response to law school recommendations, the Pre-Law concentration does not require a specific course of study but focuses on a broad range of offerings out of six academic programs. The thrust is a broad liberal arts background, which makes the student aware of pressing social problems, knowledgeable about the American system of government and capable of reading critically and writing in a clear, concise manner.

#### **Requirements – Political Science Minor:**

18 semester credit hours, with a grade of “C” or better, are required for the Political Science minor. These 18 semester credit hours must include PLSC 1102(3), 2201(3), 2105(3), 2210(3), and six additional semester credit hours at the 3000 level or above. PLSC 2215 and PLSC 2237, while repeatable for credit, may only be counted once toward satisfying requirements for the minor.

#### **Other Information:**

A student who has completed PLSC 4399 Thesis Research and Writing and earned a letter grade may not repeat the course.



## Psychology

**College:** College of Liberal Arts

**Department:** Psychology, Sociology, Criminal Justice, and Clinical Psychology

**Student Type:** Traditional Undergraduate and Adult Accelerated Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Shannon Rauch, Ph.D., Mesa Program Director

**Objectives:**

Psychology is a science that studies individual, group and societal behaviors and investigates them using experimental, clinical and social-developmental methods. The professional psychologist uses principles derived from research to solve individual, group and organizational problems. This program is designed to:

1. Inform students of results from the experimental, clinical and social developmental areas of research;
2. Introduce the student to the statistics and research methods of psychology;
3. Provide a sound background applicable to the wide variety of careers available with a bachelor's degree; and
4. Serve as a basis for graduate work in psychology or other related professional careers such as medicine, law, social work and business.

**Requirements - Major:**

All majors are required to complete 41 credit hours with a grade of "C" or better. This includes a departmental core of: PSYC 1100(3), 2250(3), 4351(3) and 4395(3). PSYC 4351 must be completed at Benedictine University. In addition, the major must complete one 4 credit-hour lab course (experimental) PSYC 3314/3315, or PSYC 3318/3319, one 4 credit-hour lab course (applied) PSYC 3354 or PSYC 3356, three courses at the 2000 level exclusive of PSYC 2250, and three courses at the 3000 level or higher, exclusive of PSYC 4351 and 4395; one additional elective either 2000 level or higher. PSYC **4397** is required for internship.

Internships require a minimum GPA of 3.000.

**Requirements – Psychology Minor:**

The Psychology minor consists of a program of courses totaling at least 21 semester credit hours with a grade of "C" or better, submitted to and approved by the department chair, including at least 12 semester credit hours at the 2000 level or above, of which at least 6 semester credit hours must be at the 3000 level.

Note: Students who plan to major in two or more of the programs in the department (psychology, sociology, and/or criminal justice) must complete a capstone course for each major. Students have the following options:

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- 1) Complete 4395 twice, once for each program (ex: PSYC 4395 and SOCL 4395)
- 2) Complete 4395 for one program and an internship (PSYC 4397, SOCL 4397, or CJUS 4390) in the other program.
- 3) Complete 4395 in one program and a research practicum in the other program (PSYC 3352, SOCL 3352, or CJUS 3352)

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## **Social Science**

**College:** College of Liberal Arts and College of Business

**Department:** Interdisciplinary

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Julie Cowgill, Ph.D., Mesa Program Director, Unit Coordinator

**Objectives:**

This major provides you with a broad introduction to the various social sciences.

The general Social Science major (for those not pursuing the teacher licensure program) consists of A 21-semester-credit-hour option in history, economics, political science, psychology, sociology, or criminal justice along with either an 18-semester-credit-hour option in another of the above fields, or two 9-semester-credit-hour options in two of the above fields.

**Requirements - Major:**

Social Science majors who are not going to be teachers will complete at least 39 semester credit hours with a grade of "C" or better. At least 24 semester credit hours must be at the 2000 level or above, of which at least 12 semester credit hours must be at the 3000 level or above and 6 semester credit hours at the 4000 level. In this program, students have two options: a primary concentration of 21-semester-credit-hour combined with an 18-semester-credit-hour secondary concentration, selected from the fields of economics, history, political science, psychology, sociology-anthropology, or criminal justice OR a 21-semester-credit-hour primary concentration and two secondary areas of study of 9 semester credit hours each, selected from the above fields. Specific courses taken must be approved by the department chair.

NOTE: One 4000-level course is required in the primary concentration and the required second 4000-level course can be taken in any concentration.

Requirements for the various options are:

**I. ECONOMICS**

- a. If 21 semester credit hours, then ECON 210I (3), 2102(3), 3202(3), and 12 additional hours in Economics, including 9 hours at the 3000-level or higher and 3 hours at the 4000-level are required.

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- b. If 18 semester credit hours, then ECON 210 I (3), 21 02(3), 3202(3), and 9 additional hours in Economics, including 6 hours at the 3000 level or higher are required.
- c. If 9 semester credit hours, then ECON 210I (3), 21 02(3) and 3 additional hours in Economics at the 3000 level or higher are required.

## 2. HISTORY

- a. If 21 semester credit hours then HIST IIII(3), III2(3), 2203(3) and 4399(3), and 9 additional hours at the 3000-level or higher, of which 6 hours are to be from European or world history.
- b. If 18 semester credit hours then HIST IIII (3), III2(3), 2203(3). In addition, 3 hours of world history at the 2000 level or above and 6 hours at the 3000-level or higher are required.
- c. If 9 semester credit hours there are two options: 1) HIST 2140(3) and 6 additional hours of world history, of which 3 hours at the 3000-level or higher, or 2) HIST IIII(3), III2(3), and another 3 hours of American history at the 3000-level or higher.

## 3. POLITICAL SCIENCE

- a. If 21 semester credit hours, then PLSC II02(3), 2105(3) or 2210(3), and 15 additional hours in Political Science, including 12 hours at the 3000-level or higher and 3 hours at the 4000-level are required.
- b. If 18 semester credit hours, then PLSC II02(3), 2105(3) or 2210(3), and 12 additional hours in Political Science, including 6 hours at the 3000 level or higher are required.
- c. If 9 semester credit hours, then PLSC II02(3) and 6 additional hours in Political Science, of which 3 hours at the 3000-level or higher.

## 4. PSYCHOLOGY

- a. If 21 semester credit hours, then PSYC II00(3) and 18 additional hours in Psychology, including 9 hours at the 3000-level or higher and 3 hours at the 4000-level are required.
- b. If 18 semester credit hours, then PSYC II00(3) and 15 additional hours in Psychology, including 6 hours at the 3000 level or higher are required.
- c. If 9 semester credit hours, then PSYC II00(3) and 6 additional hours in Psychology, of which 3 hours at the 3000-level or higher

## 5. SOCIOLOGY

- a. If 21 semester credit hours, then SOCL 1100(3) and 18 additional hours in Sociology, including 9 hours at the 3000-level or higher and 3 hours at the 4000-level are required.
- b. If 18 semester credit hours, then SOCL 1100(3) and 15 additional hours in Sociology, including 6 hours at the 3000 level or higher are required.
- c. If 9 semester credit hours, then SOCL 1100(3) and 6 additional hours in Sociology, of which 3 hours at the 3000-level or higher.

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6. CRIMINAL JUSTICE

- a. If 21 semester credit hours, then CJUS 1100(3) and 18 additional hours in Criminal Justice, including 9 hours at the 3000-level or higher and 3 hours at the 4000-level are required.
- b. If 18 semester credit hours, then CJUS 1100(3) and 15 additional hours in Criminal Justice, including 6 hours at the 3000 level or higher are required.
- c. If 9 semester credit hours, then CJUS 1100(3) and 6 additional hours in Criminal Justice, of which 3 hours at the 3000-level or higher..



## Sociology

**College:** College of Liberal Arts

**Department:** Psychology, Sociology, Criminal Justice, and Clinical Psychology

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Julie Cowgill, Ph.D., Mesa Program Director

**Objectives:**

Sociology is the scientific study of the variety of ways in which people organize themselves in society and behave. It offers a cross-cultural perspective to understand human behavior. The professional sociologist researches aspects of society, such as changing family life, or applies sociological research methods and principles to the solution of social problems. This program is designed to:

1. Inform students of sociological research into family, human diversity, neighborhoods, communities and various organizational systems;
2. Introduce students to the statistics and research methods of sociology;
3. Provide a broad background applicable to the wide variety of careers available with a bachelor's degree, focusing especially on social and police agency opportunities; and
4. Serve as a basis for graduate work in sociology, social work, criminal justice or life span services.

**Requirements - Major:**

All majors are required to complete 42 credit hours with a grade of "C" or better. This includes a departmental core of: SOCL 1100(3), 2205(3), 2240(3), 2250(3), 3350(3), 4351(3) and 4395(3). SOCL 4351 must be completed at Benedictine University. In addition, the major must complete three courses at the 2000 level exclusive of SOCL 2205 and 2250, and three courses at the 3000 level or higher, exclusive of SOCL 3350, 4351 and 4395; one additional elective either 2000 level or higher. SOCL 4397 is required for internship.

Internships require a minimum GPA of 3.000.

**Requirements – Sociology Minor:**

The Sociology minor consists of a program of courses totaling at least 21 semester credit hours with a grade of "C" or better, including SOCL 1100(3) and 18 additional semester credit hours in Sociology, of which 6 semester credit hours must be at the 3000 level or higher.

Note: Students who plan to major in two or more of the programs in the department (psychology, sociology, and/or criminal justice) must complete a capstone course for each major. Students have the following options:

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- 1) Complete 4395 twice, once for each program (ex: PSYC 4395 and SOCL 4395)
- 2) Complete 4395 for one program and an internship (PSYC 4397, SOCL 4397, or CJUS 4390) in the other program.
- 3) Complete 4395 in one program and a research practicum in the other program (PSYC 3352, SOCL 3352, or CJUS 3352)

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## **Spanish**

**College:** College of Liberal Arts

**Department:** Language and Literature

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Tony Cella, Ph.D., Mesa Program Director

### **Objectives:**

The faculty member who teaches in the Spanish program firmly believes that, for the person who possesses the ability to communicate in another language and who shows sensitivity toward and understanding of other cultures, the world will have fewer boundaries. The development of language skills and cultural understanding and sensitivity will stimulate students' intellectual and personal growth and broaden their perspective, thus enabling them to become responsible citizens and leaders in the world community.

We currently offer two major and two minor options:

- Bachelor of Arts in Spanish
- Bachelor of Arts in Spanish with Medical Spanish Concentration
- Minor in Spanish
- Minor in Medical Spanish

Students are encouraged to combine the Spanish major with a major or minor in another discipline such as international business and economics, psychology, criminal justice, political science, pre-law, health sciences, or social work.

The faculty subscribes to the proficiency guidelines of the American Council on the Teaching of Foreign Languages (ACTFL) and uses them as a basis for instruction.

Courses in Spanish are designed to enable students to:

1. Initiate and progressively develop skills in listening comprehension, speaking, reading, writing, and cultural understanding;
2. Recognize the close relationship between language and culture, enabling them to become culturally sensitive to non-English speaking peoples and societies;
3. Be able to use specialized terminology from a variety of professional fields, including health care, business and finance, translation and interpretation, and law and law enforcement; and

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4. Broaden their career opportunities and marketability in an increasingly globalized and interdependent world.

The majors in Spanish are designed to:

1. Enable students to develop at least Intermediate-High level proficiency in all four skills, as described in the guidelines of the American Council on the Teaching of Foreign Languages (ACTFL). At this level students will be able to:
  - a. Create with the language;
  - b. Handle successfully most uncomplicated communicative tasks and social situations;
  - c. Initiate, sustain, and close a general conversation with a number of strategies appropriate to a range of circumstances and topics, although errors may still be evident;
  - d. Ask and answer questions;
  - e. Demonstrate emerging evidence of connected discourse, particularly for simple narration and/or description; and
  - f. Be generally understood even by interlocutors not accustomed to dealing with Intermediate-High level speakers;
2. Immerse students in the culture of a Spanish-speaking country through a study abroad experience;
3. Familiarize students with Spanish and Latin American cultures, literature, art, and current political issues and their international ramifications; and
4. Enable students to use effectively Spanish in a variety of professional contexts including health care, business and finance, translation and interpretation, and law and law enforcement.

The minors in Spanish are designed to:

1. Enable students to develop at least Intermediate-Mid level proficiency in all four skills, as described in the ACTFL guidelines. At this level students will be able to:
  - a. Create with the language;
  - b. Handle successfully a variety of uncomplicated, basic and communicative tasks and social situations;
  - c. Talk simply about self and family members;
  - d. Ask and answer questions and participate in simple conversations on topics beyond the most immediate needs, such as personal history and leisure time activities; and
  - e. Be generally understood by sympathetic interlocutors, although misunderstandings may still arise; and
2. Expose students to the traditions, values and lifestyles of a culture different from their own.
5. Introduce students to the grammatical structures and terminology most commonly used in a variety of professional settings including health care, business and finance, and law and law enforcement.

#### **Requirements – Bachelor of Arts in Spanish:**

A Spanish major must complete at least 36 semester credit hours from among Spanish courses numbered 2201 or above, all with a grade of "C" or better. The 36 semester credit hours (typically 12 classes) must include all of the following courses or equivalents: SPAN 2201(3), SPAN 2202(3), SPAN 2211(3), SPAN 2212(3) [heritage speakers—students who grew up in a Spanish-speaking home—should not take SPAN 2212 but seek

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departmental advice and approval for an alternative course above SPAN 2212], SPAN 2221(3), SPAN 2230(3), SPAN 3231(3), SPAN 3310(3), SPAN 4311(3) and SPAN 4312(3). In order to satisfy the 36-semester-credit-hour graduation requirement, Spanish majors must also take two additional elective classes at or above the 3000 level, which will typically be taken as part of their study abroad experience and/or an internship.

Spanish majors are required to participate in a study abroad experience in a Spanish-speaking country, but in some extraordinary circumstances, a waiver of this requirement may be requested from the chair of the Department of Languages and Literature. In place of studying abroad, students who are granted a waiver may be required to participate in an internship (earning a minimum of 3 semester credit hours) with a service agency, educational institution or company where Spanish is used extensively.

Spanish majors must demonstrate Intermediate-High level proficiency or higher in spoken Spanish according to the 2012 ACTFL proficiency guidelines. It is highly recommended that students take the oral proficiency exam immediately after the study abroad experience, but they should at a minimum arrange to take the oral proficiency exam during the semester PRIOR to the semester in which they plan to graduate. This ACTFL oral proficiency exam is administered online for a modest fee. After taking the test, students receive a nationally-recognized certificate of their oral Spanish proficiency from ACTFL. For information on the ACTFL online test, contact Dr. Tony Cella at (480)878-6702 or [acella@ben.edu](mailto:acella@ben.edu). The ACTFL oral proficiency interview may be repeated for an additional fee until the required level of proficiency is demonstrated.

#### **Requirements – Bachelor of Arts in Spanish with Medical Spanish Concentration:**

To earn a major in Spanish with a concentration in Medical Spanish, students must complete at least 36 semester credit hours from among Spanish courses numbered SPAN 2201 or above, all with a grade of "C" or better. The 36 semester credit hours (typically 12 classes) must include all of the following courses or equivalents: SPAN 2201(3), SPAN 2202(3), SPAN 2211(3), SPAN 2212(3) [heritage speakers should not take SPAN 2212 but seek departmental advice and approval for an alternative course above SPAN 2212], SPAN 3215(3), SPAN 3216(3), SPAN 2221(3) or SPAN 3310(3), SPAN 2230(3) or SPAN 3231(3), SPAN 3350(3), SPAN 3360(3), SPAN 4311(3), and 4312(3).

Students majoring in Spanish with Medical Spanish Concentration are required to participate in a study abroad experience in a Spanish-speaking country and are strongly encouraged to participate in an internship or service-learning opportunity either as part of their study abroad experience (SPAN 4397) and/or in the United States (SPAN 3297). In some extraordinary circumstances, a waiver of the study abroad requirement may be requested from the chair of the Department of Languages and Literature. In place of studying abroad, students who are granted a waiver may be required to participate in an internship (earning a minimum of 3 semester credit hours) with a service agency, educational institution or company where Spanish is used extensively.

To earn a Bachelor of Arts in Spanish with a Medical Spanish concentration, students must demonstrate Intermediate-High level proficiency or higher in spoken Spanish according to the 2012 ACTFL proficiency guidelines. Students should arrange to take the oral proficiency exam during the semester PRIOR to the semester in which they plan to graduate. This ACTFL oral proficiency exam is administered online for a modest

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fee. After taking the test, students receive a nationally-recognized certificate of their oral Spanish proficiency from ACTFL. For information on the ACTFL online test, contact Dr. Tony Cella, [acella@ben.edu](mailto:acella@ben.edu). The ACTFL oral proficiency interview may be repeated for an additional fee until the required level of proficiency is demonstrated.

#### **Requirements - Minor in Spanish:**

A minor in Spanish consists of at least 21 semester credit hours of Spanish courses at or above the 2000 level completed with a "C" or better. Students must complete all of the following courses or equivalents approved by the department: SPAN 2201(3), SPAN 2202(3), SPAN 2211(3) and SPAN 2212(3) [heritage speakers should not take SPAN 2212 but seek departmental advice and approval for an alternative course above SPAN 2212]. Students must complete three additional courses above the SPAN 2212 level (9 semester credit hours), at least 6 semester credit hours of which must be at or above the 3000 level. Minors in Spanish must demonstrate Intermediate-Mid level proficiency or higher in spoken Spanish according to the 2012 ACTFL proficiency guidelines. Students should arrange to take the oral proficiency exam during the semester PRIOR to the semester in which they plan to graduate. This ACTFL oral proficiency exam is administered online for a modest fee. After taking the test, students receive a nationally-recognized certificate of their oral Spanish proficiency from ACTFL. For information on the ACTFL online test, contact Dr. Tony Cella, [acella@ben.edu](mailto:acella@ben.edu). The ACTFL oral proficiency interview may be repeated for an additional fee until the required level of proficiency is demonstrated.

#### **Requirements - Minor in Medical Spanish:**

A minor in Medical Spanish consists of at least 21 semester credit hours of Spanish courses at or above the 2202 level completed with a grade of "C" or better. Students must complete all of the following courses or equivalents approved by the department: SPAN 2202, SPAN 2211, SPAN 2212 [heritage speakers should not take SPAN 2212 but seek departmental advice and approval for an alternative course above SPAN 2212], SPAN 2215 or SPAN 2216, SPAN 3350 or SPAN 3360, plus two more elective courses (6 semester credit hours) chosen from classes above the SPAN 2212 level, one of which (3 semester credit hours) must be in the area of Medical Spanish (currently, SPAN 2215, SPAN 2216, SPAN 3350, SPAN 3360, or any medically-related Spanish class or internship preapproved by the department). The second elective must be chosen from among non-Medical Spanish courses (SPAN 2221, SPAN 2230, SPAN 3231, SPAN 3310, 4311, 4312, or any Spanish class or internship preapproved by the department). Medical Spanish minors must have a minimum of 6 hours (typically two courses) of the 3000-level or above.

Minors in Medical Spanish must demonstrate Intermediate-Mid level proficiency or higher in spoken Spanish according to the 2012 ACTFL proficiency guidelines. Students should arrange to take the oral proficiency exam during the semester PRIOR to the semester in which they plan to graduate. This ACTFL oral proficiency exam is administered online for a modest fee. After taking the test, students receive a nationally-recognized certificate of their oral Spanish proficiency from ACTFL. For information on the ACTFL online test, contact Dr. Tony Cella at (480)878-6702 or [acella@ben.edu](mailto:acella@ben.edu). The ACTFL oral proficiency interview may be repeated for an additional fee until the required level of proficiency is demonstrated.



**Other Information:**

**Demonstrating Proficiency in Spanish and Placement Credit through Department:**

A Spanish placement exam is required for students who have any previous experience in Spanish, including high school Spanish classes, home use (heritage speakers), or study abroad, and for those students who have a lapse of a year or more in their language studies.

If a student takes a Benedictine University placement exam, is placed into SPAN 1102 or higher, AND completes at least one SPAN course at Benedictine above the SPAN 1101 level in which he/she earns a grade of “C” or better, the student should submit a [“Petition for External Credit”](#) (forms available on the Office of the Registrar page of the Benedictine University website). After completing the appropriate form, the student should print an unofficial copy of his or her transcript from MyBenU and attach it to the Petition for External Credit form. The form and the attachment should then be given to Dr. Tony Cella at (480)878-6702 or [acella@ben.edu](mailto:acella@ben.edu) for approval of departmental placement credit. Under NO CIRCUMSTANCES will academic credit or waiver of a language requirement be awarded on the basis of performance on the placement exam alone.

Students seeking a Spanish major or minor should be aware that courses below the SPAN 2201 level, although they count as hours toward graduation, do NOT fulfill any requirement for the major or the minor. All students should be aware that a maximum of 9 hours of placement credit in Spanish for language courses are allowed per student. Therefore, if, for example, a student places into SPAN 2202 or above and has received AP, IB or CLEP credit for SPAN 1101 (3 credit hours) and SPAN 1102 (3 credit hours), that student cannot also receive 9 credit hours of departmental placement credit for any of Benedictine University’s elementary and intermediate language courses (SPAN 1101-2202). This rule does not apply to credit obtained through the AP Spanish Literature exam, which typically will be accepted at Benedictine University as the equivalent of SPAN 2291 (3 credit hours). Once posted to the student’s transcript, AP, CLEP or IB credit cannot be removed, therefore it is highly recommended that students pursuing or considering a major or minor in Spanish consult with the Spanish Program Director before posting AP, IB, or CLEP credit. The granting of external credit for courses at or above the SPAN 2211 level will only be considered in exceptional circumstances. Students should also be aware that 2211/2212 are parallel courses and not sequential courses so that completing 2212 does not imply proficiency in 2211.

**New External Credit Articulation in Modern Languages (IB, AP, CLEP, Seal of Biliteracy, and Credit through Department)**

AP SCORE (LANGUAGE)	1	2	3	4	5
Credit hours granted *	0	0	SPAN 2201(3)	SPAN 2201(3) + SPAN 2202(3)	SAME AS 4

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Placement (students may choose to take the WebCAPE placement test to potentially obtain a higher placement)	SPAN 1102	SPAN 2201	SPAN 2202	SPAN 2211	SAME AS 4
Potential additional external credit through department **	SPAN 1101(3)	SPAN 1101(3) + SPAN 1102(3)	SPAN 1101(3) + SPAN 1102(3)	SPAN 1102(3)	SAME AS 4

AP SCORE (LITERATURE)	1	2	3	4	5
Credit hours granted ***	0	0	SPAN 2291(3)	SPAN 2291(3) + QLR	SAME AS 4

SEAL OF BILITERACY	
Credit hours granted *	SPAN 1101(3) + SPAN 1102(3)

IB SCORE (GROUP 2 – LANGUAGE ACQUISITION)	1	2	3	4	5	6
Credit hours granted *	0	0	0	SPAN 2201(3)	SPAN 2201(3) + SPAN 2202(3)	SAME AS 5
Placement (students may choose to take the WebCAPE placement test to potentially obtain a higher placement)		SPAN 1102	SPAN 2201	SPAN 2202	SPAN 2211	SAME AS 5
Potential additional external credit through department **		SPAN 1101(3)	SPAN 1101(3) + SPAN 1102(3)	SPAN 1101(3) + SPAN 1102(3)	SPAN 1102(3)	SAME AS 5

\* The total number of credit hours granted in a modern language, regardless of mode—AP, IB, CLEP, Seal of Biliteracy, and Credit through Department—cannot exceed 9.

\*\* In order to obtain credit through the department, the BenU class in which the student was placed (or any other pre-approved by the department) must be taken and completed with “C” or higher.

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\*\*\* The three hours obtained by posting this credit do NOT count toward the 9 credit-hour limit for modern language placement credit.

**Demonstrating Language Proficiency in Languages Other than Spanish:**

Candidates for the B.A. degree in some programs (e.g., English Language and Literature, History, Philosophy, Writing and Publishing, Theology) are required to demonstrate competency in a second language by successful completion of at least one language course typically at or above the 2202 level. Students in the Scholars Program are required to demonstrate the ability to speak, read and write a second language at a level equivalent to six semesters of college study (completion of 2211 and 2212).

In addition to the major and minor programs in Spanish, the Department of Languages and Literature offers courses in Arabic and a minor in Chinese. Benedictine University students can also use the University's consortium agreements with North Central College and Aurora University to take courses in languages not offered at Benedictine. Students who want to take advantage of these agreements must obtain a "Consortium Exchange Course Authorization" form from the Office of the Registrar (approval from the student's academic advisor and the consortium University's registrar are necessary before a student may register for a course at the host institution).

While the final decision regarding fulfillment of a student's second language proficiency requirement rests with the student's program, the Department of Languages and Literature has traditionally helped students in other programs satisfy these requirements by proctoring proficiency examinations in Arabic, Chinese (Mandarin), French, German, Korean, Pashto, Persian, Punjabi, Russian and Spanish. Writing (online-based or paper and pencil exams) and/or oral proficiency examinations (conducted online or by phone interviews) in dozens of other languages can also be arranged through LTI (Language Testing International), a partner of the American Council on the Teaching of Foreign Languages (ACTFL). It is the student's responsibility to pay the fee associated with these proficiency examinations. For information on the ACTFL language proficiency tests, contact Dr. Tony Cella at (480)878-6702 or [acella@ben.edu](mailto:acella@ben.edu).

**Placement Tests versus Language Proficiency Examinations:**

It is important to understand that placement tests and language proficiency examinations are fundamentally different.

Placement exams (via Webcape and/or interview with instructor) simply allow academic advisors to identify a language course offered at Benedictine University (in Arabic, Chinese, or Spanish) in which students are most likely to succeed given their current level of proficiency, but under no circumstances are they used by themselves to grant credit and/or to fulfill any graduation requirement. Only if a student takes a Benedictine University language placement exam, is placed into a 1102-level class or above, AND completes at least one language course at Benedictine above the 1101 level in which he/she earns a grade of "C" or better, can he/she then petition for up to 9 semester credit hours of departmental external credit (in addition to any credit earned by passing the course itself). If, for example, a student is placed in CHIN 2202 (3 semester credit hours), and he/she passes this course with a "C" or better, credit for CHIN 1101(3), CHIN 1102(3) and CHIN 2201(3) can be

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requested by submitting a “Petition for External Credit” form as long as no AP, CLEP or IB credit in Chinese has been earned for these courses or equivalents.

ACTFL language proficiency examinations, on the other hand, are closely proctored and more comprehensive and rigorous than placement tests. As such, they are designed to determine whether students have reached the proficiency level necessary to satisfy the language requirement of a particular program.

For more information about language proficiency testing procedures, please contact the program director, Dr. Tony Cella at (480)878-6702 or [acella@ben.edu](mailto:acella@ben.edu).

### **Study Abroad and Internships:**

All majors and minors in languages are strongly encouraged to spend at least a summer, and preferably a semester, studying abroad. This experience is vital in that it gives the student the opportunity to experience firsthand the culture he or she has studied at Benedictine. It also provides intensive real-life language exposure and practice that simply cannot be replicated in the classroom.

Benedictine students have access to a variety of internship opportunities (highly recommended for students pursuing a major or minor in Medical Spanish) and study abroad programs through Benedictine University and other accredited institutions. The languages faculty, in cooperation with the staff of the Office of International Programs and Services, will assist each student in selecting the program best suited to his or her interests, and scheduling and financial needs.



## Theology

**College:** College of Liberal Arts

**Department:** History, Philosophy and Theology

**Student Type:** Traditional Undergraduate

**Degree:** Bachelor of Arts

**Faculty:**

Ramon Luzarraga, Ph.D., Mesa Program Director

**Lecturers:**

Maria Cruz Cordoba, M.A.

Rob Curtis MA., MA.Ed, MS.Ed.

Robert T. Corwin, M.A.

Larry Fraher, Ph.D.

Sister Mary Katerina Masek, S.T.D.

Stephen Saros, M.A., MDiv.

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Objectives:**

Our program is designed for a layperson who wishes to apply Catholic theology to the great questions of human life. Our goal is to prepare students for an intellectual engagement with the Catholic tradition which they will bring to their workplace, home and community.

Students in Theology will:

1. Show knowledge of the fundamentals of Catholic Scripture and Tradition, and what they say about God, humanity, the natural world and virtuous living.
2. Understand the study of religion as an interdisciplinary task, relating to the arts and humanities on the one hand, and the social sciences on the other.
3. Show knowledge of Catholic views on religious diversity.
4. Engage ethical problems thoughtfully and actively, and contribute to the work of peace and justice.

**Requirements - Major:**

Theology majors must complete, with a grade of "C" or better, at least 36 semester credit hours of Theology courses. At least 18 semester credit hours must be at the 3000 level or above, of which 6 semester credit hours

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must be at the 4000 level or above. The 36 semester credit hours must include THEO 2150; one course from THEO 1101(3), THEO 1102(3) or THEO 1103(3); one from THEO 2223(3), THEO 2162(3) THEO 2270(3), THEO 2281(3) or RELS 2285(3); one from THEO 2207(3), THEO 2208(3) or THEO 2252(3); one from THEO 2104(3), THEO 2235(3), RELS 2120(3), RELS 2130(3), RELS 2230(3), or RELS 2265(3); one from THEO 2203(3), THEO 2204(3), THEO 2291(3), or any other RELS or THEO course listed above; and THEO 3307(3), THEO 3308(3), THEO 3323(3), THEO 3381, THEO 4405, and THEO 4399. In addition, majors must complete either four semesters of a single language (other than English) or two semesters each of two different languages (other than English). MDLG courses up through 2202 used towards the language requirement do not count towards the 36 semester credit hours for the major.

One Writing Intensive course must be completed within the major.

**Requirements – Theology Minor:**

Theology minors must complete, with a grade of “C” or better, 15 semester credit hours of Theology courses. At least 6 semester credit hours must be at the 3000-level or above. The 15 semester credit hours must include one course (3) from THEO 1101(3), THEO 1102(3), or THEO 1103(3); one from THEO 2207(3), THEO 2208(3), THEO 2104(3), THEO 2223(3), THEO 2150(3), THEO 2162(3), THEO 2281(3); and three courses (9 credit hours) from THEO 3307(3), THEO 3308(3), THEO 3323 or THEO 3381(3). Transferable credit toward the minor limited to 6 semester credit hours.



## **AREAS OF EMPHASIS**

### **Emphasis in Advanced Digital Marketing for the Working Professional**

**Student Type:** Adult Accelerated Degree-Seeking Undergraduate

**Objectives:**

1. Program prepares students to create, implement and evaluate digital marketing strategic plans in the workplace.
2. Program provides practice with authentic digital marketing tools and software used in workforce setting.
3. Program provides opportunities to complete authentic industry certifications in the process of taking courses, such as an official certification from Google Analytics.

**Requirements:**

Complete 12 semester credit hours, with a grade of “C” or better, from the following: MKTG 3336(3), MKTG 3337(3), MKTG 3338(3), MKTG 3339(3).

### **Emphasis in Digital Marketing for the Working Professional**

**Student Type:** Adult Accelerated Degree-Seeking Undergraduate

**Objectives:**

1. Program prepares students to create, implement and evaluate digital marketing strategic plans in the workplace.
2. Program provides practice with authentic digital marketing tools and software used in workforce setting.
3. Program provides opportunities to complete authentic industry certifications in the process of taking courses, such as an official certification from Google Analytics.

**Requirements:**

Complete 12 semester credit hours with a grade of “C” or better from the following: MKTG 2241(3), MKTG 2242(3), MKTG 2243(3), MKTG 2244(3).

### **Emphasis in Environmental Studies**

**Student Type:** Traditional Degree-Seeking Undergraduate

**Objectives:**

1. To inculcate a sense of environmental stewardship and responsibility.
2. To educate students in global environmental issues, methods, associated socioeconomic concerns, and ethical problems.

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3. To provide students with competencies that will be attractive to employers and graduate programs, given the growing attention to environmental issues and studies.

**Requirements:**

Complete 12 semester credit hours, with a grade of "C" or better, from at least two different colleges from the following: ANTH 2291 (when dedicated to an environmental theme), ANTH 3309, BIOL 1180, BIOL 1191 (when dedicated to an environmental theme), BIOL 2205, BIOL 2281 (when dedicated to an environmental theme), BIOL 2290, BIOL 3300, BIOL 4322, BIOL 5325, BIOL 3330, BIOL 4363, BIOL 4364, BIOL 3391 (when dedicated to an environmental theme), BIOL 4394, ECON 3291/4391 and INTB 3291/4391 Topic: Environmental Economics, BIOL 2205, ENVS 4398, GEOG 1106 (when dedicated to an environmental theme), GLBS 1101, IDS 2202, IDS 2204, IDS 3302, IDS 3304, LITR 2241, MGT 1120, MGT 1125, PHIL 2248, PHIL 3348, PLSC 2210 (when dedicated to an environmental theme), PLSC 2215 (when dedicated to an environmental theme), SOCL 2240 (when dedicated to an environmental theme), SOCL 3350 (when dedicated to an environmental theme), THEO 2104 (when dedicated to an environmental theme).

**Emphasis in Human Resource Management**

**Student Type:** Adult Accelerated Degree-Seeking Undergraduate

**Objective:**

The program prepares human resources professionals, as well as new and experienced managers, for a constantly evolving workplace by focusing on the fundamental issues related to employee recruitment, employee performance, compensation and benefits and employee law.

**Requirements:**

Complete 12 semester credit hours with a grade of "C" or better from the following: MGT 2262(3), MGT 2264(3), MGT 2266(3), MGT 2270(3).

**Emphasis in Interfaith Studies**

**Student Type:** Traditional Degree-Seeking Undergraduate

**Objectives:**

1. To assist students of any major in becoming interfaith leaders conversant in the theory and practice of interfaith engagement, as related to a variety of disciplines and their future careers.
2. To teach students transferable skills including interviewing basics; techniques for dialogue; transcribing oral histories; and operating equipment related to digitizing oral histories in the University Archives.
3. To help make students more attractive in the job market, given the diversity of Chicagoland and our nation, and the need for sensitivity to interreligious issues in nearly every field.

**Requirements:**

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Complete 12 semester credit hours (four 3-semester-credit-hour courses), with a grade of “C” or better, plus a co-curricular course (0 semester credit hours). Completion of the emphasis also meets the requirements for Engaged Learning. The courses are distributed as follows:

1. One introductory course: choose either RELS 2285 Religion in America or THEO 2235 Interreligious Dialogue.
2. One co-curricular course, either INQ 1111 Interfaith Oral History Archives or LCOM 1112 Christian-Muslim Dialogue. INQ 1111 is a one-semester, 0 semester credit hour, P/F, Engaged Learning course requiring previous completion of (or co-enrollment in) either THEO 2235 or RELS 2285. LCOM 1112 Christian-Muslim Dialogue is a one-semester, 0 semester credit hour, P/F, Engaged Learning Course. Students will participate in a bi-weekly lunch dialogue to discuss current events and study scripture together.
3. Three elective courses, chosen from any of the approved courses on the list below. Only courses in which a student has earned a grade of “C” or better may be applied to the certificate. Any credit completed for the certificate may also be applied to fulfill general education, major or minor requirements.

**Approved courses:**

BIOL 3313 Evolution

HIST 2273 Empires of the Islamic World 1258-1800

HIST 2291 History of the Silk Road

HIST 2291 Apocalypses and World History

IDS/HNRS 2201 History of Christian-Muslim Relations

IDS 2201 Search for Origins

IDS 2201 Jesus & Mary in Qur'an & Bible

IDS 3301 Malcolm, Mahatma, Mandela, Martin

INQ 1111 Interfaith Oral History Archives

LCOM 1112 Christian-Muslim Dialogue

LITR 1150 Muslim Women's Literature

LITR 1150 Qur'an as Literature

LITR 2279 U.S. Multiethnic Literature

MGT 254 Interfaith Issues in Management (no longer offered)

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MKTG 3348 Content Development

PLSC 2247 Religion & Politics

PLSC 2216 Genocide

RELS 2120 Eastern Traditions

RELS 2130 Abrahamic Faiths

RELS 2230 Introduction to Judaism

RELS 2265 Eastern Christianity

RELS 2285 Religion in America

THEO 2235 Interreligious Dialogue

THEO 2252 Business Ethics in the Context of Catholic Social Teaching

### **Emphasis in Marketing**

**Student Type:** Adult Accelerated Degree-Seeking Undergraduate

#### **Objective:**

The program expands student knowledge of marketing and consumer behavior with an emphasis on understanding market, product, price, promotion and place of distribution.

#### **Requirements:**

Complete 12 semester credit hours, with a grade of “C” or better, from the following: MKTG 2300(3), MKTG 3310(3), MKTG 4330(3), MKTG 4350(3).

### **Emphasis in Theology in Life**

**Student Type:** Traditional Degree-Seeking Undergraduate

#### **Objectives:**

1. To help students discern their calling and create a life of meaning and purpose whatever career they choose.
2. To develop knowledge of the fundamentals of Catholic Scripture and Tradition, and what they say about God, humanity, the natural world, and virtuous living.

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3. To understand the study of religion as an interdisciplinary task, relating to the arts and humanities on the one hand, and the social sciences on the other.

**Requirements:**

Complete 12 semester credit hours, with a grade of “C” or better, from the following: THEO 1101(3), THEO 1102(3), THEO 1103(3), THEO 2104(3).

**Emphasis in White Collar Crime**

**Student Type:** Adult Accelerated Degree-Seeking Undergraduate

**Objectives:**

All programs take a critical criminology approach to criminality and an understanding of the Criminal Justice System. The program will expand a student’s knowledge and understanding of the often-forgotten issues of crime. The harm and damage white collar crime has on society at the environmental, financial and personal level cannot be overlooked. Through a critical criminological approach white-collar, environmental, cyber, and corporate crimes are examined focusing on violations of criminal law, civil law, and morality. Students ascertain these issues to create research-based recommendations toward public policy.

1. Inform them of criminology research into criminal and juvenile justice agencies (police, courts, and corrections).
2. Teach them a critical criminology approach toward understanding our criminal justice and juvenile justice system to create research-based recommendations toward public policy.
3. Introduce them to statistics and research methods of criminology.
4. Provide them with a broad background applicable to the wide variety of careers available with a bachelor’s degree.
5. Serve as a basis for graduate work in sociology, social work, criminal justice, life span services, or legal studies.

**Requirements:**

Complete 15 semester credit hours with a grade of “C” or better from the following: CJUS 2260(3), SOCL/CJUS 3316(3), CJUS 2245(3), CJUS 2266(3), CJUS 2275(3).



## MESA CAMPUS COURSE DESCRIPTIONS

### Accounting

**ACCT 1111 Accounting I.** (Formerly 111) Principles of financial accounting; including the basic structure of accounting, accounting systems, internal controls, the preparation and use of financial statements, and problems related to financial disclosures. Credit will not be granted for both ACCT 1111 and ACCT 100 (no longer offered). Prerequisite: MATH 1105 or MATH 1110 or coregistration in MATH 1105 or MATH 1110. IAI BUS903 3 semester credit hour/s.

**ACCT 1112 Accounting II.** (Formerly 112) Principles of managerial accounting; including cost accounting, planning and control systems, and analysis and interpretation of financial statements. Prerequisite: ACCT 1111. IAI BUS904 3 semester credit hour/s.

**ACCT 2120 VITA Service Learning.** (Formerly 120) A service learning course built around the Internal Revenue Service (IRS) volunteer income tax assistance (VITA) program. Students must participate in the training, successfully complete an online IRS exam, and participate at the volunteer income tax advising site. 1 semester credit hour/s. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 3*

**ACCT 2211 Intermediate Accounting I.** (Formerly 211) A thorough study of balance sheet accounts integrated with an analysis of their relationship to the income statement. Prerequisite: ACCT 1111. 3 semester credit hour/s.

**ACCT 2212 Intermediate Accounting II.** (Formerly 212) A thorough study of balance sheet accounts integrated with an analysis of their relationship to the income statement. Prerequisite: ACCT 2211. 3 semester credit hour/s. Typically offered: Periodically.

**ACCT 2297 Internship.** (Formerly 297) Practical experiences in business related fields under the supervision of the program coordinator. Engaged Learning. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**ACCT 3309 Accounting Information Systems Laboratory.** (Formerly 309) Students will understand and use accounting software to complete projects related to business processes. Prerequisite: ACCT 1111 and ACCT 1112 and Sophomore standing. 2 semester credit hour/s. Typically offered: Periodically.

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**ACCT 3310 Accounting Information Systems.** (Formerly 310) Accounting Information Systems. Students will learn to analyze the role of accounting information systems within a company's operating systems; appreciate the wider view of accounting's role in an organization as an integrated and comprehensive database; and learn the connections between transaction cycles, internal controls, and computer ethics. Sophomore standing. Pre-requisite: ACCT 1111 and ACCT 1112. 3 semester credit hour/s.

**ACCT 3311 Cost Accounting.** (Formerly 311) A comprehensive study of methods used to develop cost information for manufacturing and service operations and of models for business planning and control. Prerequisite: ACCT 1112. 3 semester credit hour/s.

**ACCT 3312 Federal Taxation.** (Formerly 312) An introductory study of federal regulations covering income taxation of individuals and businesses. Prerequisite: ACCT 1112. 3 semester credit hour/s.

**ACCT 3321 Forensic Accounting.** (Formerly 321) A comprehensive study of forensic accounting topics. This course provides students of all majors, concentrations and level of study with a background in the field of forensic accounting - fundamentals, tools and accounting applications. Cross listed with MBA 6606. Prerequisite: ACCT 1111. 3 semester credit hour/s. Typically offered: Periodically.

**ACCT 3322 Fraud Examination.** (Formerly 322) An examination of schemes used by executives, managers, and employees to commit fraud against their organizations and the prevention, detection, and investigation strategies used to combat these schemes. Cross listed with MBA 6607. Prerequisite: ACCT 3321. 3 semester credit hour/s. Typically offered: Periodically.

**ACCT 3323 Computer Fraud.** (Formerly 323) This course provides an understanding of how fraud is accomplished by the use of computers and the Internet. It discusses the types of computer fraud that can occur in organizations and how computer fraud can be prevented. Cross listed with MBA 6609. Prerequisite ACCT 3321. 3 semester credit hour/s. Typically offered: Spring Term.

**ACCT 3324 Fraud and the Legal Environment.** (Formerly 324) This course examines criminal theory relating to fraud, existing legislation governing fraud, and preparation of fraud cases in the court system. Cross listed with MBA 6608. Prerequisite ACCT 3321. 3 semester credit hour/s. Typically offered: Spring Term.



**ACCT 3397 Internship.** (Formerly 397) Practical experiences in business related fields under the supervision of the program. Prerequisite: Consent of faculty coordinator. Typically offered: Periodically. *Department Consent Required.*

**ACCT 395 Independent Study.** Provides an opportunity for an advanced student in the major to pursue study in a field of business related interest. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**ACCT 4313 Auditing and Assurance Services.** (Formerly 313) An intensive study of PCAOB auditing standards, generally accepted auditing standards and procedures. Prerequisite: ACCT 2212. 3 semester credit hour/s.

**ACCT 4315 Advanced Accounting.** (Formerly 315) A study of the accounting methods for consolidations, foreign subsidiaries, governmental organizations, non-profit entities, and partnerships. Prerequisite: ACCT 2212. 3 semester credit hour/s. Typically offered: Periodically.

**ACCT 4316 Accounting Research.** (Formerly 316) Students will become familiar with sources of accounting standards and current information affecting the accounting profession. Their communication and research skills will be used to learn about and report on the reasoning behind the development of accounting standards and current issues in accounting. This course is required by the State of Illinois for CPA candidates. Prerequisite: ACCT 2212 and Junior standing. 2 semester credit hour/s. Typically offered: Periodically.

## **Benedictine Beginnings**

**BENB 1101 Benedictine Beginnings.** (Formerly 101) First-Year Experience. Required of all traditional First-Year students. Typically offered: Fall Term.

**BENB 96 Achieving Academic Success: A Study Skills Course.** This course is intended to provide students with the skills they need to achieve academic success. The objectives of the course are to 1) explore academic issues that often interfere with student success and introduce you to strategies that will improve academic performance and 2) connect you to campus services and resources that will support your long-term goals. Typically offered: Fall and Spring Terms. *Course Repeatable. Maximum number of units allowed 0*

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**BENB 98 First Semester Freshman Seminar.** A mandatory course designed to provide incoming freshmen with the skills necessary to be successful in a problem-based, lecture-free course model and the college environment as a whole. The class will consist of hands-on exercises, visiting speakers and discussion topics relating to student experiences in the classroom. Instruction will also be provided on the classroom technology being used on campus as well as the learning management system. Transfer students have the option of registering for this course. Pass/Fail

**BENB 99 Benedictine Beginnings-Freshmen Success Seminar.** Mandatory 6 week seminar for all first year freshmen who are placed on academic probation. Students will examine classroom success strategies, participate in self exploration exercises, develop an understanding of University expectations, explore campus resources and practice effective communication techniques. A framework will be built for future success not only as a student, but as a member of the Benedictine Community. Pass/Fail. *Department Consent Required.*

## **Biology**

**BIOL 1116 Engaged Learning Experience in Biology.** (Formerly 116) Opportunity for motivated students to work on a continuing or delineated project with a faculty member. Students will develop practical skills rooted in basic biology knowledge. Prerequisite: "C" or better in BIOL 1197 or 2297. Cross listed as INQ/BIOL 1116. Engaged Learning. Typically offered: Fall, Spring and Summer Terms. *Course Repeatable. Maximum number of units allowed 0*

**BIOL 1120 Genetics of Everyday Life.** (Formerly 120) Introduces the non-science major to the classical principles of genetics. Emphasis is on human genetic disease and genetic biotechnology including social, cultural and ethical implications. IAI L1906 3 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

**BIOL 1124 Human Health and Disease.** (Formerly 124) Human Health and Disease is designed to introduce students to the general concepts of health and human diseases. The major goal of this course is to cover main principles of disease presentation, risk factors, diagnosis, treatment, and prevention. Diseases and physiological systems will vary from semester to semester. 3 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

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**BIOL 1134 Biology of Non-Human Primates.** (Formerly 134) This course is an introduction to the biology and behavior of non-human primates. Specifically, we will focus on the characteristics that define the primate order and examine the similarities and differences among the various groups of primates, including lemurs, lorises, tarsiers, monkeys and apes. Additionally, topics such as growth and development, cognition and communication, diet and feeding strategies and mating patterns will be explored. This course emphasizes scientific methodology and critical thinking. 3 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

**BIOL 1135 Forensics.** (Formerly 135) Fundamental principles and methods of biological forensics. Intended for non-biology majors. 3 semester credit hour/s. Life-Scientific MOI.

**BIOL 1140 Origins of Humanity.** (Formerly 140) Introduction to human evolution. Introduces the nonscience major to what the fossil record reveals, the place of humans in the natural world and the biological reasons for modern human physical variation. 3 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

**BIOL 1144 Science at the Movies.** (Formerly 144) An investigation of a wide variety of current scientific topics such as genetic engineering, space exploration and epidemiology through the lens of popular films and television. Students will learn the science behind the stories and critically consider how science and scientists are presented in popular media. 3 semester credit hour/s. Life-Scientific MOI.

**BIOL 1150 Biology of Women.** (Formerly 150) Discusses biology of gender with special emphasis on the physical structure, function and health concerns of women. The intention is that both women and men understand the complex functioning of the female body and women's unique health issues. Intended for non-biology majors. 3 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

**BIOL 1155 Anatomy and Physiology.** (Formerly 155) Integrated approach to structure and function of the human body. All the major organ systems will be studied. For physical education majors. Prerequisite: High School Biology and Chemistry. 4 semester credit hour/s. Life-Scientific MOI. Typically offered: Spring Term. *Department Consent Required.*

**BIOL 1156 Introduction to Microbiology.** (Formerly 156) An introductory study of bacteria, viruses and other microbes. Includes identification techniques, microbial genetics, immunology, growth and control, and an overview of those microbes important to humans. Does not meet requirements for majors or minors in the College of Science. 4 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

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**BIOL 1157 Introductory Anatomy & Physiology I.** (Formerly 157) First semester of a two-semester sequence dealing with the structure and function of the human body and mechanisms for maintaining homeostasis within it. Includes the study of cells, tissues, and the integumentary, skeletal, muscular and nervous systems. Does not meet requirements for majors or minors in the College of Science. 4 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

**BIOL 1158 Introductory Anatomy & Physiology II.** (Formerly 158) Second semester of a two-semester sequence dealing with the structure and function of the human body and the mechanisms for maintaining homeostasis within it. Includes study of the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems, as well as the concepts of development, metabolism, fluid and electrolyte balance, and acid-base balance. Does not meet requirements for majors or minors in the College of Science. 4 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

**BIOL 1160 Plagues and People.** (Formerly 160) This is a course for non-biology majors, as an introductory survey of microbiology that focuses on plagues and their effects on people. It introduces students to collegiate-level thinking and investigating issues in science and biology. 3 semester credit hour/s. Life-Scientific MOI.

**BIOL 1165 Wine: Mystique and Madness.** (Formerly 165) This course will explore wine making, including all phases of small scale wine production and the biology and chemistry of wine and wine production. For non-science majors. 3 semester credit hour/s. Life-Scientific MOI.

**BIOL 1180 The Ecology of a Changing Planet.** (Formerly 180) Introduces the nonscience major to the basic ecological processes and science that are involved in many environmental concerns. IAI L1905 3 semester credit hour/s. Sustainability and QLS.

**BIOL 1195 Principles of Organismal Lab.** Methods and techniques of laboratory inquiry focused on organisms, evolution, and ecology. Prerequisite: Co-registration or credit in BIOL 1197 1 semester credit hour/s.

**BIOL 1197 Principles of Organismal Biology.** (Formerly 197) Key concepts in organismal biology on which advanced courses will build. Includes introduction to evolution, ecology, development, and reproduction and survey of bacteria, protists, fungi, plants. and animals. 3 semester credit hour/s. Sustainability and QLS.

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**BIOL 1198 Principles of Biology.** (Formerly 198) Key concepts in biology on which advanced courses will build. Includes basic biological molecules, molecular biology, cell structure/function, transport processes, bioenergetics and genetics. For science majors. Prerequisite: Co-registration or credit in CHEM 1113 or CHEM 1103. 3 semester credit hour/s. Life-Scientific MOI.

**BIOL 1199 Principles of Biology Lab.** (Formerly 199) Methods and techniques of laboratory investigation. Co-registration or credit in BIOL 1198 and "C" or better in MATH 1110 or higher. 1 semester credit hour/s.

**BIOL 2250 Genetics.** (Formerly 250) A survey course emphasizing Mendelian inheritance, molecular, cellular and medical genetics as well as current genetic research and its applications. Prerequisite of "C" or better in BIOL 1197 or 2297, BIOL 1198, CHEM 1113 and CHEM 1123. 3 semester credit hour/s.

**BIOL 2299 Quantitative Biology Laboratory for Transfer Students.** (Formerly 299) Methods and techniques of biology laboratory investigation. Experimental design, data collection and statistical analysis, graphical representation of data, interpretation of results. Includes Biological Science Department orientation activities for transfer students. Credit may not be earned in BIOL 1199 and BIOL 2299 at Benedictine University. Required for transfer students majoring in the biological sciences. Prerequisite: Transfer credit for BIOL 1197, BIOL 1198, and BIOL 1199; co-registration in MATH 2229 and LCOM 1151. 1 semester credit hour/s. Life-Scientific MOI. Typically offered: Fall and Spring Terms.

**BIOL 3203 Human Anatomy.** (Formerly 203) Study of human organism structure through cadaver observation. Lecture and Lab. A biology major cannot receive credit for both BIOL 3203 and 3254. Prerequisite: "C" or better in BIOL 1197 or 2297, BIOL 1198, CHEM 1103/1123. 4 semester credit hour/s. Typically offered: Fall and Spring Terms.

**BIOL 3208 General Microbiology.** (Formerly 208) Comprehensive survey of the biology of microorganisms, especially bacteria. Includes topics in growth, metabolism, physiology, taxonomy, ecology and biotechnology. Lecture and lab. Prerequisite [Main Campus]: "C" or better in BIOL 1197 or 2297, BIOL 1198, CHEM 1103/1123. [Mesa campus]: "C" or better in BIOL 1196, BIOL 1197 or 2297, BIOL 1198, and CHEM 1103. 4 semester credit hour/s. Writing Int and Engaged Learn.

**BIOL 3258 Human Physiology.** (Formerly 258) The study of the control and function of human organ systems. Lecture only. Prerequisite: "C" or better in: BIOL 1197 or 2297, BIOL 1198, and CHEM 1113 and 1123. 4 semester credit hour/s.

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**BIOL 3391 Selected Topics.** (Formerly 391) Special courses on various topics with which the student has not become acquainted in formal course work. May be an extension of or a supplement to material previously encountered, or lectures from a completely new area. Prerequisite: Instructor consent and "C" or better in CHEM 1123 and one of BIOL 2204, 2205, 3208, 2250, 3258, 2272, 3313, or 4363. *Department Consent Required. Course Repeatable. Maximum number of units allowed 9*

## **Business Analytics**

**BALT 2240 Excel for Mere Mortals.** (Formerly 240) The participants in this course will not merely be able to calculate the bottom line, they will engage in the art of business analytics. Mastering the basics will open the door for serious financial calculations using real data modeling. Having delerived the numbers, extensive use of Excel's graphic functions will be deployed to tell the business story. Since not all things can be calculated, use of Excel's statistical functions will be exercised to determine probabilities. To embolden the brave, we will delve into the extensive capabilities of macros that provide complete access to the whole of the Microsoft Office suite. 3 semester credit hour/s. Typically offered: Periodically.

**BALT 3301 Managerial Decision Making Under Uncertainty.** (Formerly 301) This course introduces students to the art and science of decision making under constraints such as limited data, uncertainty, and competing objectives. The course provides students with hands on experience using problem solving techniques. Students will be introduced to simulation modeling, optimization techniques, and decision trees. Prerequisite: MGT 1150. 3 semester credit hour/s. Typically offered: Spring Term.

**BALT 3325 Lean Six Sigma for Operational Excellence.** (Formerly 325) Lean Six Sigma is a methodology that focuses on process efficiency and effectiveness which directly translates into increased customer satisfaction and improved return on Investment (ROI). This course focuses on the linkage between strategy and achieving operational efficiency using real-world projects and business cases. Prerequisite: MGT 1150. 3 semester credit hour/s. Typically offered: Fall Term.

**BALT 3350 Business Process Management.** (Formerly 350) This course introduces the latest advances in business process technologies and management such as business process planning, business process requirements analysis, business process modeling, workflow system design and implementation. The course will emphasize a hands-on approach. 3 semester credit hour/s. Typically offered: Spring Term.

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## Chemistry

**CHEM 1101 Introduction to Chemistry.** (Formerly 101) The fundamental principles of chemistry with an introduction to inorganic chemistry; including acids, bases, gases, and solutions. Intended for nursing and allied health majors. A student cannot earn credit in CHEM 1101 after having earned a "C" or better in CHEM 1123 or CHEM 1127. IAI P1902 3 semester credit hour/s. Physical-Scientific MOI.

**CHEM 1102 Introduction to Chemistry Laboratory.** (Formerly 102) Experiments that explore the principles discussed in CHEM 101. Prerequisite: Registration or credit in CHEM 1101. A student cannot earn credit in CHEM 1102 after having earned a "C" or better in CHEM 1124 or CHEM 1125. IAI P1902L 1 semester credit hour/s. Physical-Scientific MOI.

**CHEM 1103 Introduction to Organic Chemistry.** (Formerly 103) The structure, nomenclature, and reactions of organic compounds and an introduction to biochemistry. Functional groups relevant to the chemistry of biological systems will be emphasized. Prerequisite: A "C" or better in CHEM 1101 or CHEM 1123 or CHEM 1127. A student cannot earn credit in CHEM 1103 after having earned a "C" or better in CHEM 2247. 2 semester credit hour/s. Typically offered: Fall Term.

**CHEM 1104 Introduction to Organic Chemistry and Biochemistry Laboratory.** (Formerly 104) Experiments examine the applications of organic and biochemical theory. Prerequisite: A "C" or higher in CHEM 1102 or CHEM 1114 OR CHEM 1124 OR CHEM 1125 and co-registration or credit in CHEM 1103. A student cannot earn credit in CHEM 1104 after having earned a "C" or better in CHEM 2248 or CHEM 2249. 1 semester credit hour/s. Physical-Scientific MOI.

**CHEM 1108 Preparatory General Chemistry.** (Formerly 108) Preparation for general chemistry. Learn about campus resources and important study skills including time management, notetaking, reading a textbook, and memorizing. Review necessary math skills such as fractions, order of operations, solving algebraic equations, interpreting data from graphs and tables and solving problems with base 10 exponents. Problems will be solved with and without a calculator to encourage mental math. Explore chemistry with topics including unit conversions, scientific notation, significant figures, the periodic table, chemical formulas, balancing chemical reactions, and stoichiometry. There is a focus on developing problem-solving skills and chemical reasoning. Course prerequisite: Credit or co-registration in MATH 1110 or a higher level MATH course. Undergraduate students – both degree-seeking and Students-At-Large (SAL) – may repeat CHEM 1108 if they received grades of "W," "D" or "F" no more than once. LC eligible. 3 semester credit hour/s. Physical-Scientific MOI. Typically offered: Spring Term.

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**CHEM 1109 Introduction to Biochemistry.** (Formerly 109) The structures and properties of carbohydrates, lipids, amino acids, proteins and enzymes; the fundamental pathways of fuel metabolism. A "C" or better in CHEM 1103 or CHEM 2247. A student cannot earn credit in CHEM 1109 after having earned a "C" or better in CHEM 3261 or CHEM 4361. 2 semester credit hour/s. Typically offered: Fall Term.

**CHEM 1113 General Chemistry I.** (Formerly 113) Principles of stoichiometry, aqueous reactions, thermochemistry, electronic structure and bonding, periodicity, phase-related properties and functional groups. A student cannot earn credit in CHEM 1113 after having earned a "C" or better in CHEM 1127. Prerequisite: One year of high school chemistry or a grade of "C" or better in CHEM 1108 or a 50th percentile or higher score on the chemistry placement exam; AND a grade of "C" or better in MATH 1110 or a higher-level MATH course or a MATH ACT score of 23 or higher or a 50th percentile or higher score on the chemistry placement exam or demonstrated proficiency in MATH 1110 or a higher level MATH course. IAI CHM911 3 semester credit hour/s. Physical-Scientific MOI. Typically offered: Fall Term.

**CHEM 1114 General Chemistry I Laboratory.** (Formerly 114) Separations, quantitative measurements and transfers, and spectrochemical techniques involving organic and inorganic systems. Prerequisite: Registration or credit in CHEM 1113 or CHEM 1127. A student cannot earn credit in CHEM 1114 after having earned a "C" or better in CHEM 1115. 1 semester credit hour/s. Physical-Scientific MOI. Typically offered: Fall Term.

**CHEM 1123 General Chemistry II.** (Formerly 123) Gas laws, principles of intermolecular forces, kinetics, chemical equilibrium, acid/base chemistry, electrochemistry, and nuclear chemistry. A student cannot earn credit in CHEM 1123 after having earned a "C" or better in CHEM 1127. Prerequisite: "C" or better in CHEM 1113; AND a grade of "C" or better in MATH 1110 or a higher-level MATH course or a MATH ACT of 23 or higher or demonstrated proficiency in MATH 1110 or a higher level MATH course. IAI CHM912 3 semester credit hour/s. Physical-Scientific MOI. Typically offered: Spring Term.

**CHEM 1124 General Chemistry II Laboratory.** (Formerly 124) Titrimetry, solubility, synthesis, qualitative analysis, and instrumentation for pH, kinetics, and electrochemical processes. Prerequisite: "C" or better in CHEM 1114 or CHEM 1115 and co-registration or credit in CHEM 1123 or credit in CHEM 1127. A student cannot earn credit in CHEM 1124 after having earned a "C" or better in CHEM 1125. 1 semester credit hour/s. Physical-Scientific MOI. Typically offered: Spring Term.

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**CHEM 2242 Organic Chemistry I.** (Formerly 242) Introduction to cyclic and acyclic molecules, with an emphasis on organic acids and bases, reaction mechanisms and stereochemistry. Intended for physical and biological science students. Prerequisite: "C" or better in CHEM 1123 or CHEM 1127. IAI CHM913 3 semester credit hour/s. Typically offered: Fall Term.

**CHEM 2243 Organic Chemistry I Laboratory.** (Formerly 243) Introduction to organic and biochemical laboratory techniques, separations, purifications and analysis. For non-chemistry majors. A student cannot earn credit in CHEM 2243 after having earned a "C" or better in CHEM 2244. Prerequisite: "C" or better in CHEM 1124 or CHEM 1125 and credit or co-registration in CHEM 2242. 1 semester credit hour/s. Typically offered: Fall Term.

**CHEM 2247 Organic Chemistry II.** (Formerly 247) Organic synthesis. A study of the preparations and reactions of aliphatic and aromatic organic compounds and their inter-conversions. Prerequisite: "C" or better in CHEM 2242. IAI CHM914 3 semester credit hour/s. Typically offered: Fall, Spring and Summer Terms.

**CHEM 2248 Organic Chemistry II Laboratory.** (Formerly 248) The synthesis, isolation and identification of organic compounds. For non-chemistry majors. A student cannot earn credit in CHEM 2248 after having earned a "C" or better in CHEM 2249. Prerequisite: "C" or better in CHEM 2243 and credit or co-registration in CHEM 2247. 1 semester credit hour/s. Typically offered: Fall, Spring and Summer Terms.

**CHEM 3261 Principles of Biochemistry.** (Formerly BCHM 261) The structures, properties and functions of carbohydrates, lipids, proteins, and nucleic acids and their reactions in metabolic pathways are emphasized. Systematic naming, essential terminology, acid/base chemistry, biocatalysis, bioenergetics, intermolecular interactions, and the importance of electrolytes and buffers for biomolecules are also described. Students cannot earn credit in CHEM 3261 if they have already completed CHEM 4361 with a grade of C or better. Prerequisite: A "C" or better in CHEM 2247. 3 semester credit hour/s. Life-Scientific MOI.

## Communications

**COMM 1110 Speech Communication.** (Formerly SPCH 110) An introduction to public speaking, communication theory and small-group and interpersonal communication. Assignments cover informative speaking and persuasive debate. The course includes researched extemporaneous speeches and several in-class exercises. Please note: For the Online courses, speeches must be delivered to a live audience and recorded for submission. IAI C2900 3 semester credit hour/s.

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**COMM 1150 Introduction to Media Studies and Mass Persuasion.** (Formerly 150) A writing and speaking-intensive introduction to communication arts theory and research, with an emphasis on analyzing mass media messages and understanding their underlying cultural and historical contexts. 3 semester credit hour/s. Writing Intensive Course.

**COMM 1155 Introduction to Digital Story Telling.** (Formerly 155) In this course, students will be introduced to a variety of media production technology including digital photography, videography, visual communication, the Adobe Creative Suite for Layout, Graphic Design, and Editing. This course is designed to give students introductory knowledge to the tools they will use and skill sets they will develop as Communication Arts majors. 3 semester credit hour/s. Core Elective. Typically offered: Spring Term.

**COMM 2201 Advertising Persuasion and Consumer Society.** (Formerly 201) A critical examination of Madison Avenue's advertising images and narratives. Students in the class learn how to recognize the hidden persuasion techniques that are used in advertising. Writing and speaking intensive 3 semester credit hour/s. Writing Intensive and QLR. Typically offered: Fall and Spring Terms.

**COMM 2208 Layout and Design for Publication.** (Formerly 208) Layout and Design for Publication. Design principles and professional processes are emphasized. Projects may include newspaper, magazine, and other projects, using InDesign and Photoshop. Course fee: \$50.00. 3 semester credit hour/s.

**COMM 2209 Newswriting and Reporting.** (Formerly 209) Principles and practice in gathering and writing news as well as preparing copy for publication. Prerequisite: WRIT 1101. IAI MC919 3 semester credit hour/s. Writing Intensive Course.

**COMM 2235 Photojournalism.** (Formerly 235) Teaches the skills in creating and evaluating images for photojournalism purposes in both still image and video formats. 3 semester credit hour/s.

**COMM 2250 Masters of the American Cinema.** (formerly 250) A historical study of representative fiction film makers from D.W. Griffith to Spike Lee. IAI F2908 3 semester credit hour/s. Artistic/Creative MOI.

**COMM 2251 History of Film.** (Formerly 251) A cross-cultural study of the development of the cinema from its late 19th century origins to the present. IAI F2909 3 semester credit hour/s. Artistic/Creative MOI. Typically offered: Periodically.

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**COMM 2252 Technical Writing.** A practical course designed to train students for various fields that require technical writing skills - engineering, computer science, industry, etc. 3 semester credit hour/s. Typically offered: Periodically.

**COMM 2253 Public Relations Writing.** (Formerly 253) Focuses on writing for public relations. Students prepare news releases, newsletters and feature stories. Prerequisite: WRIT 1102 or 103 or HNRS 1190 3 semester credit hour/s. Writing Intensive Course.

**COMM 2254 Writing for the Electronic Media.** (Formerly 254) A practical course designed to expose students to the various approaches, forms and techniques of writing for the electronic media. IAI MC917 3 semester credit hour/s. Writing Intensive Course.

**COMM 2255 Television Production.** (Formerly 255) Laboratory course introducing students to the technical and aesthetic principles utilized in preparing programming for television. Fee: \$60. IAI MC916 3 semester credit hour/s.

**COMM 2256 International Film.** (Formerly 256) A study of the film form as seen in the most important films produced outside the United States. 3 semester credit hour/s. Global and QLR.

**COMM 2259 Italian Cinema from 1945 to 1975.** (Formerly 259) The course focuses on Italian cinema as a form of artistic expression and a critique of the existing social reality. 3 semester credit hour/s. Artistic/Creative MOI.

**COMM 2263 Advertising Copywriting.** (Formerly 263) Covers the fundamentals of writing copy and designing advertising for all forms of print and electronic media. Prerequisite: WRIT 1101. 3 semester credit hour/s.

**COMM 2264 Sports Journalism.** (Formerly 264) This course is designed for students to adapt skills learned in COMM 2209 toward a variety of sports environments and applications. The students will write press releases and do hard news reporting, and be informed of the inner workings of the sports communication environment. 3 semester credit hour/s. Typically offered: Periodically.

**COMM 2265 Sports Broadcasting.** (Formerly 265) This course provides a strong foundation into the field of sports broadcasting to gain a better understanding of the field. Students will participate in the production of sports broadcasting by learning how to write scripts and present them on camera. 3 semester credit hour/s. Typically offered: Periodically.

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**COMM 2267 Seminar in Writing.** (Formerly 267) Using a digital-first strategy for writing, students in this class experiment with a variety of writing styles and approaches to include journalism writing, fiction writing, and essay writing. The writing pieces for this class are expected to be eventually submitted for publication in "DuPage Valley Review", a journal of the creative arts at Benedictine University. Prerequisites: COMM 2207 and COMM 2209. 3 semester credit hour/s. Typically offered: Periodically.

**COMM 2291 Topics.** (Formerly 291) Study of aspects of communication on the intermediate level not listed as regular course offerings. Prerequisite: WRIT 1102. Course Repeatable. Maximum number of units allowed 12. 3 semester credit hour/s. *Course Repeatable. Maximum number of units allowed 12*

**COMM 2295 Independent Study.** (Formerly 295) Designed for the student who wishes to explore aspects of communications not normally offered in the regular curriculum. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**COMM 3207 Editing for Publications.** (Formerly 207) Introduction to the principles and practices of editing for books, magazines, and newspapers. Prerequisite: WRIT 1101 or HNRS 1190. 3 semester credit hour/s.

**COMM 3297 Internship.** (Formerly 297) Practical experience in public relations, electronic media, journalism, advertising or multimedia supervised by the Communication Arts department. Up to three internship hours may be applied toward the 42 hour major requirement. Up to 12 hours may apply toward the 120 hours for graduation. Prerequisite: Consent of department, and at least 2.50 GPA Engaged Learning. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**COMM 3301 Research Practicum.** (Formerly 301) Students conduct original research and present their findings at a student conference. Prerequisite: completion of one COMM theory course at the 3000 level or higher (formerly 300 level) with a grade of "B" or better. 3 semester credit hour/s. *Department Consent Required.*

**COMM 3302 Arts Practicum.** (Formerly 302) Students create original communication arts works to present at student exhibitions. Prerequisite: completion of one COMM Arts applied course at the 3000 level or higher (formerly 300 level). 3 semester credit hour/s. *Department Consent Required.*

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**COMM 3304 Media and Environment.** (Formerly 304) A critical investigation of the role of the media in the global discussion of environmental issues. 3 semester credits hours. Sustainability. 3 semester credit hour/s. Sustainability. Typically offered: Periodically.

**COMM 3305 Media Literacy: Fact, Fiction, and Fake News.** (Formerly 305) In this course, students will be introduced to strategies and techniques for being informed and critical producers and consumers of media. Using a critical media studies approach, students will examine a wide variety of media texts on a weekly basis and engage in critical discussion about how those media texts are constructed and how they inform public discourse. This course must be accompanied by a lab, after completion of the seminar/lab, the lab may be repeated for credit. 3 semester credit hour/s. Learning Community. Typically offered: Fall Term.

**COMM 3306 Media Lab and Learning Community.** (Formerly 306) In this Lab, students will apply skills learned in the seminar, COMM 305. Particular attention will be given to current events and cultivating active responsible citizens. The lab will be an opportunity for students to create their own critical responses to current events. 1 semester credit hour/s. Learning Community. Typically offered: Fall and Spring Terms. *Course Repeatable. Maximum number of units allowed 3*

**COMM 3316 Advanced Television Production.** (Formerly 316) Emphasis on development of directing and post-production skills, with focus on aesthetic and technical principles. Course fee - \$60. Prerequisite: COMM 2254 and COMM 2255. 3 semester credit hour/s.

**COMM 3320 Communications Research Methods: Grounded Theory Ethnography.** In this course students will study the accepted research methods in the field of ethnography utilizing a grounded theory approach. This course will prepare students for graduate level work in the disciplines of Communication, Ethnography, or Cultural Anthropology. 3 semester credit hour/s. Core Elective. Typically offered: Spring Term.

**COMM 3337 Advanced Journalism Writing.** (Formerly 337) Advanced Journalism Writing. Students practice the major style of investigative journalism and learn how to dig for information using public documents and journalistic tools. The class culminates in an in-depth investigative story by each student. Prerequisite: COMM 2209. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Periodically.



**COMM 3353 Advanced Seminar in Page Design for Publications.** (Formerly 353) Students work as a design company to produce multiple publications that are sold on digital marketplaces like Amazon. Students will write, edit, illustrate and design books such as art magazines and children's books. Prerequisite: COMM 2208. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Periodically. *Department Consent Required.*

**COMM 3381 Multimedia Production for the Web.** (Formerly 381) Students experiment with a variety of web-based materials, explore different uses of social media and learn to build web pages in HTML and CSS. Course Fee: \$60 3 semester credit hour/s. *Department Consent Required.*

**COMM 3382 Digital Video Editing.** (Formerly 382) Students learn and apply advanced computer editing skills in audio and video to produce a variety of video projects. Prerequisite: COMM 2255 or co-registration in COMM 2255. Course fee: \$50. 3 semester credit hour/s.

**COMM 3385 Television and Society.** (Formerly 385) An in-depth investigation of the television industry and its impact on American and world culture. Prerequisite: WRIT 1102. 3 semester credit hour/s. Typically offered: Periodically.

**COMM 3388 Studies in Film Theory and Criticism.** (Formerly 388) Selected topics in film theory and criticism. 3 semester credit hour/s. *Course Repeatable. Maximum number of units allowed 9*

**COMM 3391 Topics.** (Formerly 391) Study of aspects of communications on the advanced level not covered in the above course offerings. Prerequisite: COMM 2207, COMM 2208, WRIT 1102. 3 semester credit hour/s. *Course Repeatable. Maximum number of units allowed 12*

**COMM 3392 Senior Project.** (Formerly 392) Advanced applications in a focused area of communications beyond other upper level courses. Senior Project does not count towards the 39 hours required for a degree in communication arts. Prerequisite: Senior standing, completion of or concurrent enrollment in communications courses totaling 39 hours, and approval of proposal prior to semester in which the student is enrolled. 3 semester credit hour/s. *Department Consent Required.*

**COMM 3395 Independent Study.** (Formerly 395) Designed for the superior student who wishes to explore an aspect of communication beyond the scope of undergraduate course offerings through guided independent study. Prerequisite: COMM 2207 and GPA of 3.5 in major. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

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**COMM 4317 Mass Media Law and Ethics.** (Formerly 317) Examines the many legal and ethical issues related to the mass media. Prerequisite: WRIT 1101 or HNRS 1190. 3 semester credit hour/s.

**COMM 4393 Senior Portfolio.** (Formerly 3393 and 393) Required of all Communication Arts and Writing and Publishing majors, this course is designed to help the student improve the appearance, content, and organization of their Senior Portfolio. The class also prepares students for the practical challenges they face as they transition from college. Prerequisite: Senior Standing 3 semester credit hour/s. Engaged Learning.

## Computer Science

**CMSC 1100 Introduction to PC Software Applications.** (Formerly 100) Introduction to the software applications of word processing, spreadsheet, and database management using the Microsoft Office Suite for Windows. For non-majors. 3 semester credit hour/s.

**CMSC 1180 Introduction to Computing.** (Formerly 180) An introduction to the fundamental principles of computing and the computers relevance and impact on the world today with an overriding theme of algorithms. Topics include hardware, software, data representation, networks, and databases with applications in simulation, modeling, electronic commerce and artificial intelligence. 2 semester credit hour/s. Comp Math Analytical MOI.

**CMSC 1184 Microsoft Excel Laboratory.** (Formerly 184) Introduction to the software application of spreadsheets using Microsoft Excel. Designed for students interested in manipulating, organizing, analyzing, and presenting numerical data and information within the context of business applications. Co-registration or credit in CMSC 1180. 1 semester credit hour/s.

**CMSC 1185 Python Programming Laboratory.** (Formerly 185) An introduction to the fundamentals of programming in Python for students interested in engineering, physics, and computer science. Programming topics include problem solving, variables, calculations, I/O, conditions, looping, and functions. Co-registration or credit in CMSC 1180. 2 semester credit hour/s. Comp Math Analytical MOI.

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**CMSC 2200 Computer Programming.** (Formerly 200) An introduction to software design, algorithm development and implementation in a high-level programming language. Elementary programming structures, methods, string processing and functions, and file processing. Functional design and programming, real world and application modeling, testing and debugging. Prerequisites: MATH 1105, MATH 1110, or placement in a course above Basic Skills. IAI CS911 3 semester credit hour/s. Comp Math Analytical MOI.

**CMSC 2205 Data Structures and Algorithms I.** (Formerly 205) The study of data structures, their applications and implementations including two dimensional arrays, classes, lists, stacks, queues, linked lists, binary search trees and heaps. Introduction to object-oriented programming, exception handling and unit testing. Prerequisite "C" or better in CMSC 2200. IAI CS912 3 semester credit hour/s.

**CMSC 2220 Computer Architecture.** (Formerly 220) A breadth course in computer architecture including logic design, CPU organization, assembly language, integer and floating point representations, instruction representation, pipelining, memory hierarchy and instruction-level parallelism. Prerequisite: "C" or better in CMSC 2200. 3 semester credit hour/s. Writing Intensive Course.

**CMSC 2264 Introduction to Web Application Development.** (Formerly 264) An introduction to modern web application development with a focus on the client-side. Topics include: HTML, XML, JavaScript, PHP, CSS, and RESTful web services. Prerequisite: "C" or better in CMSC 2200. 3 semester credit hour/s.

**CMSC 3270 Data Structures and Algorithms II.** (Formerly 270) The further study of data structures including AVL-trees, B-trees and graphs. Sorting algorithms, hashing, and recursion. Algorithm analysis techniques. Prerequisite: "C" or better in CMSC 2205 and MATH 2240. 3 semester credit hour/s. Typically offered: Periodically.

**CMSC 3274 Object-Oriented Design and Programming.** (Formerly 274) Design and implementation of object-oriented applications through the use of Java programming language. Includes classes, inheritance, encapsulation, polymorphism, interfaces, graphical user interface, nested classes, generics, abstract classes, reflection, multithreading, UML, and design patterns. Prerequisite: "C" or better in CMSC 2205 and "C" or better in MATH 2240. 3 semester credit hour/s.



**CMSC 3301 Technical Communications.** (Formerly 301) A focus on communication from both an oral and a written perspective within a purely technical environment. Topics include client/customer requirements gathering, project leadership, and detailed application documentation intended for various audiences. Prerequisite: "C" or better in CMSC 2274. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Periodically.

**CMSC 3330 Database Management Systems.** (Formerly 330) Database design and implementation including the relational data model, ER diagrams, relational algebra, SQL, functional dependency theory, normalization techniques, query processing and optimization, concurrency control, recovery, security, and database administration. Prerequisite: "C" or better in CMSC 3274. 3 semester credit hour/s. Typically offered: Periodically.

**CMSC 3331 Database Management Systems Practicum.** (Formerly 331) A hands-on experience with current issues in database management systems. Topics may include Advanced SQL; database administration; and database connectivity through programming, windows applications, and the internet. Prerequisite: Credit or co-registration in CMSC 3330. 1 semester credit hour/s. Typically offered: Periodically.

**CMSC 3387 Independent Study.** (Formerly 387) Independent Study: Provides an opportunity for an advanced student in the major to pursue study in a computer science topic of interest outside of the current curriculum. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 6*

**CMSC 3399 Internship.** (Formerly 399) Practical experiences in computer science related fields under the supervision of the program. Prerequisite: GPA 3.00 in computer science course work. Engaged Learning. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**CMSC 4310 Operating Systems.** (Formerly 310) An introduction to operating systems including the topics of processes, threads, synchronization, CPU scheduling, deadlocks, memory management, virtual memory, and distributed systems. Prerequisites: "C" or better in both CMSC 2220 and CMSC 3274. 3 semester credit hour/s. Typically offered: Periodically.

**CMSC 4311 Operating Systems Practicum.** A hands-on experience with current issues in operating systems. An internal view of the operating system using the Unix kernel. Inspecting the OS internal state, extending the OS, reimplementing existing data structures and designing new functionality. Linux kernel projects and programming. Prerequisite: Credit or coregistration in CMSC 310. 1 semester credit hour/s. Typically offered: Periodically.

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**CMSC 4365 Computer Networks and Data Communication.** (Formerly 365) An introductory course in computer networking and data communications. Theory of a computer network is presented and various types of networks including local area, wide area, and global networks are discussed. Detailed discussion of the Internet Protocol suite (TCP/IP) will be provided. Theory topics include network architecture, data transmission techniques, network topologies, network media, and network security. In addition, the student learns how to use network operating systems. Case studies cover Windows NT, Novell, the Internet, and intranet systems. Spring, odd years. Prerequisite: CMSC 2220 or CIS 2220, and junior standing. 3 semester credit hour/s. Typically offered: Periodically.

**CMSC 4366 Computer Networks Practicum.** (Formerly 366) A hands-on experience with current issues in computer networks. Development and implementation of stand-alone and web-based client/server applications. Prerequisite: Credit or co-registration in CMSC 4365. 1 semester credit hour/s. Engaged Learning. Typically offered: Periodically.

**CMSC 4375 Software Engineering.** (Formerly 375) An introduction to software engineering from project conception to implementation. Students will work in teams to develop multiple software projects throughout the semester practicing various types of software development processes and working in multiple roles within their team. Topics include software development processes (waterfall, Agile, etc. ) unit testing, calc overage, requirements elicitation and specification, software documentation, work estimation, and release planning. Prerequisite: "C" or better in CMSC 3301 and CMSC 3330. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Periodically.

**CMSC 4391 Selected Topics.** (Formerly 391) Various topics to supplement the curriculum. 3 semester credit hour/s. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 12*

**CMSC 4398 Capstone Project.** (Formerly 398) A team-oriented, software engineering project experience to implement a solution to an information-based problem. Prerequisite: Senior Standing and "C" or better in both CMSC 3330 and CMSC 4375. 3 semester credit hour/s. Engaged Learning. Typically offered: Periodically.

## **Criminal Justice**

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**CJUS 2205 Racial and Ethnic Groups.** (Formerly 205) The nature of prejudice. Studies of ethnic relations in America and other societies. Cross-listed as CJUS 2205/SOCL 2205. Students may not earn credit in both CJUS 2205 and SOCL 2205. IAI S7903D 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 2206 Juvenile Justice.** (Formerly 206) Treatment of the juvenile offender in the Juvenile Justice System. Emphasis is on theory, research, principles of law as they apply to the juvenile, causation, prevention, the role of the police and the courts and juvenile corrections and treatment of the convicted offender. Prerequisite: CJUS 2260. 3 semester credit hour/s.

**CJUS 2212 Race and Crime.** (Formerly 212) The effects of social construction of race and criminal justice. An overview of race relations and social control agencies throughout time. 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 2233 Police Systems.** (Formerly 233) Historical overview of the development of policing systems from early societies to the present. Overview of different police systems throughout the modern world and how they operate. Prerequisite: CJUS 2260. 3 semester credit hour/s.

**CJUS 2243 Ethics in Policing.** (Formerly 243) Ethical issues faced by law enforcement officers in the course of their personal and professional lives. Basic ethical theory is examined as it applies to selected issues and cases. Prerequisite: CJUS 2260. 3 semester credit hour/s.

**CJUS 2250 Basic and Applied Statistics.** (Formerly 250) Acquaints students with descriptive statistical techniques (including measures of central tendency and variability, correlation, regression and large and small sample estimation) as well as inferential statistical procedures (t, z and ANOVA designs, nonparametric tests and multiple regression). Focus will be on how these statistical procedures can be directly applied to real-life situations. Prerequisite: MATH 1105, MATH 1108 or MATH 1110. Students may not earn credit in both CJUS 2250, PSYC 2250, and SOCL 2250. 3 semester credit hour/s. Comp Math Analytical MOI.

**CJUS 2260 Introduction to Criminal Justice.** (Formerly 260) Examination of the criminal justice system: police, courts and corrections. Analysis of functions, jurisdiction, operation and relationships. 3 semester credit hour/s.



**CJUS 2266 Cybercrime.** (Formerly 266) In an era of technological innovation, various types of cybercrime have developed. Through theory, investigation, and detection, advancements in the field have taken shape. The focus of this course will be on hacking, online fraud, cyber-bullying, online sex crimes, cyber-terrorism and other cybercrimes. CJUS 2260 is pre-req 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 2275 Occupational Crime.** (Formerly 275) Occupational crimes are violations of the legal codes during activities in a legitimate occupation. Retail, service, automotive, healthcare, and other occupations are examined through a critical theory approach focusing on their crimes. CJUS 2260 is pre-req 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 2291 Topics.** (Formerly 291) Topics of interest to criminal justice majors Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 9*

**CJUS 2294 Criminal Procedure.** (Formerly 294) In depth analysis of the criminal and juvenile justice process from arrest through adjudication. 3 semester credit hour/s.

**CJUS 2296 Critical Criminology.** (Formerly 296) Racism, sexism, imperialism, and any other violation of human dignity are real crimes in society. The damage these crimes do will be the focus compared to street crimes. 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 3306 Correctional System.** (Formerly 306) Theory and research relating to treatment, incarceration and rehabilitation of the offender. Prerequisite: SOCL/CJUS 2260. Students may not earn credit in both CJUS 3306, and SOCL 3306. IAI CRI911 3 semester credit hour/s.

**CJUS 3316 Environmental Crime.** (Formerly 316) Crimes that damage the environment are critically analyzed through social, cultural, political, economic, scientific, and legal contexts. The course focuses on the creation, enforcement, and punishment of environmental law. CJUS 2260 is pre-req 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 3320 Gender, Crime & Justice.** (Formerly 320) Studies the experience of women and the criminal justice system. The exploration of social inequalities and the search for justice. Cross-listed as CJUS/SOCL 3320. Students may not earn credit in both CJUS 3320 and SOCL 3320. 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 3322 Criminal Law.** (Formerly 322) An examination of criminal law including origins and developmental changes to the present. Prerequisite: CJUS 2260. 3 semester credit hour/s.

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**CJUS 3324 White Collar Crime.** (Formerly 324) The issue of white-collar crime is often forgotten about when individuals think about crime. The purpose of this course is to get students to see the harm of white-collar crime and understand the damage it does to society on a financial, environmental, and personal level. CJUS 2260 is pre-req. 3 semester credit hour/s. Sustainability.

**CJUS 3326 Introduction to Criminal Investigation.** (Formerly 326) Fundamentals of investigation beginning with the discovery of a crime and including the preservation of the crime scene, the collecting of clues and information, physical and chemical analysis, case preparation and courtroom testing. Case studies will be used. Prerequisite: CJUS 2260. 3 semester credit hour/s.

**CJUS 3330 Probation and Parole.** (Formerly 330) Examination of probation and parole as components of the correctional system. Emphasis is on theory, research and the mechanisms of probation and parole as a means of treating adjudicated criminals. Prerequisite: CJUS 2260. 3 semester credit hour/s.

**CJUS 3331 Organized Crime.** (Formerly 331) Examination of the origins, models and explanations of organized crime and criminal groups, goods and services produced, and the role of the criminal justice system in the social system. Prerequisite: CJUS 2260. 3 semester credit hour/s.

**CJUS 3360 Inequalities and the War on Drugs.** (Formerly 360) Poverty, race, and politics drive the “war on drugs”. The effects of policies, fear, and social class are examined. 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 3372 Current Issues in Criminal Justice.** (Formerly 372) Contemporary critical issues that impact the Criminal Justice System including the legislative process, law enforcement, the judicial process and the correctional system. Prerequisite: CJUS 2260. 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 3375 Violence in America.** (Formerly 375) The threat of violence is a significant concern for individuals in many societies. In this course, violence will be studied as a social phenomenon. Topics of particular concern include: family violence, gang violence, terrorism, and homicide. Students may not earn credit in both CJUS 3375 and SOCL 3375. 3 semester credit hour/s. Typically offered: Periodically.

**CJUS 3391 Topics in Criminal Justice.** (Formerly 391) Relevant topics according to the needs and interests of the criminal justice students. Prerequisite: CJUS 2260. *Course Repeatable. Maximum number of units allowed 9*

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**CJUS 4321 Crime and Delinquency.** (Formerly 321) Social and psychological factors related to crime, theories of crime and delinquency, police and court systems and correctional institutions. Students may not earn credit in both CJUS 4321 and SOCL 3321. 3 semester credit hour/s. Writing Intensive Course.

**CJUS 4351 Research Methods in the Social Sciences.** (Formerly 351/299) An analysis of various theoretical approaches to the study of social sciences as well as discussion and completion of the first two chapters of an original research design. Prerequisite: PSYC 2250 or SOCL 2250 or CJUS 2250. Students may not earn credit in both CJUS 4351, PSYC 4351, and SOCL 4351. 3 semester credit hour/s. Writing Intensive Course.

**CJUS 4356 Clinical Practicum Lab.** (Formerly 356) Focus is on teaching interpersonal and primary-level skills of empathy, listening, and interviewing to the introductory level helping professional. Prerequisite: Junior or Senior in CJUS program. Students may not earn credit in both CJUS 4356, PSYC 3356, and SOCL 3356. 4 semester credit hour/s. Writing Int and Engaged Learn.

**CJUS 4390 Criminal Justice Field Placement.** (Formerly 390) This field placement provides experience in practice in a professional agency under the supervision of a trained practitioner. Prerequisite: CJUS 4356, consent of field placement director prior to the 10th week of the semester preceding the field placement and a GPA of 3.0 or greater. Engaged Learning. *Department Consent Required. Course Repeatable. Maximum number of units allowed 6*

**CJUS 4395 Senior Thesis.** (Formerly 395) Completion of an original research project under faculty supervision, involving either an original survey design, case study, or experimental analysis. Prerequisite: PSYC 4351 or SOCL 4351 or CJUS 4351. Students may not earn credit in both CJUS 4395, PSYC 4395, and SOCL 4395. 3 semester credit hour/s. Engaged Learning.

## Economics

**ECON 1100 Introduction to Economics.** (Formerly 100) This core course is a general introduction for non-majors into the operation of the economy. Includes the demand-supply model, and study of specific market structures (Microeconomics), and the aggregate demand-aggregate supply model, business cycles, unemployment, inflation and monetary and fiscal policy (Macroeconomics). Pre-requisite: MATH 0095. IAI S3900 3 semester credit hour/s. Political/Global/Econ MOI.

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**ECON 2101 Principles of Macroeconomics.** (Formerly 101) Determination of income, employment, and the price level. Effects of fiscal and monetary policies. Prerequisite: MATH 1105, 1108, or 1110. IAI S3901 3 semester credit hour/s. Political/Global/Econ MOI.

**ECON 2102 Principles of Microeconomics.** (Formerly 102) Demand-Supply model, consumer and firm decision-making, market structures, price determination, resource allocation. Prerequisite: MATH 1105, 1108, 1110. IAI S3902 3 semester credit hour/s. Political/Global/Econ MOI.

## English for Academic Purposes

**EAP 92 Academic Writing I.** A course in English for Academic Purposes for non-native speakers of English. The course offers advanced English learners extensive practice in academic writing, with a focus on the conventions of Edited Standard Written English. The basics of working with sources and avoiding plagiarism are introduced and reinforced. 4 semester credit hour/s. Typically offered: Periodically. *Department Consent Required.*

## Entrepreneurship

**ENT 3310 Finance and Funding.** (Formerly 310) This course focuses on funding and managing entrepreneurial businesses through the various stages of business growth and explores differences in funding for different business models and organizations (e.g. technology, non-profit). Students will learn: 1) how to develop pro forma financial plans 2) conduct what-if analysis b) the changing funding requirements of a firm growing from inception through maturity with a particular emphasis on deal structure and risk/reward scenarios for different investor types. 3 semester credit hour/s. Typically offered: Spring Term.

**ENT 3330 Family Business.** (Formerly 330) In this course, students are challenged to advance a real opportunity for value creation within a family business. Students will conduct both primary and secondary research through engaging family members, prospective customers, experts, suppliers, stakeholders, and investors of a family-run business. Students will gain a clearer understanding of the complexities involved with mixing entrepreneurial efforts and family dynamics. Course readings and cases will provide supplemental background. 3 semester credit hour/s.

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**ENT 4320 Technology Innovation.** (Formerly 320) Many new businesses are based on technology (e.g., Facebook, Amazon...) for its products or services, which presents many challenges. New technology is often embraced because of its “coolness” factor while the downside risks are ignored. The Internet of Things is presenting such challenges by exposing companies to potential litigation from harmed customers. Other challenges in areas of intellectual property protection, team building and funding opportunities also exist. This course explores entrepreneurship in growing new technology ventures. 3 semester credit hour/s.

**ENT 4340 Entrepreneurial Challenge.** (Formerly 340) The Entrepreneurial Challenge course is a highly competitive, patterned after the TV shows “Apprentice” and “Shark Tank”. Students, organized in teams, will compete over the semester, testing their skills in strategy, marketing, negotiation, management, finance and problem solving. Students will form a business, develop a business plan, and present their results to a panel of judges. 3 semester credit hour/s.

## Finance

**FINA 1120 Financial Literacy.** (Formerly 120) This course provides students of all majors, concentrations and levels of study, strategies to achieve good spending and savings habits, along with an opportunity to share their knowledge with others in the outside community. Students will create a personal budget and statement of net worth, keep track of their spending and learn how to better manage credit card debt and learn how to use benefit and savings plans to help achieve future financial goals. This course has a service learning component. 2 semester credit hours. 2 semester credit hour/s. Individ/Org/Societies MOI. Typically offered: Periodically.

**FINA 2220 Personal Financial Planning.** (Formerly 220) An introduction to personal financial planning. Topics covered include: time value of money, tax planning, cash management, credit cards, purchase of home, auto and health insurance, retirement and estate planning. 3 semester credit hour/s. Individ/Org/Societies MOI. Typically offered: Periodically.

**FINA 2300 Managerial Finance.** (Formerly 300) An analysis of the functions of financial management in the decision-making process of the firm. Prerequisite: ACCT 1112; MATH 1105 or MATH 1110. 3 semester credit hour/s.

**FINA 3320 Investments.** (Formerly 320) A framework useful to develop investment policy for individuals and institutions; security evaluation methods and portfolio management strategies are developed. Prerequisite: FINA 2300. 3 semester credit hour/s. Typically offered: Spring Term.

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**FINA 3335 Risk Management.** (Formerly 335) This course will introduce students to risk management issues faced by all companies. The course will cover governance, types of risk, (market, credits, liquidity, operational, and reputational), how to calculate Value at Risk using simulation, portfolio Value at Risk, and Stress Testing. Prerequisite: FINA 2300; MGT 2251 or BALT 3301. 3 semester credit hour/s. Typically offered: Spring Term.

**FINA 3365 Fundamental and Technical Currency Trading.** (Formerly 365) Fundamental and technical trading is driven by the practitioners' knowledge of managing an enhanced algorithmic proprietary foreign exchange fund. The class will learn the basics of managing money and speculative trading on the basis of economic analysis, western and eastern technical analysis (with an emphasis on candlestick charting), and psychological attitudes. Students will produce and trade their own speculative trading plan: watch the market, analyze profitable situations, and produce winning trades. The class will manage a \$50K simulation speculation book and will also watch the professor trade a real money book in class. This class is necessary if the student plans to enroll in the Talon Fund internship which is the Benedictine vehicle for the MMspire Trading internship: <http://www.mmspiretrading.com/>. Prerequisite: FINA 2300. 3 semester credit hour/s. *Department Consent Required.*

**FINA 3370 Multinational Corporate Finance.** (Formerly 370) Stresses the financial decision-making of a firm in an international setting. Covers international financial markets, exchange risk management, asset and liability management, and international banking. Prerequisite: ECON 2101, ECON 2102, ACCT 1111. 3 semester credit hour/s.

**FINA 4310 Money and Financial Markets.** (Formerly 310) Study of money, the banking system, monetary theories, and relation of the monetary system to national income, employment, and price levels. Prerequisite: ECON 1101, ECON 1102. Cross-listed as ECON 4310/FINA 4310. 3 semester credit hour/s. Typically offered: Periodically.

## **Fine Arts**

**FNAR 1100 Art Appreciation.** (Formerly 100) Introduction to the visual arts through lectures, discussions and field trips. IAI F2900 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 1101 Fundamentals of Design.** (Formerly 101) Emphasizes the knowledge and application of basic design principles of two-dimensional images in abstract and representational forms. 3 semester credit hour/s. Artistic/Creative MOI.

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**FNAR 1103 Three-Dimensional Design.** (Formerly 103) A studio art course which explores the design principles when applied to the exploration and ordering of three-dimensional space. Using a variety of physical materials students will construct artworks which challenge their conceptual capacity of considering visual and tactile properties of form. No prerequisite. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2111 Drawing I.** (Formerly 111) Fundamentals of drawing from observation with emphasis on sight measuring, linear perspective, and tone modeling. Subjects of drawing comprise the still life, perspective interior, and the portrait. Fee \$40.00. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2203 Ancient and Medieval Art.** (Formerly 203) Art historical survey of significant paintings, sculptures and buildings with emphasis on religious concepts. IAI F2901 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2204 Renaissance to Modern Art.** (Formerly 204) Art historical survey of painting, sculpture and architecture in Western civilization with emphasis on religious concepts. IAI F2902 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2205 Global Art History.** (Formerly 205) Introduction to the history of the visual cultures of Africa, India and Southeast Asia, China and Japan. Emphasizes the arts in context, especially the world religions Buddhism, Christianity, Hinduism and Islam. Core. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2206 Modern and Contemporary Art History.** (Formerly 206) Survey of major visual arts movements from 1865 to present. Emphasizes artists' contexts and audience reception. Core. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2209 History of Latin American Art.** (Formerly 209) Chronological survey of Western visual culture from the Rococo period through the transnational Postmodern era. Examines major artists, art styles and aesthetic theories within their historical, social, political and aesthetic contexts. 3 semester credit hour/s. Artistic/Creative MOI. Typically offered: Periodically.

**FNAR 2220 Sculpture I.** Sculpture I is an introduction to the basics of sculpture in a variety of three dimensional media. Students will learn a variety of sculptural media that may include, but are not limited to: metals, various clay bodies, wax, plastics and resins, wood, plaster, fiberglass, found object, installation, etc. Students will learn both additive and subtractive approaches to sculpture. Students may explore a variety of subject matter and may make both representational and abstract work. 3 semester credit hour/s. Typically offered: Fall and Spring Terms.

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**FNAR 2230 Ceramics I.** This course will focus on gaining skills in hand building techniques and wheel throwing with clay. With the ceramic skills gained, students will be encouraged to bring out personal narratives in their work. 3 semester credit hour/s. Artistic/Creative MOI. Typically offered: Fall and Spring Terms.

**FNAR 2240 Printmaking: Intaglio(Etching).** (Formerly 240) A studio course emphasizing the etching medium. Core. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2241 Printmaking: Relief.** (Formerly 241) Introduction to the woodcut and relief processes. Core. 3 semester credit hour/s. Artistic/Creative MOI. Typically offered: Periodically.

**FNAR 2242 Printmaking: Silk-Screen.** (Formerly 242) A studio course on silk-screen printing. Core. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2250 Oil Painting.** (Formerly 250) An introductory studio course emphasizing color mixing as it relates to traditional representation. The genre of still life is a major component of the course. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2291 Topics.** (Formerly 291) Focuses on various topics relating to the needs of the students and recent events and/or topics of interest. 3 semester credit hour/s. Artistic/Creative MOI. *Course Repeatable. Maximum number of units allowed 3*

**FNAR 2293 Digital Photography.** (Formerly 293) Emphasis on shooting and manipulation of digital camera imagery. 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 2294 Computer Art.** (Formerly 294) Creation of artwork using the computer as medium. Core 3 semester credit hour/s. Artistic/Creative MOI.

**FNAR 295 Intermediate Photography.** A studio art course that further exposes students to the discipline of Studio assignments. Assignments would involve the control of lights, exposures, background selections, still life/product photography, portraiture, and figure studies. A digital SLR camera required for the assignments. Prerequisite: FNAR 293 Digital Photography 3 semester credit hour/s. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 99*

**FNAR 3210 Figure Drawing.** (Formerly 210) Introduction to drawing the human figure from observation. 3 semester credit hour/s.

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**FNAR 3211 Drawing II.** (Formerly 211) This studio art course is a continuation and expansion of Drawing I which utilizes the representational tradition of drawing. Drawing II will give focus to the compositional and design aspects of picture making. Towards the conclusion of the course the nature of abstraction will be investigated. Reference to historical models of drawing is a constant factor of the course. A variety of materials will be included. Prerequisite: FNAR 2111 Drawing I. 3 semester credit hour/s.

**FNAR 3244 Intermediate Printmaking.** (Formerly 244) This is a printmaking course which expands on the techniques of any one, or in combination, of the four printmaking courses (i.e. 2240, 2241, 2242, and 2243). Investigations into color, advanced techniques, and an exploration of texture are key components of the course. Prerequisite: two printmaking courses. 3 semester credit hour/s. Typically offered: Periodically.

**FNAR 3260 Intermediate Painting.** (Formerly 260) This studio art course continues on the foundations of the beginning Oil Painting course which seeks to establish the groundwork for painting from life, the mechanics and craft of oil painting, which includes learning to conceptualize working with a pallet of color. Exploration of new genre, including the still life, will be a factor in the course. Prerequisite: FNAR 2250 Oil Painting. 3 semester credit hour/s.

**FNAR 3320 Sculpture II.** 3 semester credit hour/s.

**FNAR 3330 Ceramics II.** Ceramics II is an advanced ceramics class. It will build on the techniques of Ceramics I (FNAR 230), adding more advanced throwing techniques, more technically challenging hand building projects, experience in glaze mixing, and experience with loading and firing a kiln. Prerequisite: FNAR 2230. 3 semester credit hours 3 semester credit hour/s. Typically offered: Fall and Spring Terms.

**FNAR 3381 Advanced Studio I.** (Formerly 381) An advanced studio course that focuses on advanced issues in art making related to medium and content. The instructor may also introduce a theme for the course to further influence student work. Prerequisite: Any 1000 or 2000 level studio course. 3 semester credit hour/s.

**FNAR 3382 Advanced Studio II.** (Formerly 382) An advanced studio course that focuses on advanced issues in art making related to medium and content. Students develop individual mastery in form and chosen subject matter. Prerequisite: Advanced Studio I (FNAR 3381). 3 semester credit hour/s.

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**FNAR 3383 Advanced Studio III.** (Formerly 383) An advanced studio course that focuses on advanced issues in art making related to medium and content. Students continue to develop individual mastery in form and chosen subject matter. Prerequisite: Advanced Studio II (FNAR 3382) 3 semester credit hour/s.

**FNAR 3395 Independent Study.** (Formerly 395) A course designed to provide students with individual and focused coursework in some area of studio art. *Department Consent Required. Course Repeatable. Maximum number of units allowed 99*

**FNAR 4305 Advanced Painting.** (Formerly 305) An advanced 4000 level studio art course that explores the meaning of Modernist abstraction, which also includes the representational tradition. The course will also consider the relevance of understanding contemporary art as it becomes pertinent to conceiving of a personal artistic vision. Having an aesthetic posture of creativity, invention, and discovery is the primary attitude towards the course. This course is not a core elective. 3 semester credit hour/s.

**FNAR 4311 Advanced Drawing.** (Formerly 311) FNAR 4311 Advanced Drawing. An intensive investigation into the use of value and the compositional elements of picture making, while seeking a personal vision. Emphasis will be placed on the methods of representation as evidenced by the traditions of past masters. This is not a core elective. Prerequisite: FNAR 3211 Drawing II. 3 semester credit hour/s.

**FNAR 4340 Advanced Printmaking.** (Formerly 340) An advanced 4000-level studio art course that utilizes one, or more, of the traditional printmaking mediums. Students are expected to pursue a personal vision while being aware of the influences that contemporary printmaking can offer. Mastery of the printmaking material and techniques will remain a primary concern. Prerequisite: FNAR 3244 Intermediate Printmaking. 3 semester credit hour/s. Typically offered: Periodically.

**FNAR 4350 Senior Portfolio: Thesis Exhibition.** (Formerly 350) This is a capstone course for Senior Art majors. Students are expected to produce a developed vision within their chosen medium of concentration, and then exhibit their artworks in the University Art Gallery. The course will also consider the development of a digital portfolio that can serve the student post-graduation. The critique process by Art faculty is a constant factor in the course. Prerequisite--One of three: FNAR 4305, FNAR 4340, or FNAR 4394. 3 semester credit hour/s. Writing Int and Engaged Learn. Typically offered: Periodically. *Department Consent Required.*

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**FNAR 4394 Advanced Photography.** (Formerly 394) An advanced, 4000-level studio art course which would include developing a thesis with a selected concentration in the photographic discipline. This course could also have as a concentration topics related to photo journalism, documentary photography, or event photography. The course begins the process of developing a body of work that leads to a professional portfolio. Prerequisite: FNAR 2294 Intermediate Photography. 3 semester credit hour/s.

**FNAR 4398 Senior Seminar: Art Criticism.** (Formerly 398) This is a writing intensive course that focuses on the methods, theories, and imagery that contribute to the art of writing art criticism. Much emphasis will be placed on the act of interpretation. This course is also intended towards the fine artist who is serious about developing a personal artistic vision. 3 semester credit hour/s. Writing Intensive Course. *Course Repeatable. Maximum number of units allowed 99*

## Global Studies

**GBLS 1101 Introduction to Global Studies.** (Formerly 101) This interdisciplinary course will survey and interrogate the major events and processes such as colonialism, imperialism and globalization that shape and inform the contemporary world. From the perspectives of selected regions, Latin America, non-Latin America, the Middle East and the Mediterranean, the course will explore the 21st-century challenges they face and the solutions they offer for preserving and inhabiting the new, global, interdependent world. 3 semester credit hour/s. Global and QPE.

## Graphic Arts and Design

**GAD 2205 History of Graphic Design.** (Formerly 205) This course explores the relationship between the history of graphic design, fine art and modern graphic design. The impact of political and social movements as it relates to graphic design will be of critical importance. 3 semester credit hour/s.

**GAD 2230 Typography.** (Formerly 230) This course introduces typography as a vital element of visual communications. Typographic structure, terminology, expression, and strategy will be explored from the single letterform to an entire page layout. The course uses both computer and hands on skills to address the effective use of typography. 3 semester credit hour/s.

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**GAD 2260 Graphic Design I.** (Formerly 260) This course introduces students to the basic principles and elements of graphic design. Students will explore visual problem solving strategies in print media by applying fundamental principles and elements of graphic design. Industry standard graphic design software such as Adobe Illustrator and Photoshop on the Macintosh platform will be taught and practiced. 3 semester credit hour/s. Typically offered: Periodically.

**GAD 261 Graphic Design II.** A continuation of Graphic Design I. The student will use painting and photo-editing programs and employ analytical skills for purposes of creation and critical appraisal. Prerequisite: GAD 260. \$50.00 fee. 3 semester credit hour/s. Typically offered: Periodically.

**GAD 3360 Graphic Design II.** (Formerly 360) This course is a continuation of Graphic Design I. The course provides opportunities to solve more complex visual problems by exploring design elements, principles, contents, and trends. Prerequisite: GAD 2260. 3 semester credit hour/s. Typically offered: Periodically.

**GAD 4297 Internship.** (Formerly 297) An Internship provides valuable hands-on work experience in the Graphic Design field before graduation. Students will be given job assignments and responsibilities in the professional industry and apply their knowledge and skills learned from the course work. Engaged Learning. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 6*

**GAD 4300 New Media and Design.** (Formerly 300) This course introduces students knowledge and practice of new media (also known as 'digital media' or 'interactive media') for effective visual communication. The course will cover basic concepts of new media and practical use of digital media technologies to interact with a wide audience via web. Prerequisite: FNAR 1105 or GAD 2260. 3 semester credit hour/s. Typically offered: Periodically.

**GAD 4393 Senior Portfolio.** (Formerly 393) This course focuses on the developments of a student's individual portfolio. The preparation of a portfolio is an essential part of transition from a graphic design student to a qualified designer. A senior Graphic Arts major will create both a physical portfolio and a digital portfolio demonstrating his/her acquired skills and personal interests in graphic design. Prerequisite: GAD 3360. 3 semester credit hour/s. Typically offered: Spring Term.

## **Health Education and Promotion**

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**HLED 2280 Community Health and Nutrition Programs.** (Formerly 280) Introduction to the role of the Public and Community Nutrition professional. Over view of health care policy, health care systems, and legislation, discussion of the legislative and regulatory basis of nutrition and dietetics practice, and advocacy. Discussion of current public health and nutrition problems, existing programs and other resources, health literacy, role of environment, and marketing for improving the health of the population, as well as application through development of an educational intervention for the community. Transportation may be required. Prerequisite: NUTR 2200, 2231 or 2241; or junior standing by credits with co-registration in NUTR 2200, 2231 or 2241, and consent. Cross-listed HLED 2280 and NUTR 2280. 3 semester credit hour/s. Typically offered: Periodically.

**HLED 3271 Health Education.** (Formerly 271) Health education for groups. Examination of topics pertaining to competencies of health educators, including health behavior change theories and cultural competence. Focus on processes of program planning for health education, including pre-planning, needs assessment, writing and evaluating goals and objectives, and development of the intervention. Introduction to the evaluation process. Students develop a theory-based intervention to effect change and enhance wellness. Prerequisite: credit or co-registration in NUTR 2200 or 2201 or 3241. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Fall and Spring Terms.

**HLED 3357 Health Communications through Technologies.** (Formerly 357) Study of communication models and strategies to inform and influence individual and community decisions that enhance health. Includes building communication framework and collaboration, and using New and emerging social and media technologies for dissemination of health information, and innovations. Prerequisite: Credit or coregistration with HLED 3271 3 semester credit hour/s.

**HLED 3363 Management of Health Initiatives.** (Formerly 363) This course addresses key concepts for effective management of health education activities. Key topics focus on the administration organizational structure and include: facilitating partnerships, coordinating logistics, training staff/volunteers, monitoring resources, assessing technology needs, building relationships with partners/stakeholders, demonstrating strategic leadership, conducting quality assurance tasks , and engaging in purposeful advocacy. Prerequisite: HLED 3271. 3 semester credit hour/s. Typically offered: Periodically.



**HLED 3369 Health Coaching Techniques.** (Formerly 369) This course introduces the health coaching principles and skills for health professionals. It provides a practical foundation about evidence-based coaching psychology. Participants will explore a driving question -- How can one inspire others to take charge of their lives and make healthful behavior choices? The course addresses: i) coaching relationship skills and presence; ii) harnessing motivation; iii) identifying generative moments; iv) conducting coaching sessions; and v) thriving as a coach. Prerequisites: NUTR 3241, 271, and 2280. 3 semester credit hour/s. Typically offered: Periodically.

**HLED 4360 Dimensions of Wellness.** (Formerly 360) This course presents the fundamentals of wellness using a seven-dimension model, including components, related elements, and measurement. Students develop wellness assessment and strategic action plan. 3 semester credit hour/s.

**HLED 4366 Health Education Field Experience.** (Formerly 366) Capstone experience for Health Education and Promotion Majors. Working as an individual or a small team, students take an active part in a community health education process: assessing a need, planning, implementing, and evaluating a project, serving as a health education resource for the project. Students communicate regularly with the instructor. Students will conduct a seminar or webinar detailing the project at the end of the semester. Off-campus site; transportation is required. Prerequisites: GPA of 2.800/4.000; AND Senior standing by credits earned prior to start of experience. Grade of "C" or better in the following: NUTR 2200, 2231 or 2241; HLED 3271; and HLED/NUTR 2280. Credit or co-registration in HLED 3363. Must be HLEDPR major. 3 semester credit hour/s. Engaged Learning. *Department Consent Required.*

**HLED 4381 Behavioral and Social Aspects of Public Health.** (Formerly 381) Addresses behavioral and social factors and theories related to individual and population health. Prerequisite: Senior standing by credits, HLEDPR Major, 2.800/4.000 GPA, and consent of Nutrition Department Chairperson. Note: This course is a cross-listed public health course (MPH 6001). It does not count towards science core, general education courses, nutrition major elective, or health science major credit. 3 semester credit hour/s. *Department Consent Required.*

**HLED 4394 Health Research Methods and Program Evaluation.** This course provides an overview of scientific writing, research design and evaluation methods, assessment and evaluation instruments, data collection methods, measurement and statistical analysis. Pre-Requisite: "C" or better in WRIT 1102; HLED 3271; and Credit or co-registration in MATH 1150 or PSYC 2250. 3 semester credit hour/s.

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**HLED 4399 Health Research.** A supervised health research project that is conducted on or off campus. Transportation may be required. Independent Study. Prerequisite: GPA of 3.20 or higher. Grade of C or better in WRIT 1102. Grade of C or better in MATH 2229 or PSYC 2250 or MATH/MGT 1150. Credit or co-registration in HLED 4392. Instructor consent. Fee: \$170. *Department Consent Required. Course Repeatable. Maximum number of units allowed 9*

## History

**HIST 1111 American History to 1865.** (Formerly 111) Covers the Colonial era, the revolutionary age, internal growth of the Republic, and causes of the Civil War. IAI H2904 3 semester credit hour/s. Historical MOI.

**HIST 1112 American History since 1865.** (Formerly 112/202) Covers the industrialization of America; the organization of labor; the development of imperialism; the growth of foreign policy. IAI H2905 3 semester credit hour/s. Historical MOI.

**HIST 1141 World History to 1600.** (Formerly 141) This course surveys the history of the world from prehistoric “cavemen” to Columbus and the conquest of the Americas. Our navigation of this vast terrain will be guided by questions about the processes that play out over very long periods of time—the domestication of plants and animals, the growth of commercial economies and long-distance trade networks, the discovery of incendiary powder and the development of guns, the accumulation of scientific and historical knowledge and its transformation from lore, or data, into disciplines like astronomy and history—things that take more than a person's lifetime to happen. 3 semester credit hour/s. Historical MOI. Typically offered: Fall Term.

**HIST 1142 World History Since:1600.** (Formerly 142) An overview of the history of the world from the emerging modern era to the present. The focus will be on the global, political, social, economic, cultural and environmental issues shaping the societies and the people of the modern world. 3 semester credit hour/s. Historical MOI. Typically offered: Spring Term.

**HIST 1180 Survey of East Asia: Ancient to 1600.** (Formerly 180) An integrated survey of the development and interaction of the centers of civilization throughout East Asian world to 1600. 3 semester credit hour/s. Historical MOI. Typically offered: Periodically.

**HIST 1191 Topics.** (Formerly 191) Selected topic at the introductory level that focuses on the history of an event, trend, people or institution. 3 semester credit hour/s. Historical MOI. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 12*

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**HIST 2213 Contemporary Latin America, 1898-2000.** (Formerly 213/313) Beginning with the creation of independent nation states in Latin America, this course will survey the social processes, issues and events that have given rise to contemporary Latin America as well as the impact of Latin America on the wider world. Students may not earn credit in both HIST 2213 and HIST 3313. 3 semester credit hour/s. Global, Sustainability & QHT. Typically offered: Periodically.

**HIST 2214 The African Diaspora in Latin America, 1492-1899.** (Formerly 214) An interdisciplinary course that explores the African diaspora in Latin American from the conquest of the Americans by Europeans through the end of the century. Examines how Africans and their descendants in conflict and in concert with Native Americans, Europeans and Asians have created new cultures, religions and societies in the Americas. Students may not earn credit in both HIST 2214 and HIST 3314. 3 semester credit hour/s. Global and QHT. Typically offered: Fall Term, Odd Years.

**HIST 2215 The African Diaspora in Latin America, 1899-2000.** (Formerly 215) An interdisciplinary course that explores the experiences of people of African descent in Latin America focusing on the fight for independence of Latin American and the continuing struggle for economic and social equality in contemporary Latin America. Students may not earn credit in both HIST 2215 and HIST 3315. 3 semester credit hour/s. Global, Sustainability & QHT. Typically offered: Periodically.

**HIST 2220 The Mediterranean World.** (Formerly 220) Studies the ancient cultures located around the Mediterranean Sea and the contributions they made to the development of western civilizations to about 500 A.D. Drawing upon the resources of the Catholic and Benedictine traditions, the course explores the theme of "person in community" as reflected in religion, art, philosophy, and social, political and economic institutions. IAI H9900 3 semester credit hour/s. Historical MOI.

**HIST 2240 Converging Hemispheres.** (Formerly 240) Studies the increasingly global encounter of peoples, ideas, and cultures from the Age of Exploration (from 1400 A.D.) into the Twentieth century. Drawing upon the resources of the Catholic and Benedictine traditions, the course explores the shift in emphasis from "person in community" the values of freedom, equality, and responsibility. Examines the construction of the modern era focusing on scientific revolutions, economic transformation, religious reformations, and revolution, resistance and republicanism. 3 semester credit hour/s. Historical MOI. Typically offered: Fall Term, Even Years.

**HIST 2252 19th-Century Europe.** (Formerly 252) Covers the political, military, economic, social, and cultural development of Europe from the French Revolution to 1900. 3 semester credit hour/s. Historical MOI. Typically offered: Spring Term, Even Years.

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**HIST 2253 20th-Century Europe, 1900 - Present.** (Formerly 253) Covers the political, military, economic, social, and cultural development of Europe, including the Soviet Union, from 1900 to the present. Students may not earn credit in both HIST 2253 and HIST 3353. 3 semester credit hour/s. Historical MOI. Typically offered: Spring Term, Odd Years.

**HIST 2260 Women in American Society.** (Formerly 260) Examines women's roles in American life and the ways in which they have shaped society, culture and politics. Topics include the major experience of women from the colonial era to the present; gender ideology and the changing images of women; the diversity of race, class and religion. Students may not earn credit in both HIST 2257 and HIST 3360. 3 semester credit hour/s. Historical MOI.

**HIST 2265 African-American History.** (Formerly 265) Surveys the major events in Black history from 1619 to present. Topics include origins of slavery, Blacks in the American Revolution, Civil War and Reconstruction, Harlem Renaissance, Depression, and the modern Civil Rights movement. Students may not earn credit in both HIST 2265 and HIST 3365. 3 semester credit hour/s. Historical MOI.

**HIST 2268 Colonial America to 1763.** (Formerly 268) Course examines the early European settlement of North America and the economic, political and social consequences of colonization for Europe, Africa and the Native Americans. Students may not earn credit in both HIST 2268 and HIST 3368. 3 semester credit hour/s. Historical MOI. Typically offered: Spring Term, Even Years.

**HIST 2271 Modern Middle East.** (Formerly 271) The Middle East and South Asia from the beginning of the modern period until the present, with special attention given to the contemporary Middle East. The rise of centralized, bureaucratic empires in the Middle East will be examined and followed as they adapt to political, social, and economic pressures. The changes that occurred due to conquest by European colonial empires, industrialization, and the transformation or division of former Islamic empires into independent nation states will be examined. Finally, we investigate the politics and society of the contemporary Middle East. Considerable attention is given to the arts and culture throughout the course. Students may not earn credit in both HIST 2271 and HIST 3371. 3 semester credit hour/s. Writing Intensive, QHT. Typically offered: Periodically.



**HIST 2272 Early Middle East 300-1100.** (Formerly 272) The first of a three-course sequence studying the history of the Middle East. The course covers the pre-Islamic Middle East including the conflict between the Eastern Roman and Sasanian empires and focuses on the development of an Islamic civilization that spread throughout the Middle East, North Africa and into Spain under the rule of the two most important Islamic dynasties of this period, the Umayyads and the Abbasids. Relations with neighboring regions including Europe are highlighted including the crusades which began in the late 11th century and continued in Syria/Palestine through the 13th century. Students may not earn credit in both HIST 2272 and HIST 3372. 3 semester credit hour/s. Writing Intensive, QHT. Typically offered: Spring Term, Odd Years.

**HIST 2273 Classical Islamic Civilization, 1000-1700 .** (Formerly 273) A survey of the history of the Islamic world, including North Africa and Spain, the Middle East, South Asia, and Central Asia. This course investigates Islamic culture and the arts, including literature, painting, architecture, and the human and physical sciences, during the period of their fullest development. Though the Islamic world was no longer united, the Muslim community developed an international, cosmopolitan culture that spanned most of the eastern hemisphere during this period. This "middle" period saw the Islamic world roughly double in size, and adapt and re-shape its political order, culminating in the "gunpowder empires" of the 16th-18th centuries. Recommended to take after HIST 2272. Students may not earn credit in both HIST 2273 and HIST 3373. 3 semester credit hour/s. Writing Intensive, QHT. Typically offered: Fall Term, Odd Years.

**HIST 2291 Topics.** (Formerly 291) A study of various persons, events, trends, and institutions in European, American or non-Western History. Writing Intensive, QHT. Typically offered: Periodically.  
*Course Repeatable. Maximum number of units allowed 12*

**HIST 3313 Contemporary Latin America, 1898-2000.** (Formerly 313) Beginning with the creation of independent nation states in Latin America, this course will survey the social processes, issues and events that have given rise to contemporary Latin America as well as the impact of Latin America on the wider world. Students may not earn credit in both HIST 2213 and HIST 3313. 3 semester credit hour/s. Global and Sustainability. Typically offered: Periodically.

## Honors

**HNRS 1190 First-Year Colloquium I.** (Formerly 190) Students develop oral and written communication, research, and leadership skills and engage in service-learning and the study of world classics and/or other culturally significant texts. Grade of "C" or better meets WRIT 1101 or WRIT 1104 Basic Skills requirement. 3 semester credit hour/s. *Department Consent Required.*

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**HNRS 1191 First-Year Colloquium II.** (Formerly 191) Students develop oral and written communication, research, and leadership skills and engage in the study of world classics and/or other culturally significant texts. Grade of “C” or better meets WRIT 1102 and COMM 1110 Basic Skills requirements. 3 semester credit hour/s. Sustainability. *Department Consent Required.*

## Humanities

**HUMN 210 Cultural Heritage Seminar.** This seminar course is designed around the great books and texts of the Benedictine, Judeo-Christian and Abrahamic tradition(s). It can provide HUMN 220, HUMN 230 or HUMN 240 humanities credit for transfer students only. Pre-requisite: Must be a transfer student. 3 semester credit hour/s.

**HUMN 2250 The Contemporary World.** (Formerly 250) Drawing upon the resources of the Catholic and Benedictine traditions, this course examines a variety of interpretations of the current world situation in light of the theme “person in community.” Have the notions of person and community changed, or are they being changed through current political, economic, cultural and technological challenges? Must have completed over 60 credit hours. 3 semester credit hour/s.

## Inquiry

**INQ 1116 Engaged Learning Experience in Biology.** (Formerly 116) Opportunity for motivated students to work on a continuing or delineated project with a faculty member. Students will develop practical skills rooted in basic biology knowledge. Prerequisite: "C" or better in BIOL 1197 or 2297. Cross listed as INQ/BIOL 1116. Engaged Learning. Typically offered: Fall, Spring and Summer Terms. *Course Repeatable. Maximum number of units allowed 0*

## Interdisciplinary Seminar

**IDS 2201 Catholic/Benedictine Traditions.** (Formerly 201) Interdisciplinary seminar focused on various religious and philosophical traditions, including one or more Catholic or Benedictine hallmark(s). Students with 30 or more credit hours earned. 3 semester credit hour/s. Writing Intensive Course.

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**IDS 2202 Catholic/Benedictine Intellectual Traditions: Sustainability/Stewardship.** (Formerly 202) Interdisciplinary seminar focused on various religious and philosophical traditions, including one or more Catholic or Benedictine hallmark(s). Students with 30 or more credit hours earned. 3 semester credit hour/s. Writ Intensive& Sustainability.

**IDS 3301 Human Dignity/Common Good.** (Formerly 301) Interdisciplinary seminar focused on issues of social responsibility, stewardship of self and environment, civic engagement, and personal and intellectual development. Students with 60 or more credit hours earned. 3 semester credit hour/s.

**IDS 3302 Human Dignity/Common Good: Sustainability/Stewardship.** (Formerly 302) Interdisciplinary seminar focused on issues of social responsibility, stewardship of self and environment, civic engagement, and personal and intellectual development. Students with 60 or more credit hours earned. 3 semester credit hour/s. Sustainability. Typically offered: Periodically.

**IDS 3303 Human Dignity/Common Good: Global.** (Formerly 303) Interdisciplinary seminar focused on issues of social responsibility, stewardship of self and environment, civic engagement, and personal and intellectual development. Students with 60 or more credit hours earned. 3 semester credit hour/s. Global Course.

**IDS 3304 Human Dignity/Common Good: Sustainability/Stewardship and Global.** (Formerly 304) Interdisciplinary seminar focused on issues of social responsibility, stewardship of self and environment, civic engagement, and personal and intellectual development. Students with 60 or more credit hours earned. 3 semester credit hour/s. Global and Sustainability. Typically offered: Periodically.

## **International Business**

**INTB 1101 The Global Economy.** (Formely 101) This course examines the concept of globalization from an international business and economic perspective. Special attention is paid to the political, legal, cultural and technological forces that affect and are affected by this phenomenon. 3 semester credit hour/s. Global and QPE.

## **Learning Community**

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**LCOM 1105 Benedictine First-year learning experience.** (Formerly 105) Includes orientation session, common meetings, co-curricular activities, and meetings with full-time faculty. All traditional first-year students who are not enrolled in WRIT 1101 or HNRS 1190 will need to take LCOM 1105: Person in Community. Learning Community.

**LCOM 1180 Learning Community: MGT 4380.** (Formerly 180) Co-enrollment for MGT 4380 Learning Community.

## Literature

**LITR 1150 Themes in Literature.** (Formerly 150) This course is designed for non-majors and does not count towards the ELL major. Students will be introduced to literary methods and theories, with a focus on transferable skills, such as literary analysis, close reading, and essay writing. 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Periodically.

**LITR 2210 Literature and Film.** (Formerly 210) Selected literary texts and their representation on film; analysis of the relationship between the two genres, and differences between written texts and visual media. 3 semester credit hour/s. Literary/Rhetorical MOI.

**LITR 2241 Environmental Literature.** (Formerly 241) Study of the connections between humans and their environment, between the imagined landscapes and the real. Authors studied may include Thoreau, Silko, Leopold, and Steingraber. Course will combine literary analysis with cultural analysis, informed by science-based activism, and is suited to both English Language and Literature majors and others with an interest in the environment. 3 semester credit hour/s. Writ Intense, Sustainable QLR. Typically offered: Periodically.

**LITR 2250 Medieval Literature.** (Formerly 250) Study of literature from the medieval era of British European history. Students will learn to read Old English and/or in Middle English; texts to be studied may include work by Marie de France, Chaucer, the Gawain poet, Langland, medieval dramatists, and others major writers. Counts as pre-1800. 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Fall Term, Odd Years.

**LITR 2255 American Literature I.** (Formerly 255) Survey of American literature from its Colonial roots, particularly the influence of the Puritans, to its flowering in New England. Counts as pre-1800. 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Fall Term.

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**LITR 2256 American Literature II.** (Formerly 256) Survey of American literature since the Civil War. Emphasis on development of Realism and Naturalism in the nineteenth century, and modernism in the twentieth. Counts as post-1800. 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Spring Term.

**LITR 2257 British Literature I.** (Formerly 257) Historical survey of representative British literary texts from the Anglo-Saxon period to 1789, with attention to modes of critical reading and development of important genres. Counts as pre-1800. IAI H3912 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Periodically.

**LITR 2258 British Literature II.** (Formerly 258) Historical survey of representative British and Anglophone literary texts from 1789 to the present, with attention to modes of critical reading and relevant cultural and historical contexts. Counts as post-1800. IAI H3913 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Periodically.

**LITR 2259 World Literatures.** (Formerly 259) Study of major literary works from the ancient and classical, pre-modern, modern, and/or global eras, in English. May include comparative study of world traditions or mythologies. Not a Global-designated course. IAI H3907 3 semester credit hour/s. Literary/Rhetorical MOI.

**LITR 2263 Literature of the Early Modern Period.** (Formerly 263) Selected literary and cultural texts drawn from the late sixteenth to the eighteenth centuries. Places these texts in the context of emerging modernity. Counts as pre-1800. 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Spring Term, Odd Years.

**LITR 2265 Shakespeare.** (Formerly 265) Critical reading of representative comedies, tragedies, and histories. Emphasis on such issues as Shakespeare's dramatic art, critical response, and role in constructions of literary culture. Counts as pre-1800. IAI H3905 3 semester credit hour/s. Literary/Rhetorical MOI.

**LITR 2269 Introduction to Creative Writing.** (Formerly 269) Writing workshop for students; introduction to various forms of modern fiction and poetry. Students will have the opportunity to create original poetry and fiction. 3 semester credit hour/s. Artistic/Creative MOI.





**LITR 2279 U. S. Multiethnic Literature.** (Formerly 279) Comparative study of literature reflecting the diversity of American culture. In our exploration of just a sampling of the multiple voices of U.S. literature, we will consider these narratives within specific historical, cultural, rhetorical, and literary contexts. Counts as diversity elective for majors. IAI H3910D 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Fall Term, Even Years.

**LITR 2280 African-American Literature.** (Formerly 280) Historical and critical exploration of African-American writers' contributions to American fiction, poetry, drama, and non-fiction, from the oral tradition to the present. May include an Afrocentric approach. Counts as diversity elective for majors. 3 semester credit hour/s. Literary/Rhetorical MOI. Typically offered: Spring Term, Even Years.

**LITR 2281 Gender and Literature.** (Formerly 281) Introduction to gender studies as a mode of literary analysis, and to the role of literary texts in shaping gender constructions. Counts as diversity elective for majors. IAI H3911D 3 semester credit hour/s. Literary/Rhetorical MOI.

**LITR 2291 Topics in Literature.** (Formerly 291) Intermediate-level study of authors, themes, movements, and genres; attention to historical context. Sample topics: American Renaissance, Nineteenth-Century British Women Writers, Gothic, the Graphic Novel, Lyric. May count as pre-1800, post-1800, or diversity course for majors, depending on topic. May be designated Literary and Rhetorical Mode of Inquiry (QLR) depending on topic. 3 semester credit hour/s. Writing Intensive and QLR. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 99*

**LITR 2298 Advanced Academic and Nonfiction Writing.** (Formerly 298) Advanced introduction to academic writing and research, with emphasis on understanding the essay form and its history. Students will also develop versatility in adapting writing skills to different platforms, media, and genres. Introductory course for English Language and Literature majors; co-requisite or prerequisite for 3000-level Literature courses. Not a Literature Core Elective. 3 semester credit hour/s. Writing Intensive Course.

**LITR 2299 Introduction to Literary Analysis.** (Formerly 299) Advanced introduction to literary study and criticism. Focus on genres, techniques and development of literature. Emphasis on critical reading and writing. Introductory course for English Language and Literature majors; co-requisite or prerequisite for 3000-level Literature courses. Not a Literature Core Elective. 3 semester credit hour/s. Typically offered: Periodically.

## **Management and Organizational Behavior**

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**MGT 1125 Business Sustainability Topics.** (Formerly 125) This course traces present-day expectations on corporations for taking on environmental and social responsibilities. Students will study specific topics that are important components of sustainability initiatives. Topics include consumerism and resource depletion, substitution of renewable for non-renewable resources, building design and construction, carbon reduction, waste reduction and recycling, climate change and sustainability measurement and reporting. 3 semester credit hour/s. Global and Sustainability. Typically offered: Periodically.

**MGT 1150 Business Statistics I.** (Formerly 150) Basic course in statistical technique; includes measures of central tendency, variability, probability theory, sampling, estimation, and hypothesis testing. Prerequisite: MATH 1105 or MATH 1110. Credit will not be given for both MATH 1150 and MGT 1150. IAI BUS901 3 semester credit hour/s. Comp Math Analytical MOI.

**MGT 2210 Management.** (Formerly 210) An overview of the fundamentals of management and leadership and their impact on the modern corporation. The course is a combination of theory and practical application, offering the student an opportunity to learn about the nature of management, leadership, and cultural diversity issues. Prerequisite: sophomore standing. 3 semester credit hour/s.

**MGT 2217 Group Dynamics and Learning Strategies.** (Formerly 217) This course provides an overview of organizational structure, group dynamics, and learning strategies. Prerequisite: Admission to the Adult Bachelor of Arts Learning Team or Online Program. 3 semester credit hour/s.

**MGT 2220 Entrepreneurship.** (Formerly 220) Application of business principles to planning, organizing and operating the entrepreneurial enterprise. 3 semester credit hour/s.

**MGT 2235 Business Law I.** (Formerly 235) Introduction to the role of the legal system in our society with an emphasis on the law of contracts, sales, and agency. 3 semester credit hour/s.

**MGT 2237 Business Communications.** (Formerly 237) Theory and practice of communication within and between business organizations of all types. Focus on the training for and development of entry-level skills in communication and its related technology. 3 semester credit hour/s. Writing Intensive Course.

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**MGT 2247 Ethical Leadership.** (Formerly 247) This course is an overview of management at the strategic and tactical levels. It reviews various models of leadership, ethics involved in that leadership, strategies, and skills. Prerequisite: Admission to the Adult Bachelor of Arts Learning Team or Online Program. 3 semester credit hour/s. Writing Intensive Course.

**MGT 2251 Business Statistics II.** (Formerly 251) Covers: Regression and correlation, analysis of variance, and nonparametric statistics. Prerequisite: MGT 1150. 3 semester credit hour/s.

**MGT 2252 Business Ethics in the Context of Catholic Social Teaching.** (Formerly 252) This course is designed to give the student knowledge of the range of ethical theories that currently govern behavior in business, how Catholic Social Teaching provides a guide to business, why ethics are necessary to business and how ethics influence corporate success. Cross-listed as THEO 2252. 3 semester credit hour/s.

**MGT 2260 Fundamentals of Human Resource Management.** (Formerly 260) This course will focus on: developing, contributing to, and supporting the organization's mission, vision, values, strategic goals, and objectives; formulating policies; guiding and leading the change process; and evaluating HR's contributions to organizational effectiveness. 3 semester credit hour/s.

**MGT 2262 Employee Recruitment Strategies.** (Formerly 262) This course will focus on developing, implementing and evaluating sourcing, recruitment, hiring, orientation, succession planning, retention, and organizational exit programs necessary to ensure the workforce's ability to achieve the organization's goals and objectives. 3 semester credit hour/s.

**MGT 2264 Employee Performance and Appraisal Management.** (Formerly 264) This course will focus on developing, implementing and evaluating activities and programs that address employee training and development, performance appraisal, talent and performance management, and the unique needs of employees to ensure that the knowledge, skills, abilities, and performance of the workforce meet current and future organizational and individual needs. 3 semester credit hour/s. Typically offered: Periodically.

**MGT 2266 Essentials of Compensation and Benefits.** (Formerly 266) This course will focus on developing, selecting, implementing, administering, and evaluating compensation and benefits programs for all employee groups that support the organization's strategic goals, objectives, and values. 3 semester credit hour/s. Typically offered: Periodically.



**MGT 2268 Managing Workplace Relationships.** (Formerly 268) This course will focus on analyzing, developing, implementing, administering and evaluating a broad range of workplace relationships. Functional areas include techniques for facilitating positive employee relations, positive employee relations strategies, and non-monetary rewards, motivation concepts and applications, and employee involvement strategies. (For example: employee management committees, self-directed work teams, and staff meetings). 3 semester credit hour/s.

**MGT 2270 Employment Law and Risk Management.** (Formerly 270) This course will focus on developing, implementing, administering, and evaluating programs, plans, and policies which provide a safe and secure working environment and to protect the organization from liability. Additional focus will be placed on the workplace relationship between employer and employee in order to maintain relationships and working conditions that balance employer and employee needs and rights in support of the organization's strategic goals, objectives, and values. 3 semester credit hour/s.

**MGT 2291 Topics.** (Formerly 291) Specially designed courses on various business topics to supplement the business curriculum. Varies based upon the specific topic being explored.

**MGT 2297 Internship.** (Formerly 297) Practical experiences in business related fields under the supervision of the program coordinator. Engaged Learning. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**MGT 3300 Management.** (Formerly 300) Fundamental principles and practices of the corporate enterprise are utilized to consider planning, organizing, implementing and controlling in management. Prerequisite: Sophomore standing. 3 semester credit hour/s. Writing Intensive Course.

**MGT 3301 Entrepreneurship.** (Formerly 301) This course provides students with the opportunity to create a complete written Business Plan and effectively present the Business Plan orally to a panel of prospective investors or lenders. Students will be grouped into teams with each team determining an appropriate business opportunity to develop according to course instruction. Prerequisite: Sophomore status, MKTG 2300, ACCT 1111. 3 semester credit hour/s.

**MGT 3302 International Management.** (Formerly 302) Study of the dynamics involved in international business management. Explores key issues such as political, legal and labor environments, strategic planning and organizational design. Emphasis is placed on the role of managers and others in successful international operations. 3 semester credit hour/s. Global Course.

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**MGT 3303 Management Labor Relations.** (Formerly 303) The course focuses on the evolution of employer-employee relations in union and non-union organizations. The emphasis is on union, governmental and workplace policies and practices, history, functions, forecasted changes relating to labor and management in both public and private sector. 3 semester credit hour/s.

**MGT 3305 Introduction to Sports Culture in America.** (Formerly 305) Introduces students to the business side of sports in America and provides an overview for the opportunities in the sports and leisure industry. The course emphasizes critical thinking skills and covers ethics, social concerns and the economic impact of sports and leisure upon America. 3 semester credit hour/s. Typically offered: Periodically.

**MGT 3315 Lean Six Sigma for Operational Excellence..** (Formerly 315) Lean Six Sigma is a methodology that focuses on process efficiency and effectiveness which directly translates into increased customer satisfaction and improved return on investment (ROI). This course focuses on the linkage between strategy and achieving operational efficiency using real-worlds projects and business cases. Cross-listed with BALT 3325. 3 semester credit hour/s. Typically offered: Fall Term.

**MGT 3323 Group Processes.** (Formerly 323) Provides the basic theory necessary to understand the components of the group process. The course gives the opportunity to participate in functioning groups for decision making and to practice newly developed skills in class groups. 3 semester credit hour/s.

**MGT 3324 Global Sustainability Topics.** (Formerly 324) This course presents mainstream environmental and corporate sustainability challenges faced by business. Topics include the concept of Shared Value, greenhouse gas (GHG) abatement programs; mitigation discussions on global climate change; consumerism; renewable energy technologies; state of adoption of Triple Bottom Line sustainability reporting; accounting for Externalities through Natural Capital accounting methods. Supporting topics: What business tools can one use to take ideas and make them into sustainable programs? Overview of LEED building practices; recycling; alternative transportation programs, how to account for carbon emissions; employment trends in the green economy. Senior Status. 3 semester credit hour/s.  
*Department Consent Required.*

**MGT 3331 Labor and Industrial Relations.** (Formerly 331) Analysis of the structure and behavior of labor and business enterprises and implications of this behavior for resource allocation and individual welfare. Prerequisite: ECON 2101, ECON 2202. 3 semester credit hour/s. Writing Intensive Course.

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**MGT 3334 Training and Development.** (Formerly 334) This course covers corporate training and development including assessment, training design, training evaluation, management and executive training. Prerequisite: MGT 4330. 3 semester credit hour/s.

**MGT 3335 Compensation and Performance Management.** (Formerly 335) A study of the historical development of compensation theory and its applications to the design and implementation of benefit/reward structures in modern organizations. Prerequisite: MGT 4330. 3 semester credit hour/s.

**MGT 3336 Employee Recruiting, Interviewing and Selection.** (Formerly 336) Covers a strategic approach to identification, attraction, selection, and retention of talent. Includes a comprehensive staffing model, staffing support systems, core staffing systems, cases and exercises for student skill building. 3 semester credit hour/s.

**MGT 3347 Project Management.** (Formerly 347) The art and science of project management as applied to a variety of business and technology settings. Discusses how to initiate, plan, execute and control, and close projects, within budget and on schedule. Includes management of project scope, time, cost, quality, human resources, communications, and risks. A project planning software tool is utilized, usually MS Project. Prerequisite: Junior or Senior Standing. 3 semester credit hour/s.

**MGT 3370 Industrial Organization & Policy.** (Formerly 370) Focuses on empirical studies in patterns of market structure, business behavior, and performance. Applications in the fields of antitrust and regulation are stressed. Prerequisite: ECON 3202. 3 semester credit hour/s.

**MGT 3395 Independent Study.** Provides an opportunity for an advanced student in the major to pursue study in a field of business related interest. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**MGT 4320 Organizational Behavior.** (Formerly 320) Overview of organizational structures and group dynamics. Examines job satisfaction, motivation, performance evaluation, decision-making and goal setting. 3 semester credit hour/s.

**MGT 4330 Human Resource Management.** (Formerly 330) Relationship of internal and external labor market concepts to organizational manpower planning. Prerequisite: MGT 3300. 3 semester credit hour/s.



**MGT 4333 Operations Management.** (Formerly 333) A study of theory, principles and computational procedures as applied to such areas as strategic planning, forecasting, capacity planning, productivity and quality control. Prerequisite: MGT 3300. 3 semester credit hour/s.

**MGT 4380 Strategic Management.** (Formerly 380) Management capstone course enabling business students to use the disciplines and techniques learned throughout their program of study. Case studies stress the importance of basing management decisions on a strategic view of organizations. Prerequisite: Senior standing, FINA 2300, MGT 3300, MKTG 2300. 3 semester credit hour/s. Writing Int and Engaged Learn.

**MGT 4391 Topics.** (Formerly 391) Specially designed courses in various business topics to supplement the business curriculum. Prerequisite: Varies based upon the specific topic being explored. *Course Repeatable. Maximum number of units allowed 12*

**MGT 4397 Internship.** (Formerly 397) Practical experiences in business related fields under the supervision of the program coordinator. Engaged Learning. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

## Marketing

**MKTG 2241 Introduction to Social Media Marketing.** (Formerly 241) Introduction to social media marketing including Facebook, Twitter, and LinkedIn. Students learn how to develop a social media presence and work towards fulfilling requirements for a social media certification (e.g. Hootsuite). To help develop critical thinking and strategic ability, students are exposed to current trends and diverse viewpoints in social media marketing, including evolving best practices. Credit cannot be earned in both MKTG 2241 and MKTG 3347. 3 semester credit hour/s.

**MKTG 2243 Introduction to Search Engine Marketing.** (Formerly 243) Students learn fundamentals of SEM (search engine marketing) through hands-on exposure to the Google Adwords platform. Concepts and skills include creating ads, choosing keywords, monitoring performance. Students take the Google Adwords Fundamentals exam, which is 1 of the 2 exams required for Google Adwords certification. To help develop critical thinking and strategic ability, students are exposed to real world scenarios and live Adwords campaigns, to help them learn how to discriminate between various potential strategies and their relative effectiveness. Credit cannot be earned in both MKTG 2243 and MKTG 3349. 3 semester credit hour/s.

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**MKTG 2244 Intro to Web Analytics (Google Analytics).** (Formerly 244) Students learn fundamentals of Web Analytics through hands-on exposure to the Google Analytics platform. Concepts and skills include learning how Web Analytics can provide insight on Website visitors and their behavior, and the importance of monitoring ROI (return on investment). To help develop critical thinking and strategic ability, students are exposed to current trends and viewpoints in Web Analytics, to understand the importance of the insights that analytics can provide, and how it can inform clients' strategic marketing plans. Credit cannot be earned in both MKTG 2244 and MKTG 3345. 3 semester credit hour/s. Typically offered: Periodically.

**MKTG 2291 Topics.** (Formerly 291) Specially designed courses in various business topics to supplement the business curriculum. Prerequisite: Varies based upon the specific topic being explored. 3 semester credit hour/s.

**MKTG 2300 Marketing.** (Formerly 300) This course is an investigation of the basic principles of marketing, with an emphasis on the practical application of those principles to formulate marketing plans that will deliver value to customers and meet the goals of the organization. It focuses on how companies develop marketing strategies based on the decisions they make about the types of products they will offer and how those products will be distributed, promoted, and priced. The impact the external market environment can have on those strategies is also examined. Prerequisite: Sophomore standing. . 3 semester credit hour/s. Individ/Org/Societies MOI.

**MKTG 3305 Sports Marketing.** (Formerly 305) A case study approach will be used to explore and analyze situations that pertain to sports marketing. Prerequisite: MKTG 2300. 3 semester credit hour/s. Typically offered: Periodically.

**MKTG 3310 Consumer Behavior.** (Formerly 310) This course is an in-depth examination of the internal and external factors that influence consumers in their selection, use, and disposition of products and services. In examining consumer needs, wants, and behavior as a foundation for the formulation of effective marketing strategies, the course emphasizes the importance that organizations must place on understanding not only the demographic and economic factors that drive consumers to behave in certain ways, but the psychological, cultural, and social factors as well. This course examines consumers' needs, wants, and market behavior as a foundation for the formulation of effective marketing strategies by organizations. The course also provides an understanding of consumer behavior that can be used by all students to enhance their ability to consume wisely and to enable them to appreciate the critical role consumers play in our economic system. Prerequisite: MKTG 2300. 3 semester credit hour/s.

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**MKTG 3325 CRM Business Concepts and Software Applications.** (Formerly 325) CRM Business Concepts and Software Applications. Successful businesses rely on a CRM software system to provide a 360 degree view of their customers and important insights into their own business. This course provides students with the understanding of customer relationships, including strategic, operational, and analytical views and their applications to business. Students will also gain hands-on experience in and outside the classroom using Salesforce.com, one of the premier CRM software programs that is widely used in business today. Salesforce.com experience is in high demand in the market place. Students will earn badges which will lay the groundwork for students to become certified. Understanding of CRM along with Salesforce.com badges are coveted credentials that can help students accelerate a successful job search and career. Prerequisite: MKTG 2300. 3 semester credit hour/s.

**MKTG 3331 Internet Marketing Communications.** (Formerly 331) Internet marketing is reshaping the way businesses and consumers interact with each other. This course studies how the Internet as a communication channel can be valuable to marketing decision makers eager to understand and utilize Internet technology to grow their businesses. Examining the Internet and its evolution from a research tool to a marketing communications medium, this course shows how the Internet offers an array of one-to-one, real-time, personalized marketing communications. Through various exercises and projects, students will explore how the Internet affords decision makers the opportunity to customize their marketing approaches to meet individual customers' needs and to make the Internet an effective part of an overall Integrated Marketing Communications Strategy. Prerequisite: MKTG 2300. 3 semester credit hour/s.

**MKTG 3333 Personal Selling and Sales Management.** (Formerly 333) This course examines the role personal selling plays in an organization's overall integrated marketing communications program. Students will explore how personal selling works with other elements of the promotional mix (advertising, publicity, sales promotion) to create a uniformed, integrated marketing message. In addition to gaining knowledge of traditional personal selling practices and techniques, students will learn how the Internet is increasingly factoring into an organization's personal selling strategy. Prerequisite: MKTG 2300. . 3 semester credit hour/s. Typically offered: Periodically.





**MKTG 3334 E-Commerce.** (Formerly 334) This course presents the state-of-the-art in electronic commerce. Its focus is on the current and future impact of e-commerce. Students will learn how to create new business opportunities; identify new customers and additional value in existing customers; realign the organization for this new environment; address contemporary uncertainties such as government regulation, taxation, security, privacy, and intellectual rights; create a market presence; measure success, return on investment and profitability; and sustaining the pace of change through appropriate staffing, hiring, outsourcing and partnering. Students examine recent successes and failures in e-commerce through case studies and other readings and will develop an e-commerce business plan for an organization. Cross-listed with MIS/MBA 6657. Prerequisite: MIS 5546 or MBA 6641. 3 semester credit hour/s.

**MKTG 3336 Advanced Social Media Marketing.** (Formerly 336) Advanced coverage of social media marketing, including creating and monitoring social media ad campaigns, as well as social media monitoring. To help develop critical thinking and strategic ability, students gain additional exposure to applications, evaluation of best practices, and advanced skill development in various situations. Credit cannot be earned in both MKTG 3336 and MKTG 3347. 3 semester credit hour/s. Typically offered: Periodically.

**MKTG 3337 Advanced Search Engine Optimization (SEO).** (Formerly 337) Advanced coverage of SEO (search engine optimization), including developing skills through creating a website, and using related tools to monitor performance and analyze keywords. As part of the course students work towards fulfilling requirements for an SEO certification. (ex: Search Engine News; subject to change) To help develop critical thinking and strategic ability, students gain additional exposure to applications, evaluation of best practices, and advanced skill development in various situations. Credit cannot be earned in both MKTG 3337 and MKTG 3348. 3 semester credit hour/s. Typically offered: Periodically.

**MKTG 3338 Advanced Search Engine Marketing.** (Formerly 338) Students continue learning and applying SEM (search engine marketing) techniques, working on live campaigns, and advancing to more sophisticated optimization, including learning how to increase CTR (click through rate) and working with bidding strategies. Students take the Google Adwords Advanced exam, which is 1 of the 2 exams required for Google Adwords certification. To help develop critical thinking and strategic ability, students gain additional exposure to applications, evaluation of best practices, and advanced skill development in various situations. Credit cannot be earned in both MKTG 3338 and MKTG 3349. 3 semester credit hour/s. Typically offered: Periodically.



**MKTG 3339 Advanced Web Analytics (Google Analytics).** (Formerly 339) Students continue learning Web Analytics through developing hands-on skills, including developing actionable insights for a business or organization, and becoming familiar with more metrics (measurements) and related best practices. Students take the Google Analytics Certification exam. To help develop critical thinking and strategic ability, students gain additional exposure to applications, evaluation of best practices, and advanced skill development in various situations. Credit cannot be earned in both MKTG 3339 and MKTG 3345. 3 semester credit hour/s. Typically offered: Periodically.

**MKTG 3342 Web Intelligence and Analytics.** (Formerly 342) This course will focus on developing an understanding of web analytics and web intelligence. Students will learn how to: leverage Web site effectiveness and marketing; and measure, identify, and interpret key Web metrics and KPIs. Additionally, students will gain an understanding of main data collection techniques, their impact on metrics, and their limitations. Insight into the potential of data mining and predictive analytics in the context of the Web will be explored as well as web spiders, web bots, and social listening software. Pre-requisite: MKTG 4320. 3 semester credit hour/s.

**MKTG 3345 Introduction to Web Analytics.** (Formerly 345) Web Analytics, one of the core skills for online marketing, is becoming increasingly important to companies, as they seek to evaluate the performance of their websites and advertising campaigns, with the ultimate goal of tracking the return on investment. Students will learn about Google Analytics, one of the top tools, starting with creating a blog and then monitoring the number of people who see the blog posts and where they come from. The students doesn't need any required skills and doesn't need to be "numbers person" – the course is for anyone who wants to get a job in online marketing or who wants to learn how the performance of websites fits into business. Skills that will be learned in this course connect to other areas, such as search engine marketing and social media marketing, and provide a "network effect" to help students become more effective online marketers and more employable. The course also includes working towards a Google Analytics "Individual Qualification," which is like a certification, and is a great thing for students to have on their resumes. Web Analytics can be a competitive differentiator in the job market, either as a skill set or as a dedicated role. Credit cannot be earned in both MKTG 3339 and MKTG 3345. 3 semester credit hour/s.



**MKTG 3347 Social Media Marketing.** (Formerly 347) LinkedIn listed Social Media Marketing as the #1 skill that got people hired in 2013. Social Media Marketing continues to grow and be an important area, as a dedicated role or skill set. In this course, students will learn how to create and monitor the performance of social media marketing campaigns, with a focus on the three main platforms - Facebook, Twitter, and YouTube. Coverage also includes establishing and maintaining an organization's presence on LinkedIn, and using tools such as Hoot suite, to post content to multiple networks (e.g., Facebook, Twitter, and LinkedIn). Other topics include social media monitoring, and looking at the performance of social media campaigns with built-in tools such as Facebook Insights and You Tube Analytics. Students will gain an understanding of not just how to manage social media, but how to look at return on investment (ROI). This emphasis on ROI provides a competitive edge, and students can also participate in an experiment that may eventually become a social media certification. Credit cannot be earned in both MKTG 3336 and MKTG 3347. 3 semester credit hour/s.

## Mathematics

**MATH 1105 Finite Mathematics.** (Formerly 105) A survey of algebra, functions, graphs, and linear equations as applied to problems in economics and business. Topics include mathematics of finance, linear, polynomial, exponential, and logarithmic functions. Credit will not be granted for both Math-1105 and Math-1110 when both courses are taken at Benedictine University. Prerequisite: Placement exam or a "C" or better in MATH 0095. 3 semester credit hour/s.

**MATH 1108 Quantitative Reasoning.** (Formerly 108) Develops conceptual understanding and computational skills in unit analysis, uses of percentages, and dealing with quantities and their magnitudes. Includes formulas of finance for simple interest, compound interest and loan payments; principles of counting; fundamentals of probability; and estimation and approximation techniques to judge the reasonableness of answers. Also includes representing and analyzing data using statistical tools such as histograms; measures of central tendency; variance and standard deviation; linear regression and scatter plots; normal distributions; and margin of error and confidence intervals. Prerequisite: Placement exam or a "C" or better in MATH 0095. IAI M1904 3 semester credit hour/s. Typically offered: Fall and Spring Terms.



**MATH 1110 College Algebra.** (Formerly 110) This course will focus on using functions and equations to model real-world phenomena. Topics include equations, inequalities, functions, graphs, polynomial and rational functions, exponential and logarithmic functions, conics, systems of equations and inequalities, and finding regression curves using technology. Credit will not be granted for both MATH 1105 and MATH 1110 when both courses are taken at Benedictine University. Prerequisite: Placement exam or a "C" or better in MATH 0095. 3 semester credit hour/s.

**MATH 1111 College Trigonometry.** (Formerly 111) General study of the trigonometric functions and their graphs, trig identities, and equations, inverse trig functions, applications of trigonometry, vectors, polar coordinates, and parametric equations. Prerequisite: Placement exam or a "C" or better in MATH 1105 or MATH 1110. 3 semester credit hour/s. Comp Math Analytical MOI.

**MATH 1115 Business Calculus.** (Formerly 115) A survey of mathematical techniques used in the managerial, social and life sciences. Topics include systems of linear equations and matrices, linear programming, differential calculus, and applications of the derivative. Prerequisite: Placement exam or a "C" or better in MATH 1105 or MATH 1110. 3 semester credit hour/s. Comp Math Analytical MOI.

**MATH 1131 The Mathematical Universe.** (Formerly 131) This course allows the student to discover the beauty and elegance of mathematics, its strength and value to everyday life. Includes topics such as zero, infinity, fractals, the golden ratio, clock arithmetic, matrices, cryptology, etc., that have helped shape the modern world. Students would be required to understand the techniques discussed to levels that would enable them to think abstractly beyond specific examples covered. Prerequisite: "C" or better in MATH 1105, 1108, 1110 or 1112 or math placement higher than basic skills. 3 semester credit hour/s. Comp Math Analytical MOI. Typically offered: Periodically.

**MATH 1150 Introduction to Statistics.** (Formerly 150) Basic course in statistical techniques which includes representations of data, measures of central tendency, methods of counting, probability, sampling, estimation, hypothesis testing, correlation, and regression. For non-business majors. Prerequisite: "C" or better in MATH 1105, MATH 1108 or MATH 1110 or placement in a course above Basic Skills. Credit will not be given for both MATH 1150 and MGT 1150. IAI M1902 3 semester credit hour/s. Comp Math Analytical MOI. Typically offered: Fall and Spring Terms.



**MATH 1170 Introduction to Calculus I.** (Formerly 170) An introduction to limits and differentiation. Topics in algebra, functions, and trigonometry will be reviewed as necessary for calculus. Further study includes the chain rule, Newton's approximations, plane analytic geometry, and applications of velocity and marginal cost. The computer algebra system Maple will be employed. Prerequisite: Placement exam or a "C" or better in MATH 1111. 4 semester credit hour/s. Comp Math Analytical MOI. Typically offered: Fall Term.

**MATH 2200 Applications of Calculus I.** (Formerly 200) A continuation of MATH 1170. Topics include curve sketching, plane analytic geometry, maxima and minima, related rates, and other applications of the derivative. Study concludes with definite and indefinite integrals, numeric integration, elementary differential equations, parametric functions, mean value theorem and the Fundamental Theorems of Integral Calculus. The computer algebra system Maple will be employed. Credit will not be granted for both MATH 2200, or MATH 2210. Prerequisite: "C" or better in MATH 1170. 4 semester credit hour/s. Comp Math Analytical MOI. Typically offered: Spring Term.

**MATH 2210 Calculus I.** (Formerly 210) Topics include differentiation, and anti-differentiation of algebraic, trigonometric and transcendental functions, the fundamental theorem of calculus, mean value theorem, applied problems on maxima and minima, plane analytic geometry, and simple differential equations. The computer algebra system Maple will be used to illustrate calculus concepts. Credit will not be granted for both MATH 2210 or MATH 2220. Prerequisite: Placement exam or "B" or better in MATH 1111. IAI M1900-1; MTH901 4 semester credit hour/s. Comp Math Analytical MOI.

**MATH 2229 Biostatistics.** (Formerly BIOL 2229) A quantitative approach to biology; emphasis is on the design and analysis of biological experiments. Prerequisites: "C" or better in BIOL 1195, 1197 or 2297, 1198, and 1199 or 2299, CHEM 1113 and 1123 3 semester credit hour/s. Comp Math Analytical MOI. Typically offered: Fall and Spring Terms.

**MATH 2240 Discrete Mathematics.** (Formerly 240) Basic concepts of finite and discrete algebraic structures, with emphasis on applications in computer science. Sets, relations, and functions, Boolean algebra, computer arithmetic, combinatorics, matrix algebra, directed and undirected graphs, and methods of proof. Prerequisite: "C" or better in Math 1111, Math 1115, or Math 1170, or placement into Math 2210. IAI M1905; CS915 4 semester credit hour/s.

**MATH 95 Intermediate Algebra.** Topics include real numbers, linear equations, exponent, polynomials, rational expressions, radicals, and quadratic equations. Prerequisite: Placement exam (Traditional Students Only). 3 semester credit hour/s.

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## **Military Science and Leadership Development -ROTC**

**MLSC 101 Leadership and Personal Development.** This course introduces cadets to the personal challenges and competencies that are critical for effective leadership. Cadets learn how the personal development of life skills such as critical thinking, goal setting, time management, physical fitness, and stress management relate to leadership, officership, and the Army profession. The focus is on developing basic knowledge and comprehension of Army leadership dimensions while gaining a big picture understanding of the ROTC program, its purpose in the Army, and its advantages for the student. Restricted to Mesa students only. 3 semester credit hour/s. *Department Consent Required.*

**MLSC 102 Introduction to Tactical Leadership.** This course overviews leadership fundamentals such as setting direction, problem solving, listening, presenting briefs, providing feedback, and using effective writing skills. Cadets explore dimensions of leadership values, attributes, skills and actions in the context of practical, hands-on and interactive exercises. Cadets will compare and contrast Army values and the Rules of Saint Benedictine in the context of Catholic Social Teaching. Cadre role models and the building of stronger relationships among the cadets through common experience, and practical interaction are critical aspects of the MLSC 102 experience. Course includes a weekly leadership lab, one weekend field trip and physical fitness training. In addition to the classroom instruction, students will learn planning and time management skills through service learning. As a class, students will utilize collaborative technologies to interact with civil leaders, plan, make publications and execute a service learning project as a culminating training event and project. Restricted to Mesa students only. 3 semester credit hour/s. *Department Consent Required.*

## **Music**

**MUSI 1104 Music Appreciation: Medieval to Contemporary.** (Formerly 104) This course explores the history of Western Classical Music by focusing on each of its eras. It also offers access to various ways to listen to music and how to take full advantage of concert attendance. Provides detailed explanations and sound demonstrations of the basic musical elements and performing media. IAI F1900 3 semester credit hour/s. Artistic/Creative MOI.

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## Nutrition

**NUTR 1150 Food Service Sanitation.** (Formerly 150) An overview of applied Food Service Sanitation as it relates to proper food handling and training in the Food Service industry. Emphasis placed on prevention of food borne illness, and safety related to food, personnel, and consumers. At the completion of the course, students take the sanitation certificate exam. Prerequisites: Must be NTRDIETMAJ or UNPDMAJ or NUTR or FDNTMGMAJ. 1 semester credit hour/s.

**NUTR 1191 Topics.** Coverage of topics in nutritional sciences, with a focus on personal applications of principles for optimal health. Topics may change so the course can be repeated for credit. 3 semester credit hour/s. Life-Scientific MOI. *Course Repeatable. Maximum number of units allowed 12*

**NUTR 2200 Nutritional Science.** (Formerly 200) An integrated approach to the study of the requirements and functions of nutrients that are determinants of health and disease in human populations. 3 semester credit hour/s. Life-Scientific MOI.

**NUTR 2201 Nutrition in Health and Exercise.** (Formerly 201) An integrated approach to the study of the requirements and functions of nutrients, with particular attention to applications in sports. Prerequisite on Lisle Campus: Physical Education or ESS major with at least Sophomore standing by credit hours. 3 semester credit hour/s. Life-Scientific MOI.

**NUTR 2220 Mediterranean Diet: Relationship to Health and Culture.** (Formerly 220) This is a course involves online coursework prior to the trip, and experience on ground in Florence, Italy. We will investigate the evolution, characteristics, and health benefits of the Mediterranean Diet using Italian cuisine as a case study. The course will explore the scientific link between the dietary pattern and health outcomes, as well as how constituent foods historically and currently are produced and prepared. The course will also explore the culture's role in dietary habits and culinary practices. Class methods will employ lecture, discussions, tastings, cooking classes, and tours and excursions to food production/processing and cultural sites in Florence, Rome, and the region of Tuscany. This course is applying for the co-curricular designation as a QLS, global, sustainability, engaged learning and learning communities course. 4 semester credit hour/s. G, Su, LC, EL, QLS.

**NUTR 2231 Human Nutrition.** (Formerly 231) An integrated approach to the study of the requirements and functions of nutrients that are determinants of health and disease in human populations. Applications to the life span. 3 semester credit hour/s. Life-Scientific MOI. Typically offered: Periodically.

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**NUTR 2241 Nutrition through the Life Cycle.** (Formerly 241) A life cycle approach to nutrition science; incorporates nutrient availability, function and sources; energy balance; lifestyle health risk factors; with a focus on special nutrient needs for various stages of the life cycle. Students are introduced to the case study process. ONLY for majors and minors in the Department of Nutrition. (Lisle campus only) 3 semester credit hour/s. *Department Consent Required.*

**NUTR 2242 Introduction to the Health and Nutrition Professions.** (Formerly 242) An overview of the profession that will cover scope of practice, code of ethics, resources for evidence-based practice, professional organizations, career options, professional development, and professional trends for dietetics, nutrition, and health education professionals. 1 semester credit hour/s.

**NUTR 2245 Food Science Laboratory.** (Formerly 245) Techniques of food preparation. Applied sensory and physiochemical examination of study of the composition, structure, and functional properties of carbohydrates, proteins, and fats. Prerequisite: Major in UNPDMAJ, NUTR, NTRDIETMAJ, or FDNTRMGTMAJ. Lab fee: \$170.00 1 semester credit hour/s.

**NUTR 2280 Community Health and Nutrition Programs.** (Formerly 280) Introduction to the role of the Public and Community Nutrition professional. Over view of health care policy, health care systems, and legislation, discussion of the legislative and regulatory basis of nutrition and dietetics practice, and advocacy. Discussion of current public health and nutrition problems, existing programs and other resources, health literacy, role of environment, and marketing for improving the health of the population, as well as application through development of an educational intervention for the community. Transportation may be required. Prerequisite: NUTR 2200, 2231 or 2241; or junior standing by credits with co-registration in NUTR 2200, 2231 or 2241, and consent. Cross-listed HLED 2280 and NUTR 2280. 3 semester credit hour/s.

**NUTR 2291 Topics.** Coverage of topics in nutritional sciences and its relationship to health maintenance and disease prevention. Topics may change so the course can be repeated for credit. Life-Scientific MOI. *Course Repeatable. Maximum number of units allowed 12*

**NUTR 2298 Cultural Foods.** (Formerly 298) An overview of the food habits of world cultures, including discussion of ways in which food, food production, food consumption and food rituals are associated with cultural norms, health and behaviors, social conventions, religious practices, and individual and group ways of living. Laboratory component provides exposure to traditional foods and food preparation techniques. Lab fee: \$170.00. Prerequisite: NUTR 3244 and 2245. 3 semester credit hour/s. Global Course.

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**NUTR 2364 Food Systems and Policy.** (Formerly 364) An evidence-based exploration of the food system's interrelationships with public health, nutrition, the environment, equity, and society. Topics concerning food production, global markets, labor practices, policy and politics, food manufacturing practices and marketing techniques will be examined. This course includes identification of areas of concern and challenges, discussion of policies, advocacy, and action opportunities, identification of personal opportunities for stewardship, and development of intervention strategies. Prerequisite: WRIT 1101 and 1102; 3 semester credit hour/s. Sustainability. Typically offered: Spring Term, Odd Years.

**NUTR 3244 Food Science.** (Formerly 244) A study of the physical and chemical composition, structure, and functional properties of carbohydrates, proteins, and fats; sensory evaluation principles; and applications to food and nutritional health. Prerequisite: CHEM 1101 or CHEM 1123 or NUTR2245. 3 semester credit hour/s. Typically offered: Fall Term.

**NUTR 3246 Experimental Foods Laboratory.** (Formerly 246) Experimental application of physiochemical behavior of food. Techniques of recipe development and recipe development research to meet special dietary requirements, including evaluation techniques. Prerequisite: NUTR 3244 and 2245. Lab fee: \$170. 1 semester credit hour/s.

**NUTR 3247 Experimental Applications in Food.** Experimental application of physio-chemical behavior of food. Understanding of the functional properties of ingredients in order to facilitate manipulation of recipes to match specific dietary requirements. 1 semester credit hour/s. Typically offered: Periodically.

**NUTR 3251 Nutritional Biochemistry.** (Formerly 251) A study of the basic concepts of biochemistry applied to cellular metabolism of carbohydrates, lipids, amino acids, vitamins, and co-factors. Emphasis is placed on metabolic pathways, the interrelationships of major nutrients, and the relation of the metabolic processes to the overall nutritional health of an individual. Prerequisite: CHEM 1103. 3 semester credit hour/s.

**NUTR 3271 Health Education Planning.** (Formerly 271) Health education for groups. Examination of topics pertaining to competencies of health educators, including health behavior change theories and cultural competence. Focus on processes of program planning for groups, including pre-planning, needs assessment, writing and evaluating goals and objectives, and development of the intervention. Introduction to the evaluation process. Students develop a theory-based educational intervention to effect change by reducing unhealthy practices in vulnerable groups.. Prerequisite: WRIT 1102. 3 semester credit hour/s. Writing Intensive Course.

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**NUTR 3290 Selected Topics in Nutrition.** (Formerly 290) Special topics adjusted to the needs of the students. Topics may be changed so that the course may be repeated for credit. *Course Repeatable. Maximum number of units allowed 18*

**NUTR 3295 Nutrition Teaching.** (Formerly 295) Supervised teaching of nutrition in laboratories. Prerequisite: NUTR 3244, 2245, and 3246, or 2298; Nutrition majors only. 1 semester credit hour/s. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 9*

**NUTR 3300 Nutrition and Health Aspects of Disease.** (Formerly 300) Pathophysiology and symptoms of chronic disease, with a focus on associations with inadequate/excess nutrition. Topics include cardiovascular disease, hypertension, diabetes, obesity, disordered eating, and malnutrition. Applications to clinical and community settings, as well as the pre-planning phase of health education program planning. Not for students accepted in the Nutrition and Dietetics major. (NOTE: cannot receive credit for both NUTR 3300 and 4371). Prerequisite: Grade of C or better in BIOL 1155, BIOL 3258, or BIOL 1157 and 1158. Grade of C or better in NUTR 2200, 2201, 2231 or 2241. 4 semester credit hour/s.

**NUTR 3359 Nutrition Capstone.** (Formerly 359) Students in the Nutrition and Allied Health program participate in a pre-determined health project. This provides students with the opportunity to integrate their course work, knowledge, and experiences into an authentic project that results in a written report and presentation regarding an issue within the field of nutrition, health, or healthcare. Students may work as an individual or in a small team. Experiences may be at an off campus site; transportation may be required. Consent of instructor required. Typically offered: Fall and Spring Terms.

**NUTR 3369 Health Coaching Techniques.** (Formerly 369) This course introduces the health coaching principles and skills for health professionals. It provides a practical foundation about evidence-based coaching psychology. Participants will explore a driving question -- How can one inspire others to take charge of their lives and make healthful behavior choices? The course addresses: i) coaching relationship skills and presence; ii) harnessing motivation; iii) identifying generative moments; iv) conducting coaching sessions; and v) thriving as a coach. Prerequisites: NUTR 3241, 271, and 2280. 3 semester credit hour/s.



**NUTR 3385 Cultural Context of Health.** (Formerly 385) Addresses cultural factors related to individual and population health and health disparities over the life course. Prerequisite: Senior standing by credits, HLEDPR Major, 3.000/4.000 GPA, and consent of Nutrition Department Chairperson. Note: This course is a cross-listed public health course (MPH 6009). It does not count towards science core, general education courses, nutrition major elective, or health science major credit. Consent of Nutrition Department. 3 semester credit hour/s. *Department Consent Required.*

**NUTR 3393 Health Assessment Lab.** Presents the theory and process of health assessment. Focuses on developing skills in physical screening including anthropometrics and other body composition indicators, biochemical indices, clinical symptomatology, examination of personal history and food intake, disease prevention strategies, and health evaluations. Learning experiences include practice. Transportation may be required. Prerequisite: credit or co-registration in NUTR 300. 1 semester credit hour/s.

**NUTR 4390 Selected Topics.** (Formerly 390) Special topics in nutrition adjusted to the needs of the students. Topics may be changed so that the course may be repeated for credit. Prerequisite: Department Consent. *Department Consent Required. Course Repeatable. Maximum number of units allowed 18*

**NUTR 4392 Nutrition Research and Professional Writing.** (Formerly 392) This course provides an overview of research methodology. Locate using current information technologies, interpret, and evaluate professional health literature as a foundation to develop a professional manuscript and complete a journal critique. Prerequisite: Grade of C or better in WRIT 1102 and credit or co-registration in MGT/MATH 1150 or MATH 2229 or PSYC 2250, and credit or co-registration in NUTR 3246, 3300, or 4371, or 4374 or HLED 4360. 2 semester credit hour/s. Writing Intensive Course.

**NUTR 4396 Specialized Nutrition and Health Practicum.** (Formerly 396) Supervised experience designed to meet the interest of an individual student. May be at off-campus sites. Transportation may be required. Prerequisite: 3.0 GPA, Nutrition majors only; additional course prerequisites are determined by nature of experience. Liability fee: \$27.50. *Department Consent Required. Course Repeatable. Maximum number of units allowed 18*

**NUTR 4399 Nutrition Research.** (Formerly 399) A supervised research project that is conducted on or off campus. Transportation may be required. Independent Study. Prerequisite: GPA of 3.20 or higher. Grade of C or better in WRIT 1102. Grade of C or better in MATH 1150 or MATH 2229 or PSYC 2250. Credit or co-registration in NUTR 4392 or HLED 4394. Instructor consent. Fee: \$170. Engaged Learning. *Department Consent Required. Course Repeatable. Maximum number of units allowed 18*

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## Philosophy

**PHIL 1101 Introduction to Philosophy.** (Formerly 101) An introduction to the philosophical enterprise by way of a condensed survey of its various branches. 3 semester credit hour/s. Philosophical MOI. Typically offered: Fall Term.

**PHIL 1120 Greek Philosophy.** (Formerly 120) Introduces ancient Greek philosophical thought through the study of writings by Plato, Aristotle, and select Presocratic thinkers on a range of subjects (e.g., cosmology, physics, metaphysics, epistemology, rhetoric, and ethics). IAI H4901 3 semester credit hour/s. Philosophical MOI.

**PHIL 2200 Introduction to Logic.** (Formerly 200) What is the difference between a sound and an unsound argument? How can one tell the difference between good reasoning and bad? What sorts of evidence should one accept for certain claims? As we pursue these questions, we will discuss and practice the fundamentals of both informal and formal logic. 3 semester credit hour/s. Philosophical MOI.

**PHIL 2205 Philosophy of Human Nature.** (Formerly 205) Investigation of the classic questions regarding the human person: unity, freedom, death and immortality, mind-body relation, and community. 3 semester credit hour/s. Philosophical MOI.

**PHIL 2207 Feminist Philosophy.** (Formerly 207) PHIL 2207/3307 is a study of the contemporary philosophical theories on sex, gender, and sexuality. We will focus on determining the nature of the core concepts of feminism, whether traditional gendered categories are real or socially constructed, how cultural norms concerning these notions shape personal identity, and the moral implications of these reflections for public policy. Students will also assess recent trends of misogyny and patriarchy in American culture stemming from philosophical and scientific misconceptions. The intellectual debates and key arguments of feminist thought are among the most important and urgent of contemporary philosophy. Students may not earn credit in both PHIL 2207 and PHIL 3307. 3 semester credit hour/s. Philosophical MOI.

**PHIL 2210 Philosophy of Being.** (Formerly 210) Examination of the basic principles of reality which affect all thought: change and permanence, unity in diversity, the meaning of existence, goodness, truth and beauty, the categories of being, and the analogy of being. 3 semester credit hour/s. Philosophical MOI. Typically offered: Spring Term, Even Years.

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**PHIL 2215 Theory of Knowledge.** (Formerly 215) Analysis of the nature, possibility, foundations, and extent of human knowledge. Students may not earn credit in both PHIL 2215 and PHIL 3315. 3 semester credit hour/s. Philosophical MOI. Typically offered: Fall Term, Even Years.

**PHIL 2225 Medieval Philosophy.** (Formerly 225) Survey of philosophy from Augustine to the 14th Century. Philosophical Mode of Inquiry (QPL). Students may not earn credit in both PHIL 2225 and PHIL 3325. 3 semester credit hour/s. Philosophical MOI. Typically offered: Spring Term, Odd Years.

**PHIL 2245 General Ethics.** (Formerly 245) Investigation of ethical concepts and theories and an analysis of the norms of ethical decision. Philosophical Mode of Inquiry (QPL). IAI H4904 3 semester credit hour/s. Philosophical MOI.

**PHIL 2246 Biomedical Ethics.** (Formerly 246) Course covers major schools of thought on ethics within the biomedical arena. Students may not earn credit in both PHIL 2246 and PHIL 3346. 3 semester credit hour/s. Philosophical MOI.

**PHIL 2247 Business Ethics.** (Formerly 247) Course covers major schools of thought on ethics within the business arena. Students may not earn credit in both PHIL 2247 and PHIL 3347. 3 semester credit hour/s. Philosophical MOI. Typically offered: Odd Years.

**PHIL 2248 Environmental Ethics.** (Formerly 248) Surveys recent philosophical discourse on the rights and responsibilities of human beings in respect of animals, plants, ecosystems, and natural resources, devoting special attention to subjects such as climate change, species extinction, wilderness preservation, sustainability, consumerism, pollution, human population, and poverty. Students may not earn credit in both PHIL 2248 and PHIL 3348. 3 semester credit hour/s. Sustainable, QPL. Typically offered: Periodically.

**PHIL 2255 Existentialism.** (Formerly 255) Studies the views of 19th- and 20th-century philosophers from continental Europe (e.g., Nietzsche, Kierkegaard, Husserl, Heidegger, Sartre) regarding topics such as individual existence, death, freedom, authenticity, time, language, understanding, and the relation of the individual to the community. 3 semester credit hour/s. Philosophical MOI. Typically offered: Spring Term, Odd Years.



**PHIL 2260 Social & Political Philosophy.** (Formerly 260) Which forms of political organization are best? What makes a state or government legitimate? How are political goods such as peace, prosperity and liberty best understood and promoted? Course approaches these questions through the study of classic and contemporary works of political philosophy (e.g., by Plato, Thomas Aquinas, John Locke, etc.). Students may not earn credit in both PHIL 2260 and PHIL 3360. 3 semester credit hour/s. Philosophical MOI.

**PHIL 2290 History and Philosophy of Science.** (Formerly 290) Course covers the historical, philosophical and ethical questions of the scientific revolution through the present. Students may not earn credit in both PHIL 2290 and PHIL 3390. 3 semester credit hour/s. Philosophical MOI. Typically offered: Fall Term.

**PHIL 2291 Selected Topics.** (Formerly 291) Special philosophical issues offered at the intermediate level according to the interest of faculty and students. 3 semester credit hour/s. Philosophical MOI. Typically offered: Fall Term. *Course Repeatable. Maximum number of units allowed 12*

## Physics

**PHYS 1101 Physical Science.** (Formerly 101) An introduction to the basic concepts of physics and scientific reasoning relating to the experiences encountered in the everyday physical environment. For non-science majors. Prerequisite for PHYS 1101: "C" or better in MATH 0095. IAI P9900 3 semester credit hour/s. Physical-Scientific MOI.

**PHYS 1106 Astronomy.** (Formerly 106) Examines astronomical phenomena and concepts including the solar system, stars, galaxies, planetary motion and the evolution of the universe. IAI P1906 3 semester credit hour/s. Physical-Scientific MOI.

**PHYS 1107 Earth and Space Science.** (Formerly 107) A physical science laboratory course that includes the study of key principles of Earth and Space Science through the investigation of real world problems. The earth science component includes the study of large-scale dynamic forces, events, and processes that affect the Earth's land, water, and atmospheric systems, identification and evaluation of the uses of the Earth's resources, and the processes involved in the life cycle. The space science component focuses on concepts that explain the composition, structure of and changes in the universe and Earth's place in it. By working and studying within the context of a real world problem, students learn how scientific principles are used and applied in everyday life. 4 semester credit hour/s. Physical-Scientific MOI.

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**PHYS 1113 College Physics I.** (Formerly 113) A non-calculus based introduction to general physics topics that include vectors, classical mechanics, fluids, thermodynamics, and wave phenomena. Prerequisite: "C" or better in MATH 1111 or higher MATH. IAI P1900 3 semester credit hour/s. Physical-Scientific MOI.

**PHYS 1114 College Physics I Laboratory.** (Formerly 114) Selected experiments to illustrate the concepts studied in PHYS 1113. Prerequisite: credit or co-registration in PHYS 1113. IAI P1900L 1 semester credit hour/s. Physical-Scientific MOI.

**PHYS 1118 College Physics II.** (Formerly 118) A non-calculus based introduction to general physics topics that include electromagnetism, electric circuits, geometrical and physical optics, atomic physics, and nuclear physics. Prerequisite: "C" or better in PHYS 1113. 3 semester credit hour/s. Physical-Scientific MOI. Typically offered: Fall, Spring and Summer Terms.

**PHYS 1119 College Physics II Laboratory.** (Formerly 119) Selected experiments to illustrate the concepts studied in PHYS 1118. Prerequisite: "C" or better in PHYS 1114 and credit or co-registration in PHYS 1118. 1 semester credit hour/s. Physical-Scientific MOI. Typically offered: Fall, Spring and Summer Terms.

**PHYS 2205 University Physics I Laboratory.** (Formerly 205) Laboratory course which introduces topics and concepts presented in PHYS 2211 through the use of experimental methods and techniques. Topics to be covered include vectors, statics, dynamics, work, energy, collisions, and rotational motion. Prerequisite: Credit or co-registration in PHYS 2211. 1 semester credit hour/s. Physical-Scientific MOI. Typically offered: Spring Term.

**PHYS 2206 University Physics II Laboratory.** (Formerly 206) Laboratory course which introduces topics and concepts of introductory physics through the use of experimental methods and techniques. Topics to be covered include electromagnetism, introductory circuits, and geometrical and physical optics. Prerequisite: "C" or better in PHYS 2205. 1 semester credit hour/s. Physical-Scientific MOI. Typically offered: Fall Term.

**PHYS 2211 University Physics I.** (Formerly 211) A calculus based introduction to mechanics. Topics include: vectors, Newton's laws, kinematics, dynamics, work, energy conservation, vibrations, momentum, rotations, equilibrium and elasticity, and fluid mechanics. Prerequisite: "C" or better in MATH 2210 (Calculus I); or "C" or better in MATH 1170 and Co-registration in MATH 2200. 3 semester credit hour/s. Physical-Scientific MOI. Typically offered: Spring Term.

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**PHYS 2212 University Physics II.** (Formerly 212) A calculus based introduction to electricity, magnetism, and electric circuits. Topics include: electrostatics, Gauss's law, electric potential, capacitance, AC and DC electric circuits, magnetism, electromagnetic induction, electromagnetic waves. Prerequisite: "C" or better in PHYS 2211 and credit or Co-Registration in MATH 2211 3 semester credit hour/s. Physical-Scientific MOI. Typically offered: Fall Term.

## Political Science

**PLSC 1101 Global Affairs.** (Formerly 101) This course explores some of the major issues in contemporary world politics. The end of the Cold War and the demise of the bipolar superpower relationship has reverberated across all issues in international affairs. We will consider such international issues as military security, ethnicity and nationalism, the international economy, the environment, and regional issues. Each week's readings presents an overview of the topic for that week, discussing the changing nature and relevance of the issue in light of the momentous changes taking place in the "world order." The final week will explore the role of the US in this changing world. IAI S5904 3 semester credit hour/s. Global and QPE. Typically offered: Periodically.

**PLSC 1102 American Government.** (Formerly 102) This course is an introduction to the institutions of the American government as well as the behavior of its political actors. Students will gain a solid understanding of the workings of democracy in the United States as well as the challenges it presents. There is NOT an emphasis on the Illinois Constitution in this course. IAI S5900 3 semester credit hour/s. Political/Global/Econ MOI.

**PLSC 1160 Politics and Film.** (Formerly 160) A study of political themes as they appear in film and the use of film for political purposes. Specific topics vary. 3 semester credit hour/s.

**PLSC 2105 Law and Politics.** (Formerly 105) An analysis of law, justice, rights, court procedures, and legislation. The development of various concepts of law and individual and group rights. 3 semester credit hour/s. Political/Global/Econ MOI.

**PLSC 220 Comparative Politics.** Concerned with identification of political trends and empirical generalizations of selected political systems. IAI S5905 3 semester credit hour/s.





**PLSC 2201 State and Local Government.** (Formerly 201) This course examines the inter-relationships between national, state, county, and local governments across the United States. Students will learn about federalism as a part of the American democratic system. (Satisfies the Illinois Constitution requirement for teacher certification.) IAI S5902 3 semester credit hour/s. Engaged Learning, QPE.

**PLSC 2210 Introduction to International Relations.** (Formerly 210) Analysis of the processes of interaction among nations and groups of nations within the international political system. 3 semester credit hour/s. Global and QPE.

**PLSC 2211 Contemporary World Issues.** (Formerly 211) This course explores several major current political issues in the world, issues which are among the most controversial and vexing problems facing international organizations, states, and people everywhere. We will spend roughly five weeks each exploring issue which may include globalization, global inequality, climate change, ethnic conflict, democracy/democratization, etc. The basic format is that of a reading and discussion seminar. There will be a research paper due at the end of the course exploring the connections between the major themes of the semester. Core elective, Please note, May not count towards credit in the major/minor or in the Social Science Major. 3 semester credit hour/s. Global and QPE.

**PLSC 2213 American Foreign Policy.** (Formerly 213) This course offers an overview of recent American Foreign policy and concentrates on both international and domestic pressures placed on foreign policy leaders. Students will participate in decision situations and debate policy options. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s.

**PLSC 2215 Model United Nations.** (Formerly 215) The use of simulation techniques to develop an understanding of the processes and operations of the United Nations. The course culminates with the students participating in the National Model United Nations Conference in New York City. 3 semester credit hour/s. G, EL, SU, WI, QPE. *Course Repeatable. Maximum number of units allowed 12*



**PLSC 2216 Genocide: The Politics of Hate, Fear, Terror and Power.** (Formerly 216) This is a survey course on genocide, one of the most controversial and deadly concepts in all of contemporary politics. We will learn how hate, fear, terror and power have repeatedly converged to produce the most deadly crime humanity has yet conceived. Genocide -- against Armenians in Turkey, The Holocaust, Cambodia's Killing Fields, Bosnia-Herzegovina, Rwanda, Kosovo, and Darfur -- has been a repeated policy used by murderous regimes of many types over the last 100 years. We will study these cases, and the general concept of genocide, in the context of basic themes from the Political Science fields of international relations, comparative politics, and foreign policy studies. No pre-existing knowledge of or exposure to any of these areas is assumed or necessary. Pre-requisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Global and QPE.

**PLSC 2217 Revolutions and Political Violence.** (Formerly 217) Analyzes theories of revolution and studies a variety of 20th century revolutions. Also considers concepts of terrorism, guerilla warfare and nonviolent revolution. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Global and QPE.

**PLSC 2230 US Constitutional Law I.** (Formerly 230) A study of the Constitution as a living and changing document underlying our entire system of government; the role played by the judiciary in developing Constitutional law in the issue area of federalism and separation of powers. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Typically offered: Periodically.

**PLSC 2231 Constitutional Law II.** (Formerly 231) A study of the Constitution as a living and changing document underlying our entire system of government; the role played by the judiciary in developing Constitutional law in the area of civil rights and liberties. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Typically offered: Periodically.

**PLSC 2236 Women in the Law.** (Formerly 236) This course introduces students to basic concepts in the history and development of feminist thought while applying the knowledge to actual cases and legal situations affecting women. By examining the various controversies and problems that pervade this aspect of politics, students will achieve a greater awareness of how the American legal system helps to shape issues relating to gender. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Individ/Org/Societies MOI. Typically offered: Periodically.

**PLSC 2245 Campaigns, Elections and Political Behavior.** (Formerly 245) An analysis of individual and group political behavior within the context of the U.S. election system. Emphasis is placed on the nature of campaigns and the impact of elections on government. Class features student projects on campaign tactics and strategy. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Typically offered: Periodically.

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**PLSC 2247 Politics and Religion in the United States and Beyond.** (Formerly 247) In this course we will examine the intersection of religion and politics from both a domestic and comparative perspective, including contemporary debates about political identities, secularization, modernization, culture, conflict and collaboration. Religious institutions will be evaluated as potential vehicles for citizen discourse and mobilization; we will also assess the broader impact of religion in the public square. Emphasis will be on domestic American politics, but many of these phenomena will also be considered from a comparative perspective. Pre-requisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s.

**PLSC 2255 Environmental Politics.** The politics of environmental protection and regulation in the United States and selected other states. Prerequisite: PLSC 102, 105, 201, 205 or 210, or Environmental Science Major. 3 semester credit hour/s. Typically offered: Periodically.

**PLSC 2291 Topics.** (Formerly 291) A study of selected matter in the discipline of political science. Recent topics have included Politics of Western Europe, Politics of Soviet Union. Prospective topics may include Politics on Latin America, Politics of Southeast Asia, Politics of Sub-Sahara Africa, and Feminist Politics. Prerequisite: PLSC 1102, 2105, 2201, 2210. Political/Global/Econ MOI. *Course Repeatable. Maximum number of units allowed 12*

**PLSC 243 American Political Thought.** Analyzes major American political theorists and the effects their thoughts have had on structuring our governmental institutions and shaping the political values and behavior of Americans. Prerequisite: PLSC 102, 105, 201, 205 or 210. 3 semester credit hour/s.

**PLSC 251 Introduction to Public Policy.** This course serves as an introduction to the policy-making process, covering the various institutions, actors, and procedures involved in getting an idea for solving a policy problem adopted into laws and implemented. The themes discussed may be relevant at the local, state, or national levels, and may include, but not limited to, such matters as health, education, environmental and fiscal policy issues. Prerequisite: PLSC 102, 105, 201, 205 or 210. 3 semester credit hour/s. Typically offered: Periodically.



**PLSC 3316 Genocide: The Politics of Hate, Fear, Terror and Power.** (Formerly 316) This is a survey course on genocide, one of the most controversial and deadly concepts in all of contemporary politics. We will learn how hate, fear, terror and power have repeatedly converged to produce the most deadly crime humanity has yet conceived. Genocide -- against Armenians in Turkey, The Holocaust, Cambodia's Killing Fields, Bosnia-Herzegovina, Rwanda, Kosovo, and Darfur -- has been a repeated policy used by murderous regimes of many types over the last 100 years. We will study these cases, and the general concept of genocide, in the context of basic themes from the Political Science fields of international relations, comparative politics, and foreign policy studies. No pre-existing knowledge of or exposure to any of these areas is assumed or necessary. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Typically offered: Periodically.

**PLSC 3318 History of Political Thought: 17th Century to the Present.** A chronological survey of more modern political philosophers emphasizing theories of Natural Rights as well as the empirical aspects of modern-day theorists. 3 semester credit hour/s. Typically offered: Periodically.

**PLSC 3330 US Constitutional Law I.** A study of the Constitution as a living and changing document underlying our entire system of government; the role played by the judiciary in developing Constitutional law in the issue area of federalism and separation of powers. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. Typically offered: Periodically.

**PLSC 3331 Constitutional Law II.** (Formerly 331) A study of the Constitution as a living and changing document underlying our entire system of government; the role played by the judiciary in developing Constitutional law in the area of civil rights and liberties. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s.

**PLSC 3347 Politics and Religion in the United States and Beyond.** (Formerly 247) In this course we will examine the intersection of religion and politics from both a domestic and comparative perspective, including contemporary debates about political identities, secularization, modernization, culture, conflict and collaboration. Religious institutions will be evaluated as potential vehicles for citizen discourse and mobilization; we will also assess the broader impact of religion in the public square. Emphasis will be on domestic American politics, but many of these phenomena will also be considered from a comparative perspective. Pre-requisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s.



**PLSC 3356 Political Parties and Organized Interests.** (Formerly 356) This course aims to consider the origins and evolution of groups in U.S. politics, the presence and influence of interest groups and political parties in our contemporary politics - the ways they lobby, fund raise, campaign, and, more broadly, shape the political landscape, and what the future holds for parties, interests, and other groups. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hours. 3 semester credit hour/s.

**PLSC 3357 Mass Media and Democracy.** (Formerly 257) Democracy is predicated on the principle of open politics, which requires the transmission of quality information and an informed electorate. Mass media plays a critical role in informing the public and holding government in check, and also informing government about society's needs. The mass media environment is rapidly changing as a result of new forms of communication, technologies and globalization. This course aims to address these changes, and their implications for democracy, taking a broad, "landscape" look at the importance of traditional mass media, as well as contemporary, "new" media in democracy. 3 semester credit hour/s.

**PLSC 3361 Belonging, Inclusion and Exclusion: Political Identities and the Politicization of Identity.** The idea for this course emerged during the 2016 presidential election, as the phrase "identity politics" burst into popular lexicon while issues of race, religion, gender, nationality and class all played central roles in the campaign. Further, extreme partisanship, with labels of "tribalism" applied, became a greater cause of popular and media attention and concern. This course will explore the various notions of the concept of "identity", the individual and collective identities people hold, and how these become politicized in both positive and negative ways. The course seeks to shed practical light on what can be an esoteric topic in academic literature, as the political significance of both the labels and groups is growing in ways alarming for democracy. 3 semester credit hour/s.

**PLSC 3391 Topics.** (Formerly 391) A study of selected matter in the discipline of political science. Recent topics have included Politics of Western Europe, Politics of Soviet Union. Prospective topics may include Politics of Latin America, Politics of Southeast Asia, Politics of Sub-Saharan Africa, US-Asian Relations, Politics of Policy change in America. Prerequisite: PLSC 1102, 2105, 2201, 2210. 3 semester credit hour/s. *Course Repeatable. Maximum number of units allowed 12*

**PLSC 3392 Political Leadership.** (Formerly 392) Intensive study of the principles and practice of the politics of leadership including hands-on leadership experiences in conjunction with the professor. 3 semester credit hour/s. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

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**PLSC 3395 Independent Study.** (Formerly 395) Course work in political science in which the student in cooperation with one of the faculty members, designs the course in some area of political science of interest to the student. *Department Consent Required. Course Repeatable. Maximum number of units allowed 9*

**PLSC 3397 Internship.** (Formerly 397) Federal, state, and local government institutions in the area serviced by the university offer opportunities for interested students to gain practical experience in governmental offices. Prerequisite: Sophomore, Junior or Senior standing. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**PLSC 343 American Political Thought.** Analyzes major American political theorists and the effects their thoughts have had on structuring our governmental institutions and shaping the political values and behavior of Americans. Prerequisite: PLSC 102, 105, 201, 205 or 210. 3 semester credit hour/s.

**PLSC 4299 Research Methods in Political Science.** (Formerly 299) An analysis of the various theoretical approaches to the study of social sciences as well as discussion and completion of a scientific research design. Prerequisite: Senior Standing; a grade of "C" or better in PLSC 1102, 2201, 2210, and 2105; a grade of "C" or better in a least one 3000 level PLSC elective. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Periodically.

**PLSC 4399 Thesis Research and Writing.** (Formerly 399) Continuation of PLSC 4299. Systematic integration of political theory and research. Preparation and completion of an independent undergraduate thesis. Prerequisite: PLSC 4299. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Periodically. *Department Consent Required.*

## Psychology

**PSYC 1100 Survey of Psychology.** (Formerly 100) Overview of the field; principles and general methodology; concepts, theories and research, applicability to modern living. Individuals, Organizations, and Societies. IAI S6900 3 semester credit hour/s. Individ/Org/Societies MOI.

**PSYC 1195 Research Practicum.** (Formerly 195) Participation in ongoing departmental research. Department Consent Required. Course Repeatable. Maximum number of units allowed 6  
*Department Consent Required. Course Repeatable. Maximum number of units allowed 6*

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**PSYC 2200 Developmental: Childhood and Adolescence.** (Formerly 200) Behavioral and social analysis of human development from birth through adolescence. Prerequisite: PSYC 1100. IAI S6904 3 semester credit hour/s.

**PSYC 2201 Growth and Development.** (Formerly 201) A study of the physical, psychosocial, and cognitive growth and development characteristics of the individual across the life span from before birth to death. Some focus is given to the common problems of each stage of development. 3 semester credit hour/s. Typically offered: Periodically.

**PSYC 2202 Developmental: Adulthood.** (Formerly 202) Biopsychological, psychosexual and social cognitive development from young adulthood through aging, to dying and death. Prerequisite: PSYC 1100. IAI S6905 3 semester credit hour/s.

**PSYC 2204 Survey of Exceptional Children.** (Formerly 204) Survey of the historical, legal, and philosophical foundations of special education. The primary focus will be on children with disabilities, but will also include at-risk children. Course work will include the categories of exceptionality as identified by federal law, Individuals with Disabilities Education Act and the Illinois State Board of Education, etiological factors, the disability characteristics, and collaborative/intervention strategies to address their needs. 3 semester credit hour/s.

**PSYC 2210 Social Psychology.** (Formerly 210) How social influences affect the individual and group. Attitudes, attribution and prejudice. PSYC 2210 and SOCL 2210 are cross-listed. Individuals, Organizations, and Societies. IAI S8900 3 semester credit hour/s. Individ/Org/Societies MOI.

**PSYC 2220 Personality.** (Formerly 220) Theories of personality; process and analysis of personality development and adjustment and discussion of the influence of theories on the practice of psychotherapy. Prerequisite: PSYC 1100. 3 semester credit hour/s.

**PSYC 2245 Alcohol Problems and Alcoholism.** (Formerly 245) Introductory course regarding the effects of alcoholism on the individual, family and society. Examines concerns related to the identification, treatment and prevention of alcoholism in the United States. Students may not earn credit in both PSYC 2245, and SOCL 2245. 3 semester credit hour/s.





**PSYC 2250 Basic and Applied Statistics.** (Formerly 250) Acquaints students with descriptive statistical techniques (including measures of central tendency and variability, correlation, regression and large and small sample estimation) as well as inferential statistical procedures (t, z and ANOVA designs, nonparametric tests and multiple regression). Focus will be on how these statistical procedures can be directly applied to real-life situations. Prerequisite: "C" or better in MATH 1105, MATH 1108 or MATH 1110. Computational, Mathematical, and Analytical. Students may not earn credit in both CJUS 2250, PSYC 2250, and SOCL 2250. 3 semester credit hour/s. Comp Math Analytical MOI. Typically offered: Periodically.

**PSYC 2291 Selected Topics.** (Formerly 291) Relevant to the needs and interests of the psychology major. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 15*

**PSYC 316 Sensation and Perception.** Lecture analysis of the role of the senses in appreciating the external world; mechanisms of sensation and perception; introduction to psychophysical measurement of thresholds and signal detection theory. Prerequisite: PSYC 100, PSYC 251. 3 semester credit hour/s. Typically offered: Periodically.

**PSYC 317 Sensation and Perception Lab.** Utilizes a series of computer simulation / experimental techniques to illustrate how we perceive information as a function of the senses, threshold detection and other measures are employed. Lab reports in APA Style are required. Prerequisite: Co-registration in PSYC 316. 1 semester credit hour/s. Typically offered: Periodically.

**PSYC 3300 Abnormal Psychology.** (Formerly 300) Dynamics of personality disorders, etiology, diagnosis, treatment and prognosis in neurotic and psychotic behavioral disorders. Discussion of case studies. Prerequisite: PSYC 1100 and Junior/Senior status. 3 semester credit hour/s. Writing Intensive Course.

**PSYC 3302 Psychotherapy.** (Formerly 302) Survey of theories and techniques of individual and group psychotherapies. Concepts and methods of evaluating therapeutic interventions. Prerequisite: PSYC 3300. 3 semester credit hour/s.

**PSYC 3314 Learning and Cognition.** (Formerly 314) Lecture course on principles, theories, concepts and experimental literature in learning and cognition, with emphasis on human learning in educational settings. Prerequisite: PSYC 1100. 3 semester credit hour/s.





**PSYC 3315 Learning and Cognition Lab.** (Formerly 315) Utilizes a series of computer simulation / experimental techniques to illustrate recall difference in attention, learning and memory. Lab reports in APA Style are required. Prerequisite: Co-registration in PSYC 3314. 1 semester credit hour/s.

**PSYC 3318 Physiological Psychology.** (Formerly 318) Lecture relating neurophysiological correlates of human and animal behavior, emphasizing motivation, emotion, learning and memory processes. Prerequisite: PSYC 1100 and Junior or Senior standing. 3 semester credit hour/s.

**PSYC 3319 Physiological Psychology Lab.** (Formerly 319) Utilizes a series of computer simulation / experimental techniques to illustrate important physiological mechanisms (e.g., visual and auditory processing). Lab reports in APA Style are required. Prerequisite: Co-registration in PSYC 3318. 1 semester credit hour/s.

**PSYC 3320 Organizational Behavior.** (Formerly 320) Overview of organizational structures and group dynamics. Examines job satisfaction, motivation, performance evaluation, decision-making and goal setting. 3 semester credit hour/s.

**PSYC 3350 Systems and Theories.** (Formerly 350) Historical antecedents of modern psychology; current theoretical systems. Prerequisite: Junior, senior in PSYC/SOCL program. 3 semester credit hour/s. Typically offered: Periodically.

**PSYC 3354 Behavior Modification/Lab.** (Formerly 354) Focuses on basic behavioral principles and procedures. Emphasis is on the use of non-aversive techniques and applications with special needs populations children and animals. Prerequisite: Junior or senior in PSYC/SOCL program. 4 semester credit hour/s. Engaged Learning.

**PSYC 3356 Clinical Practicum/Lab.** (Formerly 356) Focus is on teaching interpersonal and primary-level skills of empathy, listening, and interviewing to the introductory-level helping professional. Prerequisite: Junior or Senior in PSYC/SOCL program. Students may not earn credit in both CJUS 4356, PSYC 3356, and SOCL 3356. 4 semester credit hour/s. Writing Int and Engaged Learn.

**PSYC 3371 Death and Dying.** (Formerly 371) Dynamics of the grief process, the care of the terminally ill and the needs of survivors in the sociological and psychological context of death. 3 semester credit hour/s.

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**PSYC 3373 Group Processes.** (Formerly 373) Introduces theory and components of group process. Opportunities to participate in functioning groups for decision making and practicing of newly developed skills. Prerequisite: SOCL 3356. Students may not earn credit in both PSYC 3373 and SOCL 3394. 3 semester credit hour/s.

**PSYC 3391 Topics.** (Formerly 391) Relevant topics according to the needs and interests of psychology majors. *Course Repeatable. Maximum number of units allowed 15*

**PSYC 4351 Research Methods in the Social Sciences.** (Formerly 351/299) An analysis of various theoretical approaches to the study of social sciences as well as discussion and completion of the first two chapters of an original research design. Prerequisite: PSYC 2250 or SOCL 2250 or CJUS 2250. Students may not earn credit in both CJUS 4351, PSYC 4351, and SOCL 4351. 3 semester credit hour/s. Writing Intensive Course.

**PSYC 4395 Senior Thesis.** (Formerly 395) Completion of an original research project under faculty supervision, involving either an original survey design, case study, or experimental analysis. Prerequisite: PSYC 4351 or SOCL 4351 or CJUS 4351. Students may not earn credit in both CJUS 4395, PSYC 4395, and SOCL 4395. 3 semester credit hour/s. Engaged Learning.

**PSYC 4397 Psychology Internship.** (Formerly 397) Supervised instruction in an on- or off-campus setting related to student's interest in psychology. Prerequisite: PSYC 3356, and a G.P.A. of 3.0 or better, consent of department chair and field placement director prior to the 10th week of the semester preceding the internship. *Department Consent Required. Course Repeatable. Maximum number of units allowed 6*

## Religious Studies

**RELS 1191 Selected Topics.** (Formerly 191) Special topics on the introductory level. Fall and spring. A topics course may apply toward divisional core. Religious Studies Core Elective. Religious/Theological MIO. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 99*

**RELS 2120 Eastern Religious Traditions.** (Formerly 120) This course will introduce the major religions of South, Southeast, and East Asia, and the interactions between them, focusing on the Hindu, Buddhist, Jain, and Sikh traditions, with mention of Islam, Asian Christianity, and Chinese religions. Religious Studies Core Elect. 3 semester credit hour/s. Religious/Theological MIO. Typically offered: Spring Term, Even Years.

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**RELS 2230 Judaism.** (Formerly 230) This course will introduce students to the practices, beliefs, literature, history, and diversity of Jews and Judaism, as well as to Jewish-Christian and Jewish-Muslim dialogue. 3 semester credit hour/s. Writing Intensive and QRT. Typically offered: Fall Term.

**RELS 2265 Eastern Christianity.** (Formerly 265) History, theology, spirituality, and contemporary life of Eastern Christians, including the Oriental Orthodox, Eastern Orthodox, and Eastern Catholic Churches. Religious Studies Core Elective. 3 semester credit hour/s. Religious/Theological MIO.

**RELS 2285 Religion in America.** (Formerly 285) Study of the prominent individuals, communities, movements, institutions and beliefs which make up the religious experience of North American people. IAI H5905 3 semester credit hour/s. Religious/Theological MIO.

**RELS 4100 Religion and Culture.** (Formerly 100) An investigation of the ways in which myth, ritual, and the interpretation of scripture provides meaning and orientation for human life. 3 semester credit hour/s.

## Sociology

**SOCL 1100 Principles of Sociology.** (Formerly 100) Fundamental concepts in the scientific study of human society, culture and personality, with special study of the social organization of groups and institutions. IAI S7900 3 semester credit hour/s. Individ/Org/Societies MOI.

**SOCL 2000 Cultural Anthropology.** (formerly ANTH 2200) This course is a survey course of the world's diversity of cultures. This diversity includes values, norms of behavior and, ultimately, the meaning of "human nature." By examining the wide range of cultures and cultural behavior we can learn that there are different ways of being human. Often, because our way of life seems so natural and "fits" us so well, we mistakenly assume that all people should be some sort of variation of what/who we as Americans are. But, as this course will demonstrate, there is tremendous variation yet commonality in the way humans solve problems, organize themselves and place meaning on life and the unknown. IAI S1901N. 3 semester credit hour/s. Global, QIO. Typically offered: Periodically.

**SOCL 2205 Racial and Ethnic Groups.** (Formerly 205) The nature of prejudice. Studies of ethnic relations in America and other societies. Cross-listed as CJUS 2205/SOCL 2205. Students may not earn credit in both CJUS 2205 and SOCL 2205. IAI S7903D 3 semester credit hour/s. Typically offered: Periodically.

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**SOCL 2231 Medical Sociology.** (Formerly 231) Analysis of social factors in relation to health and disease. Organization of health professions and institutions. 3 semester credit hour/s. Individ/Org/Societies MOI.

**SOCL 2240 Social Problems.** (Formerly 240) Effects of social change, disorganization and value conflict on family life, mental health, ethnic relations, crime and delinquency, related topics. Prerequisite: SOCL 1100. IAI S7901 3 semester credit hour/s. Typically offered: Periodically.

**SOCL 2250 Basic and Applied Statistics.** (Formerly 250) Acquaints students with descriptive statistical techniques (including measures of central tendency and variability, correlation, regression and large and small sample estimation) as well as inferential statistical procedures (t, z and ANOVA designs, nonparametric tests and multiple regression). Focus will be on how these statistical procedures can be directly applied to real-life situations. Prerequisite: "C" or better in MATH 1105, MATH 1108 or MATH 1110. Computational, Mathematical, and Analytical. Students may not earn credit in both CJUS 2250, PSYC 2250, and SOCL 2250. 3 semester credit hour/s. Comp Math Analytical MOI. Typically offered: Periodically.

**SOCL 2270 Marriage and the Family.** (Formerly 270) Family system and its changing relationships to contemporary society. Structures, value orientation and personality patterns, role and status interrelationships. Cross listed as PSYC 2270/SOCL 2270. Prerequisite: SOCL 1100. Students may not earn credit in both PSYC 2270, and SOCL 2270. IAI S7902 3 semester credit hour/s. Typically offered: Periodically.

**SOCL 3320 Gender, Crime & Justice.** (Formerly 320) Studies the experience of women and the criminal justice system. The exploration of social inequalities and the search for justice. Cross-listed as CJUS/SOCL 3320. Students may not earn credit in both CJUS 3320 and SOCL 3320. 3 semester credit hour/s. Typically offered: Periodically.

**SOCL 3350 Social Theory.** (Formerly 350) Origin and development of sociology through a study of the classic works of the 19th and 20th centuries. Prerequisite: SOCL 1100. 3 semester credit hour/s. Typically offered: Fall Term.

**SOCL 3356 Clinical Practicum/Lab.** (Formerly 356) Focus is on teaching interpersonal and primary-level skills of empathy, listening, and interviewing to the introductory-level helping professional. Prerequisite: Junior or Senior in PSYC/SOCL program. Students may not earn credit in both CJUS 4356, PSYC 3356, and SOCL 3356. 4 semester credit hour/s. Writing Int and Engaged Learn.

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**SOCL 3371 Death and Dying.** (Formerly 371) Dynamics of the grief process, the care of the terminally ill and the needs of survivors in the sociological and psychological context of death. 3 semester credit hour/s. Typically offered: Periodically.

**SOCL 3375 Violence in America.** (Formerly 375) The threat of violence is a significant concern for individuals in many societies. In this course, violence will be studied as a social phenomenon. Topics of particular concern include: family violence, gang violence, terrorism, and homicide. Students may not earn credit in both CJUS 3375 and SOCL 3375. 3 semester credit hour/s. Typically offered: Periodically.

**SOCL 3391 Topics in Sociology.** (Formerly 391) Relevant topics according to the needs and interests of the criminal justice students. Prerequisite: SOCL 1100. Typically offered: Periodically. *Course Repeatable. Maximum number of units allowed 15*

**SOCL 4351 Research Methods in the Social Sciences.** (Formerly 351/299) An analysis of various theoretical approaches to the study of social sciences as well as discussion and completion of the first two chapters of an original research design. Prerequisite: PSYC 2250 or SOCL 2250 or CJUS 2250. Students may not earn credit in both CJUS 4351, PSYC 4351, and SOCL 4351. 3 semester credit hour/s. Writing Intensive Course. Typically offered: Periodically.

**SOCL 4395 Senior Thesis.** (Formerly 395) Completion of an original research project under faculty supervision, involving either an original survey design, case study, or experimental analysis. Prerequisite: PSYC 4351 or SOCL 4351 or CJUS 4351. Students may not earn credit in both CJUS 4395, PSYC 4395, and SOCL 4395. 3 semester credit hour/s. Engaged Learning. Typically offered: Periodically.

## Spanish

**SPAN 1101 Elementary Spanish I.** (Formerly 101) Introduction to the basic structure of the language. Designed to enable the student to begin to develop oral proficiency and writing skills. 3 semester credit hour/s.

**SPAN 1102 Elementary Spanish II.** (Formerly 102) Continued study of the basic structure of the language. Designed to enable the student to continue to develop oral proficiency and writing skills. Prerequisite: SPAN 1101 or placement. 3 semester credit hour/s.

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**SPAN 2201 Intermediate Spanish I.** (Formerly 201) Review of the basic structure of the language. Emphasis on extensive language practice in simulated cultural settings in order to enable students to continue to develop their oral and writing proficiency. Prerequisite: SPAN 1102 or placement. 3 semester credit hour/s.

**SPAN 2202 Intermediate Spanish II.** (Formerly 202) Continued review of the basic structure of the language. Emphasis on extensive language practice in simulated cultural settings in order to enable students to continue to develop their oral and writing proficiency. Prerequisite: SPAN 2201 or placement. IAI H1900. 3 semester credit hour/s.

**SPAN 2205 Intermediate Spanish I through Study Abroad.** (Formerly 205) Credit for language courses taken through accredited programs overseas.

**SPAN 2206 Intermediate Spanish II through Study Abroad.** (Formerly 206) Credit for language courses taken through accredited programs overseas.

**SPAN 2211 Intermediate Grammar and Composition.** (Formerly 211) Comprehensive review and synthesis of Spanish grammar. Designed to provide students with extensive writing practice in order to prepare them for more effective participation in advanced courses and to enable them to improve their ability to use and manipulate the language with a higher degree of accuracy, flexibility, and assurance. Co-registration with SPAN 2212 strongly recommended. Prerequisite: SPAN 2202 or placement. 3 semester credit hour/s. Writing Intensive Course.

**SPAN 2212 Intermediate Oral Communications.** (Formerly 212) Emphasis on oral proficiency, syntax, and grammar, as well as on enabling students to develop their ability to respond to the cultural challenges that face someone living in a Hispanic culture. Co-registration with SPAN 2211 is strongly recommended. Prerequisite: SPAN 2202, placement, or department consent. Important note: Native or heritage speakers of Spanish may not be required to take SPAN 2212. These students should seek a waiver of the SPAN 2212 requirement from the Chair of the Department of Languages and Literature. Any student receiving a waiver of the SPAN 2212 requirement must then take an alternative course above the SPAN 2212 level in order to earn at least 36 credit hours in Spanish for the major or 21 credit hours in Spanish for the minor, depending on the minor option chosen. 3 semester credit hour/s.



**SPAN 2220 Introduction to Spanish Literature.** (Formerly 220) Close reading of selected Spanish short stories, poetry, plays, and essays. Analysis of how these works reflect and influence the thinking of their times and the relevance of their ideas to the contemporary world. This course is designed to help students improve skills in written and oral narration and description, and reading proficiency. IAI H3916. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. Global and QLR.

**SPAN 2221 Introduction to Hispanic Literature.** (Formerly 221) Close reading of selected works of Spanish-language literature, including poetry, short stories, and plays. Students will learn about the lives of the authors and their times, and will explore the critical role of literature in the social and political development of the Spanish-speaking world. Emphasis on enabling students to develop skills in written and oral narration and description, and reading proficiency. Lisle Campus: IAI H3 916. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. Writing Intensive, Global, QLR.

**SPAN 2230 Spanish Civilization and Culture.** (Formerly 230) Designed to allow students to work on development of language proficiency through class discussions, written assignments, and selected readings concerned with key elements of Spanish civilization: the family, the Catholic Church, the government, social relations, and how these factors have shaped the artistic, literary, and historic experience of the Spanish people. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. Global and QHT. Typically offered: Periodically.

**SPAN 2291 Intermediate Topics in Spanish Language and Hispanic Literature and Culture.** (Formerly 291) Intermediate-level study of topics in Spanish and Latin American literature, culture, and/or civilization. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. Typically offered: Spring Term. *Course Repeatable. Maximum number of units allowed 12*

**SPAN 2295 Independent Study.** (Formerly 295) Designed for the intermediate student who wishes to explore an aspect of Spanish language or literature beyond the scope of the regular course offerings. Typically offered: Periodically. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**SPAN 3213 Business Spanish I.** (Formerly 213) Survey of the fundamental vocabulary and concepts of commercial language in Spanish. Designed to help students improve their oral and writing proficiency and cultural sensitivity while developing a vocabulary for business functions. Prerequisite: SPAN 2211 and SPAN 2212, or department consent. 3 semester credit hour/s. Typically offered: Periodically.

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**SPAN 3215 Medical Spanish I.** (Formerly 215) Survey of the fundamental vocabulary and concepts of medical language in Spanish. Students will also review grammatical structures that are often used in medical contexts. The course is designed to help students improve their oral and writing proficiency as well as their cultural sensitivity while developing specialized vocabulary to communicate effectively in Spanish in medical settings and emergency situations. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s.

**SPAN 3216 Medical Spanish II.** (Formerly 216) Continued survey of the fundamental vocabulary and concepts of medical language in Spanish. Students will give formal presentations, engage in role-plays, practice typical health care interview routines, read texts useful for future health care professionals, learn how to interpret and fill out Spanish-language forms used by US hospitals, and study specialized medical terms in Spanish. The course is designed to enable students to continue improving their oral and writing proficiency in Spanish as well as their cultural sensitivity while developing a specialized vocabulary to communicate effectively in medical settings and emergency situations. It is strongly recommended that SPAN 3215 be taken before SPAN 3216, but it is not required. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s.

**SPAN 3225 Legal Spanish I.** (Formerly 225) Survey of the fundamental vocabulary and concepts of judicial language in Spanish. Designed to help students improve their oral and writing proficiency and cultural sensitivity while developing a vocabulary for the legal profession. Prerequisite: SPAN 2211 and SPAN 2212, or department consent. 3 semester credit hour/s. Typically offered: Periodically.

**SPAN 3226 Legal Spanish II.** (Formerly 226) Continued survey of the fundamental vocabulary and concepts of judicial language in Spanish. Designed to enable students to continue to improve their oral and writing proficiency in Spanish and their cultural sensitivity while developing a vocabulary for legal functions. Prerequisite: SPAN 2211 and SPAN 2212, or department consent. 3 semester credit hour/s.

**SPAN 3231 Latin American Civilization and Culture.** (Formerly 231) Designed to allow students to work on development of language proficiency through class discussions, written assignments, and selected readings concerned with key elements of Latin American civilization: the family, the Catholic Church, indigenous peoples and religions, social and political movements, and how these factors have shaped the artistic, literary, and historic experience of Latin American peoples. Prerequisite: SPAN 2211 and SPAN 2212, or department consent. 3 semester credit hour/s. Global Course. Typically offered: Periodically.

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**SPAN 3297 Intermediate Internship.** (Formerly 297) Professional experience designed to enhance language proficiency and cultural understanding by working in a human service agency, an educational institution, or a business organization where Spanish is the primary language. Prerequisite: Approved application. Engaged Learning. *Department Consent Required.*

**SPAN 3307 Advanced Spanish Literature.** (Formerly 307) Study of representative literary works. Discussion of the political, social, economic, and religious issues reflected in the works. Emphasis on enabling students to develop skills in oral and written analysis, narration and description in Spanish, as well as to strengthen reading proficiency. Prerequisite: SPAN 2211 and 2212 or department consent. 3 semester credit hour/s. Global Course. Typically offered: Periodically.

**SPAN 3310 Advanced Hispanic Literature.** (Formerly 310) Study of representative literary works. Discussion of the political, social, economic, and religious issues reflected in the works. Emphasis on enabling students to develop skills in oral and written analysis, narration and description in Spanish, as well as to strengthen reading proficiency. Prerequisite: SPAN 2211 and 2212 or department consent. 3 semester credit hour/s. Global Course. Typically offered: Periodically.

**SPAN 3350 Competency in Latino Culture for Health Care.** (Formerly 350) Continued emphasis on developing oral and writing proficiency in Spanish, particularly as related to the language used in health care settings and/or emergency situations. In addition, students will learn about and discuss in Spanish aspects of the culture of the various Spanish-speaking countries or Latino communities in the US of particular interest to health care professionals and/or emergency responders. For example, students will develop cultural and linguistic competency by exploring cultural and racial diversity in the Spanish-speaking world; Latinos in the US; the traditional Hispanic diet; traditional medicine, remedies, practices, and beliefs in the Hispanic world; health care systems in some major Spanish-speaking countries; cultural and religious sensitivities that can affect the quality of health care that Latinos receive in the US; and socio-economic challenges facing the Hispanic population in the US that impact access to and quality of health care. This class may include a short service-learning experience. (Spanish majors will NOT be able to use this experience in place of the study abroad requirement.) It is strongly recommended that SPAN 3215 and/or SPAN 3216 be taken before SPAN 3350, but it is not required. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. Global Course.



**SPAN 3360 Introduction to Medical Interpretation in Spanish.** (Formerly 360) This course provides students with: a) ample opportunities to improve their oral and writing proficiency in Spanish, particularly as related to the grammatical structures and specialized terminology most commonly used in medical settings, b) exposure to some of the most frequently encountered colloquial and formal dialectal variations in the Spanish-speaking world, c) extensive practice interpreting oral and written medically-related discourse from Spanish to English and vice versa in all three main modes of interpretation (consecutive, simultaneous, and sight translation), d) exposure to some common traditional medical beliefs and practices of the US Latino population, e) a brief overview of the most significant differences between the U.S. health care system and that of some major Spanish-speaking countries, f) familiarity with issues related to the profession of medical interpretation such as the ethical, legal, and personal self-care responsibilities of a professional medical interpreter; cultural conflict in medical settings and strategies to resolve it; common health care interview routines and related forms; standard interpreting protocols; and detailed information on the minimal qualifications and procedures necessary to become a fully certified medical interpreter. This class may include a short service-learning experience. (Spanish majors will NOT be able to use this experience in place of the study abroad requirement.) It is strongly recommended that SPAN 3215 and/or SPAN 3216 be taken before SPAN 3360, but it is not required. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. Typically offered: Periodically.

**SPAN 3391 Advanced Topics in Spanish Language and Hispanic Literature and Culture.** (Formerly 391) Advanced level study of topics in Spanish and Latin American culture, civilization, and/or literature. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. *Course Repeatable. Maximum number of units allowed 12*

**SPAN 3395 Independent Study.** (Formerly 395) Designed for the advanced student who wishes to explore an aspect of Spanish language or Hispanic literature, civilization, or culture beyond the scope of the regular course offerings. *Department Consent Required. Course Repeatable. Maximum number of units allowed 12*

**SPAN 4311 Advanced Composition.** (Formerly 311) Designed to enable students to improve writing skills through extensive practice and intensive study of various forms of written communication. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s. Writing Intensive Course.



**SPAN 4312 Advanced Oral Communications.** (Formerly 312) Continued emphasis on developing oral proficiency and on improving oral syntax and grammar in Spanish. Students will work on their ability to respond to the communication challenges faced when living in a Hispanic culture and/or working in a variety of professional settings requiring some proficiency in the Spanish language. Typically taught concurrently with SPAN 4313, SPAN 4314, and /or SPAN 4315. Prerequisite: SPAN 2211 and SPAN 2212 or department consent. 3 semester credit hour/s.

**SPAN 4397 Advanced Internship.** (Formerly 397) Advanced professional experience designed to enhance language proficiency and cultural understanding by working in a human service agency, an educational institution or a business agency in a country where Spanish is the primary language. Prerequisite: Approved application. Engaged Learning. *Department Consent Required.*

## Theology

**THEO 1101 Theology of Love.** (Formerly 101) Christianity teaches that God is love and this course unpacks what that statement means. We will examine the concept of "God is Love" in the systematic theology of the Trinity, the sacramental theology of the Eucharist and Marriage, and the Catholic understanding of the moral life. 3 semester credit hour/s. Religious/Theological MIO.

**THEO 1102 Theology of Justice.** (Formerly 102) This course examines the idea of justice, particularly in relation to the redeeming death of Christ and its implications for theology. It will survey the systematic theology of Christology and the Atonement; the sacramental theology of the Eucharist, Reconciliation, and Holy Orders, and the moral theology of law, social justice, and canon law. 3 semester credit hour/s. Religious/Theological MIO.

**THEO 1103 Theology of Freedom.** (Formerly 103) This course examines the concept of freedom in human life and theology, particularly as it relates to the problem of evil, human action, and creativity. It will survey the systematic theology of Creation, Salvation History, and Eschatology, the study of the last things; the sacramental theology of Baptism, Confirmation and Reconciliation; the ecclesial theology of the laity; and the moral theology of human action and freedom of conscience. 3 semester credit hour/s. Religious/Theological MIO.

**THEO 151 Introduction to the Bible II.** Continuation of RELS/THEO 150. Prerequisite: RELS/THEO 150. Cross-listed as RELS/THEO 151. 3 semester credit hour/s.

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**THEO 2104 Faith and Science.** (Formerly 104) This course examines the relationships between faith, reason, Catholic theology, and the secular understanding of science. It will survey the systematic theology of creation and the possibility of reason, the sacramental understanding of creation, the moral theology of ecology and the ecclesial theology of the autonomy of the secular disciplines. 3 semester credit hour/s. Religious/Theological MIO.

**THEO 2150 Introduction to the Bible.** (Formerly RELS/THEO 150) A close reading of selections from the Christian Bible which examines historical background, literary composition, and general content of the books of the Hebrew Bible ("Old" Testament) and the New Testament. Cross-listed as RELS/THEO 2150. IAI H5901 3 semester credit hour/s. Religious/Theological MIO.

**THEO 2162 Christ and the Church.** This course will introduce students to christology (study of Jesus Christ) and ecclesiology (study of the Church, a.k.a., the community of believers and "body of Christ"), two fundamental aspects of the Christian faith. We will explore Christ and the Church not only through key biblical and doctrinal texts, but also as expressed in art, devotional works, prayers, rituals, and a spectrum of local/international organizational structures. 3 semester credit hour/s. Religious/Theological MIO.

**THEO 220 Religions and Cultures of the Roman Empire.** 3 semester credit hour/s. Religious/Theological MIO.

**THEO 2203 Sacramental Theology.** (Formerly 203) Study of the history, meaning, and theological significance of the sacraments in Catholic theology. 3 semester credit hour/s. Religious/Theological MIO. Typically offered: Fall Term, Odd Years.

**THEO 2204 Catholic Spirituality.** (Formerly 204) Examines the historical and contemporary contexts of Catholic spirituality. 3 semester credit hour/s. Religious/Theological MIO. Typically offered: Fall Term, Even Years.

**THEO 2206 Christian Ethics.** (Formerly 206) Course examines historical and contemporary issues through Christian ethical analysis. 3 semester credit hour/s. Writing Intensive and QRT.

**THEO 2207 Catholic Social Teaching.** (Formerly 207) Course examines the history and contemporary application of Catholic social teaching. 3 semester credit hour/s. Religious/Theological MIO. Typically offered: Spring Term, Even Years.

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**THEO 2208 Marriage and the Family.** (Formerly 208) Course examines Catholic theological, social and ethical teachings on cultural conceptions of families, sexual identities, politics and procreation. 3 semester credit hour/s. Religious/Theological MIO.

**THEO 2223 History of Christian Thought.** In this course students will study the grand sweep of Christian thought and practice, from the earliest Christian communities, councils, and creeds, to the great christological controversies, to the rise of monastic and scholastic theology, to early modern devotion, spirituality, and mission, up to contemporary lay movements and the global church. 3 semester credit hour/s. Religious/Theological MIO. Typically offered: Fall Term, Even Years.

**THEO 2235 Interreligious Dialogue.** (Formerly 235) This course will introduce various theological approaches to interreligious dialogue, with a special focus on the Roman Catholic perspective. Students will not only study theological texts about interreligious dialogue written by Christians, Muslims, Jews, and Buddhists, but they will also become familiar with real-life encounters between adherents of the various world religions today. 3 semester credit hour/s. Religious/Theological MIO. Typically offered: Periodically.

**THEO 2252 Business Ethics in the Context of Catholic Social Teaching.** (Formerly 252) This course examines the standard issues of business ethics from three perspectives: the norms of Kantian Ethics, the utilitarian calculation of the good and the emphasis on the common good, solidarity and subsidiarity of Catholic Social Teaching. It will use case studies to demonstrate the strengths and weaknesses of each of the three approaches to current business problems. 3 semester credit hour/s. Global, Sustainable, QRT.

**THEO 2270 Benedictine Wisdom.** (Formerly 270) This course will introduce students to the most prominent theologians of the Benedictine Order (and related monastic traditions) throughout history, from St. Benedict himself to medieval mystical theologians such as Bernard of Clairvaux and Hildegard of Bingen, to modern greats such as the Trappist Thomas Merton. Cross-listed as THEO 2270/370. 3 semester credit hour/s. Writing Intensive and QRT. Typically offered: Periodically.

**THEO 2281 Mothers of the Church.** (Formerly 281) In this course, students will study the writings of some of the most influential Catholic theologians of all time (many of whom are also doctors of the church), including Hildegard of Bingen, Catherine of Siena, Julian of Norwich, Teresa of Avila, Thérèse of Lisieux, and Dorothy Day. 3 semester credit hour/s. Writing Intensive and QRT.



**THEO 2291 Topics.** Investigation of theological subjects offered at an introductory level according to the interest of faculty and students. 3 semester credit hour/s. Religious/Theological MIO. *Course Repeatable. Maximum number of units allowed 12*

**THEO 230 Baptism of Europe.** Same content as HUMN 230 with emphasis on the foundation of the Catholic Church and New Testament history. 3 semester credit hour/s. Religious/Theological MIO. *Department Consent Required.*

**THEO 303 Sacramental Theology.** Study of the history, meaning and significance of the sacraments in Catholic theology. Cross-listed with THEO 203. 3 semester credit hour/s. Religious/Theological MIO.

**THEO 304 Catholic Spirituality.** Examines the historical and contemporary contexts of Catholic spirituality. Cross-listed with THEO 204. 3 semester credit hour/s.

**THEO 3308 Theology of the Body.** (Formerly 308) This course is an in depth study of the Theology of the Body written by Pope St John Paul II, using the original materials. The course will interrogate this theology with modern theologians' critical commentaries. 3 semester credit hour/s. Writing Intensive and QRT. Typically offered: Periodically.

**THEO 3335 Interreligious Dialogue.** (Formerly 335) This course will introduce various theological approaches to interreligious dialogue, with a special focus on the Roman Catholic perspective. Students will not only study theological texts about interreligious dialogue written by Christians, Muslims, Jews, and Buddhists, but they will also become familiar with real-life encounters between adherents of the various world religions today. Cross-listed with THEO 2235. 3 semester credit hour/s. *Department Consent Required.*

**THEO 3391 Advanced Topics:.** (Formerly 391) Advanced topics in Theology. 3 semester credit hour/s. *Department Consent Required. Course Repeatable. Maximum number of units allowed 3*

**THEO 4399 Senior Seminar.** (Formerly 399) The senior seminar involves research of a topic which relates theology and a secular discipline of their choice. The capstone project is a 12,000-word (40 pp) thesis plus a retreat at the Abbey. 3 semester credit hour/s. Writing Int and Engaged Learn. *Department Consent Required.*

## Writing Program

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**WRIT 1101 Writing Colloquium.** (Formerly 101) A first-year writing-intensive skills course whose content focuses on Benedictine University and its mission of higher learning grounded in the liberal arts and guided by its Benedictine Heritage and Catholic tradition. Readings will encourage students to understand, discuss, and write about issues of contemporary relevance. Emphasis on writing and revising argumentative essays, grammar review, basic library research skills, and textual analysis. IAI CI900. 3 semester credit hour/s.

**WRIT 1102 Research Writing.** (Formerly 102) A course that introduces students to writing in the disciplines of literature, social sciences, sciences, or business. Students study types of writing in the discipline, learn advanced library research techniques, write brief literature reviews, and develop and write significant research papers. IAI CI901R 3 semester credit hour/s.

**WRIT 1104 Person in Community.** (Formerly 104) A first-year course whose content focuses on Benedictine University and its mission of higher learning grounded in the liberal arts and guided by its Benedictine Heritage and Catholic tradition. Readings will encourage students to understand, discuss, and write about issues of contemporary relevance. For all freshmen who have earned credit for WRIT 1101. 1 semester credit hour/s. *Department Consent Required.*



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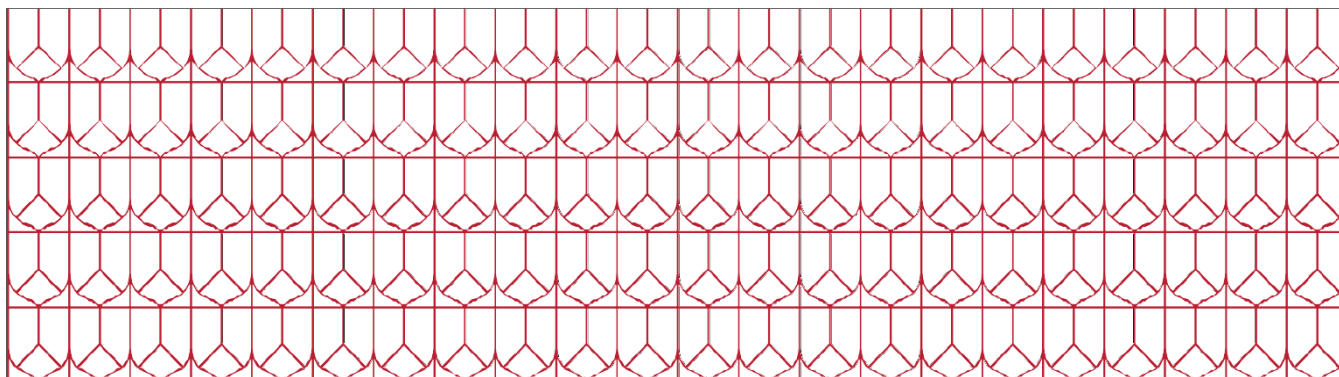
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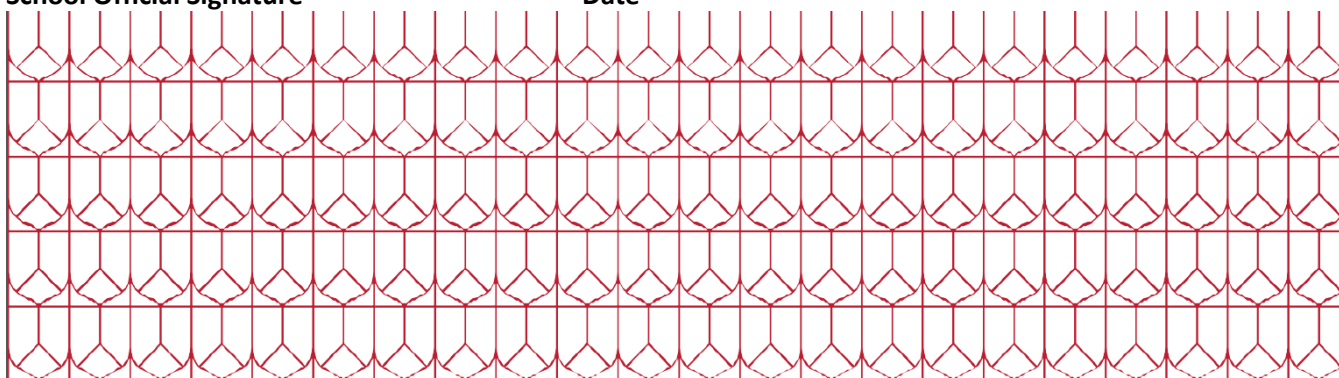
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Certified as true and correct in content and policy.

School Official Signature

7/30/2020

Date



Benedictine University is located in Lisle, Illinois, just 25 miles west of Chicago, and has branch campuses in Springfield, Illinois, and Mesa, Arizona. Founded as a Catholic university in 1887, Benedictine enrolls nearly 10,000 students in 56 undergraduate and 19 graduate programs. *Forbes* magazine named Benedictine among "America's Top Colleges" for the fifth consecutive year in 2017.

The Annual Security Report and Annual Fire Safety Report are available at [ben.edu/police](http://ben.edu/police).

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2019-2020

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