



# Benedictine University

Undergraduate Catalog → 2014-2015

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## ACCREDITATION AND MEMBERSHIPS

Benedictine University is accredited by The Higher Learning Commission - A Commission of the North Central Association of Colleges and Schools, the Commission of Collegiate Nursing Education, the Accreditation Council for Dietetic Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, Illinois State Board of Education Teacher Certification Section and the Organizational Development Institute. The University's chemistry program is approved to grant American Chemical Society accredited degrees.

The University is a member of the American Council on Education, Council for Independent Colleges, Association of Governing Boards, National Association of Independent Colleges and Universities, Association of Catholic Colleges and Universities, National Catholic Education Association, Association of Benedictine Colleges and Universities, North Central Association, College Entrance Examination Board, National Association of College and University Business Officers, Federation of Independent Illinois Colleges and Universities, Associated Colleges of Illinois, Associated Colleges of the Chicago Area, Illinois Council on Continuing Higher Education, National Collegiate Athletic Association, Illinois Association of College Admissions Counselors, National Association of College Admissions Counselors, Association for Gerontology in Higher Education, and the Institute of International Education, Inc.

## INSTITUTIONAL MISSION

Benedictine University dedicates itself to the education of undergraduate and graduate students from diverse ethnic, racial and religious backgrounds. As an academic community committed to liberal arts and professional education, distinguished and guided by its Roman Catholic tradition and Benedictine heritage, the University prepares its students for a lifetime as active, informed and responsible citizens and leaders in the world community.

## INSTITUTIONAL VISION

Benedictine University is a Catholic University in the Benedictine Tradition that Provides a Values-Centered Liberal Arts Education Enriched by Our Excellence in Science.

## UNIVERSITY CHARACTER

### ***The Educational Program***

The University fulfills its commitment to the liberal arts, teacher education and professional programs through excellence in teaching and interaction between students and faculty members. A liberal arts core prepares all undergraduate students to participate fully in a diverse and dynamic society, balancing their rights and duties as individuals with the demands of the common good. Professional education at the undergraduate, graduate and adult certificate levels builds on the liberal arts background of students, is multidisciplinary in nature, and prepares graduates for roles of leadership and social responsibility.

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### ***The Catholic Tradition***

The University is guided by the Roman Catholic tradition that fosters a dialogue between religious and secular cultures, while promoting ecumenical and multicultural understanding. This type of education is designed to broaden and deepen a person's vision of reality, to help all understand the dignity and uniqueness of each human person, and at the same time to place an emphasis upon the demands of freedom and social responsibility. In this environment religious faith and science are both directed toward the pursuit of truth and are strengthened through research and study. Central to the University's educational tradition is the rigorous investigation of questions that deal with the ultimate purpose of life.

### ***The Benedictine Heritage***

The University is grounded in the spirit of the founders who based their lives and work on St. Benedict's Rule for Monks, written in the early sixth century. The University builds its educational life and efforts on the same values which Benedictine men and women espouse:

- A search for God by oneself and with others
- A tradition of hospitality
- An appreciation for living and working in community
- A concern for the development of each person
- An emphasis on a life lived in balance
- A dedication to responsible stewardship of the earth
- A commitment to academic excellence

Central to the Benedictine tradition is the celebration of community as a gathering of people who share a commitment to a common mission. The University strives to develop an academic community that supports each person in the pursuit of knowledge and personal development. This undertaking will be achieved through a life enriched by the collegiate community in which the individual's interest is tempered by concern for the common good.

## **ACADEMIC REQUIREMENTS AND POLICIES**

### **Rationale**

The purpose of the following academic requirements, regulations and policies of Benedictine University is twofold:

1. To establish and secure an academic standard for all students that determines the value and quality of the associate and bachelor's degrees for all graduates; and
2. To protect both the student's and the University's interests by ensuring maximum accuracy in all academic records.

Advisors are provided to assist in planning students' academic programs. They are not authorized to change established policy of the University. The final responsibility for satisfying University and major requirements rests with the student.

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## **Inquiry General Education Curriculum**

At Benedictine University, our Inquiry General Education Curriculum is at the heart of all undergraduate degree programs. Required courses include two Interdisciplinary Seminars: IDS 201 Catholic and Benedictine Intellectual Traditions; and IDS 301 Human Dignity/The Common Good. Topics for these seminars will vary depending on faculty areas of expertise, but all sections of the seminars involve exploration of the relationships between areas of knowledge and of real-world ethical and intellectual challenges. IDS 201 is informed by the resources of the Catholic and Benedictine intellectual traditions and their hallmarks, which include valuing community, extending hospitality to all persons and promoting the exchange of ideas. IDS 301 is informed by the ideals related to these and other humanistic traditions that emphasize mutual responsibility, cooperation and respect. The seminars are designed and staffed by Benedictine University faculty across disciplines and curricula, ensuring that all undergraduates have the opportunity to learn and practice integrative skills that promote professional success and career flexibility.

The Inquiry Curriculum also requires all undergraduates to complete a Liberal Arts-based system of curricular and co-curricular electives in areas representing multiple disciplinary approaches and modes of problem-solving. These Modes of Inquiry courses are designated by programs and departments as representing critical skill and knowledge areas for active and responsible citizenship and stewardship of the earth, lifelong learning, global awareness, integrative knowledge and effective interpersonal communication. The curriculum includes coursework in the Arts and Humanities, Sciences and Social Sciences, as well as designated Global and Sustainability courses or other experiences.

### **Goals of the Inquiry Curriculum**

1. Critical Thinking and Problem Solving
  - a. Demonstrate critical thinking and analysis
  - b. Identify, study and solve problems
  - c. Achieve computational skills and an ability to understand and interpret numerical data
  - d. Work cooperatively as a member of a team
2. Communication
  - a. Express concepts and ideas clearly, creatively and effectively in oral and written forms
  - b. Understand and interpret written, oral, visual and aural forms of communication
  - c. Demonstrate interpersonal communication skills consistent with effective academic discourse
3. Information Fluency
  - a. Navigate different information formats and media technologies to find pertinent information
  - b. Evaluate sources of information critically to conduct responsible research
  - c. Become an active, informed and creative user of established and emerging technologies

4. Global Perspective
  - a. Recognize the interdependence of peoples and nations, and understand the forces that connect and divide them
  - b. Understand the benefits of diversity of perspectives, abilities and cultures
  - c. Understand the relationship between language and culture, and communicate effectively and respectfully across cultural boundaries
  - d. Relate the person to community and the local to the global
5. Social Responsibility
  - a. Engage ethical problems thoughtfully and actively, and contribute to the work of peace and social justice
  - b. Understand conflict resolution processes
  - c. Practice stewardship of self and the environment, and understand the principles of wellness and sustainability
  - d. Develop the traits of good citizenship, and gain knowledge and skills necessary for civic engagement
6. Personal Growth
  - a. Develop intellectual curiosity and a desire for lifelong learning
  - b. Strive for a life lived in balance
  - c. Cultivate leadership skills
  - d. Nurture the capacity for creative and artistic expression
7. Breadth of Knowledge and Integrative Learning
  - a. Use knowledge, theories and methods from the arts, humanities, natural sciences, and social sciences to raise and address questions germane to those areas of study
  - b. Recognize relationships among different disciplinary approaches to the study of human cultures and the natural world
  - c. Integrate learning from different disciplines to illuminate intersecting topics of investigation
  - d. Explore connections between classroom knowledge and real-world experiences
8. Catholic and Benedictine Traditions
  - a. Understand the Catholic intellectual tradition: its philosophy, theology, practice, history and engagement with questions of our time
  - b. Understand the *Rule of St. Benedict* and the contributions of Benedictine monasticism to history, culture, spirituality and education
  - c. Show knowledge of how different religions and philosophies view the human person, spirituality and the divine

## Degree Status

Degree status is the recognition accorded a student who is formally admitted through the admissions process described in the section, "Admission to Benedictine University." Any student who does not have degree status is designated a student-at-large. A student may receive only one bachelor's degree from Benedictine University but other majors for which requirements have been completed may be listed on the transcript.

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## **Student-at-Large**

A student-at-large (SAL) is either a full- or part-time student who does not have degree status and is ineligible for any financial assistance. The SAL is taking courses for his or her own enrichment and is not working toward a degree. Interested persons may contact the New Student Advising Center. All academic policies and institutional regulations apply to the SAL, except that the student is not identified with any class year. The SAL may later request admission to degree status through the formal admission process. Admission and acceptance of credits completed is subject to the discretionary approval of the University.

Courses taken as an SAL do not count toward the residency requirement if the SAL is later admitted to degree status. SAL credit may fulfill other graduation requirements, with the approval of the program chair. Regardless of status, all courses taken for credit will become part of the student's official record at Benedictine University. The graduation requirements a student must meet are those in effect at the time of admission to degree status, which may be different from those in effect during the SAL period. SAL status is not available to students denied regular admission to Benedictine, those who have recently been dropped by the University for poor scholarship, or those who have been dismissed from the last institution of attendance within the previous 12 months.

## **Future Scholars Program**

As "Future Scholars," superior high school students may take regular University courses, prior to their graduation from high school, and receive a special scholarship. Courses are available during the regular school year and the summer session. Credits earned will be posted on a Benedictine University transcript and will apply toward a degree at Benedictine or may be transferred to another college. Students will normally be limited to one course per semester and must maintain a "C" average to have the scholarship renewed.

## **Second Baccalaureate Degree Program**

This program is designed for persons who already have a bachelor's degree in one area and would like to gain expertise in another. Students with a Benedictine University degree will not be eligible for this program.

Students interested in this program must apply for admission to the University and submit official transcripts from all colleges and universities in which they were previously enrolled. Students must complete all coursework on the second degree within seven years of admission to the program. Students must be enrolled in at least one course per term. Life experience credit, transfer and College Level Examination Program (CLEP) exam credit may be counted toward the program requirements, if appropriate, as determined by each department. However, at least 12 hours of 200-/300-level classroom courses must be completed at Benedictine University. Applicability of courses taken as a student-at-large prior to admission to the Second Baccalaureate Degree Program will be determined upon initial evaluation.

## **Dual Credit Policy**

Benedictine University will articulate, with limitations, coursework completed in a dual credit or dual enrollment program while enrolled in high school if the course is transcribed as

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college level on a college transcript and meets the criteria set by the Transfer Credit Policy. Coursework with a potential to count towards basic skills or major requirements is subject to review by the appropriate department chair/program director and might not be considered transferable. Coursework completed in this manner and deemed transferable will be posted on the transcript indicating completion prior to high school graduation.

### **Summer Sessions**

These sessions are offered to current Benedictine students and visiting students. The University offers a broad range of courses during the summer sessions. Interested students should contact the Student Success Center.

### **Council of West Suburban Colleges Consortium (CWSC) Cross-Registration Program**

Courses taken at other schools in this consortium (North Central College and Aurora University) may be applied to Benedictine University programs without violating the Benedictine University residency requirement. Cross-registration is permitted with permission of the other school and in accordance with terms of an agreement among all member schools. Prior approval from the student's advisor and the Registrar is required on the cross-registration form before registering at one of the other institutions. Cross-registration is available during the regular academic year (fall and spring terms). Tuition is paid to the home school and grades are recorded at the home school without the necessity of applying for a transcript.

Through this program, degree-seeking students at each of the member schools have access to a broad selection of academic offerings and scheduling options. Contact the Registrar's Office for eligibility information and special registration Forms. The purpose of the program allows student to take courses for degree completion in sequence if the course is not offered at the home institution.

## **MAJORS AND DEGREES**

Students may earn the following degrees by choosing a major program (see below).

The University offers professional programs approved by the state of Illinois in teacher education in the following areas: biology, business/marketing/management, chemistry, elementary education, English, mathematics, music, physical education, physics, social science, Spanish and special education.

In addition, pre-professional education is available in dentistry, engineering, law, medicine, occupational therapy, optometry, pharmacy, physical therapy, physician's assistant, podiatry and veterinary medicine.

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**Associate of Arts:**

Business Administration +^

**Bachelor of Arts:**

Bilingual Journalism  
Biology  
Clinical Life Science  
Communication Arts+  
Criminal Justice+  
Economics  
Elementary Education+  
Engineering Science  
English Language and Literature  
Exercise and Sports Studies  
Graphic Arts and Design  
Global Studies  
History+  
International Business and Economics  
International Studies  
Management +^  
Medical Humanities  
Music  
Music Education  
Organizational Leadership^  
Philosophy  
Physical Education  
Political Science  
Psychology\*+  
Social Science  
Sociology+  
Spanish  
Special Education  
Studio Art  
Theology+  
Writing and Publishing+

**Bachelor of Business Administration:**

Accounting\*  
Business Analytics\*  
Business and Economics+  
Business with Science Applications  
Finance\*+  
Management and Organizational Behavior+  
Marketing+

**Bachelor of Fine Arts:**

Fine Arts

**Bachelor of Science:**

Biochemistry/Molecular Biology  
Biology+  
Chemistry  
Clinical Laboratory Science  
Computer Information Systems  
Computer Science  
Diagnostic Medical Sonography  
Environmental Science  
Health Science+  
Mathematics  
Nuclear Medicine Technology  
Nutrition  
Physics  
Radiation Therapy

**Bachelor of Science in Nursing:**

Nursing (RNs only)+^

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*\* Offered in traditional undergraduate and adult accelerated undergraduate formats*

*^ Offered only in the adult accelerated format*

*+ Also offered on the Springfield branch campus*

## GRADUATION REQUIREMENTS

### Associate of Arts Degree

1. Liberal arts core requirements:

a. Skills requirements:

Unless a student can demonstrate proficiency, he/she must complete 12 credit hours in Basic Skills. A student must receive a "C" or better in each of these courses to meet this requirement. The Basic Skills courses and the ordinary methods of demonstrating proficiency are as follows:

- i. Person in Community: Writing Colloquium: WRIT 101; Research Writing: WRIT 102; or by passing HNRS 190 and HNRS 191. If WRIT 101 is satisfied by AP Credit, credit in WRIT 104 is required.
- ii. Speech Communication: SPCH 110  
Proficiency: by passing HNRS 191 or proficiency by examination.
- iii. Quantitative Skills: MATH 104  
Proficiency: by earning CLEP credit in College Algebra; by passing MATH 105, 108, 110, 111, 115, 170, or any 200- or 300-level math course.

b. Cultural Heritage Series: 3 credit hours

HUMN 220: The Mediterranean World. Studies the ancient cultures located around the Mediterranean Sea and the contributions they made to the development of western civilizations to about 500 A.D. Drawing upon the resources of the Catholic and Benedictine traditions, the course explores the theme of "person in community" as reflected in religion, art, philosophy, and social, political, and economic institutions.

c. Core Electives:

Arts and Humanities: 9 credit hours

At least three arts and humanities courses (from at least two different areas designated as Arts and Humanities Core Electives in this catalog) including PHIL 245.

Natural Sciences: 6 credit hours

At least 3 credit hours must be taken in the Physical Sciences Core (as designated in this catalog) and at least 3 credit hours from in the Life Sciences Core (as designated in this catalog).

Social Sciences: 9 credit hours

At least three social sciences courses (from at least two different disciplines designated as Social Science Core Electives in this catalog), including ECON 101 (with a grade of "C" or better) and PSYC 100.

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2. A student must earn 63 credit hours to qualify for graduation and must maintain a "C" average (2.000) in all Benedictine University coursework.
  - Courses with a number below 100 do not count toward the 63 credit hours required for graduation.
  - University-level courses completed to fulfill a condition of admission count toward the 63 hour graduation requirement, but do not satisfy University Core requirements.
3. At least 45 of the 63 credit hours for graduation must be completed at Benedictine University. The following courses must be completed at Benedictine University: MATH 104 (unless proficiency is demonstrated by 1.a.iii. above), HUMN 220, MGT 110, and MGT 220. Once a student matriculates into the program, no additional transfer credit will be accepted. Courses completed at Benedictine prior to formal admission to degree status may not be used to fulfill this academic residency requirement. Such credit may fulfill other graduation requirements with the approval of the department chair/program director/associate dean and dean.
4. A maximum of 15 credit hours earned through any one or combination of external credit programs may be applied with the approval of the University toward the 63 credit hours required for the associate degree. These credits will not normally satisfy the academic residency requirement. Applications may be obtained in Enrollment Services (Ben Central) or the Office of the Registrar.
  - a. The Advanced Placement Program — Educational Testing Service (ETS) tests are offered to high school sophomores, juniors or seniors once a year and the scores are sent to Benedictine. Students who score three, four or five are given credit in the appropriate course area.
  - b. CLEP Tests —The College Level Examination Program (CLEP) gives students the opportunity to show that they have the knowledge necessary to gain course credit without actually taking the course. CLEP credits are not acceptable as transfer credits from other institutions, but evidence of CLEP scores will be evaluated for credit toward the Benedictine University degree. The applicant must submit an official copy of the grade report sent by ETS. CLEP tests should be taken in the freshman or sophomore year. Students may not receive CLEP credit in a subject area in which they have completed course work. CLEP credit in major courses must be approved in advance by the department chair.
  - c. Work/Life Experience Credit — Work/Life experience credit represents attainment through work or other non-academic experiences, of the same degree of competence in a subject (of at least a "C" level) that University undergraduates obtain in the classroom. Application for life experience credit must be for a course specifically described in the University Catalog.
  - d. Other External Credit — Benedictine University allows students to apply, toward the 63 credit hours required for the associate degree, acceptable hours which have been earned through military experience and/or courses.

5. A major field of study requires at least 27 credit hours, with at least 6 credit hours at the 200 level or above. Only courses in which a student has received a "C" or better may be applied to the major requirement.
6. Waivers of University or program requirements may be made for sound cause acceptable to the University when extenuating circumstances arise. Three graduation requirements which are never waived are the 63 credit hour minimum, the minimum grade point average of 2.000, and the minimum 45 credit hour residency. The student begins a request for a waiver by seeking the approval of his/her academic advisor. The number of additional approvals depends on the nature of the waiver.
7. A student must earn the recommendation of the faculty of his or her major program for graduation. Normally this recommendation is based upon fulfilling the program requirements, including a comprehensive examination or other integrating experience.
8. One must be in good standing and have settled all financial accounts with the University to qualify for graduation.

## **Bachelor's Degrees**

1. Inquiry General Education baccalaureate requirements:
  - a. Skills requirements:

Unless a student can demonstrate proficiency, he/she must complete 12 credit hours in Basic Skills. A student must receive a "C" or better in each of these courses to meet this requirement. The Basic Skills courses and the ordinary methods of demonstrating proficiency are as follows:

    - i. WRIT 101, Writing Colloquium: Academic Writing; WRIT 102, Research Writing; or by passing HNRS 190 and HNRS 191. If WRIT 101 is satisfied by AP Credit, credit in WRIT 104 is required.
    - ii. SPCH 110, Speech Communication  
Proficiency: by passing HNRS 191 or proficiency by examination.
    - iii. Quantitative Skills: MATH 105, 108 or 110  
Proficiency: by earning CLEP credit in College Algebra; by demonstrating proficiency in MATH S105, S108 or S110 on the Math Proficiency Test; by passing MATH 111, 115, 170, or any 200- or 300-level math course.
  - b. Interdisciplinary Seminars: 6 credit hours  
The interdisciplinary seminars sequence consists of two courses, both of which are required of all undergraduates:  
IDS 201 WI, Catholic and Benedictine Intellectual Traditions  
IDS 301, Human Dignity/Common Good

The interdisciplinary seminars provide an integrated, coherent experience to prepare students for a life of flexible learning and responsible inquiry. These courses require students to collaborate on assignments and activities that allow them to bridge disciplines, widen perspectives, discover connections and integrate knowledge. The interdisciplinary seminars devised as part of the Inquiry General Education Curriculum address important general questions and unstructured problems that engage the following themes: Catholic and Benedictine Intellectual Traditions (IDS 201) and Human Dignity or the Common Good (IDS 301). IDS 201 WI and IDS 301 provide students with an integrative liberal arts learning

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experience, advance the University's essential learning goals, and engage students in a better understanding of the Benedictine and Catholic Hallmarks.

c. Mode of Inquiry electives (as designated in this catalog):

Arts and Humanities: 15 credit hours as follows

3 credit hours designated Theological/Religious Mode of Inquiry (QRT)

The following courses are designated Theological/Religious Mode of Inquiry:

RELS 120	Eastern Traditions
RELS 130	Abrahamic Traditions
RELS/THEO 150	Introduction to the Bible
RELS/THEO 165	The Church
RELS 180	The Divine Economy
RELS 191	Topics--American Sorrow Songs
RELS 230	Judaism
RELS 285	Religion in America
THEO 101	Theology of Love
THEO 102	Theology of Justice
THEO 103	Theology of Freedom
THEO 104	Faith and Science
THEO 225	Pilgrimage
THEO 235	Interreligious Dialogue
THEO/MGT 252	Business Ethics in the Context of Catholic Social Teaching
THEO 270	Benedictine Wisdom Tradition
THEO 281	Great Women Theologians

3 credit hours designated Philosophical Mode of Inquiry (QPL)

The following courses are designated Philosophical Mode of Inquiry:

PHIL 120	Ancient Greek Philosophy
PHIL 200	Introduction to Logic
PHIL 235/335	Modern Philosophy
PHIL 245	General Ethics
PHIL 260	Social and Political Philosophy
PHIL 270/370	Medieval Philosophy
PHIL 290/390	History and Philosophy of Science
PHIL 291	What is Truth?

3 credit hours designated Historical Mode of Inquiry (QHT)

The following courses are designated Historical Mode of Inquiry:

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HIST 111	U.S. History Survey to 1865
HIST 112	U.S. History Survey since 1865
HIST 220	The Mediterranean World
HIST 260	Women in American Society
HIST 265	African American History
HIST 272	Middle East History 500-1258
HNRS 393	Global Interdependence
SPAN 230	Spanish Civilization and Culture
SPAN 231	Latin American Civilization and Culture

3 credit hours designated Literary and Rhetorical Mode of Inquiry (QLR)  
The following courses are designated Literary and Rhetorical Mode of Inquiry:

COMM 200	Advertising Persuasion and Consumer Society
LITR 150	Themes in Literature
LITR 241	Environmental Literature
LITR 255	American Literature I
LITR 257	British Literature I
LITR 258	British Literature II
LITR 259	World Literature
LITR 266	Studies in the Novel
LITR 279	U.S. Multiethnic Literature
LITR 281	Gender in Literature
LITR 291	Topics--Theories in Monstrosity
SPAN 220	Introduction to Spanish Literature
SPAN 221	Introduction to Contemporary Latin American Literature
SPAN 307	Advanced Contemporary Spanish Literature
SPAN 310	Advanced Latin American Literature

3 credit hours designated as Artistic and Creative Mode of Inquiry (QCA)  
The following courses are designated Artistic and Creative Mode of Inquiry:

COMM 250	Masters of the American Cinema
COMM 251	History of Film
COMM 288	Italian Cinema from 1945-1975
FNAR 100	Art Appreciation
FNAR 101	Fundamentals of Design
FNAR 111	Drawing I
FNAR 120	Lettering and Layout Foundational

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FNAR 121	Lettering and Layout Italic
FNAR 203	Ancient to Medieval Art History
FNAR 204	Renaissance to Modern Art History
FNAR 205	Non-Western Art History
FNAR 206	Modern and Contemporary Art History
FNAR 240	Printmaking: Intaglio
FNAR 241	Printmaking: Relief
FNAR 242	Printmaking: Silkscreen
FNAR 243	Printmaking Lithography
FNAR 250	Oil Painting
FNAR 291	Topics
FNAR 293	Digital Photography
FNAR 294	Computer Art
HNRS 294	Creativity, Art, and Culture
MUSI 100	Introduction to Music Theory
MUSI 104	Music Appreciation
MUSI 105	Music Appreciation
MUSI 106	Music Appreciation
MUSI 121	Concert Band
MUSI 122	Concert Choir
MUSI 128	Jazz Eagles

Natural Sciences: 9 credit hours as follows:

3 credit hours designated Life-Scientific Mode of Inquiry (QLS)

The following courses are designated Life-Scientific Mode of Inquiry:

BCHM 261	Principles of Biochemistry
BIOL 116	Introduction to Human Biology with Lab
BIOL 120	Genetics of Everyday Life
BIOL 135	Forensics
BIOL 140	Origins of Humanity
BIOL 150	Biology of Women
BIOL 155	Anatomy and Physiology
BIOL 160	Plagues and People
BIOL 180	Ecology of a Changing Planet
BIOL 193	Introduction to Cellular Biology with Lab
BIOL 197	Principles of Organismal Biology
BIOL 198	Principles of Biology
BIOL 207	Introductory Microbiology with Lab
BIOL 216	Human Anatomy and Physiology 1 with Lab

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BIOL 299	Quantitative Biology Lab for Transfer
NTSC 111	Contemporary Biology
NUTR 100	Impact of Nutrition
NUTR 200	Nutritional Science
NUTR 201	Nutritional Health and Exercise

3 credit hours designated Physical-Scientific Mode of Inquiry (QPS)

The following courses are designated Physical-Scientific Mode of Inquiry:

ASTR 203	Stars and Galaxies with a Lab
ASTR 204	Our Solar System
CHEM 101	Introduction to Chemistry
CHEM 102	Introduction to Chemistry Lab
CHEM 103	Intro Organic Chem and Biochem
CHEM 104	Intro Organic Chem and Biochem Lab
CHEM 105	Introductory Chemistry with Lab
CHEM 111	General Chemistry I with Lab
CHEM 113	General Chemistry I
CHEM 114	General Chemistry I Lab
CHEM 115	General Chemistry I Lab
CHEM 123	General Chemistry II
CHEM 124	General Chemistry II Lab
CHEM 125	General Chemistry II Lab
GEOG 105	Physical Geography
GEOG 107	Earth and Space Science
NTSC 105	Introduction to Consumer Science with Lab
NTSC 112	Contemporary Physical Science
PHYS 101	Physical Science
PHYS 105	Physical Geography
PHYS 106	Astronomy
PHYS 107	Earth and Space Science
PHYS 113	College Physics I
PHYS 114	College Physics I Lab
PHYS 118	College Physics II
PHYS 119	College Physics II Lab
PHYS 205	University Physics I Lab
PHYS 206	University Physics II Lab
PHYS 211	University Physics I
PHYS 212	University Physics II

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3 credit hours designated Computational, Mathematical, and Analytical Mode of Inquiry (QCM)

The following courses are designated Computational, Mathematical, and Analytical Mode of Inquiry:

CMSC/CIS 180	Introduction to Computing
CMSC/CIS 181	Visual Programming Lab
CMSC/CIS 182	Science Applications Lab
CMSC/CIS 184	Microsoft Excel Lab
CMSC/CIS 185	Python Programming Lab
CMSC/CIS 186	Web Programming Lab
CMSC/CIS 200	Computer Programming
MATH 115	Business Calculus
MATH 150	Introduction to Statistics
MATH 200	Applications for Calculus I
MATH 210	Calculus for Physical Sciences I
MATH 220	Calculus for Life Sciences I
MATH 230	The Mathematical Universe
MGT 150	Statistics I

Social Sciences: 6 credit hours as follows:

3 credit hours designated Social-Scientific I: Individuals, Organizations, and Societies Mode of Inquiry (QIO)

The following courses are designated Social-Scientific I Mode of Inquiry:

FINA 120	Financial Literacy
FINA 220	Personal Financial Planning
MKTG 300	Marketing
MKTG 310	Consumer Behavior
PLSC 236/336	Women and the Law
PSYC 100	Survey of Psychology
PSYC/SOCL 210	Social Psychology
SOCL 100	Principles of Sociology

3 credit hours designated Social-Scientific II: Political, Global, and Economic Systems Mode of Inquiry (QPE)

The following courses are designated Social-Scientific II Mode of Inquiry:

ECON 100	Introduction to Economics
ECON 101	Principles of Macroeconomics
ECON 102	Principles of Microeconomics

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GLBS 101	Introduction to Global Studies
GLBS 102	Research Methods in Global Studies
GLBS 202	Theories in Global Studies
INTB 101	The Global Economy
INTB 300	Introduction to International Business
INTB 302	International Management
PLSC 101	Global Affairs
PLSC 102	American Government
PLSC 105	Law and Politics

Mode of Inquiry electives must be chosen from the courses so designated in this catalog by Q codes as above. Departmental and disciplinary subjects (i.e. BIOL, ECON) do not necessarily correspond to Modes of Inquiry.

Courses required to meet state or national accreditation requirements may supersede institutional policies as approved by the Registrar.

*Note: Transfer, Degree Completion and Adult Program students see below for exceptions to the above requirements.*

d. Writing Intensive (WI) Courses:

WI courses are designed to emphasize writing process and writing development through a sequence of designated classes taken at different points in a student's career at Benedictine University. All undergraduates are required to take three designated WI courses as follows:

- i. IDS 201 WI, Catholic and Benedictine Intellectual Traditions
- ii. WI designated course in the major
- iii. One additional WI designated course

Transfer students who have completed all Inquiry requirements (with the exception of the IDS seminars) will be exempt from the third WI course requirement but must complete IDS 201 WI and the required WI in the major.

Transfer students who have credit for the equivalent of the required WI course in the major will not be required to retake that WI course in the major but must complete IDS 201 WI and a second additional WI course of their choice.

Transfer students who have completed all Inquiry requirements (with the exception of the IDS seminars) AND taken the equivalent of the WI in the major must still take IDS 201 WI and one additional WI course of their choice.

- e. Co-Curricular requirements: G and S designated courses (one of each required) Global (G designated) and Sustainability (S designated) courses and co-curricular experiences are designed to prepare students for active and responsible

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participation in global citizenship and stewardship of the earth and its resources. G designated courses promote “an openness to being transformed by the other—be it an idea, a person or an experience.” People from disparate regions are recognized as having agency in a globalized world. The characteristic Benedictine openness to “the other” does not only mean openness to persons of different cultures, but to the cultures themselves. S designated courses seek to foster awareness that we are part of a larger ecology and that the environment is a precious gift to be respected for the sake of all life forms.

All undergraduates are required to complete one course or graded co-curricular experience that carries a G designation and one that carries an S designation. These courses may also fulfill other requirements as designated by the catalog. Some courses, especially the IDS Seminars, may be designated S or G by class section rather than at the catalog level, so students should consult advisors and terms schedules as well.

Some transfer courses are approved as meeting the S and G designation criteria. Transfer students should consult with their academic advisor for details. Transfer S and G courses must be approved as such by Benedictine University according to Transfer Articulation rules and guidelines.

2. A student must earn 120 credit hours to qualify for graduation and must maintain a “C” average (2.000) in all Benedictine University coursework.
  - Courses with a number below 100 do not count toward the 120 credit hours required for graduation.
  - University-level courses completed to fulfill a condition of admission count toward the 120 hour graduation requirement, but do not satisfy University Core requirements.
3. Majors and minors:
  - a. A student must select a major field of study before completing 60 credit hours, and must complete the requirements set forth in the Catalog under the heading for the selected major. Only courses in which a student has received a “C” or better may be applied to the major requirement.
  - b. A major field of study requires at least 36 credit hours, of which a minimum of 24 credit hours must be completed at the 200 level or above, of which at least nine credit hours must be at the 300 level or above.
  - c. Students are encouraged to supplement their major and core programs with appropriate minors. The minor can be used to round out a program of study by complementing the required major. For example, a student who selects a major in a technical or professional area might select a minor in the liberal arts to gain additional analytical and communication skills and vice versa.
  - d. A minor consists of at least 21 and no more than 30 credit hours of courses completed from the specified list for the minor program. At least 12 credit hours at the 200 level or above, including at least three credit hours at Benedictine at the 300 level, must also be completed. Only courses in which a student has received a grade of “C” or better may be applied to the minor.

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Any credit hours completed for a minor may be used to fulfill core or major requirements. Successfully completed minors are designated on the transcript following graduation.

- e. A concentration is a grouping of courses within a student's major. This grouping consists of at least 12 semester hours of required or recommended courses designed to focus on a particular aspect of a major, and/or to focus on a particular career opportunity for graduates of that major.
4. At least 55 of the 120 credit hours for graduation must be completed at a four-year regionally accredited college (of which 45 credit hours must be completed at Benedictine University) and at least 30 of the final 45 credit hours must be completed at Benedictine University, including at least 12 credit hours at the 200 level or above in the major. Courses completed at Benedictine prior to formal admission to degree status may not be used to fulfill this academic residency requirement. Such credit may fulfill other graduation requirements with the approval of the department and division chairpersons.

*Note: Students who qualify for the Degree Completion Program and the Adult Program are exempted from the 45 credit hour academic residency requirement. See Degree Completion Program.*

5. A maximum of 30 credit hours earned through any one or combination of external credit programs may be applied with the approval of the University toward the 120 credit hours required for the bachelor's degree. These credits will not normally satisfy the academic residency requirement. Applications may be obtained in Enrollment Services (Ben Central) or the Office of the Registrar.
- a. The Advanced Placement Program — Educational Testing Service (ETS) tests are offered to high school sophomores, juniors or seniors once a year and the scores are sent to Benedictine. Students who score three, four or five are given credit in the appropriate course area.
  - b. CLEP Tests — The College Level Examination Program (CLEP) gives students the opportunity to show that they have the knowledge necessary to gain course credit without actually taking the course. CLEP credits are not acceptable as transfer credits from other institutions, but evidence of CLEP scores will be evaluated for credit toward the Benedictine University degree. The applicant must submit an official copy of the grade report sent by ETS. CLEP tests should be taken in the freshman or sophomore year. Students may not receive CLEP credit in a subject area in which they have completed course work. CLEP credit in major courses must be approved in advance by the department chair.
  - c. Work/Life Experience Credit — Work/Life experience credit represents attainment through work or other non-academic experiences, of the same degree of competence in a subject (of at least a "C" level) that University undergraduates obtain in the classroom. Application for life experience credit must be for a course specifically described in the University Catalog.
  - d. ACT Proficiency Examination Program (PEP) Test — At Benedictine, PEP allows Bachelor of Science in Nursing students to be examined in the three nursing areas of Maternal and Child Nursing, Psychiatric/Mental Health Nursing, and

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Adult Nursing. Successful completion of all tests results in 24 credit hours. These 24 hours are not considered external credit and therefore do not count toward the 30 credit hour limit.

- e. Other External Credit — Benedictine University allows students to apply, toward the 120 credit hours required for the bachelor's degree, acceptable hours which have been earned through military experience and/or courses.
6. A student may apply internship credit towards graduation credit as follows: Humanities, 12 hours; Business Programs, 12 hours; International Business and Economics, 12 hours; Political Science, 12 hours; Health Care, 3 hours; Nutrition, 12 hours; Sociology/Psychology, 6 hours; Computer Information Systems, 12 hours; Computer Science, 12 hours; Mathematics, 12 hours; Biology, 12 hours.
7. Waivers of University or program requirements may be made for sound cause acceptable to the University when extenuating circumstances arise. Three graduation requirements which are never waived are the 120 credit hour minimum, the minimum grade point average of 2.000, and the minimum credit hour residency. The student begins a request for a waiver by seeking the approval of his/her academic advisor. The number of additional approvals depends on the nature of the waiver.
8. A student must earn the recommendation of the faculty of his or her major program for graduation. Normally this recommendation is based upon fulfilling the program requirements, including a comprehensive examination or other integrating experience.
9. One must be in good standing and have settled all financial accounts with the University to qualify for graduation.

## **TRANSFER STUDENTS**

### **Credits Transferred from Other Institutions**

Credits to be transferred from other institutions are evaluated on the basis of their equivalent at Benedictine University. This determination is made by the Transfer Credit Evaluation and Articulation staff and, if needed, the appropriate department chair or program. Transfer grades are not counted in the cumulative grade point average earned at Benedictine University.

Quarter credit hours transferring from other institutions are converted to semester credit hours:

- 5 quarter hours = 3.33 semester hours
- 4 quarter hours = 2.67 semester hours
- 3 quarter hours = 2 semester hours
- 2 quarter hours = 1.33 semester hours
- 1 quarter hour = 0.67 semester hours

### **Transfer Credit Policy/Practice**

Benedictine University accepts course credit in transfer from regionally accredited colleges and universities, if the courses are deemed to be comparable in scope and level of difficulty

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to courses offered at Benedictine University. Other transfer courses that are commonly regarded as a study in the liberal arts are evaluated on an individual basis. Credit identified as developmental or pre-college in level of study may be used as a basis for placement and advising purposes but will not be accepted in transfer.

To be accepted in the major or minor area, or in Basic Skills, courses must have a grade of "C" or better. A grade of D or better is required in all other areas, except where program requirements specify otherwise. Grades earned at other schools are used to determine transferability of credit, but are not included in the Benedictine University cumulative grade point average. Students cannot earn duplicate credit for repeated courses.

Acceptance of transfer credit to be applied to the major area or minor area is determined by the appropriate academic department chair or program director. Requirements designated mission-specific or institutionally unique must be taken at Benedictine University. Courses taken prior to specific dates may be unacceptable as transfer credit because of substantial subsequent developments.

Benedictine University is a participant in the Illinois Articulation Initiative (IAI), a statewide agreement that allows transfer of completed Illinois transferable General Education Core Curriculum courses, and selected major courses, between participating institutions.

Credit for non-traditional experiences, including military education, will be considered based upon American Council on Education recommendations. Military education credit is considered as an external credit program [see page 23].

Credit from international institutions must be evaluated by Educational Perspectives, Chicago, IL or Educational Credential Evaluators, Inc., Milwaukee, WI, before submitting to Benedictine University for review. Credit is subject to Benedictine University's transfer credit evaluation criteria.

## **Inquiry General Education Curriculum Baccalaureate Requirements for Transfer Students**

1. Transfer students with more than 20 transferable hours:
  - a. WRIT 101, 102; SPCH 110 or equivalent, or proficiency; MATH 105, 108 or 110 or proficiency [a student must receive a "C" or better in each course to meet the requirement]
  - b. 15 hours in at least four of the following Modes of Inquiry as designated: Theological/Religious (QRT), Philosophical (QPL), Historical (QHT), Literary and Rhetorical (QLR), and Artistic and Creative (QCA), of which one course must be designated Theological/Religious Mode of Inquiry (QRT)
  - c. 9 hours in at least two of the following Modes of Inquiry as designated: Life-Scientific (QLS), Physical-Scientific (QPS), and Computational, Mathematical and Analytical (QCM)
  - d. 3 hours in the Social-Scientific I Mode of Inquiry (QIO)
  - e. 3 hours in the Social-Scientific II Mode of Inquiry (QPE)
  - f. One G-designated course or experience and one S-designated course or experience.

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Equivalent approved transfer courses, if taken prior to admission, may meet the above requirements. Any course taken to meet these requirements after admission to Benedictine University must be an Inquiry course (Skills or Mode of Inquiry) as designated in this catalog.

3. IDS 201 WI Catholic and Benedictine Intellectual Traditions, and IDS 301 Human Dignity/Common Good must both be taken at Benedictine University.
4. Writing Intensive (WI) Courses:  
WI courses are designed to emphasize writing process and writing development through a sequence of designated classes taken at different points in a student's career at Benedictine University. All undergraduates are required to take three designated WI courses as follows:
  - i. IDS 201 WI, Catholic and Benedictine Intellectual Traditions
  - ii. WI designated course in the major
  - iii. One additional WI designated course

Transfer students who have completed all Inquiry requirements (with the exception of the IDS seminars) may will be exempt from the third WI course requirement but must complete IDS 201 WI and the required WI in the major.

Transfer students who have credit for the equivalent of the required WI course in the major will not be required to retake that WI course in the major but must complete IDS 201 WI and a second additional WI course of their choice.

Transfer students who have completed all Inquiry requirements (with the exception of the IDS seminars) AND taken the equivalent of the WI in the major must still take IDS 201 WI and one additional WI course of their choice.

5. Transfer students with 20 or fewer transferable hours or the equivalent of less than one full semester of transferable work will be responsible for taking or transferring all of the courses described on the Benedictine University Inquiry General Education Curriculum. IDS 201 WI Catholic and Benedictine Intellectual Traditions, and IDS 301 Human Dignity/Common Good must both be taken at Benedictine University.

## **DEGREE COMPLETION, ADULT ACCELERATED UNDERGRADUATE, SECOND MAJOR AND CERTIFICATE PROGRAMS**

### **Degree Completion Program**

The University provides an exception to the normal academic residency requirement of 45 semester hours for students who are eligible for the Degree Completion Program (DCP).

A minimum of 15 of the 75-plus transferable semester hours required for DCP status must be from a four-year regionally accredited college or university earned prior to the start of

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Benedictine University coursework. The determination of DCP status is made prior to entry. Credit earned later will not be used to reclassify a student to DCP status.

Degree Completion Program students must:

1. Satisfy general entrance requirements;
2. Complete at least the last 30 credit hours of their undergraduate degree through coursework at Benedictine University as a degree-seeking status student; and
3. Complete at least 12 credit hours of coursework at the 200 level or above in their major field at Benedictine University.

Degree Completion Program students may receive credit and/or waiver of course requirements through examination and experiential learning assessment, but these credits will not normally be part of the final 30 credit hours.

### **Adult Accelerated Undergraduate Program**

The University provides an exception to the normal academic residency requirement of 45 semester hours for students who are enrolled in the Adult Accelerated Undergraduate Program.

Adult Accelerated Undergraduate Program students must:

1. Satisfy general entrance requirements;
2. Complete at least the last 30 credit hours of their undergraduate degree through coursework at Benedictine University as a degree seeking student; and
3. Complete at least 12 credit hours of coursework at the 200 level or above in their major field at Benedictine University.

Adult Program students may receive credit and/or waiver of course requirements through examination and experiential learning assessment, but these credits will not normally be part of the final 30 credit hours.

### **Inquiry General Education Requirements for Adult Accelerated Program Students**

1. Adult Accelerated Students:
  - a. WRIT 101, 102; SPCH 110 or equivalent, or proficiency; MATH 105, 108 or 110 or proficiency [a student must receive a C or better in each course to meet the requirement]
  - b. 15 hours in at least four of the following Modes of Inquiry as designated: Theological/Religious (QRT), Philosophical (QPL), Historical (QHT), Literary and Rhetorical (QLR), and Artistic and Creative (QCA)
  - c. 9 hours in at least two of the following Modes of Inquiry as designated: Life-Scientific (QLS), Physical-Scientific (QPS), and Computational, Mathematical, and Analytical (QCM)
  - d. 3 hours in the Social-Scientific I Mode of Inquiry (QIO)
  - e. 3 hours in the Social-Scientific II Mode of Inquiry (QPE)
  - f. One G-designated course or experience and one S-designated course or experience.

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Equivalent approved transfer courses, if taken prior to admission, may meet the above requirements. Any course taken to meet these requirements after admission to Benedictine University must be an Inquiry course (Skills or Mode of Inquiry) as designated in this catalog.

2. IDS 201 WI, Catholic and Benedictine Intellectual Traditions, and IDS 301, Human Dignity/Common Good must both be taken at Benedictine University.
3. Writing Intensive (WI) Courses:  
WI courses are designed to emphasize writing process and writing development through a sequence of designated classes taken at different points in a student's career at Benedictine University. All undergraduates are required to take three designated WI courses as follows:
  - i. IDS 201 WI, Catholic and Benedictine Intellectual Traditions
  - ii. WI designated course in the major
  - iii. One additional WI designated course

## Second Major Program

This program is designed for people who already have a baccalaureate degree in one area and would like to gain expertise in another. The primary benefit of this program is that the focus is on the requirements of the major, allowing students to concentrate on courses that will be most beneficial. The entrance requirement is a bachelor's degree from an accredited four-year university. Please note that financial aid is not available to students who are completing a second major. A certificate will be awarded upon completion. For those who have earned a degree from Benedictine University, some stipulations may apply.

Second Major Program students must:

1. Submit an application and official transcript indicating completion of a bachelor's degree from an accredited four year college, in a major different from the new one being sought;
2. Select one of the University's major programs and complete all requirements for that major (all major coursework must be completed with a grade of "C" or better) as listed in the Catalog which is in effect at the time of admission to the program. (If a student enters the program the first semester after graduation from Benedictine University, then the requirements in effect will be those in the Catalog of the original term of entry);
3. Enroll for at least one course in the major each semester, or have a valid Leave of Absence form on file; and
4. Complete all work on the Second Major within seven years of admission to the program.

Life experience credit, transfer and CLEP exam credit may be counted toward the program requirements, if appropriate, as determined by each department. However, at least 12 hours of 200-/300-level classroom courses must be completed at Benedictine University.

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Applicability of courses taken as a student-at-large prior to admission to the Second Major Program will be determined upon initial evaluation.

Courses taken in the Second Major Program are applicable to a second bachelor's degree for graduates of other colleges. Those courses will also be counted toward the second degree's residency requirement. Upon completion of required coursework of the program, a notation on the transcript will be made that all requirements for a second major have been met.

### **Institutional Requirements for Pre-Baccalaureate Certificate**

A certificate consists of at least 12 semester credit hours of designated coursework completed at Benedictine University. Additional requirements may exist at the discretion of the hosting department or program. Only courses in which a student has received a grade of "C" or better may be applied to a certificate. Any credit completed for a certificate may be applied to fulfill core, major or minor requirements.

## **GENERAL POLICIES**

### **Semester Credit Hours**

The academic year is divided into two semesters from August through December and January through May.

#### *Courses taught in the standard delivery method*

One semester credit hour is counted for each clock hour of class or lecture time – or each two or three clock hours of Laboratory or studio work – per week during the semester. A three semester credit hour lecture course, for example, meets three hours per week over 15 weeks.

#### *Courses taught in the accelerated delivery, online/blended delivery or other non-standard format.*

One semester credit hour consists of not less than 38 hours of instruction, individual learning activities (such as pre-course assignments, course assignments, preparation time), and team-based collaborative learning activities. Completion of graded outcomes that measure student achievement of learning objectives are comparable to those achieved via the standard delivery method.

### **Student Classification**

The classification of students is determined at the beginning of each semester according to the number of credit hours completed, as follows:

Freshmen: Less than 30 credit hours  
Sophomores: 30 to 59.99 credit hours  
Juniors: 60 to 89.99 credit hours  
Seniors: 90 or more credit hours

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Since students progress toward the completion of degree requirements at different rates, the classification will not necessarily coincide with a student's class year.

## Course Loads

A full-time student is registered for a minimum of 12 credit hours. The normal course load is 15 credit hours per semester. No student may register for more than 18 hours of credit per semester without the permission of the faculty advisor, as follows:

Part-time academic status: 1-11.99 credit hours

Full-time academic status: 12-18 credit hours

Full-time academic status + Overload: 18.01 or greater credit hours (additional tuition fee is assessed)

IMPORTANT NOTE: Above are Benedictine University policies for academic status. The Office of Financial Aid may use different status levels based on specific financial aid policies.

## Advising

At Benedictine University academic advising is grounded in Benedictine values and the University mission. It is an interactive process between the advisor and student and is supported by technology. The goal is to promote each student's academic, career and personal development.

**Faculty and staff are committed to creating a decision-making framework through which students can identify and realize their educational goals. Although academic advising is a collaborative function of both student and advisor, the final responsibility for satisfying University and major requirements rests with the student.**

The student actively participates in the educational decision-making process.

Students will:

- Become knowledgeable of all the University's academic requirements, policies and procedures
- Develop and maintain a plan for a course of study
- Keep an accurate record of academic activities and documents
- Value the role of the advisor by preparing for and keeping advising appointments
- Initiate and maintain open and honest communication with the advisor
- Access additional University resources to facilitate the decision making process

The advisor listens to and guides the student through the educational decision making process.

Advisors will:

- Foster the student's sense of responsibility for his/her academic progress
- Help the student obtain accurate information about educational and career options, academic requirements, policies and procedures

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- Help the student plan and monitor an educational program consistent with individual interests and abilities
- Assist the student in maintaining an accurate record of course registrations and completions
- Be available on a scheduled basis for academic consultation and advice
- Refer the student to appropriate University resources

Approval to withdraw from a course or to change registration in any way can be processed by Enrollment Services (Ben Central) or through BenUConnect. Not attending class does not constitute a legitimate withdrawal. A student may withdraw from a course before completion of four-fifths of the course by filing the proper form with Enrollment Services (Ben Central) or by using BenUConnect. For reasons of a compelling personal nature, a student may request a course withdrawal after the completion of four-fifths of the course. A written statement from the student, including supporting documentation, must be submitted to the Associate Registrar to justify this late course withdrawal.

### **Repetition of Courses**

For courses taken at Benedictine University, undergraduate students, both degree seeking and students-at-large, may repeat a course in which they received grades of "W," "D" or "F" no more than two times. Students may not repeat any course in which they receive a grade of "C" or better. When a course is repeated for credit, the earlier earned grade remains on the student's permanent record and will appear on all transcripts. Only the last enrollment and earned grade will be used in computing the cumulative grade point average and awarding of credit. If a student wishes to repeat a course originally taken at Benedictine University and in which an earned grade was received, the repeat must be a course at Benedictine University. A repeat may not be by independent study or by study at another institution. The Academic Standing Committee may provide exceptions to this policy. An earned grade is a grade of "A," "B," "C," "D" and "F."

Students who have graduated may not repeat a course for credit in which they earned a grade of "A," "B," "C" or "D" previously. A student who has graduated may only audit a course in which they previously earned credit.

### **Transient Community College Credit Policy**

Undergraduates with junior or senior standing (60 or more semester credit hours earned) will not be eligible to transfer community college course credit back to Benedictine University. Transient credit from accredited four-year institutions is not affected, nor is coursework required by special agreements such as 2+2 or 2+3 programs. This policy will become effective after the Spring 2015 term.

#### **Exceptions to the Transient Community College Credit Policy:**

An undergraduate student who is 15 or fewer credit hours from degree completion may petition to complete no more than 6-8 of those hours (two courses, including any labs or co-requirements) through eligible community college transient credit under the following conditions:

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1. The student's major advisor and chair of the major department both support the request in writing, with rationale and approval of specific transfer courses to complete the requirement(s),

**AND**

2. All other degree requirements have been met or are currently in progress, as demonstrated by current transcript and records;

**AND** one of the following:

3a. The requirements represented by the course(s) are not available in any format at or from the student's home campus for a full term (relative to the student's usual academic calendar, i.e. semester, quarter, etc.) following the planned degree completion date, thus delaying degree completion for two full terms;

**OR**

3b. The requirements represented by the course(s) are not available in any format at or from the student's home campus prior to the student's planned graduation date (as applied for and audited), and the student provides documentation establishing that failure to complete the degree by that date will result in loss of secured employment, promotion or professional certification already in progress;

**OR**

3c. The student's permanent place of residence (as established by FAFSA, tax records or other proof of long-term residency) is more than 100 miles from the home campus;

**OR**

3d. The student's place of residence has been relocated as a consequence of active military service.

Any student who wishes to apply for such an exception is to file a Transient Community College Completion Credit Application Form. As part of completing this form, the student must provide clear course equivalencies and indicate which of the above exceptions applies, and append any required documentation. The form must also be signed by the student's academic advisor and approved by the Chair or Director of the program from which the student is seeking a degree. The completed form must be submitted and approved by the Dean before any relevant transient credit is posted to the student's transcript. If such a request is approved, all other Benedictine University policies relevant to transfer and transient credit still apply, including but not limited to those governing eligibility for GPA inclusion, non-repeatability, and articulation with native programs and requirements.

## **Grades and Reports**

The student's final grade is determined by the instructor. The system of grading is as follows (quality points are in parenthesis):

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A — Excellent (4.000)	W — Withdrawal*
B — Good (3.000)	P — Pass*
C — Satisfactory (2.000)	X — Deferred*
D — Passing (1.000)	IP — In Progress*
F — Failure (0.000)	AUD — Audit*
I — Incomplete*	

*\*Note: The grades are not calculated in academic GPA.*

Academic grade reports for all students are available upon completion of each course through [MyBenU](#). A change of grade is permitted only for clerical errors. Grade appeals must be initiated before the end of one semester after the course in question has been completed. The final grade is recorded on the permanent record.

A course is considered to be successfully completed if a grade of "A," "B" or "C" is achieved. The grade point average used for all purposes at Benedictine University, including graduation honors, the Dean's List and the Dean's Recognition List is based only upon courses taken at Benedictine University.

**A grade of "I"** may be requested by a student for a course in which he or she is doing satisfactory work, but, for illness or other circumstances beyond the student's control as determined by the instructor, the required work cannot be completed by the end of the semester. To qualify for the grade, a student must have satisfactory academic standing, be doing at least "C" work in the class, and submit a written request with a plan for completion approved by the instructor stating the reason for the delay in completing the work. Arrangements for this "I" grade must be made prior to the final examination. One may not receive an "Incomplete" in a semester in which he or she is already on academic probation.

An "I" is a temporary grade. Failure to complete the course work and obtain a final grade within 180 days from the end of the term in which the "I" was received will result in the "I" automatically becoming an "F" grade.

**A grade of "W"** is recorded to indicate that a student has withdrawn from a course. The student may continue to attend the class (without credit) to the end of the term, except for labs, with the instructor's approval.

**A grade of "IP"** is recorded to indicate that the course is in progress when the term in which the course has been scheduled ends. The "IP" grade will be replaced when the course ends and the permanent grade is earned.

The **Audit (AUD) grade designation** indicates that a student has registered for a course and was eligible to attend class sessions. Auditing a course does not necessarily reflect participation, nor does it indicate anything regarding completion of assignments. Auditors are entitled to participate in class activities to the extent the instructor permits.

Audit registration requires the approval of the instructor. **A student may not change from credit to audit or audit to credit after the end of the add/drop period.** If a course has

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stated enrollment limits, students taking the course for credit will be enrolled before students auditing the course. Lab courses may not be taken as an audit.

When an Audit (AUD) grade designation is posted on the transcript, it cannot be changed to a letter grade. Audited courses are not available for later credit or proficiency by examination.

## **Add/Drop Policy**

For traditional program courses, students have until the end of the first week of classes to add or drop a course. After that point, a student can withdraw with a grade of "W" from a class up to the end of the 12th week of classes for a 15-week course (or the end of the seventh week for an 8-week class).

For fully online courses, a student has until Thursday (at 11:59 p.m.) of the first week of the class to add or drop a course.

For adult program courses, a student has until the day before the second class meeting to add or drop a course. After that period, a student can withdraw, with a grade of "W," up to the 80 percent point of the course. Please refer to the course syllabus for details.

## **Grade Appeal Policy**

The purpose of the Grade Appeal Policy is to establish a consistent procedure by which students may seek review of final grades assigned in courses at Benedictine University. Grades other than final course grades may not be appealed. The policy recognizes the right and responsibility of faculty members to exercise their professional judgment in evaluating academic performance and the right of students to have their academic performance judged in a fair and impartial manner.

### **Grade Appeal Process**

First, discuss the incident with the faculty member; bring forward any facts or circumstances that might be pertinent to the faculty member's evaluation and decision.

If not satisfied with the outcome, either the student or the faculty member may seek consultation with the Department Chair/Program Director, College Dean, and finally the Vice President for Academic Affairs, in that order.

### **Grounds for Appeal**

A student may appeal a final course grade only on the grounds that:

1. The grade was assigned based on a miscalculation or clerical error;
2. The grading standards for the course were not clearly articulated by the instructor in the syllabus, or the grade was assigned in a manner inconsistent with articulated standards.

At all levels of review, the burden of demonstrating that a grade should be changed rests with the student. The deadline for submission of any grade appeal is the end of the semester following the term in which the grade was originally received.

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## **Academic Accommodation for Religious Observance**

A student whose religious obligation conflicts with a course requirement may request an academic accommodation from the instructor. Students must make such requests in writing by the end of the first week of the class. Upon receiving such a request, the instructor will offer reasonable academic accommodations, whenever feasible, and communicate this to the student. However, the course requirements listed in the syllabus remain in effect if accommodations cannot be offered.

## **Academic Honesty Policy**

The search for truth and the dissemination of knowledge are the central missions of a university. Benedictine University pursues these missions in an environment guided by our Roman Catholic tradition and our Benedictine heritage. Integrity and honesty are therefore expected of all University students. Actions such as cheating, plagiarism, collusion, fabrication, forgery, falsification, destruction, multiple submission, solicitation and misrepresentation are violations of these expectations and constitute unacceptable behavior in the University community.

To access the complete Academic Honesty Policy, which includes student responsibility, responsibility and authority of faculty, violations, reporting and communicating, responsibilities of the provost, appeals, composition of the academic appeals board, procedures of the academic appeals board, and records, please visit [www.ben.edu/ahp](http://www.ben.edu/ahp).

## **Administrative Drop Policy**

Drop for Non-Attendance: Undergraduate students may be dropped from a class for non-attendance by a departmental administrative drop by the end of the first week of the class.

The primary intent of the Administrative Drop Policy is to ensure full enrollment in classes in which demand for seats exceeds supply. The purpose is to free seats held by non-attending students in such classes so that students who wish to take the class may be able to do so.

Classes in the National Moser Center for Adult Learning are not impacted by the Administrative Drop Policy.

## **Quality Point System**

Final grades in each course are converted to quality points according to the following schedule: A grade of "A" in a course is converted to four quality points for each credit hour (thus in a three credit hour course, an "A" is worth 12 quality points); a grade of "B" is worth three quality points per credit hour; a grade of "C" is worth two quality points per credit hour; a grade of "D" is worth one quality point per credit hour; other grades receive no quality points. The quality point or grade point average is computed by dividing the total number of quality points earned, at Benedictine University, by the total number of credit hours attempted, at Benedictine University.

### **Dean's List and Dean's Recognition List**

The Dean's List is computed and published once each semester. To qualify, a student must be enrolled full-time and must have at least a 3.500 semester average with a grade of at least "C" in each course and must not have received any "I" or "X" grades.

The Dean's Recognition List is also computed and published once each semester. To qualify, a student must be enrolled for a minimum of three semester hours and must have at least a 3.500 semester average with a grade of at least "C" in each course and must not have received any "I" or "X" grades.

*Note: The Dean's Recognition List is intended for students who are not enrolled full time.*

### **Student Academic Standing**

Satisfactory academic standing for all students is a 2.000 cumulative grade point average (GPA) as determined at the end of each semester (or other designated grading period). Students who do not achieve satisfactory academic standing will be placed on academic probation or dismissed for poor scholarship.

### **Probation and Dismissal**

Students are required to maintain satisfactory academic standing during their University careers. If a student fails to achieve satisfactory academic standing at the end of a semester (a cumulative GPA of 2.000), that student will either be placed on academic probation during the following semester (if the term GPA was at least 1.000), or will be dismissed for poor scholarship (if the term GPA was below 1.000). If a student fails to achieve satisfactory academic standing at the end of the probationary period, the student is dismissed from enrollment because of poor scholarship.

Any student dismissed for poor scholarship may submit an appeal to the Committee on Academic Standing seeking a one semester reinstatement. Criteria that the Committee on Academic Standing will consider include:

- Current semester grade point average (GPA)
- Cumulative GPA
- Likelihood that the student is capable of achieving "satisfactory academic standing" before graduation
- Recommendation from the Associate Vice President for Student Life
- Student's explanation for prior GPA and plan to remedy the situation

In the event that the Committee on Academic Standing is unable to approve the appeal for extension of the probationary period, the student's enrollment will be terminated for poor scholarship. Such a student may be readmitted at a later time for enrollment, provided evidence is presented which in the judgment of the University indicates that there is improved potential for academic success. The period of dismissal will be for a minimum of two academic semesters. Academic semesters are fall or spring semesters and do not include summer school or interim sessions.

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All probation and dismissal policies apply in the same way to part-time and full-time students.

### **Academic Amnesty Policy**

Students who have left the University with a cumulative GPA less than 2.000 may have the option to reenter under the academic amnesty policy. The conditions for readmission under amnesty include:

1. An absence of at least five years from the last term in attendance and
2. Approval by the Admissions Committee which will require an interview and a written personal history. Intervening transfer course work must be at least at the 2.000 GPA level.

The implications of readmission under academic amnesty are:

1. The new Benedictine University cumulative GPA will be calculated based only on courses taken subsequent to re-entry. All courses taken and grades earned previously will appear as a separate entity on the transcript;
2. Academic probation will be a condition of admission;
3. "Re-entry Under Amnesty" will appear in the Remarks section of the transcript;
4. Amnesty may be used only once by a student;
5. Students must earn a minimum of 30 semester hours of coursework at Benedictine University after re-entry to be eligible for graduation;
6. Graduation honors eligibility will be based on grades after re-entry amnesty; and
7. The Catalog of reentry will be followed for graduation requirements.

### **Withdrawal from the University**

A student who wishes to withdraw from the University during the semester begins by contacting the Student Success Center. A student who plans to return within two full academic years should complete the leave of absence form. (See the Student Leave of Absence section.) A student who does not intend to return to Benedictine University must complete the withdrawal form. An exit interview is required as part of the withdrawal process.

If the student has not applied for a leave of absence and later decides to return, application must be made through the Admissions Office. The student's record will be re-evaluated and the student is responsible for completing all new graduation requirements according to the University Catalog in effect at the time of readmission.

The amount of financial credit for withdrawal from all courses during the semester is determined by the date the completed form(s) is/are returned to Enrollment Services (Ben Central). (See General Refund Information.)

Students receiving financial aid of any kind must also consult Enrollment Services (Ben Central).

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## **Student Leave of Absence**

Any full or part-time traditional student in satisfactory academic standing who must interrupt a degree program may apply to the Student Success Center for a leave of absence for two full academic years or four consecutive semesters (not including summer terms). The student's files will remain active both in the Office of the Registrar and with the academic advisor for the period of time requested. At the end of the leave of absence period, the student must notify the registrar and/or academic advisor of his or her intention to register. (Application through the Admissions Office is not required.) The student on leave may take advantage of early registration along with regularly enrolled students. *A student on leave does not qualify for special monetary loans or grants or other special arrangements which presuppose the status of a regular student.*

## **Student Deactivation Policy**

Any matriculated undergraduate student who fails to register for classes for any three full consecutive terms without executing a Leave of Absence will have his/her Benedictine academic record converted to "inactive" status. When/if a deactivated student plans to return to the University and continue academic study, s/he must first contact the Admissions Office in the Enrollment Center and apply for readmission. Once readmitted, the student record will be placed back in an "active" status.

## **Application for Graduation**

Students must apply to the registrar for graduation by the following dates: by January for August graduation; by March for December graduation; by October for May graduation. See the current academic calendar for specific deadline dates.

## **Graduation Honors**

Graduation honors are determined on the basis of course work completed only at Benedictine University. Eligibility for graduation honors is contingent upon completion of the following specified undergraduate credit hours (excluding external credit hours), and achieved cumulative GPAs. Note: Associate degree students are not eligible for Latin honors.

With completion of 30-54.99 undergraduate credit hours, and achievement of the following cumulative GPA, this graduation honor is awarded:

- 3.500 to 4.000 With Honors

With completion of at least 55 undergraduate credit hours, and achievement of the following cumulative GPAs, these graduation honors are awarded:

- 3.900 to 4.000 Summa Cum Laude
- 3.750 to 3.899 Magna Cum Laude
- 3.500 to 3.749 Cum Laude



## Student Records and Disclosures

### Annual Notice to Students

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review your education records within a reasonable time after Benedictine University receives a request for access. If you wish to review your record, contact the Registrar or the University office that maintains the record to make arrangements. You are required to submit your requests in writing and identify the record(s) you wish to inspect.
2. The right to request an amendment of your education record if you believe it is inaccurate or misleading. If you feel there is an error in your record, you should submit a statement to the University official responsible for the record, clearly identifying the part of the record you want changed and why you believe it is inaccurate or misleading. That office will notify you of their decision and advise you regarding appropriate steps if you do not agree with the decision.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. This includes any University faculty or staff employee (including the University Police Department) acting within the scope of his or her University employment and with appropriate supervisory authority; any individual or entity with whom the University has contracted as its agent to provide a service to the University when acting within the scope of the contract or agency and who is subject to appropriate confidentiality requirements; any member of the University's Board of Trustees; any student serving on an official committee, such as a disciplinary or grievance committee; and any student assisting a University official in performing tasks for which the University official may have access. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

Benedictine University's policy is to not release student record information without the express consent of the student. There are, however, some exceptions. For example, directory information may be released without the student's consent and includes the following: name, address, telephone number, major and minor fields of study; participation in officially recognized activities and sports, dates of attendance, degrees and awards received; most recent education institution attended; full-time/part-time enrollment status; and photo. The

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University also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

In compliance with the Solomon Amendment, directory information is provided to the United States Department of Defense, upon request.

You may withhold disclosure of directory information by completing the "FERPA Non-Disclosure of Designated Directory Information" form available in the Registrar's office, within ten (10) calendar days of the first scheduled class day of each fall term. A request to withhold disclosure of directory information is effective for one academic year only and must be renewed each year.

The University may also disclose student account and financial aid information without the student's consent to the student's parents if the parent requests the information in writing; completes the Parent Certification section of the Authorization For Release of Confidential Information to Parents; and provides evidence that the student is his or her dependent for federal income tax purposes. The University may also disclose information to a parent if there is a health or safety emergency involving their son or daughter, or if their son or daughter is under the age of 21 and has violated a federal, state or local law or any University rule or policy concerning the use or possession of alcohol or a controlled substance.

Upon written request, the University will disclose, to the alleged victim of a crime of violence or a non-forcible sex offense, or to the alleged victim's next of kin (if the victim dies as a result of the crime or offense), the final results of any institutional disciplinary proceeding dealing with that crime or offense.

### **University Promotional Photos/Videos**

Benedictine University and its representatives on occasion, take photographs/videos for the University's use in print and electronic materials. This serves as public notice of the University's intent to do so and as a release to the University giving permission to use such images as it deems fit.

If you should object to the use of your photograph, you have the right to withhold its release by contacting the Office of Marketing and Communications at (630) 829-6090.

### **Student Right-To-Know Act**

The University provides data on retention and graduation rates through the Office of Institutional Research and at the General Consumer Information webpage. Information on financial assistance, including descriptions of application procedures and forms, may be obtained from the Office of Financial Aid [Lisle Campus](#) (Lownik Hall) or [Springfield Campus](#) (Dawson Hall) and on pages 45-72 of this Catalogue. Information concerning athletic program participation and may be obtained from the [Athletics Department](#) Lisle Campus, Rice Center and [Athletics](#) Springfield Campus. Other institutional information including: the cost of attendance, accreditation and academic program data, facilities and services available to disabled students, and withdrawal and refund policies are located elsewhere in this Catalog.

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## **Campus Security Policy and Campus Crime Statistics Act**

Benedictine University's Annual Security Report and Annual Fire Safety Report are available online. These reports meet the requirements of the Jeanne Clery Disclosure of Campus Security Policies and Campus Crime Statistics Act for the reporting of crime statistics, fire safety information, and other relevant University policies. The electronic versions of these reports are available on the Benedictine University website at:

### **Lisle Campus**

Annual Security Report

[http://www.ben.edu/campus\\_resources/police/loader.cfm?csModule=security/getfile&pageid=118524](http://www.ben.edu/campus_resources/police/loader.cfm?csModule=security/getfile&pageid=118524)

Annual Fire Safety Report on Student Housing

[http://www.ben.edu/campus\\_resources/police/loader.cfm?csModule=security/getfile&pageid=121717](http://www.ben.edu/campus_resources/police/loader.cfm?csModule=security/getfile&pageid=121717)

### **Springfield Branch Campus**

Annual Security Report

[http://www1.ben.edu/springfield/about/safety/annual\\_security\\_report.pdf](http://www1.ben.edu/springfield/about/safety/annual_security_report.pdf)

Annual Fire Safety Report on Student Housing

[http://www1.ben.edu/springfield/about/safety/annual\\_fire\\_safety\\_report.pdf](http://www1.ben.edu/springfield/about/safety/annual_fire_safety_report.pdf)

### **National Moser Center for Adult Learning**

Annual Security Report

[http://www.ben.edu/campus\\_resources/police/loader.cfm?csModule=security/getfile&pageid=124004](http://www.ben.edu/campus_resources/police/loader.cfm?csModule=security/getfile&pageid=124004)

### **Bellwood Learning Center**

Annual Security Report

[http://www.ben.edu/campus\\_resources/police/loader.cfm?csModule=security/getfile&pageid=124004](http://www.ben.edu/campus_resources/police/loader.cfm?csModule=security/getfile&pageid=124004)

Printed copies of these reports may be obtained at the Benedictine University Police Department (ground floor of the parking structure located in the southwest part of the Lisle campus) or by calling the non-emergency telephone number, Lisle (630) 829-6122; Springfield (217)306-8031

## **GENERAL ADMISSION INFORMATION**

### **Tuition/Housing Deposits**

To complete the admissions process, incoming freshmen are required to submit a \$200 tuition deposit. Incoming students who will be residents are required to submit a \$125 room and board deposit. Residential housing is available on a first come first serve basis. Students are required to submit their deposit before registration. All deposits should be submitted to: Enrollment Center, Benedictine University, 5700 College Road, Lisle, IL 60532-0900.

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## Readmission

Former Benedictine University students, not currently enrolled as degree-seeking students, may apply for readmission. An application must be submitted and will be reviewed for an admissions decision. Applicants who experienced academic problems should be prepared to demonstrate to the committee sufficient reasons for reconsideration. A student's previous scholarship eligibility will be reevaluated under the transfer scholarship rules. If a student's enrollment has been terminated for poor scholarship, such a student may be readmitted after a minimum of two academic semesters, provided evidence is presented which, in the judgment of the University, indicates that there is improved potential for academic success. All college courses for which the student registered in his/her absence from Benedictine University must be presented in the form of official transcripts. For readmission under amnesty, see the Academic Policies section.

## General Admissions Policy

Benedictine University reserves the right to deny admission, continued enrollment or re-enrollment to any applicant or student whose personal history and background indicate that his or her presence at the University would endanger the health, safety, welfare or property of the members of the academic community or interfere with the orderly and effective performance of the University's functions. Some programs have special admissions standards. If you are considering a particular program, you need to determine the admissions standards for that program by reviewing the descriptions contained later in the Catalog or by contacting the faculty responsible for the program. Failure to provide Benedictine University with a correct and complete academic history will result in revoking of acceptance and/or administrative withdrawal.

## English Proficiency Policy: Undergraduate TOEFL/IELTS Requirements (Main Campus)

All international students must demonstrate they have met the English proficiency requirements for the Lisle campus degree program to which they are applying. Students applying to the Lisle campus for traditional freshmen or transfer programs must meet the following TOEFL or IELTS requirements:

- TOEFL Paper Based Test: 550
- TOEFL Internet Based Test: 78
- IELTS Exam: 6.0

Test scores must be no more than one year old at the time of application and must be official documents in their original, unopened envelopes or sent directly from the testing service. Electronic verification is not guaranteed.

Under certain circumstances, the English Proficiency requirement *may* be met without the official TOEFL or IELTS. These circumstances may include:

- studying at an accredited institution where the official language of instruction is English, consideration given for length of program, cumulative grade point average and overall academic performance
- completing one year or more of academic coursework at a United States institution, pending review of transcripts

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- completing a formal in house English Assessment with the Languages and Literature department per the recommendation of International Programs and Services
- submitting an ACT or SAT score demonstrating proficiency upon review
- Submitting official transcripts from ELS Language Centers with a score of 112; scores below 112 require a formal in house English Assessment

A TOEFL/IELTS waiver will not be considered until all other documents required for admission have been received. Students may need to meet additional requirements such as the GPA or testing requirement, or they may be required to submit official confirmation of their language instruction. *At any time the office of Admissions, International Programs and Services, or the Languages and Literature department can require further documentation or request the student submit an official TOEFL/IELTS or complete a formal assessment through the Languages and Literature department.* Once all required documents have been received, the TOEFL/IELTS may be waived if it is determined English proficiency has been met. Those students who do not demonstrate English proficiency have the option to attend the Intensive English Program.

Benedictine University reserves the right to test the English writing and speaking skills of all incoming undergraduate and graduate students if circumstances warrant it. Students may be placed in courses which will help them improve in their academic English proficiency.

Please note, students attending subject to a short term or exchange program and not earning a degree from Benedictine University may have different requirements.

## **FRESHMAN ADMISSION**

### **Freshman Candidates**

Freshman candidates are defined as individuals who have earned a high school diploma, completed a home schooling program, or earned a General Educational Development (GED) certificate within six months of enrolling at Benedictine University.

### **Freshman Admission**

Admission is based on a review of each student's total academic and extracurricular record. It is necessary for some applicants to complete additional materials or come to the University for further assessment. Benedictine's philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

### **High School Academic Preparation**

In conjunction with The Illinois State Board of Education, Benedictine University requires its students to complete the following high school curriculum. If a student enrolls at Benedictine University not having satisfied the requirements, the student will be required to do so while enrolled at the University. Courses with a number less than 100 do not count toward the 120 credit hours required for graduation. University-level courses (100 level or above) completed

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to fulfill a condition of admission will count toward the 120-hour graduation requirement, but do not satisfy the University Core requirements. NOTE: a unit, as identified below, is equivalent to one full year of study in a given subject area.

1. Four units of English (emphasizing written and oral communication and literature);
2. Three units of social studies (emphasizing history and government);
3. Three units of mathematics (introductory through advanced algebra, geometry, trigonometry or fundamentals of computer programming);
4. Three units of science (laboratory science); and
5. Two units of modern language.

### **How To Apply to the Lisle Campus (Freshman Candidates)**

Send all materials to: Enrollment Center, Benedictine University, 5700 College Road, Lisle, IL 60532-0900. A personal interview with an Admissions Counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the Registrar and the institutional seal must be issued by mail from the institution to Benedictine's Enrollment Center. Consideration for admission will take place when all the necessary information is received. Applications should be submitted as early as possible during the senior year of high school. Admission can be granted on the basis of six semesters of high school credit. Admission can be revoked if satisfactory completion of senior year coursework is not obtained and restrictions can also be added should academic portfolio change post admission and prior to course enrollment.

1. Submit a completed application form and non-refundable, one-time application fee of \$40.
  - a. Apply or download an application online.
  - b. Request a hard copy application by contacting us at: (630) 829-6300, toll free outside Illinois (888) 829-6363, or e-mail at [admissions@ben.edu](mailto:admissions@ben.edu).
2. Submit official high school transcript. Home school transcripts should include letter grades, length of courses and texts used.
3. Submit official copy of ACT, SAT, TOEFL or IELTS test scores.
4. Submit High School Guidance Recommendation form (available online) to be completed by high school guidance counselor (may be required for some candidates).
5. Written personal statement (may be required of some candidates).

### **Lisle Campus Freshmen Admission Requirements**

Benedictine University has rolling admissions. Benedictine University does not have a deadline for accepting new applications for the Fall semester. We encourage traditional undergraduate students to apply within their first semester of their senior year of high school. The application review process takes approximately one week. Once your completed application has been received and reviewed, an admission counselor will personally contact you by phone with your admission status. Prospective freshmen should accept the offer of admission and pay the tuition deposit no later than May 1 to secure their spot for the incoming Freshman class.

#### **Benedictine University requirements for Freshmen Admission:**

- 2.5/4.0 GPA
- 21 ACT/980-1010 SAT
- Top 50 percent of graduating class

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*



**Personal Statement:** If students do not meet the above minimum requirements, they are encouraged to submit a **minimum one page** personal statement. The topic of this personal statement is "What are your academic strengths and how will they help you at Benedictine?" The personal statement is meant to be a reflection of past academic coursework as well as your writing ability. It is necessary that you provide all relevant information about your academic performance and high school experience.

**Admission Committee:** The Admission Committee meets weekly to review applications for prospective students who do not meet the minimum admission requirements. The Admission Committee looks for well-rounded students who will be successful and contribute to the Benedictine University community.

If you have any specific questions about admission requirements, your personal statement or the Admission Committee, please contact your [admission counselor](#).

## How To Apply to the Springfield Branch Campus (Freshman Candidates)

Send all materials to: Office of Admissions, Benedictine University at Springfield, 1500 N. Fifth St., Springfield, Illinois 62702. A personal interview with an Admissions Counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the Registrar and the institutional seal must be issued by mail from the institution to Benedictine's Office of Admissions. Consideration for admission will take place when all the necessary information is received. Applications should be submitted as early as possible during the senior year of high school. Admission can be granted on the basis of six semesters of high school credit. Admission can be revoked if satisfactory completion of senior year coursework is not obtained and restrictions can also be added should academic portfolio change post admission and prior to course enrollment.

- Submit a completed application form and non-refundable, one-time application fee of \$20.
  - a. Apply or download an application online.
  - b. Request a hard copy application by contacting us at: (217) 525-1420, toll free (800) 635-7289 or e-mail at [springadm@ben.edu](mailto:springadm@ben.edu).
- Submit official high school transcript. Home school transcripts should include letter grades, length of courses and texts used.
- Submit official copy of ACT, SAT, TOEFL or IELTS test scores.
- Written personal statement (may be required of some candidates).

## Springfield Branch Campus Freshman Admissions Requirements

Admission is based on a review of each student's total academic and extracurricular record. It is necessary for some applicants to complete additional materials or come to the University for further assessment. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

Benedictine University has rolling admissions. Benedictine University does not have a deadline for accepting new applications for the Fall semester. We encourage traditional

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undergraduate students to apply within their first semester of their senior year of high school. The application review process takes approximately one week. Once your completed application has been received and reviewed, an admission counselor will personally contact you by phone with your admission status. Prospective freshmen should accept the offer of admission and pay the tuition deposit no later than May 1 to secure their spot for the incoming freshman class.

**Benedictine University requirements for Freshmen Admission:**

- 2.5/4.0 GPA
- 21 ACT/980-1010 SAT
- Top 50 percent of graduating class

**Personal Statement:** If students do not meet the above minimum requirements, they are encouraged to submit a *minimum one page* personal statement. The topic of this personal statement is "What are your academic strengths and how will they help you at Benedictine?" The personal statement is meant to be a reflection of past academic coursework as well as your writing ability. It is necessary that you provide all relevant information about your academic performance and high school experience.

**Admission Committee:** The Admission Committee meets weekly to review applications for prospective students who do not meet the minimum admission requirements. The Admission Committee looks for well-rounded students who will be successful and contribute to the Benedictine University community. If you have any specific questions about admission requirements, your personal statement or the Admission Committee, please contact your [admission counselor](#).

## TRANSFER ADMISSION

### Transfer Candidates

Transfer candidates are defined as individuals with college credit or students whose high school graduation or GED completion date is six months prior to the academic year of enrolling at Benedictine University who intend to enroll in the traditional daytime program. Transfer candidates with less than 20 transferrable hours will be evaluated under the freshman checklist. Credits taken prior to high school graduation are not used to determine transfer student status.

### Transfer Admission

Admission is based on a review of each student's total academic and extracurricular record. It is necessary for some applicants to complete additional materials or come to the University for further assessment. Benedictine's philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

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## **How To Apply to the Lisle Campus (Transfer Candidates)**

Send all materials to: Enrollment Center, Benedictine University, 5700 College Road, Lisle, IL 60532-0900. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the Registrar and the institutional seal must be issued by mail from the institution to Benedictine's Enrollment Center. Consideration for admission will take place when all the necessary information is received. If an applicant has 20 or more transferable semester hours:

1. Submit a completed application form and non-refundable, one-time application fee of \$40.
  - a. Apply or download an application online.
  - b. Request a hard copy application by contacting us at: (630) 829-6300, toll free outside Illinois (888) 829-6363, or email at [admissions@ben.edu](mailto:admissions@ben.edu).
2. Submit official transcripts directly from each college or university attended.
3. Written personal statement (may be required of some candidates).
4. Letter of Recommendation (may be required of some candidates).

If the applicant has less than 20 transferable semester hours:

1. Steps one, two, three and four above;
2. Submit official high school transcript;
3. Submit official copy of ACT, SAT, TOEFL or IELTS test scores.

## **Lisle Campus Transfer Admission Requirements**

Benedictine University's admission philosophy is to select students who will perform successfully in the University's academic programs and actively participate in University life. We offer a rolling admission into all of our traditional undergraduate programs, meaning applications are accepted and admission decisions are made throughout the year without deadline restrictions.

Students transferring into Benedictine University's traditional undergraduate programs must have:

- A minimum of 20 transferable semester hours (If a student has fewer than 20 semester hours of transfer credit, freshman requirements apply)
- A cumulative grade point average of 2.0 on a 4.0 scale or better from all colleges and universities previously attended
- No previous academic probation or academic dismissal

Students who do not meet the above admission requirements are encouraged to contact the Enrollment Center to set up an appointment with one of our Transfer Counselors to discuss the Admission Committee review process.

## **How To Apply to the Springfield Branch Campus (Transfer Candidates)**

Send all materials to: Office of Admissions, Benedictine University at Springfield, 1500 N. Fifth St., Springfield, Illinois 62702. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by mail from the institution to Benedictine's

Office of Admissions. Consideration for admission will take place when all the necessary information is received. If an applicant has 20 or more transferable semester hours:

1. Submit a completed application form and non-refundable, one-time application fee of \$20.
  - a. Apply or download an application online.
  - b. Request a hard copy application by contacting us at: (217) 525-1420, toll free (800) 635-7289, or email at [springadm@ben.edu](mailto:springadm@ben.edu).
2. Submit official transcripts directly from each college or university attended.
3. Written personal statement (may be required of some candidates).

If the applicant has less than 20 transferable semester hours:

1. Steps one, two and three above;
2. Submit official high school transcript;
3. Submit official copy of ACT, SAT, TOEFL or IELTS test scores.

### **Springfield Branch Campus Transfer Admissions Requirements**

Students transferring into Benedictine University's traditional undergraduate programs must have:

- A minimum of 20 transferable semester hours (If a student has fewer than 20 semester hours of transfer credit, freshman requirements apply)
- A cumulative grade point average of 2.0 on a 4.0 scale or better from all colleges and universities previously attended
- No previous academic probation or academic dismissal

Students who do not meet the above admission requirements are encouraged to contact the Admissions Office to set up an appointment with one of our Transfer Counselors to discuss the Admission Committee review process.

## **INTERNATIONAL ADMISSION**

All prospective undergraduate students planning to study on a visa, asylum or refugee status are considered international applicants. Students are encouraged to complete the application process prior to submission deadlines; applications are evaluated after all required documents has been received.

Applications from international students should be received by Benedictine University no later than June 1 for the Fall term or by October 1 for the Spring term of the year in which the student plans to enroll. Students are encouraged to complete the application process prior to submission deadlines; applications are evaluated only after all required documentation has been received.

Recognizing the academic and cultural benefits of having international students in classes and on campus, Benedictine University is pleased to accept applications from this student group. International student applications are evaluated by the same admissions standards as those established for American students. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

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## International Application Materials

Undergraduate freshmen and transfer admissions applications, documents instructions, and general University information can be obtained from International Programs and Services by calling (630) 829-6342 or emailing [ips@ben.edu](mailto:ips@ben.edu)

1. Benedictine University's International Application for Admission
2. A non-refundable application fee payable by personal check or money order of \$40
3. International Application Questionnaire for students interviewing for an F visa for the first time
4. Official transcripts from all colleges, universities and language training programs attended along with English translation. High school transcripts must be submitted with English translation if applicable.
5. Official evaluation of all non-U.S. credentials completed by Educational Credential Evaluators (ECE) (<https://www.ece.org/>) or Educational Perspectives. (<http://www.edperspective.org/benedictine/>). Please contact International Programs and Services to determine the type of evaluation required. Students applying for a nutrition degree may be required to submit an evaluation from another organization. Please contact International Programs and Services if you are interested in studying nutrition.
6. Official results of any of the following Standardized Tests: ACT, SAT, TOEFL or IELTS.
7. One letter of reference written by school officials or professor no more than one year old.
8. Evidence of English Proficiency (please see English Proficiency Policy).
9. Personal Statement may be required
10. For students requesting an F or J visa: Official bank document, statement or letter of sponsorship showing sufficient funds to cover one year of tuition, room and board, and personal expenses. Contact International Programs and Services to determine the amount required.
11. International Student Health Form – Students must fully complete the health form that includes evidence of all immunizations and a current TB test.
12. For students requesting and F or J visa: Proof of Health Insurance.
13. Housing form if requesting on campus housing.
14. Photocopy of Passport ID page

Documents required to be official should be mailed directly to Benedictine University from the applicable institution, evaluation company, testing service or financial agency. Documents not mailed directly to Benedictine University should be in their original, unopened envelopes. Benedictine University understands that students who attended academic institutions in countries experiencing or recovering from conflict may have difficulty obtaining official documents as defined above. Additionally, some institutions may require students or their families to request documents in person. Under these and other extenuating circumstances students may work with International Programs and Services to request an Official Transcript Waiver. Students who have submitted official documents to an approved evaluation company may not be required to submit the same official academic documents directly to Benedictine, pending confirmation from the evaluation company that official documents were received.

## **International Admissions Procedures**

Once all requirements are met and the applicant's file is complete, the file will be reviewed for admission. The applicant will be informed of the admission decision in writing. If admitted, the applicant's file will be for documents required for the visa application. International Programs and Services will contact the student regarding the next steps in the process. All F-1 students are required by law to be enrolled in a full-time course load. It is the international student's responsibility to maintain the validity of the I-20, passport, visa and I-94. It is the international student's responsibility to be aware of all expiration dates and allow ample time for renewal/extensions. International students are responsible for understanding the consequences of not abiding by their students visa regulations.

Students eligible for a conditional admission pending successful completion of the Intensive English Program will be issued an I-20 for language training. The education level on the I-20 will not be changed until the student has successfully completed the Intensive English Program and met all other requirements to begin their degree program. It may be possible that students who are issued an I-20 for language training who provide a higher IELTS or TOEFL upon arrival may not have courses available to meet visa regulations.

## **Conditional Admission for Undergraduate International Students**

International students may be conditionally admitted to Benedictine University under a variety of possible conditions, including, but not limited to:

- Successful completion of Benedictine's Intensive English Program
  - Successful completion of the program includes attending and passing the required classes with a "C" or better, in addition to completing benchmark exams administered during the program
- Successful completion of Academic Discourse classes
  - Academic Discourse classes receive grades of "pass" or "fail". Students who are conditionally admitted pending successful completion of these courses must receive a grade of "pass" in order to continue attending Benedictine University. Students who do not abide by the attendance policy for each course may be subject to failure and dismissal from Benedictine University.
- Proof of degree completion or submission of official academic documents
  - Students admitted pending completion of a degree or official academic documents must submit these documents before beginning their graduate coursework. Students who do not submit documents may be subject to dismissal.
- Restricted hours
- Restricted major
- Interview with Student Life or Student Success representative
- Completion of Bridge program
- Meeting with career development
- Completion of required coursework (Critical Reasoning) WRIT 101-SLA

The acceptance letter will clearly state the admissions conditions. Students who do not meet the conditions of their admission may be dismissed from Benedictine University. Once a student is dismissed they are no longer enrolled in classes and will have their I-20 terminated.

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It is the responsibility of the students to contact the International Programs and Services office for questions or concerns regarding the conditions of their acceptance.

## **I-20 Transfer Policy**

International students already in the United States may plan to transfer their I-20 to Benedictine University after they are accepted. It is the international student's responsibility to be aware of their current institution's grade period, transfer and enrollment deadlines, and policies regarding I-20 transfer. Benedictine University will provide students an official acceptance letter in order to transfer their I-20, and will require students work with their current institution to complete the I-20 Transfer Form. International students transferring in their I-20 must attend class full time during the term for which they have been accepted and the required subsequent terms until eligible for a vacation term. Once an I-20 record is transferred to Benedictine, the student must begin full-time coursework the next available term, or within five months, whichever is sooner.

## **Intensive English Program**

Admission Materials:

1. Intensive English Program Application
2. Valid Passport Photocopy
3. Personal Statement or Interview with Benedictine Faculty or Staff
4. IELTS/TOEFL or other exam if completed
5. Housing Form if living on campus
6. Unofficial Transcripts

Students who have been admitted to a degree seeking program pending successful completion of the Intensive English Program do not need to submit a separate application.

## **Short-Term Study and Exchange Program**

Benedictine University has several agreements with institutions around the globe. Students interested in studying under terms stated in a formal agreement between Benedictine University and their home institution should work with International Programs and Services to determine the application requirements per the formal agreement. Students studying as short term students are those students who are not intending to get a degree from Benedictine but would like to study for a short period of time.

## **Scholarships**

Scholarships for international students are based on economic need, academic record, country of origin, and evidence of ability and interest in becoming actively involved in Benedictine University campus life, renewable with good academic standing, participation in IPS programming and student activities, and full-time enrollment. All International Scholarships cannot be combined with other institutional awards. Scholarship eligibility may be determined by intended course of study (Intensive English Program, Exchange, Short-term Study or Degree Seeking). Please contact IPS to determine scholarship eligibility.

- Full-time enrollment is defined as 12 or more semester hours per term.
- Student financial aid programs, terms and conditions are subject to change without notice or obligation.

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- The Benedictine Scholars Program Award may not be combined with any other offer without Executive review.
- Incoming sophomores: Limited to a maximum of three years or six terms of institutional awards.
- Incoming juniors: Limited to a maximum of two years or four terms of institutional awards.
- Incoming seniors: Limited to a maximum of one year or two terms of institutional awards.
- In most cases, there is a limit to institutional awards.
- Students seeking a second bachelor degree or second major do not qualify for these scholarships.
- Institutional awards are applicable to the cost of tuition only.
- Institutional awards cannot apply to summer tuition.
- Students requesting scholarships based on financial need may be requested to submit additional information.
- Please see your official award letter for information on disbursement periods for your scholarship award.

## **ADULT ACCELERATED UNDERGRADUATE ADMISSION**

The Adult Accelerated Undergraduate Programs were created to best serve the needs of adult and returning students who are 22 years of age and older. Admissions requirements vary by program type.

Admission is based on a review of each student's total academic and extracurricular record. It is necessary for some applicants to complete additional materials or come to the University for further assessment. The Admissions philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the applicant's race, religion, gender, age, national origin or disability.

Our adult programs were developed to provide an environment that supports adults in taking responsibility for their own learning and which values and uses the experience which an adult brings to the classroom. Rooted in the idea of responsible learning, the adult programs offer accelerated program options and credit for life learning. This model is built on the assumption that adults can engage in guided independent study outside the classroom. The classroom experience focuses on the integration of theory and practice and emphasizes application, analysis and synthesis of information through collaborative and cooperative learning.

### **Lisle Campus Application Materials**

Send all materials to: Enrollment Center, Benedictine University, Lisle, IL 60532. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal may be issued by mail from the institution to Benedictine's Enrollment Center or official electronic

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transcripts can be sent to [e-transcripts@ben.edu](mailto:e-transcripts@ben.edu). Consideration for admission will take place when all the necessary information is received.

If the applicant has 20 or more transferable semester hours:

1. Submit a completed application form and non-refundable, one-time application fee;
  - a. Apply or download an application online.
  - b. Request a hard copy application by contacting us at: (630) 829-6300, toll free outside Illinois (888) 829-6363 or [admissions@ben.edu](mailto:admissions@ben.edu).
2. Submit official transcripts directly from each college or university attended. Submit official course by course detailed Educational Credentials Evaluators (ECE) evaluation or Educational Perspectives evaluation [www.eduperspective.org/benedictine](http://www.eduperspective.org/benedictine) of any foreign country transcripts.
3. Personal statement may be required of some applicants;
4. Letter(s) of reference from faculty and/or professional associates to evaluate the potential success of the candidate for the program may be required of some applicants; and
5. A current, unencumbered Illinois registered nurse (RN) license, BSN Completion applicants only.

If the applicant has fewer than 20 transferable semester hours:

1. Steps one, two and three above;
2. Submit official high school transcript; and
3. Submit official copy of ACT, SAT, TOEFL or IELTS test scores (may be required of some candidates).

### **National Moser Center for Adult Learning Application Materials**

Send all materials to the appropriate regional National Moser Center for Adult Learning location (Naperville/Bellwood learning centers or Mesa/Springfield branch campuses). A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal may be issued by mail from the institution to National Moser Center or official electronic transcripts can be sent to [adultenrollment@ben.edu](mailto:adultenrollment@ben.edu). Consideration for admission will take place when all the necessary information is received. If the applicant has 20 or more transferable semester hours:

1. Submit a completed application form and non-refundable, one-time application fee;
  - a. Apply or download an application online.
  - b. Request a hard copy application by contacting us at: (877) 353-9622, toll free outside Illinois (888) 829-6363 or [admissions@ben.edu](mailto:admissions@ben.edu).
2. Submit official transcripts directly from each college or university attended. Submit official course by course detailed Educational Credentials Evaluators (ECE) evaluation or Educational Perspectives evaluation [www.eduperspective.org/benedictine](http://www.eduperspective.org/benedictine) of any foreign country transcripts.
3. Personal statement and current resume may be required of some applicants;
4. Letter(s) of reference from faculty and/or professional associates to evaluate the potential success of the candidate for the program may be required of some applicants.

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If the applicant has fewer than 20 transferable semester hours, submit proof of high school graduation or GED completion.

## **Lisle Campus and National Moser Center for Adult Learning Admissions Requirements**

Our Benedictine University admissions philosophy is to select students who will perform successfully in the University's academic programs and be active members of the University community. We offer a rolling admission into all of our undergraduate programs, meaning, applications are accepted and admissions decisions are made throughout the year without deadline restrictions.

Students entering Benedictine University's adult undergraduate programs must meet the following requirements:

<b>PROGRAM</b>	<b>REQUIREMENTS</b>
<b>Associate of Arts in Business Administration</b>	High School diploma or GED, Cumulative GPA 2.0/4.0 from any college level coursework, 22 years of age or older, two years of work experience
<b>Bachelor of Arts in Criminal Justice, Bachelor of Arts in Management and Bachelor of Arts in Organizational Leadership</b>	Cumulative GPA 2.0/4.0 from any college level coursework, 22 years of age or older, two years of work experience. Minimum 36 transferable credit hours, including identified Basic Skills and prerequisite courses, are required before enrolling in the major learning team.
<b>Bachelor of Business Administration in Accounting, Bachelor of Business Administration in Business Analytics, and Bachelor of Business Administration in Finance</b>	Minimum 60 transferable credit hours which must include College Algebra or Finite Math, Managerial Accounting, Financial Accounting and for Finance majors Microeconomics and Macroeconomics, Cumulative GPA 2.0/4.0 from any college level coursework, 22 years of age or older, two years of work experience
<b>Bachelor of Science in Nursing</b>	Minimum 55 transferable credit hours 3+1 BSN Partner students must complete 83 credit hours of required coursework, Cumulative GPA 2.5/4.0 from any college level coursework, a current, unencumbered Illinois registered nurse (RN) license, Demonstration of computer literacy

Students who do not meet the above admissions requirements are encouraged to contact the Lisle Enrollment Center or National Moser Center for Adult Learning to set up an appointment with one of our adult admission counselors to discuss the Admission Committee review process.

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## Springfield Branch Campus Application Materials

Send all materials to: Office of Admissions, Benedictine University at Springfield, 1500 N. Fifth St., Springfield, Illinois 62702. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by mail from the institution to Benedictine's Office of Admissions. Consideration for admission will take place when all the necessary information is received.

If the applicant has 20 or more transferable semester hours:

1. Submit a completed application form and non-refundable, one-time application fee;
  - a. Apply or download an application online.
  - b. Request a hard copy application by contacting us at: (217) 525-1420, toll free (800) 635-7289 or [springadm@ben.edu](mailto:springadm@ben.edu).
2. Submit official transcripts directly from each college or university attended
3. Personal statement and current resume may be required of some applicants;
4. Letter(s) of reference from faculty and/or professional associates to evaluate the potential success of the candidate for the program may be required of some applicants; and
5. Valid nursing license, BSN Completion applicants only.

If the applicant has fewer than 20 transferable semester hours, submit proof of high school graduation or GED completion.

## Springfield Branch Campus Adult Undergraduate Admissions Requirements

We offer a rolling admission into all of our undergraduate programs, meaning, applications are accepted and admissions decisions are made throughout the year without deadline restrictions.

Students entering Benedictine University's adult undergraduate programs must meet the following requirements:

### PROGRAM

### REQUIREMENTS

<b>Associate of Arts in Business Administration</b>	High School diploma or GED, Cumulative GPA 2.0/4.0 from any college level coursework, 22 years of age or older, two years of work experience
<b>Bachelor of Arts in Criminal Justice and Bachelor of Arts in Psychology</b>	Cumulative GPA 2.0/4.0 from any college level coursework, 22 years of age or older, two years of work experience. Minimum 36 transferable credit hours, including identified Basic Skills and prerequisite courses, are required before enrolling in the major learning team.

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<b>Bachelor of Business Administration in Management and Organizational Behavior</b>	Minimum 60 transferable credit hours, Cumulative GPA 2.0/4.0 from any college level coursework, 22 years of age or older, two years of work experience
<b>Bachelor of Science in Nursing</b>	Minimum 55 transferable credit hours, Cumulative GPA 2.5/4.0 from any college level coursework, a current, unencumbered Illinois registered nurse (RN) license, Demonstration of computer literacy. 3+1 BSN partner students must complete required courses of approved academic plan – see <a href="http://ben.edu/rntobsn">ben.edu/rntobsn</a> . All students must complete all required prerequisite courses before enrolling in Benedictine nursing learning team courses.

Students who do not meet the above admissions requirements are encouraged to contact the Office of Admissions to set up an appointment with our adult admission counselor to discuss the Admission Committee review process.

## Adult Advising

Our programs are designed for working adults and recognize that students in these programs are highly self-directed with multiple demands on their time. Faculty and staff are committed to creating a decision-making framework through which students can realize their educational goals. Although academic advising is a collaborative function of both student and advisor, the final responsibility for satisfying University and major requirements rests with the student.

## FINANCIAL POLICIES

Benedictine University is a non-profit corporation. Its endowment primarily consists of the contributed services of the Benedictine monks who teach at the University. The annual income from a student's fees covers only a portion of the cost of his or her education. Therefore, to meet its educational objective, and in fairness to all students, the University must insist on the following regulation: Financial arrangements must be made prior to the first day of the term.

### Tuition

Tuition and fees are incurred at the time of registration. Tuition is due in full within seven calendar days after the first class meeting. Benedictine University has partnered with Higher One to provide interest-free monthly payment plans through the TuitionPay Plan for those students seeking arrangements to balance their tuition payments over an extended period of time.

A "Statement of Accounts" is generated and mailed to your billing or home address once each month. This statement reflects only that activity which has taken place on your student account in the last billing cycle (similar to your checking/savings/credit card statements of

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account). Please note that payments are expected by the due date regardless of whether a statement is received. If you are nearing a payment due date and have not received a statement, please contact Student Accounts at (630) 829-6503 for assistance to determine the amount due. Students are encouraged to view their account information online using [MyBenU](#).

## **Lisle Campus 2014-2015**

### **Tuition and Fees\***

#### Traditional Undergraduate

Full-Time Students (12-18 credit hours):

Tuition: \$13,570

Mandatory fees: \$550

Overload Tuition Fee (per credit hour over 18): Equal to semester hour part-time rate

Part-Time Students (1-11 credit hours):

Tuition (per credit hour): \$905

Technology fee (per credit hour): \$15

Health fee (4-11 credit hours): \$40

Audit (no credit) Tuition (per credit hour): \$450

#### Adult Accelerated Undergraduate Students

Tuition (per credit hour): \$590

Bachelor of Science in Nursing Students

Tuition (per credit hour): \$305

Undergraduate Certificate Programs

Tuition (per credit hour): \$590

#### Summer Term

Traditional Undergraduate Tuition (per credit hour): \$865

### **Room and Board Charges\***

#### Residence Halls

Jaeger Hall: \$2,800

Neuzil Hall (based on 3 students per suite): \$3,170

Ondrak Hall: \$2,800

Cancellation fee: \$200

Private room surcharge (per term): \$500

Room change fee: \$50

Security deposit: \$125

Residence Hall Meal Plans: \$1,340

160 meals plus \$150 Munch Money or 140 meals plus \$200 Munch Money

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**Founders' Woods**

4 BR, 2BTH (per person): \$3,650

2 BR, 1BTH (per person): \$4,140

2 BR, 2BTH (per person): \$4,370

1 BR, 1BTH (per person): \$5,520

Cancellation fee: \$300

Room change fee: \$100

Security deposit: \$125

Founders' Woods Meal Plan (25 meals): \$145

All full-time undergraduate students receive \$15 in Munch Money and two meals.

\*Cost per term

**Course-related Charges\***

(Nonrefundable after the first week of the semester)

Applied Music: \$315

Biology lab: \$130

Blended/online course fee: \$75

Bloomberg lab fee: \$25

Chemistry lab: \$160

Communication: \$45-\$60

Computer Science lab: \$10

Education lab: \$30-\$45

Education student teaching (per course):

Elementary/Secondary: \$125

Special Education: \$62.50

Environmental lab: \$400

Exercise Physiology: \$130

Fine Arts: \$30-\$75

Graphic Arts and Design: \$100

Health Science: \$150

Mathematics lab: \$60

Music: \$10-\$200

Natural Science lab: \$130-\$160

Nutrition lab: \$160

Physical Education Assessment: \$30

Physical Science lab: \$75

Physics lab: \$100

Professional liability insurance: market rate

Research Methods: \$35

Statistics: \$35

All course related charges subject to change. See the current course schedule for updates.

**Administrative Service Charges**

Administrative fee: \$250

Advance placement credit posting fee (per examination credited): \$20

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Application fee: \$40  
Application for Graduation fee: \$125  
Application for Certification fee: \$25  
C.L.E.P. posting fee (per examination credited): \$20  
Duplicate Diploma fee: \$25  
Diploma red cover: \$10  
Enrollment Deposit: \$200  
Express transcript mailing (per address): \$30  
Immediate academic transcript fee (in 24 hours): \$20  
Late payment/registration fee: \$100  
New student orientation fee: \$100  
Placement test posting fee: \$10  
Special Examination: \$5  
Transcript fee: \$5  
Work/Life Experience fee (per credit hour granted): \$100

All tuition remission students and consortium students must pay applicable fees such as activity, graduation, health, technology and lab fees.

## **Springfield Branch Campus 2014-2015**

### **Tuition and Fees\***

#### Traditional Undergraduate

Full-Time New Students (12-18 credit hours):

Tuition: \$8,250

Full-Time Returning Students (12-18 credit hours):

Tuition: \$6,825

Overload Tuition Fee (per credit hour over 18): Equal to semester hour part-time rate

General Service fee: \$50

Part-Time New Students (1-11 credit hours):

Tuition (per credit hour): \$690

Part-Time Returning Students (1-11 credit hours): \$570

General Service fee: \$50

Summer Term

Tuition (per credit hour): \$210

#### Adult Accelerated Undergraduate Program

Tuition (per credit hours): \$345

General Service fee (per term): \$25

B.S.N. Tuition (per credit hour): \$305

Audit (no credit): \$180

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**Room and Board Charges\***Residence Halls (including room and board)

Mueller Hall, single room: \$3,940

Mueller Hall, double/per student: \$3,740

Hanlon/Mueth Hall, single room: \$3,740

Meuth Hall, single room: \$3,940

Dockson Plaza, single room: \$4,465

Dockson Plaza, double room: \$3,800

Haley Hill: \$4,145

Security Deposit: \$300

\*Cost per term

**Course-related Charges \***

(Nonrefundable after the first week of the semester)

FNAR 100, 101, 111, 112, 210, 296, 311: \$100

FNAR 103, 161, 162, 249, 250, 291, 292, 293, 294, 305, 240, 391: \$150

COMM 257, 235, 335, 381, 382: \$100

CMS 100, 183: \$60

CHEM 105, 106, 111, 121, 241, 246, 233: \$100

BIOL 114, 116, 118, 193, 194, 207, 208, 216, 217, 252, 319, 343: \$100

ASTR 203, 204: \$100

NTSC 102, 103: \$100

NTSC 105: \$75

PHYS 112, 117, 200, 204: \$100

All course related charges subject to change. See the current course schedule for updates.

**Administrative Service Charges**

Administrative fee: \$250

Advance placement credit posting fee (per examination credited): \$20

Application fee (undergraduate): \$20

Application fee (International): \$40 Application for Graduation fee: \$125

Application for Certification fee: \$25

C.L.E.P. posting fee (per examination credited): \$20

Clergy/Lay Ministry Program (per credit hour): \$50

Dantes Student Standardization Test (DSST): \$95

Duplicate Diploma fee: \$25

Diploma red cover: \$10

Early Enrollment Program (per credit hour): \$100

Elementary Education Background Check Fee: \$10

Express transcript mailing (per address): \$30

Immediate academic transcript fee (in 24 hours): \$20

Independent Study-Per Credit Hour New Student – 2014: \$690

Independent Study- Per Credit Hour Returning Student: \$570

Late payment/registration fee: \$100

Non-Sufficient Funds Check (NSF): \$30

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Portfolio Assessment (per credit hour): \$50  
Special Examination: \$15  
Transcript fee: \$5  
Work/Life Experience fee (per credit hour granted): \$100

All tuition remission students and consortium students must pay applicable fees such as activity, graduation, health, technology and lab fees.

## **National Moser Center for Adult Learning Learning Team Programs 2014-2015**

### **Tuition and Fees (per credit hour)\***

Associate of Arts in Business Administration tuition: \$345  
Bachelor's degrees tuition: \$590  
Peoria Bachelor of Arts in Management: \$515

### **Administrative Service Charges**

Administrative fee: \$250  
Advance placement credit posting fee (per examination credited): \$20  
Application fee: \$40  
Application for Graduation fee: \$125  
Application for Certification fee: \$25  
C.L.E.P. posting fee (per examination credited): \$20  
Duplicate Diploma fee: \$25  
Diploma red cover: \$10  
Enrollment Deposit: \$125  
Express transcript mailing (per address): \$30  
Immediate academic transcript fee (in 24 hours): \$20  
Late payment/registration fee: \$100  
New student orientation fee: \$100  
Placement test posting fee: \$10  
Special Examination: \$5  
Transcript fee: \$5  
Work/Life Experience fee (per credit hour granted): \$100

All tuition remission students and consortium students must pay applicable fees such as activity, graduation, health, technology and lab fees.

## **National Moser Center for Adult Learning Online Programs 2014-2015**

### **Tuition and Fees (per credit hour)\***

Online Associate of Arts in Business Administration tuition: \$430  
Online Undergraduate tuition (lower level class): \$430  
Online Undergraduate tuition (upper level class): \$630

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**Administrative Service Charges**

Administrative fee: \$250  
Advance placement credit posting fee (per examination credited): \$20  
Application fee: \$40  
Application for Graduation fee: \$125  
Application for Certification fee: \$25  
C.L.E.P. posting fee (per examination credited): \$20  
Duplicate Diploma fee: \$25  
Diploma red cover: \$10  
Enrollment Deposit: \$200  
Express transcript mailing (per address): \$30  
Immediate academic transcript fee (in 24 hours): \$20  
Late payment/registration fee: \$100  
New student orientation fee: \$100  
Placement test posting fee: \$10  
Special Examination: \$5  
Transcript fee: \$5  
Work/Life Experience fee (per credit hour granted): \$100

All tuition remission students and consortium students must pay applicable fees such as activity, graduation, health, technology and lab fees.

**Payment Options**

1. Payment in full - Benedictine University accepts cash, personal checks, money orders, Visa, MasterCard, American Express and Discover. PAYMENT DEADLINE: within seven calendar days after the first class meeting. Students may view and pay their accounts online at [www.ben.edu/MyBenU](http://www.ben.edu/MyBenU) from any on-campus computer or access MyBenU via [BenUConnect](#) at from off-campus. Instructions on how to make an online payment are found at <http://www.ben.edu/MyBenU>
2. Benedictine University has partnered with Higher One to provide interest-free monthly payment options through the TuitionPay Plan. Students may create budgets to manage their tuition costs annually or per term. Students may enroll online at <http://www.tuitionpaymentplan.com/ben> or call (800) 635-0120 to speak with a TuitionPay consultant. Be sure to have your estimated expenses ready when you call or visit the website. If your budget changes at any time (increase/decrease in financial aid, increase/decrease of tuition charges or fees), please contact TuitionPay to adjust your payment plan accordingly. Please note that if the budget amount does not equal your balance due with Benedictine University, a financial hold and late payment fee may apply.
  - a. Annual budgets (Fall and Spring Combined Tuition) Traditional Semester students only - For a fee of \$50, students can make monthly payments toward their full-year's tuition balance (June - May). Please note that tuition for the Fall must be paid in full through the payment plan with the December 1 payment and tuition for the Spring must be paid in full with the May 1 payment.
  - b. Single Term budgets (Semester)- All Campuses - For a fee of \$30, students can make 5, 4 or 3 monthly payments toward their tuition balance for a single term. Balances must be paid in full prior to the next quarter/semester registration or start date.

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- c. Online Session, Adult MOD and Learning Team budgets - For a fee of \$20, students can make 2 monthly payments toward their tuition balance for a single course or online session. Balances must be paid in full prior to the next course/session registration or start date.

TuitionPay website: <http://www.tuitionpaymentplan.com/ben>

Click on Enroll In A Plan For The First Time for list of available plans.

- 3. Employer tuition reimbursement - For a small fee, students can arrange with Higher One's TuitionPay, a single tuition payment plan due at the end of the term/session (plus a grace period) with proper documentation from their employer. Documentation of your employer's reimbursement policy must be submitted to the Student Accounts Office of Benedictine University prior to enrolling in this plan. An updated copy of the policy must be submitted every Fall term thereafter. Students may fax their employer's policy to Student Accounts at (630) 829-6501. After submitting documentation showing eligibility, student may enroll in the plan that best corresponds with their class and program. If the student's enrollment changes after the initial set up of this plan, the student will be responsible for adjusting the payment plan either online or with a TuitionPay consultant at (800) 635-0120. If the student makes a payment directly to Benedictine rather than to TuitionPay, it is the student's responsibility to contact the Student Accounts Office so that we may notify TuitionPay. Due to new legislation, the Student Accounts Office will not have access to enroll students or make adjustments to these accounts. Please note that tuition is due in full according to the deferred due date specified by TuitionPay regardless of when individual employers reimburse their employees.
  - a. **Semester** - For a fee of \$30 each term (quarter/semester), students can arrange with Higher One's TuitionPay, a single tuition payment plan due at the end of the term (plus approximately a month grace period) with proper documentation from their employer. The plan amount should include your total out of pocket expense (tuition minus financial aid) for the entire quarter/semester). **For example**, if you are enrolled in 3 courses for the fall semester, you must include tuition charges for all 3 courses (minus financial aid) to avoid a late fee and financial hold. Adult/MOD students often may have multiple courses that begin consecutively throughout the same term. It is imperative that students include all courses that will occur during the term in the payment plan amount. If you are unsure which courses fall under what terms, please contact your academic advisor. Once your plan amount has been established, your would send in to Student Accounts proper documentation showing your eligibility in your employer's tuition assistance plan and then enroll in the employer reimbursement plan through TuitionPay at <http://www.tuitionpaymentplan.com/ben> prior to the payment deadline of September 2. Select "Fall" from the Term of Study drop down box and the payment plan for the Fall semester would state the payment is due February 1. Please note that if payment is received by TuitionPay earlier than the due date, it will not appear on your student account until after the February 1 due date has passed.
  - b. **Online session, Adult MOD and Learning Team**- For a fee of \$20 each session, students can arrange with Higher One's TuitionPay, a single tuition payment plan due at the end of the session (plus approximately a month grace period) with proper documentation from their employer. **For example**, your fall session 1 course begins

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August 25 and ends October 19. You would send in to Student Accounts proper documentation showing your eligibility in your employer's tuition assistance plan and then enroll in an employer reimbursement plan through TuitionPay at <http://www.tuitionpaymentplan.com/ben> prior to the payment deadline of September 2. Select "Session" from the Term of Study drop down box and the payment plan for session 1 would state the payment is due December 1. On or before December 1, payment should be submitted to TuitionPay. Please note that if payment is received by TuitionPay earlier than the due date, it will not appear on your student account until after the December 1st due date has passed.

- c. \*Please note that you will continue to receive monthly billing statements from Benedictine University while enrolled in a payment plan through TuitionPay until your student account balance with Benedictine is paid in full.\*

*\*\*Failure to meet Options 1, 2 or 3 by payment deadline will result in a late payment fee of \$100 and a financial hold placed on the student's account\*\**

## **Tuition Refund Policy**

1. To be eligible for a tuition refund after the commencement of classes:
  - a) The student must officially withdraw from a course within the timeframes set out in the Tuition Refund Timetable below, and
  - b) After the official withdrawal from a course or courses, be enrolled less than full time (less than 12 credit hours).
2. Students maintaining a full-time enrollment of 12 or more credit hours in the term, after the official withdrawal from a course or courses, are not eligible for a refund.
3. Students who are expelled, administratively withdrawn or suspended from the University during the course of an academic term are not eligible for a tuition refund and are responsible for all tuition, fees and other costs incurred.
4. Recipients of federal financial aid who officially drop a course or withdraw from the University are subject to Return of Title IV Funds Regulations. Dropping a course or withdrawing from the University (officially or unofficially, such as by non-attendance) may result in a portion or all of financial aid being returned back to the Department of Education. This may result in a debit balance to the student's account with the University which the student is responsible to pay.
5. The amount of refund, if any, is determined by the date the student successfully completes the drop in MyBenU; or the date the completed Add/Drop or Withdrawal Form is received by the University. See the Tuition Refund Timetable below for timeframes and refund percentages.
  - a) Students who do not officially drop a course in MyBenU or in writing will be financially responsible for the entire cost of the course.
  - b) Notifying the instructor of intent to drop a course and/or non-attendance in a course does not constitute an official withdrawal for purposes of eligibility for refunds by the University to the student.
  - c) Tuition credit for complete withdrawal will be made only after the proper withdrawal notification has been submitted.
  - d) If the drop results in a credit balance on the student's account, refunds will be issued within 30 days of the official drop or withdrawal date.

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6. To officially withdraw from a course after the commencement of classes, all students should use MyBenU to complete the withdrawal, or complete the ADD/DROP FORM and return the form to the campus office listed below. Students enrolled in adult accelerated learning team programs must complete the LEARNING TEAM CHANGE FORM and return it to the campus offices listed below:
  - a) **Lisle and Moser Learning Teams** –Your academic advisor.
  - b) **Springfield Branch Campus** – Springfield Campus Advising Office.
7. To officially withdraw from the University after the commencement of classes, a student must complete the necessary paperwork at the following locations. A student planning to return within four consecutive semesters (not including summer semesters) must apply for a Leave of Absence and a student not planning to return must complete the Withdrawal Form.
  - **Lisle Campus** – Complete the WITHDRAWAL FORM. Return it to the Student Success Center.
  - **Springfield Branch Campus** – Complete the WITHDRAWAL FORM. Return it to the Campus Advising Office.
  - **National Moser Center** – Complete the LEARNING TEAM STUDENT SCHOOL/PROGRAM WITHDRAWAL FORM. Return it to your advisor.

<b>Tuition Refund Timetable</b>				
<b>Refund per dropped course</b>	<b>Traditional Programs Fall/Spring Terms</b>	<b>Traditional Programs Summer Term</b>	<b>National Moser Center for Adult Learning Teams</b>	<b>Online Programs</b>
<b>Full Refund</b>	Up to 7 calendar days after first class meeting	Up to 3 calendar days after first class meeting	Up to 7 calendar days after the first class meeting	Up through Thursday of the first week of the session
<b>75% Refund</b>	8 - 14 calendar days after the first class meeting	N/A	N/A	N/A
<b>50% Refund</b>	15 - 21 calendar days after the first class meeting	4 - 6 calendar days after the first class meeting	N/A	Friday through Sunday of the first week of the session
<b>No Refund</b>	22 calendar days or more after the first class meeting	7 calendar days or more after the first class meeting	8 calendar days or more after the first class meeting	After the first week of class
<b>No Refund</b>	After the first class meeting for courses with a condensed meeting schedule	After the first class meeting for courses with a condensed meeting schedule	After the first class meeting for courses with a condensed meeting schedule	N/A

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## **Financial Appeal**

This process is designed to address extenuating circumstances that occurred during a given semester that prevented a student from receiving a partial or full refund for a course(s). Students may write a letter of appeal describing the reason(s) and justification for seeking an exception to the refund policy. The burden of proof shall be upon the student to prove his or her case by a preponderance of evidence in the written appeal. Be specific with extenuating circumstances, dates, the name of persons contacted and any steps you took to address the problem at the time it occurred. Attach appropriate documentation from your instructor, medical provider or other professionals as needed.

Student submits the appeal to the Financial Appeal Committee by:

Mail:

Benedictine University  
Attn: Financial Appeals Committee  
5700 College Road, Lisle, IL 60532

Fax:

Financial Appeals Committee  
(630) 829-6501

Email: [FinancialAppealsCommittee@ben.edu](mailto:FinancialAppealsCommittee@ben.edu)

For more information on Student Accounts, please visit <http://www.ben.edu/student-accounts/index.cfm>

## **Fees**

Late Registration Fee: \$100 per course late fee registration for enrolling after the drop/add period.

All tuition remission students and consortium students must pay applicable fees such as graduation, health service, technology, lab and mandatory fees. (Fees are subject to change without further notice.)

Refund checks are issued to students when excess funds exist on their accounts after crediting Title IV funds. Refunds for student loans and other Title IV funds are processed 10 days after funds are posted to the student's account. To request a refund of another type of overpayment on your account, you must complete a refund request form and send it to Student Accounts. The refund request form can be found online at <http://www.ben.edu/student-accounts/index.cfm>. When a student receives their refund depends on the refund method they have selected using their Benedictine University MyOne Money Card at [www.MyOneMoney.com](http://www.MyOneMoney.com). The MyOne Money Card will be mailed to the student's home address on file with Benedictine University. Once the student has received their card in the bright GREEN envelope from Higher One, the student must login using their MyOne Money Card 16-digit card number. You are not required to open a OneAccount from Higher One, however you **MUST** make a choice for your preferred method of receiving the refund (debit card, electronic transfer to another bank of your choice or paper check sent via mail) To learn more about the MyOne Money Card, visit [www.MyOneMoney.com](http://www.MyOneMoney.com).

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All drops or withdrawals are dated as of the date in which they were submitted to Enrollment Services (Ben Central). The tuition refund policies are listed above. The summer terms have a separate tuition refund policy. Whether or not you attend classes, the period of attendance will be computed as the number of days from the scheduled date of opening class in each term to the date shown on the drop or withdrawal slip. See the "Financial Aid" section for information regarding the use of financial aid in the case of a withdrawal.

The boarding fee is pro-rated from the date of confirmation of registration to the day of withdrawal. Students who withdraw from campus housing within 30 days of the beginning of the academic term will be charged for room fees on a pro-rated basis. No refunds are given after 30 days of the term have expired.

Students who are expelled or suspended from the University during the course of an academic term will not be allowed any financial credit on tuition charges. Similarly, resident students who are expelled or suspended from campus housing and from the accompanying food service plan, either permanently or for a temporary period during the course of an academic term, will not be allowed any financial credit on room and board charges.

Courses which require the leasing of off-campus facilities from off-campus agencies require pre-payment in full. Therefore, NO refunds can be made of the tuition or lab fees for such courses.

Courses requiring professional liability insurance require the purchase of such insurance from off-campus agencies demanding pre-payment in full; therefore, NO refund can be made for the professional liability insurance charge. For such programs as the Federal Student Loan and the State Monetary Awards, cash refund of credit balances will not be made until funds are received from the agency in question and the required procedures are completed.

## **Other Policies**

1. Enrollment shall be considered as signifying knowledge of all conditions, rules and regulations and shall be deemed as acceptance thereof.
2. The University shall not be responsible for any damage or loss of personal property from any cause whatsoever.
3. Bills for University services or monetary sanctions such as library fines, residence hall fines, parking fines or extra student health charges must be paid in full 10 days prior to final examinations for the semester.
4. Students are not entitled to receive recommendations, degrees, honors, grades or transcripts of credit until all bills are paid and National Direct/Defense Student loans and Perkins loans are in current status.
5. In the event of default in the payment of any amount due, and if the account is placed in the hands of an agency or attorney for collection or legal action, the student agrees to pay an additional charge equal to the cost of collection including agency and attorney fees and court costs.
6. Payments made by personal check, business check or online by ACH will be subject to a 14 day hold to allow for clearance of funds. This hold will not be lifted until 14 days have passed, regardless of your scheduled registration date unless proper documentation is

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provided from your bank showing the payment has cleared your account. Any holds on your account must be satisfied before registration for the upcoming term will be allowed.

## **Financial Aid**

Benedictine University's Office of Financial Aid administers a variety of federal, state and institutional programs of student financial assistance. Each of these programs carries specific student eligibility requirements. In general, students must be formally admitted as degree-seeking and enrolled for a minimum number of credit hours. All financial aid recipients must maintain satisfactory academic progress in accordance with the published, "Satisfactory Academic Progress Policy for Financial Aid Recipients."

The fundamental purpose of the financial aid program at Benedictine University is to make it possible for every qualified student to obtain a college education regardless of financial means. The process of financing an education is a partnership. Although the student and his/her family has primary responsibility for meeting college costs, Benedictine University, as well as the federal and state governments have a variety of financial aid programs available to students who need financial assistance.

Benedictine University will not unlawfully deny educational services to any otherwise qualified student on the basis of race, color, gender, age, national origin, disability or veteran status.

## **Application Procedures**

All students applying for financial aid are asked to complete the Free Application for Federal Student Aid (FAFSA).

Students must reapply for financial aid each award year. The FAFSA should be completed as soon as possible after January 1.

## **Types of Aid**

After completing the financial aid application process, the student will receive a financial aid award letter. The award letter will include the program(s) that the student is eligible to receive and the award amount(s).

- Grants/Scholarships - Grants and scholarships are considered to be gift assistance. Gift assistance does not have to be repaid.
- Loans - Loans are considered to be a form of self-help assistance. Loan programs provide funds for educational purposes and are paid back with interest.
- Employment - Part-time jobs on campus are available to students through the University and Federal Work-Study program. Students working on campus receive a bi-weekly paycheck.

## **State and Federal Grants**

State of Illinois (IL) Monetary Award Program (MAP) Grant

Source: Illinois Student Assistance Commission

Eligibility: U.S. Citizens or eligible noncitizens, Residents of Illinois, Demonstration of need (FAFSA)

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**Federal Pell Grant**

Source: Federal Government

Eligibility: U.S. Citizens or eligible noncitizens, Demonstration of need (FAFSA)

**Federal Supplemental Education Opportunity Grant (SEOG)**

Source: Federal Government

Eligibility: U.S. Citizens or eligible noncitizens, Demonstration of need (FAFSA)

*Information on federal and state programs may be subject to change at any time due to changes in legislation.*

## **Scholarships**

### Incoming Freshmen:

**Benedictine Scholars Program Award**

*Amount* \$14,500 per year

*Eligibility* Awarded by the Scholars Program selection committee to a limited number of freshmen; not applicable to students in pre-pharmacy programs. Freshman students must have a minimum 3.75/4.0 cumulative GPA; a 27 ACT or 1210 SAT; and two years of foreign language. This award cannot be combined with any other institutional tuition awards.

*Renewability* Continued participation in the Scholars Program; cumulative 3.2/4.0 GPA; full-time enrollment

**Presidential Award**

*Amount* \$8,800-\$13,400 per year

*Eligibility* Evaluation of academic performance in high school curriculum and standardized test scores

*Renewability* Cumulative 2.75/4.0 GPA; full-time enrollment

**St. Benedict Award**

*Amount* \$7,500-\$8,600 per year

*Eligibility* Evaluation of academic performance in high school curriculum and standardized test scores

*Renewability* Cumulative 2.5/4.0 GPA; full-time enrollment

**Benedictine Eagle Award**

*Amount* up to \$5,000 per year

*Eligibility* Evaluation of academic performance in high school curriculum and standardized test scores

*Renewability* Cumulative 2.5/4.0 GPA; full-time enrollment

**Catholic High School Recognition Award**

*Amount* \$3,000 per year

*Eligibility* Graduate of a Catholic high school

*Renewability* Full-time enrollment

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#### Music Scholarship

*Amount* Up to \$4,000 per year

*Eligibility* Successful completion of a music audition with the music department; declared major or minor in music

*Renewability* Maintain a 3.0 GPA; enroll in at least one music course per semester with music department advisor approval; full-time enrollment

#### Family Recognition Award

*Amount* Up to \$1,500 per year dependent on other institutional awards

*Eligibility* Incoming students of alumni parents and/or grandparents and with sibling(s) currently enrolled in the traditional undergraduate program or sibling(s) is a Benedictine alumnus of the traditional undergraduate program

*Renewability* Full-time enrollment

#### Out-of-State Award

*Amount* Up to \$4,000 per year

*Eligibility* Residents of a state other than Illinois who will reside in a residence hall, not including the campus apartments; FAFSA completion; financial need.

*Renewability* Full-time enrollment and campus resident

#### Leadership Award

*Amount* \$2,000 as determined by the selective awards committee. Limited number of awards available.

*Eligibility* Participation in high school leadership roles, excluding athletics\*\*

*Requirements* Completed Scholarship Application, essay and letter of recommendation from the Faculty Advisor of the club/organization in which you participated during your high school career.\* Completed applications must be submitted to the Enrollment Center no later than June 1.

*Renewability* Full-time enrollment; Completion of renewability form submitted to the Office of Student Life

#### Spirit Award

*Amount* \$2,000 as determined by the selective awards committee. Limited number of awards available.

*Eligibility* Active member of the community by reaching out and volunteering to help others during high school\*\*

*Requirements* Completed Scholarship Application, an essay that explains the work or project completed, and a letter of recommendation from a project supervisor or Faculty Advisor.\* Completed applications must be submitted to the Enrollment Center no later than June 1.

*Renewability* Full-time enrollment; Completion of renewability form submitted to the Office of Student Life.

\* Award recipients will be determined by the scholarship committee

\*\*In accordance with NCAA bylaw 15.2.3.4, athletic participation is not considered for the Leadership or Spirit Awards

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Please Note:

- Full-time enrollment is defined as 12 or more semester hours per term.
- Scholarships are limited to a maximum of four years or eight terms of institutional awards. Awards will be finalized after submission of seventh semester/quarter grades; no revisions to merit awards will be made after the seventh semester/quarter.
- Student financial aid programs, terms and conditions are subject to change without notice or obligation.
- The Benedictine Scholars Program Award, Presidential Award, St. Benedict Award and Benedictine Eagle Award are mutually exclusive and may not be combined.
- Institutional awards are applicable to the cost of tuition only.

Endowed Scholarships Awarded through Admissions (Freshman ONLY):

*Ed and Mary Ann Allen Memorial Scholarship*

This scholarship was established to assist an outstanding incoming freshman who has financial need, with preference given to a deserving and qualified graduate from Montini High School. Renewable with continuation of financial need.

*Borse Family Scholarship in Leadership*

Once every four years, one (1) qualified senior high school student will be granted a scholarship for his/her freshman year at Benedictine University. Student must have GPA 3.0 and demonstrated leadership roles in: a) school activities, b) church or religious organizations, and (c) civic service activities. At least two letters of recommendation are required. Also, a University selection committee may request a personal interview with any respective candidate. Renewable for sophomore, junior and senior years. Must maintain GPA of at least 3.0; demonstrate continued roles of leadership in at least two of the same areas as indicated above, and have demonstrated financial need. Scholarship renewable for three consecutive years.

*The Albert R. and Mary Rita Brusek Memorial Scholarship for Freshmen Students of Recognized Potential*

This scholarship was established to assist at least one qualified student, per fiscal year who is an incoming freshman at the University. This is a one-year, one-time only per student, scholarship for tuition assistance. Student must have a high school GPA 2.0, demonstrate financial need, and provide three letters of recommendation (at least one being from a teacher who has taught the student/candidate and at least one from the student/candidate's guidance counselor). Preference will be given to those candidates that can demonstrate active participation in any of the following areas: a) Civic/social organizations; b) Religious organizations; c) Theatre or Arts. It is the intent of the Founder that students selected for this scholarship be 'diamonds in the rough', where each candidate has demonstrated the 'potential' for academic achievement, leadership, character and work ethic. Although not a requirement, preference will be given to those candidates who are 'first generation' college/university applicants.

*Anthony P. Castino Memorial Scholarship*

This scholarship was established to assist an incoming freshman who has a high school GPA 3.0, has a demonstrated role of leadership in school service areas, church or religious

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organizations, or civic service activities. At least two letters of recommendation are required and a personal interview may be requested by the selection committee. Renewable to recipient for sophomore, junior, and senior years if GPA 3.0 and leadership roles continued as stated above.

*Cooper Industries Endowed Scholarship in History*

This scholarship was established for an incoming freshman student who has declared a History major and has financial need. Student must have 3.25 GPA, ACT of 26, and rank in the upper 20 percent of class. A recommendation letter from the student's high school history instructor is required. Renewable over student's academic career as long as GPA 3.25, financial need, and History major are continued as stated above.

*Federal NEH Humanities Scholarship Humanities*

This scholarship was established for incoming freshman students who rank in the top 20 percent of their high school class, have a composite ACT of 26, GPA 3.0 in humanities courses, and extracurricular activities which are directly involved with humanities. Renewable as long as NEH guidelines are met.

*Philip F. and Lorayne M. Flynn Scholarship*

This scholarship was established to assist an incoming freshman student of demonstrated financial need who will be enrolled in a full-time academic degree program at Benedictine. Student to have GPA 3.0 and two letters of recommendation required. Renewable for sophomore, junior and senior years with GPA 3.0. Scholarship will only be granted for four consecutive years.

*Robert and Barbara Griesser Scholarship*

This scholarship was established to assist an incoming freshman student with demonstrated financial need who will be enrolled in a full-time academic degree program at Benedictine. Student to have GPA 3.0 and submit at least one letter of recommendation. Renewable for sophomore, junior, and senior years with minimum GPA 2.50. In no event shall a student be granted this scholarship for more than four consecutive years.

*Dr. James J. Hazdra Memorial Scholarship Fund*

This scholarship was established for incoming freshman students who have declared Biochemistry as their major, who rank in upper-half of high school class, and have minimum ACT score of 21. Student to submit a 1-2 page essay, double spaced, on how this scholarship will assist the student. Renewable - Student must retain full-time status, Biochemistry major, and maintain cumulative GPA of 3.2.

*Leo and Rose Kappel Scholarship*

This scholarship was established to assist incoming students from Benet Academy. Up to three Benet students to be granted scholarship based on financial need and up to three Benet students to be granted scholarship based on non-financial need. All students required to rank in top one-third of class at the end of their junior year and all must demonstrate leadership and service to Benet Academy. Renewable for need based students as long as GPA 3.0 and continuation of leadership and service to Benedictine University.

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*Paul W. Meyer Scholarship*

This scholarship was established to award an incoming, first-time freshman music major with emphasis on piano or organ. Renewable - Student may apply for renewal for up to three subsequent years based upon "satisfactory progress".

*The Dr. Cheryl B. Richardson Scholarship Award*

The primary purpose of this award fund is to establish a scholarship program to financially assist and recognize an incoming freshman, female student who is of African American heritage, who has graduated from an inner-city high school, and who has demonstrated financial need. Student must register as a full-time undergraduate student at Benedictine University and must complete an essay on "What College Will Mean For Me" with a copy provided to the founder.

Incoming Transfers:

**Benedictine Scholars Program Award**

*Amount* \$14,500 per year

*Eligibility* Awarded by the Scholars Program selection committee to a limited number of incoming students. Transfer students must commit to attend Benedictine University for a minimum of two full academic years (four semesters) and maintain a 3.2/4.0 cumulative GPA. Students must have completed a minimum of four years of foreign language at the high school level.

*Renewability* Continued participation in the Scholars Program.

**Phi Theta Kappa Award**

*Amount* Students with a 3.51-4.00 cumulative GPA will receive a St. Benedict Award (in the amount listed below) and an additional Phi Theta Kappa Award in the amount of \$2,500.

Students with a 3.00-3.50 cumulative GPA will receive a St. Benedict Award (in the amount listed below) and an additional Phi Theta Kappa Award in the amount of \$1,500.

*Eligibility* Member of Phi Theta Kappa; Cumulative 3.0/4.0 GPA; Full-time enrollment.

*Renewability* Cumulative 3.25/4.0 GPA; full-time enrollment.

**St. Benedict Award**

<i>Scholarship</i>	<i>Cumulative GPA</i>	<i>Award Amount</i>
St. Benedict Award	3.75-4.00	\$12,400
St. Benedict Award	3.51-3.74	\$10,600
St. Benedict Award	3.26-3.50	\$9,000
St. Benedict Award	3.00-3.25	\$7,500
St. Benedict Award	2.75-2.99	\$6,000

*Eligibility* Evaluation of academic performance in college coursework; full time enrollment.

*Renewability* Cumulative 3.0/4.0 GPA; full-time enrollment.

**Music Scholarship**

*Amount* Up to \$4,000 per year

*Eligibility* Successful completion of a music audition with the Music department; declared major or minor in music.

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*Renewability* Maintain a 3.0 GPA; enroll in at least one music course per semester with music department advisor approval; full-time enrollment.

#### Family Recognition Award

*Amount* Up to \$1,500 per year dependent on other institutional awards

*Eligibility* Incoming students of alumni parents and/or grandparents and with sibling(s) currently enrolled in the traditional undergraduate program or sibling(s) is a Benedictine alumnus of the traditional undergraduate program

*Renewability* Full-time enrollment

#### Out-of-State Award

*Amount* Up to \$4,000 per year

*Eligibility* Residents of a state other than Illinois who will reside on campus; FAFSA completion; financial need.

*Renewability* Full-time enrollment and campus resident

#### Second Chance Award

*Amount* \$6,300 per year

*Eligibility* Benedictine is giving students a "second chance." Current GPA of 3.0; Incoming transfer student; Cumulative GPA too low to be considered for another merit-based scholarship.

*Renewability* Full time enrollment

#### Please Note:

- Full-time enrollment is defined as 12 or more semester hours per term.
- Final transcripts must be received no later than 30 days after the first day of the term in which you are enrolled.
- Student financial aid programs, terms and conditions are subject to change without notice or obligation.
- The Benedictine Scholars Program Award and the St. Benedict Award are mutually exclusive and may not be combined.
- Incoming sophomores: Limited to a maximum of three years or six terms of institutional awards.
- Incoming juniors: Limited to a maximum of two years or four terms of institutional awards.
- Incoming seniors: Limited to a maximum of one year or two terms of institutional awards.
- In most cases, there is a limit to institutional awards.
- Students seeking a second degree or second major do not qualify for these scholarships.
- Students from the Benedictine University at Springfield branch campus are not eligible for these scholarships as they qualify for special tuition rates.
- Students who have a previous bachelor's, master's or doctoral degree are not eligible for these scholarships.
- Institutional awards are applicable to the cost of tuition only.

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### Current Undergraduate Students:

#### Scholarships Not Based on Major:

##### *Richard and Lynn Becker Scholarship*

This scholarship was established for full-time students with general merit and financial need.

##### *Rose Becker Scholarship*

This scholarship is for full-time students who have demonstrated academic achievement and financial need.

##### *Bernice P. and Paul W. Brandel Scholarship Fund*

This scholarship was established to assist a student who demonstrates academic achievement, outstanding character and leadership ability. Financial need may be considered.

##### *J.F. Carroll Academic Merit Award*

The following is criteria required for application:

- Student must be an Asia Institute student.
- GPA 3.0 on a 4.0 scale
- One or two letters of recommendation from faculty or staff.
- Submit an unofficial transcript (obtained from MyBenU) with their application.
- Write an essay focused on one of the following topics:
  - Tell us about your learning experience at Benedictine University and how you plan to use your learning to improve the community you live in.
  - Describe a time that you, as a volunteer, provided services to a community, an organization, or a person in need.
  - Tell us about a time when you overcame an obstacle where there was no rule or precedent to help you.

The essay should be no longer than two pages. Your essay will be judged on ideas/creativity/achievements, not on literary skills. Students also have the opportunity to list any special achievements and/or community activities that they have been involved in. *Award to be used towards tuition fees.*

##### *Martin J. Henahan Memorial Scholarship Award*

This scholarship award was established to assist a student who has financial need. Student must be involved in at least one Benedictine University organization or extra-curricular activity, must be of Irish decent, and must be of the Catholic faith.

##### *Edward Jochum Leadership Scholarship*

This scholarship was established to assist a senior student with exceptional leadership abilities. Student must be a senior at time of scholarship disbursement and must provide proof of leadership in two of the following: School activities, Religious Organizations, Civil service activities

##### *John L. and Helen Kellogg Scholarship*

This scholarship will be awarded to students who combine academic achievement with service to the community.

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*Lisle Savings Bank Scholarship Award*

This award was established to assist deserving students who are enrolled full-time and have financial need. Funds disbursed to only one student during the academic year, student must be sophomore, junior, or senior status and have a GPA 3.25/4.0.

*James and Katherine Melsa Endowment*

Student must complete application packet and obtain two faculty recommendations for this scholarship. Student must have financial need. Student must be junior or senior status when scholarship is disbursed.

*Thomas J. Quinn Scholarship*

This scholarship is awarded to students who show outstanding performance in school, with special consideration given to academic achievement, character, qualities of leadership and financial need.

*Arthur J. Schmitt Foundation Future Leaders Scholarship Award*

Available to students of sophomore status and above with GPA 3.0/4.0. Students shall submit an essay (along with supporting materials, if appropriate) describing past leadership accomplishments, leadership activity at Benedictine University, and how the student anticipates serving as a leader in the future. Essay should be 2 to 4 pages in length - double spaced. Students will still have to fill out an application and get two faculty recommendations. Student must maintain full-time status and must complete the fall and spring semesters for the 2011-2012 academic year.

*Hope Award*

This scholarship will be awarded to student/s who are cancer survivors or the child of someone whose life has been effected by cancer. The student must have financial need and submit a one to two page essay sharing how cancer has changed their life, the difference an award would make, and how the battle with cancer has made them a better person. Student must also fill out the application form, attach their unofficial transcripts, and obtain two faculty recommendations.

*The Power N U 2 International: Etta Lee Memorial Award*

Available to African American male and/or female full-time students. The student must complete a one page essay, have a GPA 2.0, provide proven volunteerism and extra-curricular activities, and will be interviewed by the selection committee. Student must complete the application form, attach official transcripts and obtain two faculty recommendations.

*Christine Francis Rocco Memorial Endowed Scholarship*

Assist female students with Italian-American heritage who demonstrate the intention to study or major in business, English or education, and have financial need.

*The Muslim Alumni Endowed Scholarship*

Offered to students who are full-time at Benedictine University, who have GPA 3.0, academic excellence, financial need, and leadership or service in the Muslim community. This is to be

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substantiated by at least one relevant letter of recommendation. Student may be awarded this scholarship only once.

College of Science Scholarships:

*Allain Chemistry Scholarship*

To provide an award to a student in chemistry/biochemistry/organic chemistry

*The Cindy Cebrzynski Endowed Scholarship*

To financially assist and recognize a student/s majoring in either Health Science or Biology.

*Dr. Rose Carney Scholarship*

To support a student who has exhibited an interest and ability to pursue a career as a teacher of mathematics, computer science, and/or physics.

*Louis R. Chase Memorial Scholarship*

To assist students majoring in Computer Science.

*The Dana Corporation/Charles J. McNamara Endowed Memorial Scholarship Fund*

To assist a student majoring in chemistry, computer science or environmental science.

*The Edward Hospital Medical Staff Pre-med Endowed Scholarship*

To financially assist and recognize deserving pre-med student(s).

*The Norman A. Frigerio Memorial Scholarship*

To assist freshman in Chemistry/Bio-chemistry major, who demonstrates ability to achieve success as a creative scientist.

*Dr. Ernest J. Gentchos, M.D., and Friend of Benedictine University, Endowed Scholarship in the Natural Sciences*

To financially assist and recognize a qualified undergraduate student who has declared a major within the Division of Natural Sciences.

*The Mtanis and Ajia Haddad Memorial Scholarship in the Natural Sciences*

To financially assist and recognize a qualified student, who has declared a major within the College of Sciences, specifically in the discipline of Biology or Chemistry.

*Dr. Al J. Havlik Memorial Scholarship*

To assist a junior for his/her senior year who intends to enter the medical profession (pre-med student) after graduating. Based also on financial need.

*William Randolph Hearst Endowed Minority Science Scholarship*

Awarded to a minority student (African-American, Hispanic, Native-American, Asian) majoring in the sciences for the Minority Scholar Program Summer Research in the Natural Sciences Program. Must be a Pre-med major.

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*Dr. William Polk Jesse Scholarship*

Awarded to sophomore, junior or senior; majoring in science, engineering or math.

*Rev's. Edmund and Hilary Jurica O.S.B. Memorial Scholarship*

Awarded to science student who intends, after graduation, to attend medical, dental, veterinary, optometry or podiatry school.

*The Harold and Louise Kittel Memorial Scholarship*

To financially assist and recognize a student, who has declared a major in Mathematics.

*Gregory S. and Alice V. Kobus Family Scholarship*

Provide a promising student majoring in Mathematics with a scholarship.

*The Bernard J. Kurtin Scholarship*

Awarded to a student studying mathematics or physics.

*The PPG Industries Foundation/J. Earl Burrell Scholarship Fund Award*

Awarded to student majoring in the sciences.

*The Raize Software Endowed Scholarship in Computer Science*

To assist a student entering their senior year majoring in computer science.

*William A. Raveret Chemistry Scholarship*

Awarded to a student majoring in Chemistry.

*The Dr. Richard J. Remijas Memorial Endowed Scholarship for Biology Majors*

Awarded to a student majoring in Biology.

*The Arthur J. Schmitt Foundation Endowed Scholarship Fund*

For humanities students. Divided up among various humanities majors.

*The Dr. Scholl Professional Chair in Health Sciences*

Provide professional development for physical science faculty.

*Dr. Scholl Scholars Program*

Provide scholarships to outstanding science students.

*Rev. William J. Shonka, O.S.B. Scholarship Fund*

Awarded to physics, math or engineering student with minimum 30 hours completed at Benedictine University by award date.

*Rev. Richard Shonka, O.S.B. Scholarship Fund*

Awarded to sophomore, junior or senior majoring in computer science or mathematics.

*The Paul and Ann Skvarla, and Fr. Norbert Skvarla Memorial Scholarship in the Natural Sciences*

To assist and recognize a student of demonstrated financial need with a declared major in the Division of Natural Sciences.

*The Gregory A. Snoke Memorial Scholarship*

Awarded to a student majoring in Chemistry.

*Ralph and Margaret Thompson Scholarship*

Awarded to sophomore, junior, or senior Chemistry major

*The Keeley L. and Madeline M. Tira and Paul J. and Mary W. Flynn Memorial Scholarship*

Awarded to a student in the Physical or Natural Sciences or Mathematics

*The Father Cyprian Tomecko Memorial Scholarship in the Natural Sciences*

To financially assist a student who has declared a major within the Division of Natural Sciences.

*The Father Cyprian Tomecko Endowment for Natural Science Lectures*

The Primary Purpose of this endowment is to establish, and maintain a fund to financially assist the Natural Sciences Division at the University, for stipends for visiting professors, scholars or dignitaries who, as guest lecturers, will speak on topics related to the Natural Sciences.

*The Rev. Paul Tsi Memorial Scholarship in Mathematics*

Each year provide several promising students majoring in mathematics with scholarship awards.

*UST Scholarship for Minority Science Students*

Awarded to minority sophomore, junior or senior science and engineering students, with preference to students participating in the Hughes Scholars program.

*The James and Mary Valach Memorial Endowed Chair in the Natural Sciences*

This endowment assists the Chair of the Natural Sciences Division as an offset (budget relief) to his/her personal compensation at the University. Further this endowment with help fund such activities as, programs, equipment, scholarship, faculty travel and/or research, stipends for visiting professors, scholars or dignitaries, and campus events and performances.

*The Frank and Annabelle M. Valach Chemistry Scholarship*

Awarded to Junior and Senior students majoring in the Natural Sciences.

*The Peter K. Healey Physiology Scholarship Award*

To assist students who have demonstrated a commitment in the field of Clinical Exercise Physiology.

*The Dr. James J. Hazdra Memorial Scholarship Fund*

Awarded to incoming freshman biochemistry majors.

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*The Cyprian Centennial Chemistry Endowment*

To provide funds both for student research stipends primarily for summer work and supply matching monies for advanced research equipment, major repairs, or purchase of departmental instrumentation.

*The Rausch Chemistry Endowment Fund*

Serves as a resource to the University's Chemistry Department.

College of Liberal Arts Scholarships:

*The Ginevra and Anthony Abbatiello Memorial Scholarship and Endowment*

To assist students who have declared majors in music. The Endowment Program will provide financial assistance to the Director of the Music Department for such activities as recitals, concerts, guest lecturers, performers, and stipends for visiting professors

*Frank and Sylvia Bicek Memorial Scholarship*

To provide a political science major with a scholarship

*John N. and Dorothy C. Erlenborn Scholarship*

Awarded by Political Science faculty to junior/senior with intent on pursuing career in public service.

*Frank and Mary Frances Flick Scholarship*

Awarded to junior student (for senior year) planning to study for the ministry.

*The Fr. John M. Palmer, C.S.V., Endowed Scholarship for Expenses in Applied Music*

To provide funds for lab fees to students who are enrolled in a course of music study

*Rev. Clement and Adolph Hrdlicka Memorial Scholarship*

To encourage students to perfect their abilities to communicate in proper written and spoken English

*Rev. Alban Hrebic, O.S.B. Scholarship*

To assist a music major who demonstrates financial need

*Fr. Michael Komechak, O.S.B. Endowed Scholarship for Young Artists*

To assist students who have declared Art as a major or minor

*The Lincoln Humanities Scholarship Fund*

To provide scholarship assistance to those students to majoring in humanities

*The Joseph and Ann Padera and Joseph Padera, Jr. Scholarship for Religious Study*

To assist a student who has firmly demonstrated the desire to eventually become a Catholic priest

*The Arthur J. Schmitt Foundation Endowed Scholarship Fund - Sch-2 – Humanities*

For humanities students. Divided up among various humanities majors.

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*The Joel Setzen Memorial Endowed Scholarship*

To assist students who are majoring in the Political Science and/or Pre-Law programs

*The Dr. Bernard Toussaint Endowed Benedictine Scholarship*

Available for students who are pursuing a major or a minor in Philosophy

*Rev. Leo Van Cura, O.S.B., Memorial Scholarship*

Awarded to English majors

*Fine Arts Award*

To assist students who have declared Art as a Major or as a minor

*Komechack Award in Fine Arts*

To purchase and preserve fine arts including, but not limited to paintings, sculpture, textile art, photography, etchings, drawings, films and other visual mediums.

*The Scarlato Family Scholarship Award for Young Artists*

To assist a student who has declared Fine Arts as his/her major

*Cooper Industries Endowed Scholarship in History*

Awarded to an incoming freshman who has declared a History major

*Federal NEH Humanities Scholarship*

Awarded to freshmen and returning students

*The Paul W. Meyer Scholarship*

Awarded to incoming, first-time freshman music major with emphasis on piano or organ

*Roth Alumni Award*

To assist a student who has declared a major in international business

*The Frederick Toennigs Memorial Endowment in Music*

To assist the University's Music Department in its operation and future development

College of Education and Health Services Scholarships:

*The Sharon A. Arndt Memorial Endowed Scholarship for Returning Adult Education Majors*

To financially assist and recognize adults who may have started college earlier and had to drop out for practical reasons such as family needs or personal financial circumstances

*The Luz and Malcolm Berd Endowed Scholarship*

To recognize students who are enrolled full-time and have demonstrated a commitment to become a teacher of the Spanish language to children in grades K-12 and who have demonstrated superior academic skill indicating a promising future

*The Geri Curley Endowed Scholarship in Nursing*

To establish and maintain in perpetuity a scholarship program that recognizes the many student lives that were changed by Geri Curley, school nurse

*The Thomas Dyba Education Division Scholarship in Leadership*

To financially assist and recognize a qualified student of demonstrated financial need who has the intent and passion to become an educator and has specifically declared a major in education or a minor in education

*The Margaret M. Gillett Memorial Scholarship in Education*

To recognize a qualified undergraduate student of demonstrated financial need, who is has specifically declared a major in education

*Bernardine M. Lanser Memorial Scholarship for Teachers*

To award a second semester juniors who are seeking teacher certification. Award is for one year representing the recipient's senior year

*Anthony L. LaScala Endowed Scholarship*

To be awarded to full-time senior year students only seeking teaching certification with the intent to coach a sport

*Sodexo International Corporation Scholarship*

To recognize Sodexo's commitment to education and to nutrition

*Evelyn R. Simmers Nursing Scholarship*

To cover tuition and other educational fees for students within the Department of Nursing

*The Jon Wolcott Leadership Endowed Scholarship*

To financially assist and recognize students who plan on educating and coaching students to be leaders in and outside of the classroom

*George Hajek Memorial Scholarship in Education*

Award shall be open to first/and or second year Graduate students enrolled in Master of Education or Master of Arts in Education

College of Business Scholarships:

*The Robert Griesser Memorial Scholarship*

To assist a junior or senior student who has declared a major in a business discipline

*Kapellas Entrepreneurial Scholarship in International Business and Economics*

Awarded to students who major in International Business and Economics and have demonstrated an interest and an ability to one day establish and operate his/her own business venture

*Dr. Margarete Roth Scholarship Fund*

To assist students who have declared a major in International Business and Economics

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*Molex Endowed Scholarship for International Business*

Awarded to junior or senior majoring in International Business and Economics

*The National City Bank Endowed Scholarship for Business Majors*

To assist a student majoring in a course of study within the College of Business

*Endowment for the Ph.D. Program in Organizational Development*

To assist the Ph.D. Program in Organizational Development with such activities as, programs, equipment, student scholarships, stipends for visiting professors/scholars/dignitaries, and faculty travel and/or research

*The Margaret Mary Sullivan Memorial Scholarship Fund*

To assist a male student with a declared major in Business

*The Yaeger-Sorensen Endowed MSOB Scholarship for First Responders*

To assist a student who is a first responder

*African American Chamber of Commerce Award*

To support students who are willing to advance the African American community

*The Fr. Dismas Award in Economics*

To assist a junior or senior student majoring in Economics

*Roth Alumni Award*

To assist a student who has declared a major in international business

## **Loans**

**Federal Perkins Loan**

Source: Federal Government through Benedictine University

Eligibility: U.S. Citizens or eligible noncitizens, Demonstration of need (FAFSA)

Interest rate: 5%

**Federal Direct Stafford Subsidized and/or Unsubsidized Loans**

Source: Federal Direct Loan Program

Eligibility: U.S. Citizens or eligible noncitizens, Demonstration of need (FAFSA)

Registered for at least six semester hours

Fixed interest rate as set by Federal Government 8.25% cap.

**Federal Direct Parent Loan Program (PLUS)**

Source: Federal Direct Loan Program

Amount: Cost of education less other financial aid

Eligibility: Dependent student registered at least half-time.

## **Employment**

**Federal Work Study (FWS)**

Source: Federal Government through Benedictine University

Amount: Hourly wages up to 20 hours per week

Eligibility: U.S. Citizens or eligible noncitizens, Demonstration of need (FAFSA)

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University Employment

Amount: Hourly wages up to 20 hours per week

Eligibility: Registered student

## **Satisfactory Academic Progress Policy for Financial Aid Recipients**

### **I. Overview**

Federal regulations require that Benedictine University establish standards of Satisfactory Academic Progress for students receiving federal financial aid funds. Minimum standards of academic progress are established to encourage students to successfully complete coursework for which financial aid is received and to make progress toward a degree.

### **II. Financial Aid Programs Included Under this Policy**

All federal and state financial aid programs are subject to this policy.

### **III. Students Subject to this Policy**

All students currently receiving federal and/or state financial aid funds are subject to this policy. Benedictine University students who have not previously received financial aid are required to meet the cumulative grade point average requirement of this policy prior to receipt of financial aid.

### **IV. Satisfactory Academic Progress includes three criteria:**

1. Academic standing based on the student's cumulative GPA;
2. The student's progress towards successful degree completion; and,
3. Degree completion within a maximum timeframe.

In order to maintain Satisfactory Academic Progress, students must:

1. Remain in good academic standing or on academic probation as defined in the University Catalog;
2. Maintain a completion rate of coursework equal to at least 67 percent of the total number of credit hours attempted;
3. Complete their degree requirements within 150 percent of the required hours to complete their degree (180 credit hours).

### **V. Satisfactory Academic Progress Review Process**

Satisfactory Academic Progress is reviewed at specified times during the award year. Academic standing (cumulative GPA), successful progression toward degree completion and maximum time frame criteria are reviewed at the end of the academic year. Students failing to meet Satisfactory Academic Progress will be notified in writing of their loss of financial aid eligibility.

**Cancellation:** If a student fails to meet the requirements of Satisfactory Academic Progress, the student will be ineligible for continued assistance.

**Probation:** If a student fails to meet the requirements of Satisfactory Academic Progress and submits an approved appeal, he/she can continue to receive Title IV aid for a specified period of time.

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**Reinstatement:** A student may regain eligibility for financial aid once the student has met the minimum requirements of Satisfactory Academic Progress. It is the student's responsibility to contact the Office of Financial Aid to request a review of his/her Satisfactory Academic Progress for reinstatement of assistance.

## **VI. Appeal Procedure**

Cancellation of financial aid because of a student's failure to meet Satisfactory Academic Progress may be appealed if extenuating circumstances (illness, family problems, death of a family member, etc.) led to academic difficulties. The appeal must include information explaining why the student failed to meet Satisfactory Academic Progress, and what has changed in the student's situation that would allow the student to demonstrate Satisfactory Academic Progress at the next evaluation. The student's appeal must be in writing and submitted to the Office of Financial Aid.

An appeal may be approved only if:

1. The student will be able to meet Satisfactory Academic Progress standards after the subsequent payment period, or
2. The student submits an academic plan that, if followed, will ensure that the student is able to meet Satisfactory Academic Progress standards by a specific point in time.

## **VII. Definitions for Financial Aid Purposes**

### *Completion of Courses*

Hours completed are based on grades of "A," "B," "C," "D" and "P." Hours with an "F" (failure), "W" (withdrawal), "I" (incomplete), "IP" (in progress) and "X" (deferred) are counted in the number of hours attempted, but not in the number of hours completed. Note: It is the student's responsibility to notify the Office of Financial Aid when an incomplete grade has been satisfactorily completed. Class repeats, transfer hours and developmental course hours are counted in the total number of hours attempted/completed.

### **Financial Aid Leave of Absence Policy - for Non-Traditional Students**

A leave of absence is a process designed to allow students to interrupt their academic program for a limited period of time without requiring them to reapply for admission to the University. During the period of the leave, the student is considered to be on active status with the University awaiting their return to study. A leave of absence is intended for future courses, but may be requested while a class is in session. However, a leave of absence is not the same as a request to withdraw from a single class. Students should not use the leave of absence policy to request a withdrawal from the class in which they are currently enrolled if the intent is to remain registered in the following course of the program. The University's course withdrawal policy, which allows a student to withdraw from a course prior to two-thirds completion of the course, should be pursued in that instance.

### **Required Documentation**

Students requesting a leave of absence must complete and sign an official Leave of Absence (LOA) form and submit it to the Office of Financial Aid to be processed no later than the student's last day of attendance in the course immediately preceding the leave. Students may request a LOA form by contacting their academic advisor. Upon completion, forms may be sent to the Office of Financial Aid by mail, fax or delivered in person. In addition to the LOA

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form, the student must submit a Program Schedule Change (Add/Drop) form to their academic advisor. When completing the add/drop form, students should identify the future class(es) from which they request to be withdrawn. As a general matter of policy, students may not use the leave of absence policy to request a withdrawal from classes that are in process or have already ended.

Once the Office of Financial Aid has received the Leave of Absence form, the request will be processed and notification will be sent to the student, Enrollment Services (Ben Central) and the student's academic advisor. Enrollment Services (Ben Central) will withdraw the student from any future courses identified on the add/drop form.

If unforeseen, emergency circumstances prevent a student from providing a request for a leave of absence on or before the last date of class attendance as outlined above, the Office of Financial Aid, at its discretion, may approve the LOA retroactively. If not approved, the student may submit a written, signed and dated request to his/her academic advisor with appropriate documentation that substantiates the unforeseen circumstance that prevented the student from providing a leave of absence request on or before the last day of attendance. Unforeseen circumstances may include medical and family emergencies, unexpected business travel and natural disasters. The academic advisor will submit the student's request to the Appeals Committee for approval. If approved, the student will be granted a leave of absence retroactive to the student's last date of attendance, the student will be notified by Financial Aid and the student's academic record will be adjusted accordingly. Further, if the Appeals Committee approves the student's request, no additional fees will be imposed when the student retakes the course.

### **Length of Approved Leave**

The Office of Financial Aid may grant a qualifying student a leave of absence of up to 180 days in any 12-month period during which the student is considered on active status and no Title IV Return of Funds calculation is required. Time in excess of 180 days will not be approved.

As a matter of policy, the leave of absence period will be calculated from the student's last date of attendance. The count will be based on the number of days between the last date of attendance (LDA) and the re-entry date. The initial LDA is used when determining the start date for the 12-month period referred to above.

### **Request for Multiple Leaves of Absence**

The Office of Financial Aid may grant multiple leaves at different times as long as all of the leaves added together do not exceed 180 days in a 12-month period. If students request a leave of absence that would exceed this time period, they will be contacted by the Office of Financial Aid and advised that either the request is denied or the student will need to officially withdraw from the program. Students who withdraw from the program may reapply for admission to the University at a later date.

### **Completion of Coursework Upon Return**

Title IV regulations indicate that upon the student's return from a leave of absence, the

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student can begin a new course. Therefore, Benedictine University extends to all students the ability to begin a new course within their academic plan.

### **LOA Returns Prior to the Scheduled End Date**

Students, upon notification to their academic advisor, may return early from an approved leave of absence prior to the LOA end date as long as they are able to begin a new course within their program. The LOA will be shortened according to the student's return date and the 180-day limitation will be credited accordingly.

### **Failure to Return**

If a student does not return from an approved leave of absence on the expected return date, the student will be considered as withdrawn from the University and a Return of Title IV Funds calculation will be processed.

### **Return of Title IV Funds**

Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws prior to completing 60 percent of the payment period, the student may no longer be eligible for the full amount of Title IV funds that the student was originally scheduled to receive.

If a recipient of Title IV grant or loan funds withdraws from the University after beginning attendance, the amount of Title IV grant or loan assistance earned by the student must be determined. If the amount disbursed to the student is greater than the amount the student earned, unearned funds must be returned. If the amount disbursed to the student is less than the amount the student earned, and for which the student is otherwise eligible, he or she is eligible to receive a post-withdrawal disbursement of the earned aid that was not received.

- The amount of financial aid earned by the student is determined by calculating the number of days attended divided by the number of days in the payment period.
- Institutional breaks of five or more consecutive days, excluding LOA's, are excluded from the calculation for purposes of determining the amount of Title IV Aid earned by the student.
- Unearned aid percentage is calculated by subtracting the earned aid percentage from 100 percent.
- Institutional charges include tuition and school contracted room and board charges.

The procedures followed when a Title IV recipient withdraws from school or requires an LOA that exceeds Federal requirements are:

- Return of Title IV funds is calculated
- Loan Servicer is notified of student's status change
- Post-Withdrawal Disbursements are identified (if applicable)
- Excess funds earned are offered to student (if applicable)
- Refunds and balance due are identified (funds must be returned no later than 30 days from the date Benedictine University determined the student withdrew).
- Exit Interview is conducted (by mail if necessary)

Refunds are applied according to the order of Return of Title IV Funds:

1. Federal Direct Unsubsidized Stafford Loan

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2. Federal Direct Subsidized Stafford Loan
3. Federal Perkins Loans
4. Federal Direct PLUS
5. Federal Pell Grant
6. Federal SEOG

## **PROGRAM FORMATS**

### **Traditional Undergraduate Programs**

The traditional undergraduate programs include day and some evening classes held throughout the year.

### **Adult Accelerated Undergraduate Learning Team Programs**

Our associate and Bachelor of Arts in Management and Bachelor of Arts in Organizational Leadership programs are conveniently offered through evening classes at Learning Centers in Naperville and Bellwood, in addition to a variety of locations throughout the Chicago area. The Bachelor of Arts in Criminal Justice program is offered at partner-provided, off-site locations. The Bachelor of Business Administration in Accounting, Bachelor of Business Administration in Business Analytics and Bachelor of Business Administration in Finance programs are offered on Benedictine's main campus in Lisle.

Adult accelerated undergraduate programs are offered in evening learning team formats. Students start at the same time, progress together as a group with a set schedule for the duration of the program. The programs are based on a traditional curriculum that has been redesigned to fit the needs and schedules of today's working adults. All courses are based on adult learning principles and are delivered in a blended format that combines the most effective aspects of live instruction with self-directed Internet-based learning.

Associate and Bachelor of Arts evening classes meet one weeknight from 6:00-10:00 p.m. In addition to the weekly classroom session, students complete an asynchronous 4-hour session online through Desire2Learn (D2L).

Bachelor of Business Administration classes meet twice per week (Monday/Wednesday or Tuesday/Thursday) on main campus from 6:30-9:30 p.m. for 15 weeks per term. Two classes are completed the first 10 weeks and one class the last five weeks. Learning team classes are completed in four terms (approximately 15 months). Learning teams begin January, May and August.

### **Online Adult Accelerated Undergraduate Programs**

Benedictine's online programs offer a full academic experience in a convenient and flexible format. Just as in a campus-based course, students discuss issues with peers, ask questions of instructors and have assignment deadlines to meet. Online students have access to a 24/7 help desk, an academic advisor, financial aid advisors and career services.

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## ACADEMIC CALENDAR – MAIN CAMPUS

# 2014-2015

# Master Academic Calendar

Traditional (SEM), Adult Modular (MOD) and Online Format  
Undergraduate Programs

### FALL 2014

#### August

21-23	Thur-Sat	Welcome Weekend
25	Mon	FALL SEM, MOD 1 and Online Session 1 BEGIN.
28	Thur	End of add/drop course changes and late registration for Online Session 1; Opening Liturgy; no SEM and MOD classes between 10:45 a.m. and 1:30 p.m.; all University offices open.
31	Sun	End of add/drop course changes and late registration for 15-week classes

#### September

1	Mon	Labor Day; no SEM and MOD classes; all University offices closed.
12	Fri	Last day to file application for Spring 2015 pre-clinicals
28	Sun	MOD 1 ENDS
29	Mon	MOD 2 BEGINS; last day to file applications for Fall 2014 Teacher Education program.

#### October

12	Sun	Last day to withdraw from Online Session 1 classes
15	Wed	Application for May 2015 graduation degree/certificate recipients due
19	Sun	Online Session 1 ENDS
20	Mon	Online Session 2 BEGINS
23	Thur	End of add/drop course changes and late registration for Online Session 2
27	Mon	Last day to file application for Fall 2015 Student Teaching

#### November

2	Sun	MOD 2 ENDS
3	Mon	MOD 3 BEGINS; Spring 2015 registration begins.
16	Sun	Last day to withdraw from 15-week classes
26-28	Wed-Fri	Thanksgiving Break; no SEM and MOD classes.
27-28	Thur-Fri	Thanksgiving Holiday; all University offices closed.

#### December

7	Sun	MOD 3 ENDS; last day to withdraw from Online Session 2 classes.
8-12	Mon-Fri	Fall SEM official final exam period
13	Sat	Commencement Convocation
14	Sun	Fall SEM and Online Session 2 END
24-25	Wed-Thur	Christmas holiday; all University offices closed.
31	Wed	December degree conferral

### SPRING 2015

#### January

1	Thur	New Year's holiday; all University offices closed.
5	Mon	MOD 4 and Online Session 3 BEGIN
8	Thur	New student orientation; end of add/drop course changes and late registration for Online Session 3.
12	Mon	SPRING SEM BEGINS
15	Thur	Application for August 2015 graduation degree/certificate recipients due
18	Sun	End of add/drop course changes and late registration for 15-week classes
19	Mon	Celebration of Rev. Dr. Martin Luther King Jr. Day; all University offices open; no SEM and MOD classes.
23	Fri	Last day to file for Fall 2015 pre-clinicals

#### February

8	Sun	MOD 4 ENDS
9	Mon	MOD 5 BEGINS
22	Sun	Last day to withdraw from Online Session 3 classes
23	Mon	Last day to file application for Spring 2015 Teacher Education program

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# 2014-2015 Master Academic Calendar

Traditional (SEM), Adult Modular (MOD) and Online Format  
Undergraduate Programs

## March

1	Sun	Online Session 3 ENDS
2	Mon	Summer 2015 Term Registration Begins; Online Session 4 BEGINS.
5	Thur	End of add/drop course changes and late registration for Online Session 4
13	Fri	Last day to file for Spring 2016 student teaching
15	Sun	MOD 5 ENDS
16	Mon	Application for December 2015 graduation degree/certificate recipients due
16-22	Mon-Sun	Spring break; no SEM and MOD classes; all University offices open.
23	Mon	MOD 6 BEGINS
30	Mon	Fall 2015 registration begins

## April

3-5	Fri-Sun	Good Friday, Saturday and Easter; no SEM/MOD classes; all University offices closed.
6	Mon	Easter Monday; MOD classes in session; no SEM classes; all University offices closed.
12	Sun	Last day to withdraw from 15-week classes
19	Sun	Last day to withdraw from Online Session 4 classes
26	Sun	MOD 6 and Online Session 4 END
27	Mon	MOD 7 BEGINS

## May

4-8	Mon-Fri	Spring SEM official final exam period
9	Sat	Commencement Convocation
10	Sun	SPRING SEM ENDS
25	Mon	Memorial Day; no SEM and MOD classes; all University offices closed.
31	Sun	May degree conferral; MOD 7 ENDS.

## SUMMER 2015

### April

27	Mon	Online Session 5 BEGINS
30	Thur	End of add/drop course changes and late registration for Online Session 5

### June

1	Mon	SEM SUMMER and SUMMER SESSION 1 BEGIN
8	Mon	MOD 8 BEGINS
14	Sun	Last day to withdraw from Online Session 5 classes
21	Sun	Online Session 5 ENDS
22	Mon	Online Session 6 BEGINS
25	Thur	End of add/drop course changes and late registration for Online Session 6

### July

3	Fri	Independence Day observance; no SEM and MOD Summer classes; all University offices closed.
5	Sun	SEM SUMMER and SUMMER SESSION 1 ENDS
6	Mon	SEM SUMMER and SUMMER SESSION 2 BEGIN
12	Sun	MOD 8 ENDS
13	Mon	MOD 9 BEGINS

### August

9	Sun	SEM SUMMER and SUMMER SESSION 2 END; last day to withdraw from Online Session 6 classes.
16	Sun	MOD 9 and Online Session 6 END
31	Mon	August degree conferral

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## ACADEMIC CALENDAR – SPRINGFIELD BRANCH CAMPUS

### 2014-2015 Traditional Academic Calendar

#### **Fall Semester 2014**

Registration for New Students	August 19
Orientation for New Students/Welcome Weekend	August 21-23
Fall Classes Begin	August 25
Last Day to Add Classes	August 31
Last Day to Drop a Course Without a W	August 31
Labor Day Holiday (No Classes Prior to 6:00 p.m.; All University Offices Closed)	September 1
Registration for Spring 2015 Semester Begins	November 3
Last Day to Drop Classes (15-Week Classes)	November 16
Thanksgiving Holiday (All University Offices Open on November 26)	November 26-28
Last Day of Classes	December 6
Semester Exams	December 8-13
Grades Due by 9:00 am	December 15
Christmas Holidays	December 24-25

#### **Spring Semester 2015**

New Registration Deadline	January 9
Orientation for New Students	January 10
Spring Classes Begin	January 12
Last Day to Add Classes	January 18
Last Day to Drop a Course Without a W	January 18
Rev. Dr. Martin Luther King Day (No Classes Prior to 6:00 pm; All University Offices Open)	January 19
Summer 2015 Registration Begins	March 2
Spring Break (No Classes Prior to 6:00 p.m.; All University Offices Open)	March 16-22
Registration for Fall 2015 Semester Begins	March 30
Last Day to Drop Classes (15-Week Classes)	April 12
Easter Recess (No Classes Prior to 6:00 p.m.; All University Offices Closed)	April 3-6
Last Day of Classes	May 1
Semester Exams	May 4-9
Grades Due by 9:00 a.m.	May 11
Awards and Hooding Ceremony	May 15
Commencement	May 16

#### **Summer 2015**

Memorial Day Holiday (No Classes Prior to 6:00 p.m.; All University Offices Closed)	May 25
Registration Deadline for Session I	May 29
Summer Session 1 Begins	June 1
Last Day to Withdraw for 100% Refund	June 5
Last Day to Drop Courses by 4:00 p.m.	June 26
Registration Deadline for Session 2	July 2
Summer Session 1 Ends	July 2
Independence Day Holiday (No Classes Prior to 6:00 pm; All University Offices Closed)	July 3
Grades Due by 9:00 a.m.	July 6
Summer Session 2 Begins	July 6
Last Day to Withdraw for 100% Refund	July 10
Last Day to Drop Courses by 4:00 p.m.	August 1
Summer Session 2 Ends	August 6
Grades Due by 9:00 a.m.	August 10

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## STUDENT SERVICES

### Library

Benedictine University Libraries strive to provide the resources for all academic and research needs. Providing access to more than 110 databases, 200,000 books and eBooks, and helpful librarians seven days a week, we are here to assist you in person and online.

The primary mission of the Benedictine University Libraries is to provide library resources and services that support the Benedictine University community and meet its academic and research needs. In accordance with the University mission, the library also endeavors to enhance the University's Roman Catholic tradition and Benedictine heritage, the multicultural character of the campus community, and the University's commitment to assist students in becoming responsible citizens and leaders in the world community. The library will also share its resources appropriately with outside communities, including the broader academic community and local users.

#### Collections:

- More than 200,000 books (print and electronic)
- Access to more than 50,000 periodicals (print and electronic)
- More than 110 different databases in a variety of subject areas, most accessible from off campus
- Instructional Materials Collection - juvenile books, teacher's kits, multimedia resources, videos / DVD's, CDs
- Copies of all theses and dissertations completed at Benedictine University and George Williams College
- State of Illinois Documents Repository
- Archives and Special Collections (Appointments are not required but strongly encouraged. Call (630) 829-6064 to arrange an appointment.)

#### Services:

- Circulation
- Interlibrary Loan
- Reference
- Information Literacy Instruction
- Reserves
- Collection Development, Acquisitions and Technical Services

#### Consortium affiliations:

- Consortium of Academic and Research Libraries in Illinois (CARLI)
- LIBRAS
- AMIGOS

### Lisle Campus

#### *Student Success Center*

The mission of the Student Success Center is to support students' academic, personal and

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professional development through resources and services which serve to maximize their academic success, enhance their student experience and better prepare them for further study or the workforce. The Center engages students by providing support for academic work as well as co-curricular activities and professional goals. The Student Success Center's services include:

- [Academic support](#) and tutoring functions
- [Accommodations services for students with disabilities](#)
- Advising and related support for undecided majors, students on academic probation and continuing probation
- Leadership development
- Supplemental education and service learning
- Comprehensive [career development](#) services, including assessment, internship services, career education programs, job search functions and career resources

**Academic Support Services:** The Student Success Center provides a variety of academic support services for all student groups. These services are free of charge to all students.

**Learning Specialists:** Students may arrange for individual appointments with one of our two Learning Specialists. Appointments can be made by contacting the learning specialists directly, or by contacting the main office number at (630) 829-6340. Students who need remote assistance should contact the learning specialists directly.

**Peer Tutors:** In cooperation with the academic departments, the Student Success Center offers peer tutoring sessions for a variety of classes that are held each semester. These sessions, which take place in the lower level of the Krasa Center, help students clarify difficult concepts and prepare for quizzes and exams. They are led by instructional assistants who have successfully completed the course and have been identified by faculty members as individuals who possess both content knowledge and the ability to communicate that knowledge to fellow students. Subject areas that are typically supported by these sessions include accounting, biology, chemistry, economics, physics, psychology and the humanities. The availability of and times of tutoring sessions vary by semester.

**Study Skills:** The Student Success Center assists students with the development of general study skills to improve performance and reduce the stress associated with college study. This can be arranged through an individual appointment, or students can take advantage of a series of study skills workshops conducted each semester. Contact the Student Success Center at (630) 829-6340 to arrange an individual appointment for assistance.

**Early Warning Notice System:** The Early Warning Notice (EWN) system allows students to receive formal notice of attendance or performance issues that may impact their grade in a particular course. Notice is sent to the student's University email account and the student's advisor. The Student Success Center runs regular EWN reports for athletic teams and campus residents and provides tutoring information to students who receive EWNs in classes supported by tutoring services.

Accommodation Services: Benedictine University is dedicated to creating an accessible environment through reasonable and appropriate accommodations for students with disabilities.

Students with a disability are encouraged to seek assistance with the [Student Success Center](#). Special accommodation services are available for students with disabilities on a case-by-case basis and provided that documentation from a properly licensed clinician supports the accommodation. Students eligible under the Americans with Disabilities Act (1990) and/or Section 504 of the Rehabilitation Act (1973), whose disability interferes with a major life activity, are urged to self identify so that the process for receiving assistance can begin as soon as possible.

Commonly granted accommodations include the following:

- Extended time for testing in a quiet test environment
- Designated note taker in class
- Modified or enlarged classroom / reading materials
- Books in alternate formats
- Preferential classroom seating

Students with questions or in need of special academic or housing accommodations should stop by the [Student Success Center](#) in Krasa (room 012) or call (630) 829-6512 to arrange proper documentation for equal access to educational and campus services.

### *Career Development*

The Career Development Office offers comprehensive services to assist students and alumni in developing, implementing and evaluating career and life plans. Our goal is to promote personal and professional development by utilizing a holistic approach to achieve their career goals, provide them with a foundation to become self-directed learners, and educate them through the career planning process.

This mission will be accomplished through collaboration with students, alumni, faculty and employers and a commitment to empowering students and alumni to be active participants in their own career development process. Career Development is here for you not only during your journey at Benedictine, but we stay connected with you as an ongoing partnership in your journey as an alumnus of Benedictine University.

We know that sometimes life can throw a curve ball and transitions in careers happen either by choice or sometimes not our choice. Career Development offers a wide range of services to accommodate different needs, at different times for different transitional career support.

Career Development offers services from one-on-one career counseling to a wide range of virtual career services ranging from career assessments to resume assistance. We'll help you with cover letters, mock interviews, internship, job fairs, workshops, career assessments and more.

Career Development in Krasa Center – Lower Level Room 010, email [career@ben.edu](mailto:career@ben.edu) or call (630) 829-6040 to schedule an appointment with one of our career counselors today.

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### *University Ministry*

University Ministry, located on the fourth floor of Kindlon Hall, celebrates the Catholic acknowledgement of the rich diversity of faiths at Benedictine University. Through our programs and services, we aim to assist Benedictine students, staff and administration in their spiritual and personal growth.

You're invited to get involved with the wide variety of opportunities we have to offer! Whether you're in need of spiritual direction, would like to use your musical talents in worship, or are seeking to learn more about your faith or others, our doors are always open.

### *Student Health Services*

The goal of Student Health Service is to help you in maintaining an optimal level of good health and well-being. We want to see you achieve your academic, social and personal goals as a student and get the most out of your college experience.

The office is open to all registered students of Benedictine University. The hours are Monday through Friday 9:00 a.m.- 4:30 p.m. during the academic year. Students may drop in at any time. All office visits are confidential. In the event of serious illness or injury, parents or guardian will be notified at the discretion of the staff.

#### Services Available:

- Assessment of illness and injuries
- Family practice physician on campus once a week
- Variety of over the counter and prescription medications
- Health education resources

### *Student Activities*

[Student Activities](#) is charged with helping students with their growth and development outside the classroom as well as assisting in the area of program content and purpose.

Student activities oversees many annual campus programs and events such as Homecoming, Springfest, Fall and Spring Quad Day. Student activities also plans special lectures, seminars and cultural events throughout the calendar year.

### *Residence Life*

Benedictine University maintains and operates residence halls and apartments as an integral part of academic life in the belief that educational experiences are not solely contained to the classroom, laboratory or library. The residence halls and apartments provide an opportunity for students to combine academic life with social development. Students must establish and test their own values, develop social skills, determine priorities and learn to organize their time. Daily living with others encourages the development of a cooperative attitude, respect for individual rights and a sense of group responsibility. As a result, the residence halls and apartments develop diverse communities which meet the needs of its members both individually and collectively and create attitudes and skills necessary to progress toward the realization of those conditions which make up a healthy community. Benedictine University has three residence halls and the Founders' Woods Apartments.

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### *Athletics*

Our Athletics Department prepares every student-athlete to be a champion of leadership. We establish an atmosphere where academic distinction, personal integrity, respect for all others, community service and athletic excellence are expected. We develop well-rounded and informed citizens who carry the Benedictine values now and throughout their lives.

The Department maintains the standard of graduating informed and enlightened citizens into a global society. We establish a stance of competitive leadership in the Northern Athletics Conference while consistently creating opportunities for regional and national competition. We become leaders of hospitality, stewardship and communication to all of our constituents. We create a profound sense of pride among all members, friends and fans of the Benedictine University community.

#### Men's Sports Teams:

- |                  |                            |
|------------------|----------------------------|
| 1. Baseball      | 6. Lacrosse                |
| 2. Basketball    | 7. Soccer                  |
| 3. Cross Country | 8. Indoor Track and Field  |
| 4. Football      | 9. Outdoor Track and Field |
| 5. Golf          | 10. Volleyball             |

#### Women's Sports Teams:

- |                                |                             |
|--------------------------------|-----------------------------|
| 1. Basketball                  | 7. Softball                 |
| 2. Cheerleading and Dance Team | 8. Tennis                   |
| 3. Cross Country               | 9. Indoor Track and Field   |
| 4. Golf                        | 10. Outdoor Track and Field |
| 5. Lacrosse                    | 11. Volleyball              |
| 6. Soccer                      |                             |

### *Dining Services*

The Krasa Center Dining Commons, the Coal Ben and the Coffee Shop are managed by Sodexo Campus Services and the dining team at Benedictine University. Sodexo Campus Services and the dining team at Benedictine University strive to bring new and improved types of service.

### *Barnes and Noble at Benedictine University*

You can purchase new or used textbooks and other required supplies from the University's bookstore, Barnes and Noble at Benedictine University. Show your school spirit with Benedictine University apparel. The bookstore sells a variety of apparel items and offers a number of sales throughout the year. Visit [ben1.bkstore.com](http://ben1.bkstore.com) or stop by the bookstore to see the latest styles and selections. You can contact the bookstore at (630) 829-6010 or visit us on the first floor of the Krasa Student Center.

### *Campus Recreation*

As a Benedictine student, you are invited to take part in campus recreation opportunities. Campus Recreation encompasses a variety of activities including intramurals, group fitness classes, informal sports and adventure activities. All of these activities will give you the

opportunity to connect with the University community, meet new people on campus and have fun. For questions, contact Campus Recreation at (630) 829-6107.

#### *Benedictine Fitness Center*

The Benedictine Fitness Center, opened in October 2011, provides state-of-the-art facilities for students, athletes, faculty and staff. The center has both early morning and evening hours of operation. For more information, check out the Athletics website at [www.benueagles.com](http://www.benueagles.com).

#### *New Student Advising Center*

The New Student Advising Center provides quality advising services as well as offers resources to new Freshman and Transfer students.

#### *Transfer Guides*

Transfer guides are designed to assist students in selecting courses that are transferable to Benedictine University. Students can use the transfer guides while attending a community college to ensure the courses they are taking will have a Benedictine course equivalent or be accepted as an elective.

#### *University Police*

University Police provide a number of services such as jump-starting stalled vehicles, safety escorts (between 6:00 p.m.-6:00 a.m.) and vehicle lockouts. For more information, visit the Benedictine University Police office on the lower level of the South Parking Garage.

#### *Alumni Association*

Graduating students are members of an ever-expanding organization—the Benedictine University Alumni Association. As an alumnus, the University still plays a very important role in your life. There are many ways for alumni to stay involved with Benedictine and to keep in touch with classmates. In addition, Benedictine University alumni are entitled to many special benefits. The Alumni Association is operated through the services of a volunteer governing board of directors consisting of 24 members. The function of this board is to support all alumni programs and activities through the Office of Alumni Relations. These programs include: AlumNet, a group of volunteer alumni who offer their help in mentoring new and existing students in their educational and career paths; class reunions; homecoming; admissions recruitment; the Annual President's Invitational Golf Outing; regional alumni activities; alumni chapters; and many other events both on and off campus. Contact the Alumni Association at: [www.ben.edu/alumniassociation](http://www.ben.edu/alumniassociation) or (630) 829-6077.

## **Springfield Branch Campus**

#### **Disability Services**

*Benedictine University at Springfield strives to provide individuals with disabilities reasonable accommodations to participate in educational programs, activities and services. Students with a documented permanent or temporary disability requiring accommodations should contact Disability Services as early in the semester as possible.*

*Accommodations are based on each individual's documentation and circumstances. Some of the more common services granted are:*

- Extended Testing Time
- Separate and quiet testing space
- Note taking assistance
- Books and materials in alternate formats
- Preferential classroom seating
- Learning Success Plan-Individualized action plan towards improved academic experience.

Disability Services works with students, faculty and other campus personnel in a cooperative and confidential effort to find appropriate solutions to each individual's special needs

### *Advising*

Each student is assigned an advisor for academic counseling and for guidance in planning academic work. While advisors are available to assist students in all aspects of academic planning, students are responsible for knowing and meeting degree requirements and for identifying courses that are required by their intended program of study.

### *Athletics*

Benedictine University at Springfield is a member of the NAIA and competes as a member of the American Midwest Conference. The intercollegiate program offers Baseball, Cross-Country, Golf and Soccer for Men and Cross-Country, Golf, Soccer, Softball and Volleyball for women. The athletic department recruits student-athletes- athletes who are first students. Within the department, the athletic staff and coaches work to develop athletic, social, and leadership skills in a competitive environment.

The mission of the athletic program is to educate students in habits of health and recreation and in the ideals of good sportsmanship and self-discipline. Athletics at Benedictine University at Springfield introduce and foster an element of competition with its value in the development of leadership, courage and cooperation. Athletic activities must, in all cases, be consistent with the primary intellectual and spiritual aims of the institution. We are committed to providing equal opportunities for its students in sports and recreation regardless of gender. For the most up to date schedule of Bulldog games, check out the Athletic Department website at [www.ben.edu/springfield/athletics](http://www.ben.edu/springfield/athletics).

### *Campus Ministry*

Campus Ministry at Benedictine University at Springfield strives to provide a variety of spiritual opportunities for students, faculty and staff. The University welcomes students of all faiths and traditions to share their spiritual lives with other students, faculty and staff at the University. Weekly Catholic Masses are held in the Sacred Heart Chapel.

The mission of Benedictine University supports the value of community service and encourages active participation in outreach opportunities coordinated by Campus Ministry and other campus organizations. Volunteering even one hour per week makes a positive difference for agencies, individuals, families and even animals in the surrounding community. The Campus Ministry office

will be happy to match your interests and talents with volunteer opportunities that conform to the mission and values of Benedictine University.

#### *Campus Police*

The Benedictine University Campus Police Department works to provide resources that ensure a safe campus environment and improve the quality of life within the University Community. The department is staffed by State certified police officers, with the same authority as municipal police and county sheriffs, including the power of arrest, who provide a full range of safety and security services. University Police can assist with by providing escorts to vehicles, access to locked vehicles, battery jumps and other services.

#### *Career Development/Internship Placement*

Development Staff can assist with all aspects of career development including choosing a major, deciding on a career path, writing a resume, locating internships and field placements, conducting a job search, preparing for interviews, finding employment after graduation, and preparing for graduate school.

Internships encourage students to develop professional skills in their chosen career field while providing them with the valuable work experience needed in an economically competitive work world. Internships can either be non-credit or credit bearing. Complete an application with career development if you are interested in participating in an internship.

#### *Cooperative Education*

Cooperative Education on the Springfield campus takes advantage of the powerful learning opportunities that exist outside of the classroom in the working world. It provides students with a paid apprenticeship that helps them become stronger academically and more valuable employees. Eligible full-time students spend several semesters working part-time for an employer in a field related to their area of study. At the same time, they complete the Cooperative Education curriculum, where their experience on-the-job is discussed, dissected, and evaluated in the classroom. The lessons of work and academics are perfect complements, and as a result, student performance improves in both areas.

Our goal is to create the unique imprint of a Benedictine University of Springfield graduate: one who receives industry-related employment experience in the field of their major prior to graduation, entering the working world prepared to make a valuable difference.

#### *Counseling Services*

The Student Assistance Program (SAP) provides highly confidential and professional services to students who are experiencing personal problems. The goal of the SAP is to help students identify the nature of their problems and locate community resources that can assist in resolving them and continue pursuing their educational goals. The SAP can help students with family and relationship issues, alcohol and drug problems, stress management, adjustment issues, money problems and many more. Students can utilize the SAP services free by calling (217) 744-2255. Counselors are available by phone 24 hours a day or students can set up appointments between the hours of 8:00 am and 5:00 pm Monday through Friday.

### *Dining Services*

A selection of meals, sandwiches and snack foods are offered through our campus dining room in Mueller Hall and at the 'Dog House' in the Student Lounge. Mueller Hall dining room serves lunch Monday through Friday and dinner Sunday through Thursday. Breakfast is available in the lower level of Dawson Hall for board students. Students can go to the cafeteria between 2:00 – 4:30 p.m. for made to order options as well. Students can purchase meals or individual items using cash, debit or credit cards or, more conveniently, by purchasing flex dollars to deposit on their BenCard. Flex Dollars can be purchased from the Student Accounts Office by calling (217) 525-1420 Ext 219. Weekly menus and catering can be found on the University website at [www.ben.edu/springfield](http://www.ben.edu/springfield).

### *Student Activities*

Involvement in an organization during your collegiate career can help you build confidence, learn skills, make career decisions, build friendships, and develop leadership qualities. Extracurricular activities are an important part of student life on campus. Coordinated through the Student Life Office, a variety of student groups and organizations are recognized. Students are encouraged to pursue their individual social, literary, athletic, or cultural interests through these extracurricular programs. Participation is one of the best ways to meet other students and develop organization, time management, and communication skills outside the classroom. Student organizations are encouraged to become involved in the community through service or other outreach activities.

### *The Fitness Area*

The fitness area offers a variety of options for strength and aerobic training and activities. The area is available to all members of the campus community and is free to use. The staff in the area are trained to help you utilize all of the equipment available to maximize your results.

### *Intramural Sports*

We offer our students, faculty and staff opportunities to participate in intramural sports events. Competitive sports held in the past include foosball, pool, flag football, basketball, volleyball, and dodge ball. Seasons are scheduled to last from one day to several weeks, depending on the sport and student participation. See The Pit Staff for more information.

### *Residence Life*

Benedictine University at Springfield offers opportunities for on-campus living because we recognize that a substantial part of your education will take place outside of the classroom, laboratory and library. Many close friendships can be developed by living in common areas and can continue long after students graduate. The residential areas are places where living and learning meet. It is there that you will meet new and different people, encounter new ideas and values, and develop your independence and a greater sense of responsibility. You'll find these areas are places where all of the elements of Benedictine University at Springfield connect.

Living in campus residence halls is more convenient than commuting and provides many more opportunities to fully engage yourself in campus activities and events. It's also less expensive than living in an apartment off campus because we are able to package all amenities, utilities, and

food services that you would normally have to pay in addition to your rent, into your housing costs for the year.

Benedictine University at Springfield currently offers four residence hall options. Hanlon Hall contains single, recently renovated rooms and is reserved for women. Mueth Hall is also reserved for men and has a limited number of 'suite' style rooms available. The recently acquired Mueller Hall is coed by floor and is the largest hall on campus. Dockson Plaza is our apartment style housing for upperclassmen students in good academic standing.

All rooms include cable access, wireless Internet access, access to student lounges/study rooms and free access to laundry facilities. To get more information on specific halls, please check out the housing brochure.

All residence areas are under the supervision of the residence life staff, comprised of Resident Assistants, Resident Manager, Maintenance Staff and the Dean of Student Affairs. The staff works to help maintain an environment for academic, personal and social development of its students. Room assignments are made based on a short question sheet on the housing checklist, and a deposit of \$300 must be placed to reserve a room. Returning students receive priority in room selection. Remaining rooms are filled on a 'first come-first served' basis.

#### *The Resource Center*

The Benedictine University at Springfield Resource Center's mission is to advance academic excellence and professional development by leading progressive initiatives aimed at cultivating active campus engagement. Academic and professional engagement goals include the following:

- To promote the advancement of academic and professional objectives by providing teaching-and-learning, tutoring, and professional-development services in a comfortable, accessible, and supportive environment;
  - To offer guidance and direction in developing professional goals, targeting lifelong learning desires, and pursuing service activities;
  - To bolster academic engagement and pedagogical enrichment by offering resources, professional development, best-practices strategies, and research-driven direction; and
  - To enhance and support the development of curricular, departmental, and campus pursuits.
- CLEP Testing, Professional Development, Learning Success Plans, Tutoring, and Disability Services are offered through the Resource Center. The space also offers computers for student use and space for group or individual study.

## **STUDENT COMPLAINT PROCESS**

Your concerns are important to us. If you encounter a problem involving the application of a Benedictine University policy or procedure or have any other dispute with the University that you cannot resolve informally and which adversely impacts you, you may file a complaint in writing. For purposes of this Process, a "Complaint" is an expression of dissatisfaction concerning, a University employee, department, service or process, or a University administrative action, that requires clarification, investigation and/or resolution.

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*



**Complaint Process:**

- A complaint must be made in writing, preferably using the online Complaint Form at [http://www.ben.edu/campus\\_resources/student\\_life\\_complaints\\_satisfaction\\_form.cfm](http://www.ben.edu/campus_resources/student_life_complaints_satisfaction_form.cfm).
- It is important to report complaints promptly and to include a short and concise statement of all the relevant facts and the action or remedy you are requesting so that an investigation can be completed and a resolution achieved.
- Complaints must be filed within 15 business days from the date of the action or occurrence which is the subject of the complaint.
- The Office of Student Life will assign a tracking number to the complaint and acknowledge its receipt using the contact information you have provided on the Complaint Form.
- The Office of Student Life reviews each complaint to determine if it is one upon which action should be taken. If the complaint is properly the subject of the academic or financial appeals processes, or is a question of academic discretion, the complaint will be dismissed without further action.
- The Office of Student Life refers complaints requiring further action to the appropriate academic or administrative official (typically, a Dean or Director, or another appropriate administrator whom they have designated) for investigation and resolution.
- Within 10 business days after receiving a complaint, the Office of Student Life will advise the student in writing either (a) that it has referred the complaint to an administrator for investigation and resolution, and to whom the complaint was referred, or (b) that it has dismissed the complaint and the reason for the dismissal.
- An administrator to whom a complaint has been referred has 20 business days from the date of the referral to investigate and address the complaint. During the investigation and resolution process the administrator will communicate directly with the student who has filed the complaint. At the conclusion of the investigation and resolution the administrator will notify the student and the Office of Student Life in writing of the results of the investigation and the resolution of the complaint.
- The Office of Student Life may extend the investigation period beyond 20 business days by notifying, in writing, the student who filed the complaint, using the contact information provided on the Complaint Form.
- A complaint may be dismissed without further action if the student fails to cooperate in the investigation.

**NOTE:** Dealing with concerns in the most direct and honest fashion should always be the first step toward resolution. Many problems are resolved when one makes an appointment with a faculty or staff member and calmly and honestly communicates their concerns.

**NOTE FOR STUDENTS RESIDING IN TEXAS**

If the complaint cannot be resolved after exhausting the institution's grievance/complaint process, current, former and prospective students may initiate a complaint with the Texas Higher Education Coordinating Board (THECB) by sending the required forms either by electronic mail to [studentcomplaints@theccb.state.tx.us](mailto:studentcomplaints@theccb.state.tx.us), or by mail to:

Texas Higher Education Coordinating Board  
Office of General Counsel  
P.O. BOX 12788  
Austin, Texas 78711-2788

The required forms are located at:

<http://www.theccb.state.tx.us/index.cfm?objectid=051F93F5-03D4-9CCE-40FA9F46F2CD3C9D>.

Rules governing student complaint procedures are located at:

[http://info.sos.state.tx.us/pls/pub/readtac\\$ext.ViewTAC?tac\\_view=5&ti=19&pt=1&ch=1&sch=E&rl=Y](http://info.sos.state.tx.us/pls/pub/readtac$ext.ViewTAC?tac_view=5&ti=19&pt=1&ch=1&sch=E&rl=Y)

**NOTE FOR STUDENTS RESIDING IN MARYLAND**

Benedictine University is subject to investigation of complaints by the Office of the Attorney General or the Maryland Higher Education Commission. Complaints should be directed to:

Maryland Attorney General  
Consumer Protection Division  
200 St. Paul St.  
Baltimore, MD 21202  
410-528-8662 or 888-743-0823 (toll free)

## ACADEMIC PROGRAMS

### Accounting

**College:** College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate and Adult Accelerated Undergraduate

**Faculty:**

Deborah Cernauskas, M.S., M.B.A., Ph.D., Department Chair

Charles L. Gahala, M.B.A., Ed.D., C.C.E.

Donald Henschel, M.B.A., CPA

Nona Jones, Ph. D.

Jeffrey Madura, M.B.A., CPA

Vicki Jobst, M.B.A., D.B.A., CPA

Todd Kelsey, Ph.D.

Robert Rebman, M.B.A., CPA

David Dibblee, Professor Emeritus

**Objectives:**

The Accounting program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

The program and major are designed to:

1. Prepare you for entry level positions;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. In the principles pertinent to all of the functional areas of business, accounting, finance, management, and marketing, in an integrated manner and with adequate focus on their international aspects; and
4. In financial and managerial accounting principles and applications, such that the formal requirements to sit for the CPA exam can be fulfilled.

The accounting major is designed so that the entire degree is available through day classes. The accounting major is also offered in time periods and formats that are designed for the needs of adult learners, offered through evening classes.

**Requirements - Major:**

Accounting majors must complete the University core requirements, which are partially satisfied by MGT 252 Business Ethics (which also counts as religion core) or one core approved philosophy course in ethics, MATH 105(3) or 110(3) and 115(3). Majors must complete each of the business core courses with a "C" or better: ACCT 111(3), 112(3); ECON 101(3), 102(3); FINA 300(3), MKTG 300(3), MGT 150(3), MGT 251(3) or BALT 301(3), and MGT 300(3). In addition, Accounting majors must complete CMSC 180 and CMSC 184 or ACCT 310 (Accounting Information Systems).

Accounting majors must also complete the following 200- and 300-level courses, with a "C" or better: ACCT 211(3), 212(3) and 380(3) along with three major specialization courses from the following list: ACCT 310(3), 311(3), 312(3), 313(3), 315(3). All accounting majors are encouraged to take MGT 235(3) (Business Law).

Accounting majors interested in meeting the requirements for taking the CPA examination should take: ACCT 211, 212, 311, 312, 313, 315 and 380 along with ACCT 120(1) (VITA), ACCT 215(2) (Accounting Research), MGT 252 (3) (Business Ethics) and MGT 237(3) (Business Communications).

Students in the Second Major Program that is housed outside of the department must complete the ethics, mathematics and computer science requirements for accounting majors detailed in the first paragraph of this section and complete the following courses, with a "C" or better: ECON C101(3) and C102(3); FINA 300(3), MKTG 300(3), MGT 150(3), 251(3) and 300(3), ACCT 111(3), 112(3), 211(3), 212(3) and 380(3) along with three major specialization courses from the following list: ACCT 310(3), 311(3), 312(3), 313(3), 315(3).

CLEP, life experience, work experience, internships, advance placement and other external credit do not substitute for upper-level (300) courses.

Accounting majors who elect to earn a second major in the Undergraduate Business Department must complete required unique "specialization courses" for the second business major. Specialization courses may only be used for satisfying the requirements for one business major.

The Forensic Accounting Certificate is available. This program will provide a basic core of knowledge in the Forensic Accounting field which will help students pass the examination required for professional certification.

There are four courses (12 semester hours) required for completion of the Forensic Accounting Certificate: ACCT 321 (Prerequisite: ACCT 111), ACCT 322, 323 and 324.

**Requirements - Minor:**

Only courses in which a student has received a "C" or better may be applied to the minor.

Students are limited to one minor in the accounting, business and economics, economics, finance, international business and economics, management and organizational behavior, and marketing programs. Students (except for Bachelor of Arts in Management students) seeking a minor in accounting must complete with a grade of "C" or better 21 semester hours which must include ACCT-111(3), 112(3), 211(3), 212(3); ECON 102(3); and at least two 300-level courses in accounting. A Bachelor of Arts in Management student seeking a minor in Accounting must complete with a grade of "C" or better the following courses and their Prerequisite: ACCT 211, ACCT 212, ACCT 311, ACCT 312, ACCT 313 and ACCT 315. A student who majors in Accounting may not earn a minor in the undergraduate business department.

Concentrations in Business Analytics, Integrated Marketing Communications, Managing Human Resources, Operations Management, Personal Financial Planning, Sports Management and Sports Marketing are available in combination with this major. Requirements listed below must be completed with a "C" or better.

**Requirements - Concentration:**

Business Analytics Concentration: BALT 310, BALT 320, BALT 330, and BALT 340.

Integrated Marketing Communications Concentration: MKTG 330, 333, 334 and GAD 260.

Managing Human Resources Concentration: MGT 330, 334, 335 and one of MGT 235, 302 or 320.

Operations Management Concentration: MGT 333, BALT 350, INTB 340, and MGT 235.

Personal Financial Planning Concentration: FINA 220, 320, ACCT 312 and one of MGT 235 or ACCT 120 along with FINA 120.

Sports Management Concentration: MGT 305, MKTG 305 and two courses from MGT 235, 297, 301.

Sports Marketing Concentration: MKTG 305, MGT 305 and two courses from MKTG 297, 330, INTB 371.

## **Anthropology (Minor Only)**

**College:** College of Liberal Arts

**Department:** Psychology, Sociology, Criminal Justice and M.S. in Clinical Psychology

**Student Type:** Traditional Undergraduate

**Faculty:**

James K. Crissman, Ph.D., Department Chair

Jack Thornburg, Ph.D.

**Objectives:**

Having completed the minor, students should have acquired the following knowledge and skills:

1. Students shall have an integrated knowledge, awareness and understanding of a culturally and biologically diverse world.
2. Students shall demonstrate an understanding of culture and society.
3. Students shall demonstrate the ability to understand complex research problems, and articulate appropriate methods and theory.
4. Students shall demonstrate an understanding of basic methods, concepts, alternative theories and approaches, and modes of explanation appropriate to each of the subfields of the discipline.
5. Students shall demonstrate an understanding of anthropological theory at an appropriate level.
6. Students shall demonstrate technical writing skills appropriate to education level.

**Student Learning Outcomes:** Students in the Anthropology minor will demonstrate the following competencies based on the above objectives:

1. The social, economic, historical, cultural and intellectual traditions that inform various regions of the globe
2. How to live, work, and participate in a diverse world
3. How to apply methodologies of analysis and research in anthropology in their quantitative and qualitative dimensions at a basic level
4. How to communicate within and across academic disciplines and cultures
5. How to confront moral and ethical issues facing societies and to develop a clear understanding of and commitment to personal values and beneficial change
6. How to think critically about the tension between globalizing forces and cultural identity.

**Requirements - Minor:**

An Anthropology minor consists of a program of courses totaling at least 21 hours, submitted to and approved by the department chair, including at least 12 hours at the 200 level or above, of which at least three hours must be at the 300 level and must be completed with a "C" or better. Students must complete ANTH 200(3), 291(3), 208(3), 210(3), and 309(3). Two elective courses (six hours): Other anthropology courses or area studies.

## **Bilingual Journalism**

**College:** College of Liberal Arts

**Department:** Communication

**Student Type:** Traditional Undergraduate

**Faculty:**

Raphael Iglesias, Ph.D.

Luigi Manca, Ph.D.

Joaquin Montero, Ph.D.

Peter Seely, M.A., Department Chair

Beth Vinkler, Ph.D.

**Objectives:**

A major in Bilingual Journalism will provide students with:

1. The knowledge to produce a feature story for a magazine, a television commercial, a newsletter or brochure using InDesign, a story for a newspaper or journal, an interactive web project, a variety of media materials in Spanish, and conduct an on camera interview.
2. The ability to assemble a professional portfolio which will give students an added advantage in the work force.
3. The knowledge and insight in each aspect of the media industry as it relates to Spanish-speaking media.

**Requirements - Major:**

In addition to the university skills and core requirements, students must complete the following with a grade of "C" or better: BIJR-150; COMM-207, 208, 209, 254, 255, 317, 337, 353; SPAN-211, 230, 231, 305, 311, and 312. It is assumed that students have achieved proficiency in SPAN-101, 102, 201 and 202. Any major in this program will either have to demonstrate proficiency in these courses or will need to enroll in them.



## **Biochemistry/Molecular Biology**

**College:** College of Science

**Department:** Interdisciplinary

**Student Type:** Traditional Undergraduate

### **Faculty:**

Edward L. Ferroni, Ph.D., Director  
Cheryl M. Mascarenhas, Ph.D., Chemistry Department  
Scott C. Meyer, Ph.D., Chemistry Department  
David Rubush, Ph.D., Chemistry Department  
Sarah Shaner, Ph.D., Chemistry Department  
Kari L. Stone, Ph.D., Chemistry Department  
Niina J. Ronkainen, Ph.D., Chemistry Department  
Timothy W. Marin, Ph.D., Chemistry Department  
Preston R. Aldrich, Ph.D., Biology Department  
Allison K. Wilson, Ph.D., Biology Department  
Lee Ann Smith, Ph.D., Biology Department  
Timothy Comar, Ph.D., Mathematics Department  
Anthony DeLegge, Ph.D., Mathematics Department  
Jeremy B. Nadolski, Ph.D., Mathematics Department  
Peter H. Nelson, Ph.D., Physics Department  
Robin Rylaarsdam, Ph.D., Biology Department  
Jayashree Sarathy, Ph.D., Biology Department

### **Objectives:**

The biochemistry/molecular biology major is designed to:

1. Prepare students for graduate studies in cellular/molecular biology, biochemistry or genetics/genomics;
2. Prepare students for entry level research and/or careers in biotechnology and industry;
3. Prepare students for studies in medical or allied health related fields;
4. Expose students to the latest techniques in cell and molecular biology and biochemical research through courses and labs; and
5. Provide opportunities for a capstone research experience.

### **Requirements - Major:**

The BMB major must complete with a grade of "C" or better the following courses: BIOL 197(3), 198(3), 199(1); 250(3), 260(1), 340(3), 342(2), 371(3), 372(2); CHEM 113(3), 114(1) or 115(1), 123(3), 124(1) or 125(1), 231(3), 242(3), 244(1), 247(3), 249(1); BCHM 361(3), 362(1), 365(3); PHYS-205(1), 206(1), 211(4), 212(4), 323(4); MATH 220(5), 224(4). BMB majors must also complete two science electives. One elective (3 hours) must be a physics, chemistry, computer science, mathematics or biology course numbered 200 or above (excluding all research, teaching and internship classes). The second elective may be either 3 hours of research credit (in BCHM, BIOL, CHEM, CMSC, MATH

and/or PHYS) which will result in an original research project, seminar and written report or it may be a 3 hour, 300-level physics, chemistry, computer science, mathematics or biology course (excluding all teaching and internship classes). Students who plan to attend graduate school are strongly encouraged to take CHEM 313 (Thermodynamics) and to carry out a research project. BMB majors who carry out research in the summer months as a paid internship (either on or off campus) may request to have this experience replace two credit hours of the second science elective. Such a request must be made to the BMB program director and be accompanied by a preliminary written report of the work done as well as an e-mail or letter from the student's summer mentor. Once the request has been granted, the student must enroll in one hour of BCHM 398 where he or she will complete and submit the research report to the head of the BMB program and present a formal seminar.

A student may have only one major in the biochemistry/molecular biology, biology, chemistry, environmental science, and health science programs.

### **Acceptance into the BMB Program:**

All prospective BMB majors must complete BIOL 197, BIOL 198, BIOL 199, CHEM 113, 114 or 115, 123, 124 or 125 (NTSC 151 and 152 may replace BIOL 199, CHEM 114 or 115, and CHEM 124 or 125), and MATH 220 with a GPA of 3.20 or above and a grade of "C" or better in each of these courses; the entire introductory sequence of BIOL 197, BIOL 198, BIOL 199, CHEM 113, 114 or 115, 123, 124 or 125, and MATH 220 must be completed prior to taking BIOL 260. Transfer students will use a combination of equivalent classes (as determined by the University transfer articulation process and by the BMB program) accepted from their home institutions plus any other Benedictine University classes needed. The original grades of any repeated classes will be included in the grade point average calculation. Any other substitutions to the above list of courses will be made on a case by case basis and must be approved by the BMB program. Students who meet the above requirements will be accepted into the BMB major.

### **Other Information:**

Why study biochemistry/ molecular biology (BMB) at Benedictine?

When you choose to major in BMB at Benedictine University, you will have the opportunity to:

1. Pursue a degree in an interdisciplinary major that emphasizes critical thinking and problem-solving skills;
2. Pursue an investigative-orientated approach to science;
3. Use advanced research instrumentation and techniques in modern laboratories;
4. Participate in a highly productive and nationally recognized undergraduate research program that has received external funding from federal agencies and the private sector;
5. Have the opportunity to use the extensive facilities in our Birck Hall of Science, and the possibility of facilities at such off-campus sites as BP Amoco, Argonne National Laboratory or Nalco, among others;
6. Prepare students to study systems biology by exposing students to the disciplines and tools of bioinformatics, genomics, and proteomics;
7. Publish and present your research findings at local, regional and national symposia;
8. Have the confidence of participating in a program that follows the guidelines of the American Society of Biochemistry and Molecular Biology (ASBMB).

**What careers are available with a BMB degree?**

Unlike the traditional biology or chemistry major, the biochemistry/ molecular biology program is focused on interdisciplinary education in the natural sciences. This intensive and research-oriented training prepares students for specific graduate programs that are often unavailable to the traditional science major. These include graduate or health-career programs in biochemistry, cell and molecular biology, developmental biology, genetics, microbiology and biotechnology.

The BMB major also prepares students for entry-level research and development careers in biotechnology and industry. With biotechnology the fastest-growing field of study in the natural sciences and the University's location in the heart of the research and development corridor of metropolitan Chicago, a market exists for highly-trained undergraduates with a bachelor of science in biochemistry/ molecular biology.

**How does the program work?**

As a biochemistry/molecular biology major you will acquire a broad base of knowledge, represented by the university's core courses required of all students, which are invaluable to your future career development and daily interactions as citizens of your community. Within the BMB major, you will obtain proficiency in calculus, university physics, general biology and general and organic chemistry. Additional lecture courses in biochemistry, intermediary metabolism, biophysics, genetics, molecular and cellular biology will be reinforced with a consecutive series of laboratory courses in recombinant DNA, protein chemistry and genomics/bioinformatics to complete the major.

## **Biology**

**College:** College of Science

**Department:** Biological Sciences

**Student Type:** Traditional Undergraduate

### **Faculty:**

Robin Pals Rylaarsdam, Ph.D., Department Chair

Preston Aldrich, Ph.D.

Pedro del Corral, Ph.D., M.D.

Peter D. Dijkstra, Ph.D.

Tanya Crum, Ph.D.

Cheryl A. Heinz, Ph.D.

Fr. Edmund J. Jurica, O.S.B., Ph.D., Professor Emeritus†

Fr. Hilary S. Jurica, O.S.B., Ph.D., Professor Emeritus†

Lawrence F. Kamin, Ph.D.

Alfred R. Martin, Ph.D.

John Mickus, Ph.D., Professor Emeritus

Robert C. McCarthy, Ph.D.

Philip Novack-Gottshall, Ph.D.

Jayashree Sarathy, Ph.D.

Lee Ann Smith, Ph.D., Assistant Department Chair

Rev. Theodore D. Suchy, O.S.B., M.S., Professor Emeritus†

Monica Lee Tischler, Ph.D.

Allison K. Wilson, Ph.D.

**Program Director, Pre-Professional Health Programs:** Alice N. Sima, RN, M.S.N., M.B.A.,

**Lab Coordinators:** William Carvell, Ph.D ; Mark Poch, Ph.D.

### **Lecturers:**

Christine Beatty, Ph.D.

Pat Blaney, D.D.S.

Vandana Chinwalla, Ph.D.

Thomas Cornwell, M.D.

Dominic Costabile, D.O.

Philip DuPont, M.D. Ph.D.

Jenna Eisenberg, D.C.

Peter Gallos, D.D.S.

Richard Grossberg, Ph.D.

Kathryn Kennedy, D.D.S.

Tom Knutson, M.S.

Sharon Luckhardt, O.D.  
Joni Marin, M.S.  
David Maze, O.D.  
Elizabeth Shaffer-McCarthy, M.S.  
Cody McNeely, M.S.  
Greg Munie, Ph.D.  
Daniel Olson, Ed.D.  
Scott Padalik, M.D.  
Aimee Paran, M.S.  
David Piazza, M.D.  
Leonard Piazza, M.D.  
Joseph Podojil, Ph.D.  
Roli Prasad, Ph.D.  
Terrence Puryear, Ph.D.  
Adam Reimel, M.S.  
Stephen Rowley, M.D.  
Nancy Schubert, D.O.  
Regina Schurman, Ed.D., RCEP, CPA  
Anne Marie Smith, M.S.  
Veronica Stellmach, Ph.D.  
Paula Tomczak, Ph.D.  
Susan Ware, Ph.D.  
Susan Yazdanmehr, M.D., M.P.H.

The Lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.

**Research Associate:** James C. VandenBerge, Ph.D.

**Campus:** Springfield Branch Campus

**Division:** Natural/Computational Sciences

**Student Type:** Traditional Undergraduate

**Faculty:**

Todd Lafrenz, Ph.D., Division Chair  
Gwen Baumann, Ph.D.  
Torrie Buchanan, Ph.D.  
Brian Carrigan, Ph.D.  
Sylvia Fromherz, Ph.D.  
Amanda Harwood, Ph.D.

David Holland, M.A.  
Julia Leischner, M.A.

Program Coordinator, Pre-Professional Health Programs: Annie Paul, M.A.

**Objectives:**

The Biology degree program is designed to:

1. Expose students to current biological issues within a liberal arts context;
2. Introduce the range of biological levels of organization - from molecular biology to organismic to population biology;
3. Expose students to current technologies to find information, demonstrate understanding of problems, identify appropriate strategies to solve problems and select proper tools and assessment to address problems; and
4. Integrate the chemical, physical and mathematical principles necessary for a more complete understanding of the primary mechanisms of biology such as heredity, evolution and development.

The *B.S. in Biology* is designed to prepare students for graduate study in the biological sciences, for professional study in medicine, dentistry, veterinary medicine, other biomedical specialties and related health careers as well as for careers as high school teachers. In addition, it prepares students to obtain jobs in research, pharmaceutical sales, quality assurance testing and as naturalists.

The *B.A. in Biology* prepares students to pursue careers in law, journalism, the environmental sector, graduate study in nursing and public health, and for jobs in pharmaceutical sales and the general work force.

The biology department also offers a variety of first-year biology courses for all University students, intended to introduce non-biologists to current issues in biology.

**Acceptance into the Biological Sciences Program:**

A student will gain acceptance to either Biology major (B.S. or B.A.) through the Biological Sciences program by completing BIOL 197, BIOL 198, CHEM 113, and CHEM123 with a grade of "C" or better in each of these courses, and receiving no more than a total of three "D" or "F" grades in these courses. The entire introductory sequence of BIOL 197, BIOL 198, CHEM 113, and CHEM123 must be completed prior to taking any 200-level courses in BIOL. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at BU in order to be accepted into a Biological Science department major.

If it is determined at any time that a student cannot gain acceptance to the Biological Sciences program or cannot graduate with a Biological Sciences degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

The B.S. in Biology major must complete 38 hours of biology courses with a grade of "C" or higher. A minimum of 30 semester hours in BIOL must be at the 200 level or above including nine hours at the 300 level. Coursework must include BIOL-197(3), 198(3), 199(1), 229(3), 250(3), 251(1), 340(3), 341(1), 363(3), 364(1); CHEM 113(3), 114(1), 123(3), 124(1), 242(3), 243(1), 247(3), 248(1); PHYS 113(3), 114(1), 118(3), 119(1); MATH 111(3), 210 (5) or 220(5) or proficiency in MATH 210 or higher; BCHM 261(3) or 361(3). Majors must also complete an organismal course to be chosen from BIOL 204(3), 208(4), 249(3), 271(3), 272 (3), 275(3), 280(3) or other approved courses and a systems course to be chosen from BIOL 203(4), 228(4), 256 (3-4), 258(4), 319(4), 322(4), 325(3), 360(3) or other courses approved by program faculty, plus 7-9 additional hours of biology electives at the 200 level or above. The writing intensive courses in the major are BIOL 341 and BIOL 364.

The B.A. in Biology major consists of 66 semester hours of coursework that must be completed with a grade of "C" or better. A minimum of 22 semester hours in BIOL must be at the 200 level or above including six of the nine hours of 300 level credits required for the major. The other three hours may be a humanities course. Coursework must include BIOL 197(3), 198(3), 199(1), 201(3) or 301(3) or 313(3), 205(3), 250(3); CHEM 113(3), 114(1), 123(3), 124(1); CHEM 103(3), 104(1) or 242(3), 243(1); PHYS 107(4) or PHYS 113(3), 118(3); MATH 111(3) or proficiency in MATH 111 or higher; HUMN 220 (3), 230(3), 240(3), 250(3). Majors must complete three Humanities-Science core courses to be chosen from NTSC 210(3), PHIL 290(3), PHIL 246(3) or 248(3), RELS 225(3) or other approved courses and one additional RELS or THEO course. Two semesters of one foreign language, including Greek or Latin, is required or if proficiency is demonstrated at or above the 200 level, one additional semester of a foreign language must be completed. Majors must also complete an organismal course to be chosen from BIOL 204(3), 208(4), 249(3), 271(3), 272(3), 275(3), 280(3) or other approved courses and a systems course to be chosen from BIOL 203(4), 228(4), 256 (3-4), 258(4), 322(4), 325(3) or other courses approved by program faculty, one upper-level BIOL lab (>200 level), and a writing intensive interdisciplinary project (1) or either BIOL393(1) or BIOL394(1). Additional electives necessary to fulfill the 66 total hours must be in BIOL or arts and humanities courses.

We encourage students to further their learning by assisting in labs. However, only two credits in BIOL 292 will count towards the B.A. or B.S. in Biology major.

Transfer students are required to take BIOL 299(1) in addition to BIOL 197, 198 (and 199 if lab credit is transferred). BIOL 299 will count as a 200-level credit in the major.

A student majoring in Biology (B.A. or B.S.) may only earn one major in the biochemistry/molecular biology, biology, environmental science, health science, physics (biological physics concentration) and medical humanities programs.

**Requirements - Minor:**

Students seeking a minor in biology must complete, with a grade of "C" or better: CHEM 113(3), 114(1), 123(3), 124(1); BIOL 197(3), 198(3), 199(1), and at least 15 semester hours in biology at the 200 level or above, including at least three credit hours at the 300 level.



All Chemistry courses (8 credit hours) and all Biology courses (22 credit hours) must be passed with a grade of "C" or better.

A minor in Biology is available only to students whose major is outside the Department of Biological Sciences. However, Medical Humanities majors cannot minor in Biology.

**Requirements - Teaching Certification:**

Students desiring to be certified to teach biology on the secondary level (grades 6-12) are to declare themselves as biology majors and education minors and register with the Benedictine University Education Program as teaching certificate candidates. Advising is then a joint responsibility of the biology and the education programs.

Students must complete the requirement for a major in biology as well as the requirements of the Teacher Certification Program in Secondary Education which includes an education minor (see Education).

Majors must complete 37 hours in biology, of which 30 hours are at the 200 level or above, including 11 hours at the 300 level, and required cognates with a grade of "C" or better. Coursework must include BIOL 197(3), 198(3), 199(1), 204(3), 208(4), 250(3), 251(1), 258(4), 292(1), 313(3) or 301(3), 340(3), 341(1), 363(3), 364(1); CHEM 113(3), 114(1), 123(3), 124(1), 242(3), 243(1), 247(3), 248(1); PHYS 107(4), C113(3), C114(1), C118(3), C119(1); MATH 111(3), 210 (5) or 220(5) or proficiency in MATH 210 or higher; BCHM 261(3) or 361(3) and PHIL 290(3). The writing intensive courses in the major are BIOL 341 and BIOL 364.

## **Business Administration (Associate of Arts)**

**National Moser Center for Adult Learning**

**Department:** Adult and Professional Studies

**Student Type:** Adult Accelerated Undergraduate

**Campus:** Springfield Branch Campus

**Division:** Adult Programs

**Student Type:** Adult Accelerated Undergraduate

**Faculty:** Janet Kirby, Ph.D., Division Chair

### **Objectives:**

This program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to various aspects of the functional areas of business.

This program is designed to:

1. Prepare you for entry level positions;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics (the tool for the discipline); and
3. The principles pertinent to all of the functional areas of business, accounting, management, computer applications and entrepreneurship, in an integrated manner.

The Associate of Arts in Business Administration program is offered in a learning team/blended format through evening and weekend classes, as well as in a fully online format. These options provide time periods and formats designed for the needs of adult learners. Associate of Arts in Business Administration students must complete a minimum of 63 semester hours for degree completion. At least 45 of these semester hours must be through coursework at Benedictine University. The online courses are restricted to students admitted into the adult online program.

### **Requirements - General Education**

1. Successful completion of the following basic skills courses with a grade of "C" or better: WRIT 101(3), WRIT 102(3), SPCH 110(3), and MATH 104(3).

2. Successful completion of the following liberal arts requirements: Three arts and humanities core courses, including PHIL 245(3) and at least one course from a discipline other than philosophy; two natural science core courses, with one in life sciences and one in physical sciences; three social sciences core courses, which must include PSYC 100(3) and ECON 101(3), the latter of which must be completed with a grade of "C" or better.
3. Successful completion of HUMN 220 to meet the Cultural Heritage requirement.

**Requirements - Major**

Associate of Arts in Business Administration students must complete the following business core courses with a grade of "C" or better in the following recommended order: MGT 110(3) which must be taken first, followed by CMSC 100(3), MGT 150(3), ECON 102(3), ACCT 111(3), ACCT 112(3), MGT 210(3), and MGT 220(3). MATH 104 must be completed prior to taking the quantitative courses, including MGT 150, ECON 101, ECON 102, ACCT 111, and ACCT 112. MGT 220 should be the last business core course taken.

**Transfer Credits**

Transfer credits may not be accepted after a student starts the Associates of Arts in Business Administration program. The following courses must be completed at Benedictine University: HUMN 220(3), MGT 110(3), and MGT 220(3).

**Writing Assessment**

The University expects all Adult Accelerated students to possess at the time of admission the appropriate writing skills that are necessary for success in the program. Therefore, all applicants are required to complete an assessment of their writing skills prior to starting their program. Students that score below a college writing level will be required to enroll in a developmental writing course and earn a grade of 'C' or better..

## **Business Analytics**

**College:** College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate

### **Faculty:**

Deborah Cernauskas, M.S., M.B.A., Ph.D., Department Chair

Charles L. Gahala, M.B.A., Ed.D., CCE

Nona Jones, Ph.D.

Todd Kelsey, Ph.D. Jeffrey Madura, M.B.A., CPA

Donald Henschel, M.B.A., CPA

Vicki Jobst, M.B.A., D.B.A., CPA

Rob Rebman, M.B.A., CPA

### **Objectives:**

#### **Business Core:**

The Bachelor of Business Administration core courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

All Bachelor of Business Administration students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. The principles pertinent to all of the functional areas of business, accounting, finance, management, and marketing, in an integrated manner and with adequate focus on their international aspects; and
4. The important functional areas of management; including human resources, operations management, organizational behavior and the management process of planning, implementation and control.

### **Major:**

The business analytics major is designed to provide students with an understanding of the foundations of business through the core business courses as well as data analysis and quantitative modeling and reasoning skills through the specialty courses of the major. Graduates of the program will have the foundational skills necessary to solve business problems and assist in achieving better business performance.

The major courses are designed to:

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

1. Develop the critical thinking skills enabling students to produce ad hoc business analyses/reports.
2. Develop skills in using and interpreting the output of business analytical software programs used in industry to gain insight in solving business problems.
3. Develop the ability to apply and interpret analytical and statistical modeling methodologies in solving real world business problems.
4. Develop the ability to communicate complex problems in everyday language.
5. Develop and interpret metrics and Key Performance Indicators (KPIs).

**Requirements - Major:**

Business Analytics majors must complete the University core requirements, which are partially satisfied by MGT 252 Business Ethics (which also counts as religion core) or one core approved philosophy course in ethics, MATH 105(3) or MATH 110(3), and MATH 115(3).

All business majors must complete CMSC 180 and 184.

Majors must complete each of the business core courses with a "C" or better: ACCT 111(3), 112(3); ECON 101(3), 102(3); FINA 300(3); MKTG 300(3); MGT 150(3), 251(3), 300(3), and 380(3).

Majors must complete with a "C" or better: BALT 301(3), BALT 310(3), BALT 320(3), BALT 330(3), BALT 380(3); and two from among FINA 330(3), MGT 235(3), MGT 301(3), MGT 333(3), MGT 347(3), INTB elective at the 300 level, BALT elective at the 300 level.

CLEP, life experience, work experience, internships, advance placement and other external credit do not substitute for upper-level (300) courses.

Business Analytics majors who elect to earn a second major in the undergraduate business department must complete the unique specialization courses for the second business major. Specialization courses may only be used for satisfying the requirements for one business major. In the event that a specialization course is required for two majors, the student's academic advisor will identify an additional specialization course.

**Requirements - Minor:**

Only courses in which a student has received a "C" or better may be applied to the minor. Students are limited to one minor in accounting, business analytics, business and economics, economics, finance, international business and economics, management and organizational behavior or marketing. Students (except for BACHELOR OF ARTS IN MANAGEMENT students) seeking a minor in business analytics must complete with a grade of "C" or better 21 semester hours which must include ACCT 111(3); ECON 101(3); BALT 301(3), 330(3); and at least three 300-level courses in business analytics or MGT 347. A Bachelor of Arts in Management student may not minor in Business Analytics. Students who earn a major in business analytics may not earn a minor in the undergraduate business department.

## **Business and Economics**

**College:** College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate

**Faculty:**

Deborah Cernauskas, M.S., M.B.A., Ph.D., Department Chair

Charles L. Gahala, M.B.A., Ed.D., CCE

J. Timothy Goines, Ph.D.

Donald Henschel, M.B.A., CPA

Nona Jones, Ph.D.

Todd Kelsey, Ph.D.

Isobel Lobo, Ph.D.

Jeffrey Madura, M.B.A., CPA

Vicki Jobst, M.B.A., D.B.A., CPA

Rob Rebman, M.B.A., CPA

Soyon Lee, Ph.D., CPA, Professor Emeritus

**Campus:** Springfield Branch Campus

**Division:** Business

**Student Type:** Traditional Undergraduate

**Faculty:** Joana Ramsey, M.S., Division Chair

**Objectives:**

This program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

This program and major are designed to:

1. Prepare you for entry level positions;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for graduate and professional study in business or management.

All students in these programs will receive a thorough grounding:

1. In economics (the theoretical basis for the discipline);
2. In mathematics and statistics (the tool subjects);

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

3. In the principles pertinent to all of the functional areas of business, accounting, finance, management, and marketing, in an integrated manner and with adequate focus on their international aspects; and
4. In the principles and practices of the major functional areas of business, finance, marketing and management.

The business and economics major is designed so that the entire degree is available through day classes. The business and economics major is also offered in time periods and formats that are designed for the needs of adult learners, offered through evening and weekend classes.

**Requirements - Major:**

Business and economics majors must complete the University core requirements, which are partially satisfied by MGT 252 Business Ethics (which also counts as religion core) or one core approved philosophy course in ethics, MATH 105(3) or 110(3) and 115(3). All business majors must complete CMSC 180 and 184. ACCT 310 may be substituted for CIS/CMSC 180, 184, with advisor approval.

Business and economics majors must also complete, with a grade of "C" or better, ECON C101(3), 102(3), 202(3), 310(3); ACCT 111(3), 112(3); FINA 300(3); MGT 150(3), 251(3), C300(3); MKTG 300(3), one capstone course (from FINA 380, MGT 380 or MKTG 380) and at least three 300-level courses taken from ECON, FINA, INTB, MGT, or MKTG series. ACCT 311 or 312 may substitute for one of the previous 300-level courses.

Students in the Second Major Program must complete the requirements of this paragraph, and the ethics, computer science and mathematics requirements of the preceding paragraph.

CLEP, life experience, work experience, internships, advanced placement and other external credit do not substitute for upper-level (300) courses.

Business and Economics majors who elect to earn a second major in the Undergraduate Business Department must complete unique "specialization courses" for the second business major. Specialization courses may only be used for satisfying the requirements for one business major. In the event that a specialization course is required for two majors, the student's academic advisor will identify an additional specialization course.

**Requirements - Minor:**

Only courses in which a student has received a "C" or better may be applied to the minor. Students are limited to one minor in the accounting, business and economics, economics, finance, international business and economics, management and organizational behavior, and marketing programs. Students (except for Bachelor of Arts in Management students) seeking a minor in business and economics must complete with a grade of "C" or better 21 semester hours which must include ACCT 111(3), 112(3); ECON 101(3), 102(3); and at least three 300-level courses in finance, international business and economics, management or marketing. A Bachelor of Arts in Management student may not minor in Business and Economics. Students who earn a major in business and economics may not earn a minor in the undergraduate business department.



**Requirements - Concentration:**

Business and Economics majors must select a concentration (main campus only). Concentrations in Business Analytics, Integrated Marketing Communications, Managing Human Resources, Operations Management, Personal Financial Planning, Sports Management and Sports Marketing are available in combination with this major. Requirements listed below must be completed with a "C" or better.

Business Analytics Concentration: BALT 310, BALT 320, BALT 330, and BALT 340.

Integrated Marketing Communications Concentration: MKTG 330, 333, 334 and GAD 260.

Managing Human Resources Concentration: MGT 330, 334, 335 and one of MGT 235, 302 or 320.

Operations Management Concentration: MGT 333, BALT 350, INTB 340, and MGT 235.

Personal Financial Planning Concentration: FINA 220, 320, ACCT 312 and one of MGT 235 or ACCT 120 along with FINA 120.

Sports Management Concentration: MGT 305, MKTG 305 and two courses from MGT 235, 297, 301.

Sports Marketing Concentration: MKTG 305, MGT 305 and two courses from MKTG 297, 330, INTB 371.

**Requirements - Teaching Certification:**

If you desire to be certified to teach business, economics, marketing and/or management in secondary schools (grades 6-12), you are ordinarily required to major in business and economics. You must complete the major in business and economics, requirements leading to an endorsement in marketing/management, and requirements for secondary education and Teacher Certification described in the Education section.

*Note: If you desire to teach economics, you may also earn your certificate with a major in social science. If you graduated from Benedictine University with a major in marketing or management, you may complete requirements leading to secondary certification in marketing/management. Consult the Education Program.*

## **Business with Science Applications**

**College:** College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate

**Faculty:** Undergraduate Business and Science Faculty

### **Objectives:**

The Business with Science Applications major in the Undergraduate Business Department combines the B.B.A. undergraduate business degree core with the Undergraduate Science core, plus major specialization courses in science management, legal and ethical aspects, innovation and product development, quality systems, product team management, with internship and culminating capstone experience. To accomplish this, six new specialized courses have been added, BSCI 220, 210, 220, 230, 297 and 380.

The Business with Science Applications program addresses the need for graduates who understand both science and management to launch careers in technology based businesses important to growing our national and global economy. Students acquire a broad base of knowledge, represented by the University's core courses that will prove valuable in future career development and daily life as a citizen in society. The Business with Science Application major learns the fundamentals of the economic system as it functions nationally, globally and within the corporation, the principles of accounting and managerial finance, and the principles of mathematics along with knowledge in each of the related social sciences: sociology, political science, psychology and ethics. They also learn the fundamentals of science (biology, chemistry and physics) followed by selection of one track from four high growth technology areas - biotechnology, informatics, environment or pharmaceuticals/allied health. A Faculty Advisory Group with representatives from the college of Science track students through their selected technology tracks while the College of Business faculty and staff advise and mentor the students throughout the interdisciplinary program. In addition, the specialization courses capture the management tools of today's and tomorrow's emerging technology-based businesses. These courses have been designed by external business leaders and entrepreneurs with industrial experience. Benedictine's close location to the I-88 high tech corridor facilitates internship experiences with partner companies thus preparing graduates to launch their careers in technology driven businesses or continue post-graduate studies.

### **Requirements - Major:**

Science Core (36-38): BIOL 197 and 198/199, CHEM 113/114 and 123/124, PHYS 113 and 118, CMSC 180/181 or 184, MATH 110, MATH 111,(MATH 115 or (MATH 170 and MATH 200) or MATH 210, advanced Science Elective (8-10 hours at the 200/300 level with a required selection of 1 out of 4 tracks: biotechnology, informatics, environment and pharmaceuticals/allied health):

- Biotechnology: BIOL 208 Microbiology (4), BIOL 250 Genetics (3), BIOL 260 Recombinant DNA lab(1)

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

- Informatics: CMSC 200 Computer Programming (4), CMSC 205 Data Structures and Algorithms I (3), CMS 274 Object-Oriented Design and Programming (3)
- Environment: ENVS 205 Intro to Env Sci (3), ENVS 210 OSHA Haz Waste (1), ENVS 305 (3) Env.Tox (or other elective), BIO 281(1) w/ biology department chair approval.
- Pharmaceuticals/Allied Health: CHEM 103 (3) Intro to Org/Biochem, NUTR 200 Nutritional Science (3), BIOL 258 (4) Human Physiology

The following elective science courses are excluded from this major and will not be applied toward major requirements: BCHM 295, 393, 292, 397, CHEM 295, 393, CIS 396, 399, CMSC 396, 399, HLSC 390, MATH 399, PHYS 393, 396. (These are either "teaching," "internship," "practica" or "ACCA Seminar" courses.)

BIOL 229 will meet requirements for MGT 150 and MGT 251.

Business Core (27): ACCT 111/112, ECON 101/102, MGMT 150/251, FINA 300, MKTG 300, MGT 300

Major Specialization Courses (24): BSCI 200, 210, 220, 230, 297, 380 and MGT347/CIS 388

**Requirements - Other:**

Business with Science Application majors must complete the University core requirements, which are partially satisfied by MGT 252 Business Ethics (which also counts as religion core) or one core approved philosophy course in ethics. Transfer students which meet the core requirements, but did not take an ethics course, must take one to meet the requirements of this business major.

## **Chemistry**

**College:** College of Science

**Department:** Chemistry

**Student Type:** Traditional Undergraduate

**Faculty:**

Edward L. Ferroni, Ph.D.

Timothy W. Marin, Ph.D.

Cheryl M. Mascarenhas, Ph.D.

Scott C. Meyer, Ph.D.

Niina J. Ronkainen, Ph.D.

David Rubush, Ph.D.

Sarah Shaner, Ph.D.

David C. Sonnenberger, Ph.D.

Kari L. Stone, Ph.D.

Andrew Wig, Ph.D., Department Chair

James J. Hazdra, Ph.D., Professor Emeritus<sup>†</sup>

David J. Rausch, Ph.D., Professor Emeritus

Rev. Cyprian Tomecko, O.S.B., Ph.D., Professor Emeritus<sup>†</sup>

E. Michael Winkler, Ph.D., Professor Emeritus

**Lecturers:**

Jorge Alvarado, Ph.D.

Oscene Barrett, Ph.D.

Carol Fendrick, Ph.D.

Lisa Gades, M.S.

Simonida Grubjesic, Ph.D.

Liangchao Lin, Ph.D.

Patrick McMahon, Ph.D.

Rashmi Nanda, Ph.D.

Ezelagu Obasi, Ph.D.

Hermona Pandya, Ph.D.

Lisa Riedy, Ph.D.

Biswajit Saha, Ph.D.

Giselle Sandi-Tapia, Ph.D.

Richard Schraufnagel, Ph.D.

Robert Sentman, Ph.D.

Zuzana Strakova, Ph.D.

Adam Wasielewski, M.S.

Yong-Zhong Zhao, Ph.D.

Lawrence Zintek, Ph.D.

*The Lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Objectives:**

Chemistry courses are designed to prepare students to:

1. Understand matter, its properties and physical and chemical changes;
2. Have a sound understanding of the traditional areas of chemistry including: analytical, physical, organic, inorganic and biochemical, and their applications;
3. Understand the laboratory methodologies in the chemical sciences;
4. Respond to a changing technological society;
5. Enter studies in professional school (medicine, dentistry, veterinary, pharmacy) and graduate school; and
6. Enter a career in industry (research, chemical business and marketing, patent law) or teaching.

**Acceptance into the Chemistry Program:**

A student will gain acceptance to the chemistry program by completing the introductory sequence of CHEM 113, CHEM 123, and MATH 210 with a GPA of 2.50 or above and a grade of "C" or better in each of these courses. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at Benedictine in order to be accepted into the chemistry program.

If it is determined at any time that a student cannot gain acceptance to the chemistry program or cannot graduate with a chemistry degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

CHEMISTRY CONCENTRATION: Students must complete the following courses with a grade of "C" or better: MATH 210(5) or 170(5) plus 200(4); MATH 211(4), MATH 212(4); PHYS 211(4), 205(1), 212(4), 206(1).

CHEM 113(3), 115(1), or NTSC 115(1.5), CHEM 123(3), 125(1), or NTSC 152(1.5), CHEM 231(3), 232(3), 237(1), 238(1), 242(3), 244(1), 247(3), 249(1), 292(1), 313(3), 314(1), 315(3), 316(1), 320(3), 321(1), 398 (4), and two of the following advanced courses: CHEM 322, 323, 334, 335, 340, 357, 390, and BCHM 361.

An original research project and thesis must be completed. Students who satisfactorily complete these courses (assuming that BCHM 361 is one of the advanced chemistry classes taken) fulfill the requirements for American Chemical Society certification.

A student cannot major in both Health Science and Chemistry.

**Requirements - Minor:**

Students seeking a minor in chemistry must complete, with a grade of "C" or better: CHEM 113(3), 114(1) or 115, CHEM 123(3), 124(1) or C125(1), CHEM 231(3), 237(1), 242(3), 243(1) or 244(1), 247(3), 248(1) or 249(1) and 3 hours in a 300-level CHEM course or BCHM 365(3). No credit is given for CHEM 295 and/or 398. Biochemistry/Molecular Biology majors may not minor in chemistry.

**Requirements - Teaching Certification:**

Students desiring to be certified to teach chemistry on the secondary level (grades 6-12) are to declare themselves as chemistry majors and education minors and register with the Benedictine University Education Program as teaching certificate candidates. Advisement is a joint responsibility of the chemistry and education programs. Students must complete the requirements for the chemistry major, a second teaching field and Teacher Certification in Secondary Education which includes an Education minor (see Education).

**CHEMISTRY MAJOR WITH EDUCATION MINOR:** Students must complete the following courses with a grade of "C" or better: CHEM 113(3), 114(1) or 115(1), CHEM 123(3), 124(1) or 125(1), CHEM 231(3), 232(3), 237(1), 238(1), 242(3), 244(1), 247(3), 249(1), 313(3), 314(1), 315(3), 316(1), 320(3); BCHM 261(3); MATH 210(5), or 170(5) plus 200(4); 211(4), 212(4); and PHYS 113(3), 114(1), 118(3), 119(1) or PHYS 205(1), 206(1), 211(4), 212(4); NTSC 111(3); PHYS 107(4); PHIL 290(3); EDUC 200(1), 205(3), 215(3), 260(3), 310(3), 353(3), 354(0), 331(3), 350(0), 371(12), 206(0); and PHED 257(2).

## **Chinese (Mandarin) Language (Minor Only)**

**College:** College of Liberal Arts

**Department:** Languages and Literature

**Student Type:** Traditional Undergraduate

**Faculty:** Steven Day, Ph.D.

### **Objectives:**

The minor in Chinese is designed to help students to attain an intermediate level of linguistic proficiency in the language and to acquire knowledge about China from various disciplines. Central to the liberal-arts mission of Benedictine University, the program aims to foster autonomous and life-long learners able to act as globally-conscious citizens after graduation. The program also encourages travel and study abroad experiences.

### **Student Learning Outcomes:**

Minors will demonstrate at minimum an intermediate level (ACTFL standards) in all four program-central skills: reading, writing, speaking, and listening. They will also demonstrate appropriate historical and cultural knowledge about China, and will situate what they have learned in global, national, and local contexts. The minor also offers students opportunities for study at various partner schools and institutions in China (including scholarship support) and for co-curricular opportunities such as Chinese Conversation Corner, the annual Festival of Asia, International Education Week, the House of Benedict World Languages and Cultures Resource Center, and excursions to local communities and events.

### **Requirements - Minor:**

The requirements for the minor in Chinese (Mandarin) Language include successful completion, grade of "C" or better, of the language sequence to 212: specifically CHIN 102(3), 109(1), 201(3), 208(1), 202(3), 209 (1), 211(3), and 212(3) and of at least one of the following, CHIN 301(3) or 302(3), to total 21 credit hours. In some cases, the department may approve as a substitute for CHIN 301 or 302 an upper-level class taken through study abroad arrangements with programs in China but minors must have any transfer coursework approved prior to enrollment. Minors who receive placement credit for lower-level language courses according to the University policy (successful completion of the course into which they place, with a grade of "C" or better, plus approval through petition for external credit) will be awarded three credit hours per class for a maximum award of six external credit hours, and must still earn 21 hours for the minor. Minors may also opt to take three additional 3-credit courses, some of which may be cross-listed and delivered in English, for a cultural studies concentration. These may include CHIN 291, and either CHIN 301 or 302 (whichever has not been counted towards the minor). Concentration courses may also include approved courses taken through study abroad arrangements with programs in China. None of the concentration courses may double-count for the minor.



## Clinical Laboratory Science

**College:** College of Science

**Department:** Pre-Professional Health

**Student Type:** Traditional Undergraduate

**Lecturers:**

Myron E. Rubinitz, M.D.

Donna Wray, M.T. (A.S.C.P.)

*The Lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Advisor:** Alice N. Sima, RN, M.S.N., M.B.A.

**Objectives:**

The program for majors in clinical laboratory science is designed to prepare students to:

1. Carry out complex analysis in the laboratory and make fine line discriminations and correction of errors;
2. Recognize interpretation of laboratory tests and have knowledge of physiological conditions affecting test results;
3. Generate data which may be used by the physicians in determining the presence, extent and, as far as possible, the cause of disease;
4. Perform and supervise tests and procedures in the clinical laboratory in major areas of hematology, microbiology, immunohematology, immunology, clinical chemistry and urinalysis; and
5. Become a certified clinical laboratory scientist by passing the national certifying examinations.

**Requirements - Major:**

Students in the clinical laboratory science program must complete at least 90 semester hours with a minimum GPA of 2.8 at Benedictine University. Students **MUST APPLY** for admission to Hines V.A., our clinical educational program affiliate hospital, during their junior year. Only U.S. citizens may enter the Hines V.A. Program. The admissions process is competitive. Your senior year is a 12-month, 32-semester-hour clinical education curriculum in the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

In addition to the University graduation requirements, the student majoring in clinical laboratory science must complete the following courses: CHEM 103(3), 104(1), 113(3), 114(1), 123(3), 124(1), 235(3), 236(3); BIOL 197(3), 198(3), 199 (1), 208(4), 250(3), 258(4), 340(3) and 354(3); MATH 111(3) or

proficiency in MATH 111(3) or higher; PHYS 113(3), 114(1), 118(3), and 119(1); MGT 150(3), 300(3); CMSC 180(2) and CMSC 182(1); and PHIL 240(3). All of the following CLSC courses must be completed with a grade of "C" or better: CLSC 390(5), 391(6), 392WI(8), 393(3), 394(4), 395(2), 396(2), 397(2).

*\* A student who plans to attend graduate or professional school should take CHEM 242(3), 243(1), 247(3), 248(1); and BCHM 361(3).*

## **Clinical Life Science (Perfusion Technology)**

**College:** College of Science

**Department:** Pre-Professional Health

**Student Type:** Traditional Undergraduate

**Advisor:** Alice N. Sima, RN, M.S.N., M.B.A.

### **Objectives:**

The 3+2 program between Benedictine University's Clinical Life Science Bachelors of Arts degree (BA) and Rush University's Masters of Science (MS) degree in Perfusion Technology is uniquely designed to prepare students to:

1. Provide services for venovenous bypass for liver transplantation; isolated limb or organ chemotherapy perfusion; cardiopulmonary bypass-supported cardiac catheterization procedures; extracorporeal membrane oxygenation; and blood salvaging for orthopedic or general surgery procedures.
2. Apply management techniques as they relate to the hospital perfusion department.
3. Research and collaborate on projects with physicians and researchers.
3. Become certified as a clinical perfusionist (CCP) by the American Board of Cardiovascular Perfusion.

### **ACCREDITATION**

The Rush University Perfusion Technology program is fully accredited by the Accreditation Committee for Perfusion Education (AC-PE) of the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

### **Requirements - Major:**

When students major in Clinical Life Science Perfusion Technology at Benedictine University, they will follow a three year sequence of liberal arts and science courses. Students are required to maintain a grade point average of 3.0 or higher. Before March 1 of the Junior year, students must apply to Rush University's two year Master of Science program. Acceptance into the program at Rush University is not automatic and requires application. Successful completion of the entire 3+2 program results in a Bachelor of Arts degree from Benedictine University and a Master of Science degree from Rush University.

Students majoring in Clinical Life Sciences (Perfusion Technology) must complete the following courses with a grade of "C" or better at Benedictine University:

MATH 111(3); PHIL General Ethics(3); CHEM 113(3), 114(1), 123(3), 124(1), 103(3), 104(1);  
MATH 150(3) or BIOL 229(3); BIOL 197(3), 198(3), 199(1), 203(4), 250(3), 258(4), 251(1) or 259(1);  
PHYS 113(3), 114(1), 118(3), 119(1).

Students who may wish to attend professional school or graduate schools should take CHEM 242 (3), 243(1), 247(3), 248(1) and BCHM 361 (3 hours).

In order to achieve the necessary requirements for the Bachelors of Arts degree in Clinical Life Science (Perfusion Technology) from Benedictine University, credits from the Perfusion Technology Concentration at Rush University must be transferred. Students must complete the following courses with a grade of "C" or better at Rush University: HSM 510 (1.33), 523(2); NUR 510(2), PHY 551(2.67), 552(1.33); PRF 501(2), 502(3.33), 503(3.33), 510(2), 511(3.33), 521(2), 523(2), 541(2), 551(1.33).

An additional year is then completed at the Masters level at Rush University to complete the requirements for the Masters of Science degree. Requirements for the second year of the Master's program at Rush University can be found at [www.rushu.rush.edu/perfusion](http://www.rushu.rush.edu/perfusion).

A student majoring in Clinical Life Sciences may only earn one major in the biochemistry/ molecular biology, biology, chemistry, environmental science, health science, physics and medical humanities programs.

## **Clinical Life Science (Respiratory Care)**

**College:** College of Science

**Department:** Pre-Professional Health

**Student Type:** Traditional Undergraduate

**Advisor:** Alice N. Sima, RN, M.S.N., M.B.A.

### **Objectives:**

The 3+2 program between Benedictine University's Bachelors of Arts (B.A.) in Clinical Life Science and Rush University's Masters of Science (M.S.) degree in Respiratory Care is uniquely designed to prepare students to:

1. Provide care for a diverse patient population, from newborns and children to adults and the elderly.
2. Provide patient assessment, care plan development and respiratory care protocol administration
3. Provide critical care, including airway care, ventilatory support, physiologic monitoring and advanced life support
4. Provide perinatal and pediatric respiratory care
5. Provide cardiopulmonary diagnostics and pulmonary function testing
6. Provide patient education, pulmonary rehabilitation and disease management
7. Pass the advanced examinations for registered respiratory therapists given by the National Board for Respiratory Care.

### **ACCREDITATION**

Rush University respiratory care programs hold a letter of review from the Commission on Accreditation for Respiratory Care. This status allows enrollment of students and ensures that all students who complete the program are eligible for the examinations given by the National Board for Respiratory Care and state licensure in Illinois. Contact information for the Commission on Accreditation for Respiratory Care is as follows: 1248 Harwood Rd., Bedford, TX 76021, (817) 283-2835 or [www.coarc.com](http://www.coarc.com).

### **Requirements - Major:**

When students major in Clinical Life Science Respiratory Care at Benedictine University, they will follow a three year sequence of liberal arts and science courses. Students are required to maintain a grade point average of 3.0 or higher. Before March 1 of the Junior year, students must apply to Rush University's two year Master of Science program. Acceptance into the program at Rush University is not automatic and requires application. Successful completion of the entire 3+2 program results in a Bachelor of Arts degree from Benedictine University and a Master of Science degree from Rush University.

Students majoring in Clinical Life Sciences (Respiratory Care) must complete the following courses with a grade of "C" or better at Benedictine University:

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MATH 111(3); PHIL General Ethics(3); PSYC 100(3); CMSC 180(2); CMSC 183(1); CHEM 113(3), 114(1), 123(3), 124(1); MATH 150(3) or BIOL 229(3); BIOL 197(3), 198(3), 199(1), 203(4), 208(4), 258(4), 259(1); PHYS 113(3), 114(1), 118(3), 119(1).

Students who may wish to attend professional school or graduate schools should take CHEM 242 (3), 243(1), 247(3), 248(1) and BCHM 361 (3 hours).

In order to achieve the necessary requirements for the Bachelors of Arts degree in Clinical Life Science (Respiratory Care) from Benedictine University, credits from the Respiratory Care Concentration at Rush University must be transferred. Students must complete the following courses with a grade of "C" or better at Rush University: RC 511(3.33), 512(3.33), 513(3.33), 521(3.33), 522(3.33), 523(2.67), 524(2), 531(3.33), 532(3.33), 533(3.33), 534(1.33); HSM 510(1.33).

An additional year is then completed at the master's level at Rush University to complete the requirements for the Masters of Science degree. Requirements for the second year of the master's program at Rush University can be found at [www.rushu.rush.edu/respiratorycare](http://www.rushu.rush.edu/respiratorycare).

A student majoring in Clinical Life Sciences may only earn one major in the biochemistry/ molecular biology, biology, chemistry, environmental science, health science, physics and medical humanities programs.

## **Communication Arts**

**College:** College of Liberal Arts

**Department:** Communication

**Student Type:** Traditional Undergraduate

**Faculty:**

Christopher Birks, M.A.

Luigi Manca, Ph.D.

Peter B. Seely, M.A., Department Chair

**Lecturers:**

Timothy Bates, M.A.

John Madormo, B.A.

Diane Rzeszewski, M.F.A.

Hernice Smith, M.A.

Melanie Thillens, M.A.

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**Campus:** Springfield Branch Campus

**Division:** Arts and Letters

**Student Type:** Traditional Undergraduate

**Faculty:** Debra Parker, M.A., Division Chair

**Objectives:**

Courses in communication arts are designed to:

1. Prepare graduates for careers in advertising, electronic and print media, journalism, public relations, publishing, writing or other careers requiring sophisticated communications skills;
2. Prepare graduates for continued study in graduate or professional school;
3. Develop the student's critical and imaginative thinking, reading and writing skills;
4. Develop skills to empower the student to communicate ideas effectively, through speaking, writing and the use of technology;
5. Develop skills for critical interpretation of the media;
6. Foster aesthetic understanding in both production and interpretation of media texts;
7. Develop knowledge of the methods to make responsible social and personal decisions;

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8. Develop primary and secondary research methodologies;
9. Develop an understanding of the history, structure and operation of the mass media;
10. Provide an understanding of the impact of mass media industries and messages on the individual, society and culture;
11. Develop professional-level skills in written and oral communication for a variety of media and audiences;
12. Develop professional-level production skills for both print and electronic media;
13. Encourage the development of creative expression; and
14. Help the student develop a professional media portfolio.

**Requirements - Major:**

Students majoring in communication arts must complete at least 42 hours within the department with a grade of "C" or better, including: COMM 150(3), 207(3), 208(3), 209(3), 235(3), 253(3), 254(3), 255(3), 317(3), 393(3), one 300-level theory course from: COMM 385(3), 386(3), 388(3), 390(3), one 300-level applied course from: COMM C316(3), 337(3), 353(3), and 381(3), at least one 300-level communication arts elective (theory or applied) and one 200-or 300-level COMM arts elective. No more than three internship credit hours may count toward the major. Students majoring in communication arts will need to submit a portfolio of their work in advertising, journalism, multimedia, public relations and video, prior to graduation. Through working with advisors, majors will be guided in the selection of courses both within and outside the department in order to plan a program of studies tailored to their individual educational and career goals.

Communication Arts major for pre-law students: While stating that no single major is recommended for admission to law school, the "Statement on Prelegal Education of the Association of American Law Schools" emphasizes the absolute necessity for the "need to master, at the undergraduate level, advanced writing skills and effective oral communication. Lawyers must be able, in drafting instruments, to convey meaning clearly and effectively. In oral and written advocacy he or she must be capable of communicating ideas convincingly and concisely ... Truly, the law-trained man or woman, to perform effectively the tasks expected, must be a precisionist in the use of language". Students interested in law school who choose communication arts as a major are advised to take, in addition to their major requirements, the following courses, some of which may be applicable to divisional core requirements: PHIL 260 or 355(3) and a history course, ECON 101(3), ACCT 111(3), PLSC 202(3), MGT 150(3), BIOL 197(3) or 198(3), and BCHM 100(3).

**Requirements - Minor:**

A minor in communication arts consists of at least 21 hours in communication arts courses with a grade of "C" or better, including: COMM 207(3), 209(3) or 254(3), 317(3), and an additional three credit-hour communication arts course at the 300 level.

**Requirements - Concentration (Main Campus):**

The communication arts program offers areas of focus in (1) journalism, (2) broadcasting and cable, (3) advertising and public relations and (4) mass media theory and criticism, plus a concentration in sports journalism. There is also a Sports Communication concentration that consists of all of the above major requirements (except COMM 150 and COMM 263), plus COMM 264, 265, and 297 and MGT 205.

**Requirements - Concentration (Springfield Branch Campus):**

The Communication Arts Program offers areas of focus in (1) sports communication, (2) creative writing, and (3) film studies.

Sports Communication consists of 12 hours, including the following courses: COMM 264 Sports Journalism, COMM 265 Sports Broadcasting, COMM 297 Internship in Sports and Leisure Communication, and MGT 305 Introduction to Sports Culture in America.

The Creative Writing concentration consists of 12 hours of selected courses, one of which must include LITR 269 Introduction to Creative Writing.

The Film Studies concentration consists of 12 hours of selected courses.

## Computer Information Systems

**College:** College of Science

**Department:** Computer Science and Information Systems

**Student Type:** Traditional Undergraduate

**Faculty:**

Daniel E. Nohl, Ph.D., Department Chair

Lawrence J. Pollack, M.S.

Eileen G. Clark, M.S., Professor Emeritus

Ralph D. Meeker, Ph.D., Professor Emeritus

Fr. Richard E. Shonka, O.S.B., M.S., Professor Emeritus†

**Lecturers:**

Grace Nijm, Ph.D.

Petre Turcu, D.S.

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**Objectives:**

The discipline of information systems is concerned with the organizational foundations of systems and their emerging strategic role, specifically:

1. The technical foundations of information systems, including hardware, software, storage and telecommunications technologies that comprise the organization's information technology infrastructure; and
2. The role of information systems in redesigning organizations, including reengineering of critical business processes and in enhancing management decision-making.

General education courses in information systems are designed to introduce a student to the specific technical skills needed to make effective use of information technology.

The program for majors is designed to produce graduates equipped to function in entry-level information systems positions with a basis for continued career growth. Graduates are expected to interact more effectively with clients and to work effectively in teams. Graduates will have good written and oral communication skills. They will also be prepared to enter graduate programs in information systems or in related disciplines.

The information systems curriculum falls into four sets of courses.

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1. General courses in information systems
2. Courses in specialized information technology and application design:
  - a. computer programming, data structures, object oriented design and analysis, computer organization and architecture
  - b. data storage and management
  - c. database design
  - d. computer networks and data communications
3. Courses in application development and project management
4. Business foundations:
  - a. accounting, economics and finance
  - b. management and marketing
  - c. mathematics and statistics

**Acceptance into the Computer Information Systems Program:**

A student will gain acceptance into the Computer Information Systems program by completing the introductory sequence of CIS 180, 185, 200 and 205 with a GPA of 2.50 or above and a grade of "C" or better in each of these courses. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at BU in order to be accepted into the Computer Information Systems program.

If it is determined at any time that a student cannot gain acceptance to the Computer Information Systems program or cannot graduate with a Computer Information Systems degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

The computer information systems major must complete a minimum of 29 hours of computer information systems courses numbered 180 or above, including 12 hours at the 300 level, 15 hours in business courses and ten hours of computational courses. Required computer information systems courses are: CIS 180(2), CIS 185(2), CIS 200(4), CIS 205(3), CIS 220(3), CIS 264(2), CIS 274(2), CIS 330(3), CIS 376(3) and CIS 398(3). CIS 396, CIS 397 and CIS 399 do not count towards major credit.

Required business courses include ACCT 111(3), 112(3), ECON 101(3) or ECON 102(3), MGT 347, and one of the following four courses: FINA 300(3) [ECON 101(3) recommended], MGT 300(3) [ECON 101(3) recommended], MKTG 300(3) [ECON 102(3) recommended], and BALT 320(3).

Required computational courses include: MATH 115(3), MATH 150(3) and MATH 240(4). Grades of "C" or better are required to apply information systems, business or computational courses toward the degree.

A student cannot major in both Computer Information Systems and Computer Science.

**Requirements - Minor:**

Students seeking a minor in information systems must complete, with a grade of "C" or better: MATH 240(4) and at least 17 hours of computer information systems coursework, including CIS 180(2), CIS 185(2), CIS 200(4), CIS 205(3) and CIS 274(2). One course must be at the 300 level.

*A Computer Science major is not eligible for a minor in Information Systems.*

## Computer Science

**College:** College of Science

**Department:** Computer Science and Information Systems

**Student Type:** Traditional Undergraduate

**Faculty:**

Daniel E. Nohl, Ph.D., Department Chair

Lawrence J. Pollack, M.S.

Eileen G. Clark, M.S., Professor Emeritus

Ralph D. Meeker, Ph.D., Professor Emeritus

Fr. Richard E. Shonka, O.S.B., M.S., Professor Emeritus†

**Lecturers:**

Grace Nijm, Ph.D.

Petre Turcu, D.S.

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**Objectives:**

Computer Science deals with the systematic study of algorithms and data structures, specifically:

1. Their description and use in application
2. Their software and hardware implementation; and
3. Their formal properties

General education courses in computer science are designed to introduce the student to the skills needed in order to use computers as technical tools. The program for majors is designed to:

1. Provide solid foundations in:
  - a. Problem-solving, algorithm development and computer programming
  - b. The scientific principles which underlie the discipline of computer science
  - c. The mathematical theory needed for computer science
2. Develop strong oral and written communication skills
3. Provide electives in:
  - a. Applications appropriate to the programmer/analyst
  - b. Scientific and technical applications
  - c. The basic study of the theory and applications of computers
  - d. Emerging developments in computer science

**Acceptance into the Computer Science Program:**

A student will gain acceptance into the Computer Science program by completing the introductory sequence of CMSC 180, 185, 200 and 205 with a GPA of 2.50 or above and a grade of "C" or better in each of these courses. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at BU in order to be accepted into the Computer Science program.

If it is determined at any time that a student cannot gain acceptance to the Computer Science program or cannot graduate with a Computer Science degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

The computer science major must complete a minimum of 38 hours of computer science courses numbered 180 or above, including 18 hours at the 300 level. Required courses are CMSC 180(2), CMSC 185(2), CMSC 200(4), CMSC 205(3), CMSC 220(3), CMSC 270(3), CMSC 264(2), CMSC 274(2), CMSC 330(3), CMSC 375(3) and CMSC 398(3). CMSC 396, CMSC 397 and CMSC 399 do not count towards major credit. Computer science majors must also complete a computational requirement of MATH 240(4) and two of the following computational courses: MATH 115(3), MATH 150(3), MATH 170(5), MATH 200(4), MATH 210(5) or MATH 211(4).

Grades of "C" or better are required to apply computer science or computational courses toward the degree.

A student cannot major in both Computer Science and Computer Information Systems.

**Requirements - Minor:**

Students seeking a minor in computer science must complete, with a grade of "C" or better: MATH 240(4) and at least 17 hours of computer science coursework, including CMSC 180(2), CMSC 185(2), CMSC C200(4), CMSC 205(3) and (CMSC 270(3) or CMSC 274(2)). One course must be at the 300 level.

A Computer Information Systems major is not eligible for a minor in Computer Science.



## **Cooperative Education**

**Campus:** Springfield Branch Campus

**Division:** Cooperative Education

**Student Type:** Traditional Undergraduate

**Program Director:** Bradley J. Warren, M.B.A., SPHR, Division Chair

**Lecturer:** Barbara McDonald, M.B.A.

### **Objectives:**

Cooperative Education on the Springfield campus takes advantage of the powerful learning opportunities that exist outside of the classroom in the working world. It provides students with a multi-semester, paid apprenticeship that helps them become stronger academically and more valuable employees. Eligible full-time students spend several semesters working part-time for an employer in a field related to their area of study. At the same time, they complete the Cooperative Education curriculum, with a focus on personal leadership, team leadership, negotiation and problem solving, where their experience on-the-job is discussed, dissected, and evaluated in the classroom. The lessons of work and academics are perfect complements, and as a result, student performance improves in both areas.

Our goal is to create the unique imprint of a Benedictine University of Springfield graduate: one who receives industry-related employment experience in the field of their major prior to graduation, entering the working world prepared to make a valuable difference.

### **Through this program, students will:**

Using a problem-based format, students will learn how to be effective in professional communication and presentation. They will learn the basics of negotiation, personal leadership, team leadership and problem solving. In association with our employer partners, students will gain hands-on, progressively more responsible experience in their field of study through their paid apprenticeship. Additionally, Cooperative Education students develop a workplace portfolio as a collection of work products and a demonstration of their accomplishments among the six Cooperative Education competencies: character, workplace competency, analytical thinking, collaboration, innovation, and strategic decision-making.

### **Acceptance into the Cooperative Education Program:**

Cooperative Education is open to students in most majors except Nursing and Education. Acceptance into the Cooperative Education program is based upon an evaluation of the student's application, willingness to accept the rigor of the program's requirements and a faculty recommendation. Applications are welcome year-round, and cohorts are announced near the time of semester registration.

**Requirements**

Full-time status. Junior or Senior standing with a cumulative GPA of 3.0. A faculty recommendation. Completed application and attendance at an orientation. Division consent. All Cooperative Education students must maintain a 3.0 cumulative University GPA while participating in the program. Enrollment in the Cooperative Education curriculum is required for work in the student's associated apprenticeship. Cooperative Education students are grouped in cohorts that participate, in sequence, in the following courses: COED 301 Foundations in Personal Leadership; COED 301 Interdisciplinary Seminar in Contemporary Issues; COED 390 Strategic Problem Solving and Workplace Portfolio I; and COED 391 Strategic Problem Solving and Workplace Portfolio II. To continue in the apprenticeship and the Cooperative Education program, students must maintain good standing within the program and complete each of the Cooperative Education courses with the grade of "B" or better.

## **Criminal Justice**

**College:** College of Liberal Arts

**Department:** Psychology, Sociology, Criminal Justice and M.S. in Clinical Psychology

**Student Type:** Traditional Undergraduate

**Faculty:**

James Crissman, Ph.D., Department Chair

Jane Boumgarden, M.S.W., L.C.S.W., A.C.S.W.

Joel Ostrow, Ph.D.

Patrick Polasek, Ph.D.

Tammy Sarver, Ph.D., J.D.

**Lecturer:** Jim Ryan, Benedictine University Distinguished Fellow

**Campus:** Springfield Branch Campus

**Division:** Social and Behavioral Sciences

**Student Type:** Traditional Undergraduate

**Faculty:** Alonzo DeCarlo, Ph.D., M.S.W., Division Chair

**Objectives:**

To provide a well-rounded, liberal arts academic preparation for students who wish to work in the areas of law enforcement, probation and parole, the judicial system, or attend law school to become a criminal law attorney. The primary objectives of the program include the development of critical thinking, communication, technology and computing skills, qualitative reasoning, ethical decision making, and an understanding of diversity.

Through this program, students will acquire, understand, and synthesize knowledge pertaining to the legislative, law enforcement, judicial, and correction components of the criminal justice system, as well as acquire a knowledge of the various theories concerning the criminal justice system.

Learn research methodology in order to apply it to questions of crime commission, law creation, law enforcement, the adjudicatory process, and the correctional process, as well as the test of criminological theory.

Communicate effectively within and across all components of the criminal justice system.  
Understand the nature of evidence and how to evaluate it.

Solve problems independently and cooperatively, and understand the importance of ethical behavior within the criminal justice system.

**Requirements - Major:**

Criminal Justice major must complete MATH 105(3), MATH 108(3) or MATH 110(3), PLSC 102(3), PLSC 105(3), PLSC 201(3), CJUS 250(3), CJUS 260(3), CJUS 321(3), CJUS 351(3), CJUS 356(4), CJUS 390(3-6) or CJUS 395(3); three of the following – SOCL 205 (3), CJUS 206 (3), CJUS 233 (3), CJUS 240 (3), CJUS 243 (3), SOCL 270 (3), AND CJUS 294 (3); two of the following – CJUS 306 (3), CJUS 324 (3), CJUS 326 (3), CJUS 330 (3), CJUS 331 (3), CJUS 372 (3), CJUS 391 (3), CJUS 390 (3-6) if CJUS 395 is taken for MI, and CJUS 395 (3) if CJUS 390 is taken for MI. Each major course must be completed with a grade of "C" or better. In addition, major must take an Ethics course to meet the Philosophy core elective requirement.

## **Diagnostic Medical Sonography**

**College:** College of Science

**Department:** Pre-Professional Health

**Student Type:** Traditional Undergraduate

**Administrators:** Alice N. Sima, RN, M.S.N., M.B.A.

**Lecturers:**

Lena Gabriel, M.D., Medical Director,- Northwestern Memorial Hospital

Casey Clarke Program Director - Northwestern Memorial Hospital

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**Objectives:**

The diagnostic medical sonography curriculum is designed to provide the student with a comprehensive body of knowledge and the necessary skills expected of a competent program graduate. The curriculum includes didactic instruction that provides learning experiences to enhance understanding and performance of clinical responsibilities.

A bachelor's degree in diagnostic medical sonography prepares students to:

1. Obtain and record an accurate patient history;
2. Perform diagnostic procedures and obtain diagnostic images;
3. Analyze technical information;
4. Use independent judgment in recognizing the need to extend the scope of a procedure according to diagnostic findings;
5. Provide an oral or written summary of the technical findings to the physician for medical diagnosis;
6. Provide quality patient care; and
7. Collaborate with members of the health care team.

**Requirements - Major:**

Students majoring in diagnostic medical sonography will complete the first years of course work at Benedictine University. Students should complete all college graduation requirements during these three years, while maintaining a grade point average of 2.8 or above. In the junior year, students must apply to Northwestern Memorial Hospital for the clinical education. The admissions process is competitive. During senior year, students will complete an 18-month, 45 semester-hour clinical education curriculum at Northwestern Memorial Hospital. A certificate of qualification as a diagnostic medical sonographer will be awarded when students complete this program.

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Students majoring in diagnostic medical sonography must complete the following courses: MATH 111(3); CMSC 180(2), 182(1); a core approved philosophy ethics course(3); HLSC 291(2), CHEM 113(3), 114(1), 123(3), 124(1); MGT 150(3); BIOL 197(3), 198(3), 199(1), 203(4), 250(3), 251(1), 258(4), 359(3); PHYS 113(3), 114(1), 118(3), 119(1). In addition, the following courses must be completed with "C" or better: DMSC 301(3), 302(1), 303(2), 304(4), 305(3), 306(2), 307(3), 308(4), 309(2), 310(3), 311WI(3), 312(2), 313(1), 314(3), 315(1), 316(2), 317(4), 318(2).

## **Economics**

**College:** College of Business

**Department:** International Business and Economics

**Student Type:** Traditional Undergraduate

### **Faculty:**

J. Timothy Goines, Ph.D., Department Chair

Soyon Lee, Ph.D., CPA

Isobel Lobo, Ph.D.

Margaret Roth, Ph.D., Professor Emeritus

### **Objectives:**

The program and courses are designed to:

1. Help students think clearly and analytically about the U.S. economy in particular, and the global economy in general, within the context of socio-economic, cultural, and political institutional structures;
2. Develop students' critical thinking and problem-solving skills that, combined with the theory and techniques of Economics, will give Economics majors the flexibility to perform in a variety of professions and careers; and
3. Prepare students to be actively involved in economic, social, and political issues of the day.

The program and major are designed to:

1. Prepare you for entry level positions in economics and business. Majors find careers in government departments, economic and market research, consulting, banking, finance, and other business;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for graduate and professional study in economics or business.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. The principles of accounting.

### **Requirements - Major:**

Economics majors must complete the University core requirements, and MATH 210(5) and are strongly encouraged to complete MATH 211(4), 212(4), and either MATH 260(4) or 300(3).

Economics majors must also complete, with a grade of "C" or better, ECON 101(3), 102(3), 201(3), 202(3), 251(3); ACCT 111(3), 112(3); MGT 150(3); and five 300-level courses from ECON 306(3), 310(3), 320(3), 331(3), 340(3), 360(3), 370(3). Economics majors must also complete a senior paper in their last semester in residence, under the direction of their academic advisor. CLEP, life experience,



work experience, internships, advance placement and other external credit do not substitute for upper-level (300) courses.

**Requirements - Minor:**

Students seeking a minor in economics must complete with a grade of "C" or better 21 semester hours which must include ECON 101(3), 102(3), 202(3), 310(3); MGT 150(3) and at least two 300-level courses in economics.

**Why study economics at Benedictine?**

When you choose to major in economics at Benedictine University, you will begin to be concerned with solutions to economic problems arising from the production and distribution of goods and services at the macroeconomics and microeconomics level. You will learn to compile, process and interpret economic and statistical data. You will also learn to interpret government policies and their influence on price and employment levels.

As an economics major, you will receive thorough exposure to economic principles and how to apply them to the national economy and the business world. In our program, you will receive the theoretical and practical economic training you need to successfully enter the business community, government service or graduate school.

You will have access to our library's collection of statistical information conveniently available to use for your research needs.

**What careers are available with an economics degree?**

Most students pursuing a bachelor's degree in economics intend to continue with graduate studies in economics or business at some point in their careers. Business economists work in such fields/positions as:

- Consumer education
- Banking officer
- Stock broker
- Market analyst
- Labor union officer
- Business manager
- Statistician
- Insurance actuary
- Merchandising manager
- Real estate manager
- Government researcher

**How does the program work?**

As an economics major, you will acquire the broad base of knowledge, represented by the University's core courses taken by all students, which will prove valuable in your future career development and daily life as a citizen of your community. You will develop a knowledge of ethics and the closely-related social sciences important to your success: sociology, psychology and political science. You will acquire a thorough background in quantitative skills through courses in statistics, calculus and linear algebra or differential equations, plus other recommended math courses. You will thoroughly learn principles of accounting, how firms operate and make economic decisions, how the economic system works at the aggregate and microeconomic levels, and specialized economic topics such as public finance, money and financial markets and international trade and finance.

## Education

**College:** College of Education and Health Services

**Department:** Teacher Education

**Student Type:** Traditional Undergraduate

**Faculty:**

Richard Campbell, Ed.D.

Alandra Clarke, Ph.D.

Alan Gorr, Ph.D., M.P.H.

MeShelda Jackson, Ph.D., Department Chair

Joyce Jeewek, Ed.D.

Eileen Kolich, Ph.D.

James Pelech, M.B.A., C.A.S. Ed.D.

Fr. David Turner, O.S.B., Ph.D., D.Min. (Prin.)

Ovid Wong, Ph.D.

John Zigmond, Ed.D.

**Lecturers:**

Bruce Bandy, M.A.

Sandra Brennan, M.S.

Lou Ann Chvatal, M.S.

Frank Corso, M.S.

Mark Flood, M.A.

Steven Fry, M.A.

Paula Helberg, Ed.D.

Mary Jeffery, M.A.

Thomas Luthy, Ed.D.

Steven Penley, M.B.A.

Dilara Sayeed, M.S.

Dawn Sayre, M.Ed.

Deborah Tyrrell, M.S.

Craig Weber, M.Ed.

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Campus:** Springfield Branch Campus

**Division:** Education

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

**Student Type:** Traditional Undergraduate

**Faculty:**

Cynthia Sedam, Ph.D., Division Chair

Joan McGrath, M.S.

Marilyn Jean Runkel, Ph.D.

**Requirements - Major:**

**Requirements for teacher certification in Elementary Education:**

Students majoring in elementary education must complete the following requirements. These align with, but are not totally inclusive of, all of the University core requirements for an undergraduate degree at Benedictine University.

1. The skills core with at least a "C" in each course. This core includes WRIT 103(3), 102(3), and SPCH 110(3). The skills core with at least a "C" in each course. The math requirement for majors in Elementary Education (which satisfies the math requirement for the skills core) is MATH 112(4), and MATH 222(4) with grades of "C" or better. MATH 105, 108, or 110 may be used in place of MATH 112 by transfer students and students who change their major to Elementary Education if MATH 222 is completed with a grade of "C" or better. If MATH 222 is not completed with a grade of "C" or better, the student must then take both MATH 112 and 222 and earn grades of "C" or better in both courses. Transfer students can also satisfy the math requirement with approved courses for Math for Elementary Teachers I and II, 3 semester hours each, with grades of "C" or better.
2. The Arts and Humanities core, 12 semester hours, which must include a literature course (3).
3. The Natural Sciences core, 12 semester hours, which must include biological and physical science courses, one of which must be a lab course.
4. The Social Sciences core, 9 semester hours, which must include American Government PLSC 102(3), and Educational Psychology EDUC 210/PSYC 241(3).
5. Other requirements include a course in American History(3), and a multi-cultural/non-western culture course (3).

Students must also complete an additional 18 semester hours in an academic discipline that prepares them for the teaching content in the middle grades. The areas of emphasis include: Art, Language Arts/Literature, Biology, Chemistry, Physics, Mathematics, Computer Science, Spanish, History, or Social Science. The 18 semester hours must include nine hours at the 200 level or above, including at least three semester hours at the 300 level. The professional education requirements are: EDUC 200(1), 205(3), 206(0), 215(3), 240(3), 260(3), 310(3), 312(3), 315/316(3), 318(3), 320/321(3); PHED 257(2); and a three credit hour elective. (For elective options, see the Teacher Education Handbook or your Education program academic advisor.) Also, preclinical experiences require a minimum of 105 clinical hours.

Students completing the teacher certification requirements in elementary education must complete all of the above coursework plus EDUC-370, Student Teaching Elementary and Middle School(12).

**Requirements for teacher certification in Secondary Education:**

Students seeking certification in secondary education (Education minor) must complete the following requirements. These align with, but are not totally inclusive of, all of the University core requirements for an undergraduate degree at Benedictine University.

1. The skills core with at least a "C" in each course. This core includes WRIT S103(3), 102(3), SPCH 110(3), and MATH 108(3) or 105(3) or 110(3).
2. The Arts and Humanities core, 12 semester hours, which must include a literature course (3).
3. The Natural Sciences core, 9 semester hours, which must include biological and physical science courses, one of which must be a lab course.
4. The Social Sciences core, 9 semester hours, which must include American Government PLSC 102(3), and Educational Psychology EDUC 210/PSYC 241(3).
5. Other requirements include a course in American History(3), and a multi-cultural/non-western culture course(3).

Students must also complete an academic major outside the education division in biology, chemistry, physics, mathematics, business, English, Spanish, or social science. The major must include a minimum of 32 semester hours (NOTE: The Spanish program provides for certification in grades K-12).

The professional education requirements are: EDUC 200(1), 205(3), [206(0)], 215(3), 260(3), 310(3), Methods in the teaching field (3) with 350(0), and 353/354(3), and PHED 257(2). Also, preclinical experiences require a minimum of 105 clinical hours.

Students completing the teacher certification requirements in secondary education must complete all of the above coursework plus EDUC 371, Student Teaching-Middle/Junior and High School (12).

**Requirements for teacher certification in Special Education/Learning Behavior Specialist I (LBS I):**

Students majoring in Special Education/Learning Behavior Specialist I (LBS I) must complete the following requirements. These align with, but are not totally inclusive of, all of the University core requirements for an undergraduate degree at Benedictine University.

1. The skills core with at least a "C" in each course. This core includes WRIT 101, 102, and SPCH 110.
2. MATH 112 is the required course for the LBS I program (skills core and LBS I major); with a grade of "C" or better. MATH 105, 108, or 110 may be used in place of MATH 112 by transfer students and students who change their major to LBS I with a grade of "C" or better.
3. The Arts and Humanities core, 12 semester hours, which must include a literature course (3).
4. The Natural Sciences core, 9 semester hours, which must include biological and physical science courses, one of which must be a lab course.
5. The Social Sciences core, 9 semester hours, which must include American Government PLSC C102(3) and Educational Psychology EDUC 210(3) or PSYC 241(3).
6. Other requirements include a course in American History(3) and a multi-cultural/non-western culture course(3).

The professional education requirements are: EDUC 200(1), 205(3), [206(0)], 215(3), 240(3), 257(3), 260(3), 265(3), 270(3), 275(3), 310(3), 320/321(3), 355/356(3), 357/358(4), 360/361(3), 365/366(3); PHED 257(2); and a three credit hour elective. (For elective options, see the Teacher Education Handbook or your Education program academic advisor.) Also, preclinical experiences require a minimum of 210 clinical hours.

Students completing the teacher certification requirements in special education must complete all of the above coursework plus EDUC 372, Student Teaching-Elementary Special Education, LBS I(6) and EDUC 373, Student Teaching-Secondary Special Education, LBS I(6). The special education major entitles the student to certification under the designation "LBS I" (Learning Behavior Specialist I).

### **Middle-grade Endorsements:**

Students seeking an elementary or secondary certificate qualify for a middle grade endorsement by completing a minimum of 18 semester hours in the subject matter area of their disciplinary emphasis or academic major. Some areas (i.e., mathematics) also require courses in specific areas. You should check with your Education advisor in reference to this. In addition, coursework relating to early adolescent development, middle school philosophy and methodology is required. These areas are integrated into existing coursework in the elementary major and secondary minor.

### **Requirements - Minor:**

Special Education minor:

Students enrolled in elementary or secondary education programs can elect to earn a minor in special education by completing the following courses (22 semester hours): EDUC 260(3); 310(3); 265(3) and 360/361(3) or 270(3) and 365/366(3); 257(3) and 357/358(4); and three semester hours from EDUC 265, 270, or 275 if not already completed.

Completion of the special education minor qualifies the student for an approval in special education, Learning Behavior Specialist I (LBS I). The approval will be issued to applicants who have qualified for an Initial Elementary or Secondary Teaching Certificate and is good for three years from the date of issue. In other words, the applicant has three years to complete the remaining requirements for full certification as a Learning Behavior Specialist I (LBS I) as the approval is no longer valid after three years. Also, the approval is valid for only the grade levels covered by the initial certificate.

### **Requirements - Other:**

### **Teacher Education Program**

#### **Application and Matriculation:**

Candidates seeking a teaching career must have a sincere desire to teach, show intellectual promise, and display personal, professional and academic characteristics indicative of competent teachers.

The School of Education's major goal, according to its conceptual framework, is to create effective practitioners who are committed to scholarship, lifelong inquiry, leadership and social responsibility. These enduring outcomes are developed and nurtured through the curriculum. Educators develop scholarship by acquiring a breadth and depth of knowledge in the field. As scholars, they develop

lifelong inquiry by immersing themselves in a process of on-going questioning and reflection that results in informed thinking and decision-making. They assume leadership roles in a variety of venues where they can affect change and improve practice. Their leadership is guided by a sense of social responsibility to create fair and equitable environments that support and enhance learning in order to maximize each individual's potential.

As candidates progress through the program they will develop an understanding of the Illinois Professional Teaching Standards, the Language Arts Standards for All Illinois Teachers, the Technology Standards for All Illinois Teachers, and the Content-Area Standards for Educators. In addition to successful completion of their course work, they will also develop a professional portfolio that demonstrates their growth in teaching and service to education as well as their understanding of the Illinois standards. Similarly, technology will be an integral part of their development through the use of LiveText as a part of their course work along with the preparation of their portfolio. Their preparedness to teach will also be demonstrated through passage of the Illinois Certification Testing System's (ICTS) Basic Skills Test, Content-Area Test, and Assessment of Professional Teaching Test.

Candidates desiring to enter the program for teacher education should consult with their academic advisors early in their academic career to ensure that they enroll for the appropriate courses needed for admission to teacher education. The initial courses are EDUC 200(1), Preclinical Experience, and EDUC 205(3), History and Philosophy of Education. Transfer students who have completed a course equivalent to EDUC 205 will register for EDUC 206(0), Transfer Introduction to Education Seminar (TIES). Candidates, at this time, should also take the ICTS Basic Skills Test if they have not already passed this test.

Candidates must successfully meet the requirements through six (6) checkpoints to (a) be admitted to the Teacher Education Program (TEP), (b) to maintain enrollment in the TEP, and (c) to successfully complete the program with Illinois teacher certification. A seventh checkpoint is utilized by the School of Education to follow-up with teacher candidates in their first year of teaching in reference to the Illinois Teaching Standards. This provides the SOE with valuable information for on-going assessment of the program. The seven (7) checkpoints (with their requirements) are as follows:

#### **Checkpoint No. 1: Admission into the Teacher Education Program**

- EDUC 205, History and Philosophy of Education. Completed with minimum grade of "C." EDUC 206, Transfer Introduction to Education Seminar, must be satisfactorily completed by applicants who transferred credit for EDUC 205.
- EDUC 200, Pre-clinical Experience. Completed with minimum grade of "C."
- Successful completion of portfolio artifacts and rationale statements for three of the Illinois Professional Teaching Standards via LiveText.
- Successful Ratings on all Professional Dispositions/Behaviors for Teacher Preparation as evidenced in EDUC 205 via LiveText.\*
- Minimum Cumulative Grade Point Average of 2.5.
- Successful completion of ICTS Basic Skills Test.
- Three Supportive Letters of Recommendation.
- Background Check (clearance).
- Completion of Basic Skills Courses ("C" or better).

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- Completion of 24 semester hours of BU courses/6 semester hours for transfer students.  
\*Transfer students will provide evidence of professional dispositions from one methods course.

**Checkpoint No. 2: Application to Student Teaching**

- Successful completion of Pre-clinical Experiences.
- Senior Standing (90 Semester Hours).
- 2.5 Cumulative GPA.
- 2.5 in Major.
- 2.5 in Academic Major (Secondary).
- Approved for Admission into the Teacher Education Program
- Successful Completion of Coursework (Major; 18 Semester Hour Emphasis; Education Minor (Secondary)).
- Successful completion of ICTS Content Area Test/s.
- Successful Ratings on all Professional Dispositions/Behaviors for Teacher Preparation as evidenced in all Methods courses via LiveText.
- Successful completion of portfolio artifacts for six of the Illinois Professional Teaching Standards via LiveText.

**Checkpoint No. 3: Admission into Student Teaching**

- Completion of portfolio artifacts for all eleven Illinois Professional Teaching Standards via LiveText.
- Successful completion of all requirements for Checkpoint No. 2.

**Checkpoint No. 4: Completion of Student Teaching**

- Successful completion of student teaching, including the presentation portfolio, with a "C" or better.
- Presentation Portfolio includes at least 6 artifacts from student teaching via LiveText.

**Checkpoint No. 5: Completion of Degree/Program Requirements**

- Graduation Audit (no deficiencies)
- Successful completion of Checkpoint No. 4

**Checkpoint No. 6: Completion of Certification Requirements\***

- Successful completion of the Assessment of Professional Teaching (APT) Test
- Successful completion of Checkpoint No. 5
- Successful completion of all certification requirements  
\*The candidate for a certificate must also be a U.S. citizen (or declaration of intent); be 19 years of age; no felony conviction
- Successful performance on IPT standards as assessed by first year teachers and their respective supervisor(s)



**Transferring to Benedictine University:**

If you are transferring to Benedictine University from an accredited teacher certification program, you should contact the Office of Admissions for a review of your academic record to determine the transfer credit that may be applied toward the completion of the education degree and teacher certification program at Benedictine University.

If you are transferring from a community college, you should reference the transfer guide between Benedictine University and the particular community college. All methods courses must be taken at Benedictine University. For transfer of preclinical hours, appropriate documentation must be provided. (Consult with your Education advisor regarding this).

*NOTE: The GPA used for acceptance into the teacher education program and student teaching will be based on coursework completed at Benedictine University.*

Transfer students who have been awarded credit for EDUC 205(3), History and Philosophy of Education, are required to enroll in EDUC 206(0), Transfer Introduction to Education Seminar (TIES), during their first semester at Benedictine University. This seminar course meets for five sessions during the semester and serves as an introduction to the School of Education, LiveText, the portfolio process, and Illinois Teacher Certification. The State of Illinois background check is also arranged through this course.

## **Engineering Science**

**College:** College of Science

**Department:** Physics/Engineering

**Student Type:** Traditional Undergraduate

**Faculty:**

Darya Aleinikava, Ph.D.

Peter H. Nelson, Ph.D.

Andrew Wig, Ph.D.

**Lecturers:**

James H. Ma, M.S.

Philip A. Schreiner, Ph.D.

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Advisor:** Andrew Wig, Ph.D.

**Acceptance into the Engineering Science Program:**

A student will gain acceptance to the engineering science program by completing the introductory sequence of PHYS 211, PHYS 212, MATH 210, and MATH 211 with a GPA of 2.50 or above and a grade of "C" or better in each of these courses. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at BU in order to be accepted into the engineering science program.

If it is determined at any time that a student cannot gain acceptance to the engineering science program or cannot graduate with a engineering science degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

Engineering science majors are required to complete the engineering core program: ENGR 100(1), ENGR 110(3), ENGR 120(2), 220(3), 264(3); MATH 210(5) or 170(5) plus 200(4), 211(4), 212(4), 260(4); PHYS 211(4), 212(4), 213(3), C205(1), 206(1); CHEM 113(3), 114(1), or 115(1), CHEM 123(1), 124(1), or 125(1); CMSC 180(2), CMSC 185(2), and an additional 20 semester hours of engineering coursework. All grades must be "C" or better.

**Requirements - Other:**

Pre-Engineering Transfer Program: In this program, the student transfers to an engineering school (University of Detroit, University of Illinois, Marquette University, University of Notre Dame, etc.) at the end of the sophomore year and earns a degree from the engineering school after two additional years of work.

**Requirements for Pre-Engineering transfer students:**

Students are normally required to successfully complete 60 semester hours of course work before an engineering school will allow them to transfer into one of its programs. For most engineering programs, these 60 hours would include the following courses: PHYS 211(4), 212(4), 213(3), 205(1), 206(1); MATH 210(5) or 170(5) plus 200(4), 211(4), 212(4), 260(4); CHEM 113(3), 114(1), 123(3), 124(1); ENGR 120(2), 220(3), 264(3); CMSC 180(2), CMSC 185(2); WRIT 102(3) and 6 semester hours of social science electives.

**Engineering Science major program:**

The second program offered in Engineering Science is often referred to as a 3+2 program because the student spends three years at Benedictine completing all of the general education requirements and engineering courses, then transfers to the engineering school to complete the engineering program in two additional years. Two degrees are earned: a Bachelor of Arts with a major in engineering science from Benedictine University and an undergraduate engineering degree in a particular field from the engineering school. Work completed at the engineering school is counted toward the Bachelor of Arts degree which is normally conferred at the end of the fourth year in the program (the first at the engineering school).

**Other Information: Benedictine University IIT Joint Engineering Program**

**Program Liaison:** Andrew Wig, Ph.D.

Benedictine University and Illinois Institute of Technology have established a program to offer students the opportunity to take advantage of the strengths of both schools en route to an engineering degree. But unlike most cooperative engineering programs, this one allows a student to be enrolled at Benedictine and IIT at the same time.

In this program, students take humanities, social science, basic sciences and math courses at Benedictine University in Lisle, while taking engineering courses at IIT's downtown Chicago campus. Upon graduation in five years, the student is awarded an engineering degree from IIT and a bachelor of arts degree in engineering science or a bachelor of science in computer science (in conjunction with the computer engineering program) from Benedictine University.

A resident student can remain on campus during his/her entire university career. He/she will maintain one grade-point average throughout the entire joint program. He/she may also participate in student activities and use all the facilities at both schools. Students may earn engineering degrees in the five year program in the following areas:

- Electrical Engineering
- Computer Engineering

- Mechanical Engineering
- Aerospace Engineering
- Environmental Engineering
- Civil Engineering
- Chemical Engineering
- Architectural Engineering
- Biomedical Engineering – Cell and Tissue Track
- Biomedical Engineering – Medical Imaging
- Biomedical Engineering –Neural Engineering

**General Education Requirements - Humanities and Social Sciences**  
**Benedictine University - Joint Program Agreement**

1. WRIT 101 and WRIT 102 – 6 semester hours or Proficiency by Examination
2. SPCH 110 – 3 semester hours or Proficiency by Examination
3. Cultural Heritage Series – 12 semester hours
  - a. HUMN 220 – 3 semester hours
  - b. HUMN 230 – 3 semester hours
  - c. HUMN 240 – 3 semester hours
  - d. HUMN 250 – 3 semester hours
4. Core Electives - Core elective as designated in this catalog.
  - a. Arts and Humanities – 12 semester hours
    - i. Fine Arts/Music – 3 semester hours  
Choose from FNAR 100, 203, 204, MUSI 104, 204, 207, 208, 211, 211
    - ii. Literature/Foreign Language Literature – 3 semester hours  
Choose any Literature/Foreign Language Literature Core Elective as designated in this catalog, except for LITR 269.
    - iii. Philosophy – 3 semester hours  
Choose any Philosophy Core Elective as designated in this catalog.
    - iv. Religious Studies – 3 semester hours  
Choose any Religious Studies Core Elective as designated in this catalog, except for RELS 160, 165, 191, 291.
  - b. Social Sciences – 9 semester hours
    - i. Psychology or Sociology – 3 semester hours  
Choose any Psychology or Sociology Coe Elective as designated in this catalog.
    - ii. Economic or Business – 3 semester hours  
Choose any Economics or International Business and Economics Core Elective as designated in this catalog.
    - iii. Anthropology or Political Science – 3 semester hours  
Choose any Anthropology or Political Science Core Elective as designated in this catalog.
  - c. Life Sciences – 3 semester hours  
Choose any Life Sciences Core Elective as designated in this catalog.

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## **English Language and Literature**

**College:** College of Liberal Arts

**Department:** Language and Literature

**Student Type:** Traditional Undergraduate

**Faculty:**

Zubair Amir, Ph.D.

Wilson Chen, Ph.D.

Jean-Marie Kauth, Ph.D.

Elizabeth Kubek, Ph.D.

**Objectives:**

Courses in English Language and Literature are designed to:

1. Introduce students to close reading and analysis of the literary and cultural texts that shape our society;
2. Develop students' ability to understand complex ideas and create clear, effective critical arguments, both orally and in written form;
3. Train students in the use of advanced communicative and creative technologies;
4. Develop aesthetic, ethical and critical skills through reading, writing and discussion;
5. Provide opportunities and skills for research in traditional and electronic media;
6. Make use of proven instructional techniques, such as active learning and process-oriented writing;
7. Encourage students to develop collaborative, interpersonal and persuasive skills by working closely with faculty and each other;
8. Provide focused training for careers in education, writing or other areas requiring communication skills; and
9. Prepare students for professional careers by covering both traditional and contemporary approaches to texts, writing and research.

**Goals of the English Language and Literature major:**

The program is designed to:

1. Develop an appreciation and understanding of literature in English and in translation;
2. Provide experience in reading significant writers, periods, genres and literary traditions in cultural context;
3. Teach strategies and methodologies for interpreting literary texts; and
4. Emphasize the vital and dynamic role of the literary imagination in cultures.

**Requirements - Major:**

English Language and Literature majors must complete at least 39 hours within the program, with a grade of "C" or better, including LITR 100 (3); three courses designated pre-1800 by the Department (9); three courses designated post-1800 by the Department (9); one "diversity" LITR course, as designated by the Department; and LITR 399 (3). Of the 39 hours, at least 15 must be at the 300

level. LITR 100 is the prerequisite for most 300-level courses. English Language and Literature majors are also required to demonstrate proficiency in a second language by completing at least one language course at the 202 level or higher.

English Language and Literature majors pursuing a minor in Secondary Education must complete at least 39 credit hours within the program, with a grade of "C" or better, including: LITR 100 (3); the American Literature sequence, LITR 255/256 (6); two additional courses designated pre-1800 by the Department (6); two additional courses designated post-1800 by the Department (6); LITR 307 (3); LITR 322 (3); LITR 352(3); one "diversity" LITR course, as designated by the department; and LITR 399 (3). Of the 39 program credit hours for these majors, 21 must be at the 300 level. LITR 100 is the prerequisite for most 300-level courses. English Language and Literature majors are also required to demonstrate proficiency in a second language by completing at least one language course at the 202 level or higher.

All majors will work with advisors to select courses both within and outside the program in order to develop a course of study that meets their individual educational and career goals.

**English Language and Literature major for pre-law students:**

While stating that no single major is recommended for admission to law school, the "Statement on Prelegal Education of the Association of American Law Schools" emphasizes the absolute necessity for the "need to master, at the undergraduate level, advanced writing skills and effective oral communication. Lawyers must be able, in drafting instruments, to convey meaning clearly and effectively. In oral and written advocacy he or she must be capable of communicating ideas convincingly and concisely. Truly, the law-trained man or woman, to perform effectively the tasks expected, must be a precisionist in the use of language."

Students interested in law school who choose English Language and Literature as a major are advised to take, in addition to their major requirements, the following courses, many of which may meet various general education requirements: PHIL 260 or 355 (3) and a history course; ECON 101(3), ACCT 111 (4), PLSC 202 (3), MGT 150 (3), a biology core elective, and BCHM 100 (3).

**Requirements - Minor:**

A minor consists of at least 21 hours of courses with a grade of "C" or better, including LITR 100 (3); one course from 255 (3), 256 (3), 257 (3) or 258 (3); and six credit hours at the 300 level.

**Requirements - Teaching Certification:**

Students desiring to be certified to teach English at the secondary level (grades 6-12) are to declare themselves as literature majors and education minors and register with the education program as teaching certificate candidates. Advising is then a joint responsibility of the literature and the education programs.

Students must complete the requirements for a major in literature as well as the requirements of the Teacher Certification Program in Secondary Education, which includes an education minor (see Education).

Students who desire a teaching minor in English should consult with the Education program to plan their program of studies for certification.

**Requirements - Other:**

**Advanced Courses in English Language and Literature:**

Where appropriate, Prerequisite for 300-level LITR courses may be waived, with permission of instructor and departmental approval. Students seeking waiver of a Prerequisite should consult their advisor for details. Waiver of a Prerequisite (i.e. LITR 100) for any one 300-level course does not constitute a waiver of Prerequisite for any other course, or of any course requirement for the major or minor.

Selected 200-level LITR courses will periodically be offered in a special format designed for English Language and Literature majors and minors (MMO format). Registration for these sections is restricted to majors and minors in English Language and Literature and, in some cases (to be indicated in the semester course schedule), in appropriate cognate programs approved by the department for that course (i.e. Gender Studies, Education, Communications, Writing and Publishing, Film Studies). It is strongly recommended that English Language and Literature majors and minors enroll for MMO sections whenever these are available. In semesters where a particular course is offered in both MMO and regular formats, English Language and Literature majors and minors (and other eligible students, as above) will not be eligible to enroll in the non-MMO section.

**Departmental Distinction:**

Students majoring in English Language and Literature in the Department of Languages and Literature who meet the following criteria may apply for Departmental Distinction:

1. GPA in the major of 3.5 or higher,
2. Overall GPA of 3.25 or higher,
3. Successful completion of senior thesis,
4. Oral presentation of a paper at either a regional undergraduate conference or a colloquium sponsored by the department or the university (URSA, etc.),
5. Active participation in department activities (e.g., help organize and attend presentations by invited speakers, off-campus activities, and Open Mic/Poetry Slam events; write for and/or work on a university publication, etc.), and
6. At least 25 hours of community service related to the field (e.g., tutoring in the Student Success Center, community literacy volunteer, etc.). Students interested in working towards Departmental Distinction should speak with their advisor and contact the Chair of the Department of Languages and Literature as early as possible in their academic career. Students must apply for Departmental Honors the semester BEFORE the semester in which they plan to graduate (usually by October or February).



## **Environmental Science**

**College:** College of Science

**Department:** Biological Sciences

**Student Type:** Traditional Undergraduate

### **Faculty:**

Robin Pals Rylaarsdam, Ph.D., Department Chair

Preston Aldrich, Ph.D.

Tanya Crum, Ph.D.

Peter D. Dijkstra, Ph.D.

Cheryl A. Heinz, Ph.D.

Lawrence F. Kamin, Ph.D.

Alfred R. Martin, Ph.D.

John Mickus, Ph.D., Professor Emeritus

Robert C. McCarthy, Ph.D.

Philip Novack-Gottshall, Ph.D.

Jayashree Sarathy, Ph.D.

Lee Ann Smith, Ph.D., Assistant Department Chair

Rev. Theodore D. Suchy, O.S.B., M.S., Professor Emeritus†

Monica Lee Tischler, Ph.D.

Allison K. Wilson, Ph.D

### **Objectives:**

Students who complete the Environmental Science program will:

1. Have a solid, multidisciplinary understanding of environmental problems and solutions;
2. Be able to integrate the many different aspects of environmental science and relate the underlying scientific theory to how environmental considerations affect our everyday lives;
3. Have an understanding of the principles (natural science) and practice (for example-economic, political, ethical, historical) of environmental problems;
4. Have developed critical reasoning and communication (written and oral) skills.
5. Be able to use current technologies to find information, identify appropriate strategies and select proper tools to address problems; and
6. Have earned OSHA HAZWOPER certification.

### **Acceptance into the Biological Sciences Program:**

A student will gain acceptance to the Environmental Science major through the Biological Sciences program by completing BIOL 197, BIOL 198, CHEM 113, and CHEM123 with a grade of "C" or better in each of these courses, and receiving no more than a total of three "D" or "F" grades in these courses. The entire introductory sequence of BIOL 197, BIOL 198, CHEM 113, and CHEM123 must be completed prior to taking any 200-level courses in BIOL. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at Benedictine in order to be accepted into the Biological Sciences program.

If it is determined at any time that a student cannot gain acceptance to the Biological Sciences program or cannot graduate with a Biological Sciences degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

The Environmental major must complete 66 hours in program courses with a grade of "C" or better: BIOL 197(3), 198(3), 199(1); CHEM 113(3), 114(1), 123(3), 124(1), 242(3), 243(1), 247(3), 248(1); MATH 111(3); PHYS 113(3), 114(1), 118(3), 119(1); 204(3), BIOL 229(3), 256(3) or 258(4) BIOL 363(3) 364(1); ENVS 205(3), 210(1), 398(2); PHIL 248(3) or Philosophy core approved ethics and nine semester hours of upper level science electives at the 200 level or above, including 3 science hours at the 300 level. Science electives must be approved by the program director. The writing intensive course in the major is ENVS 398.

Transfer students are required to take BIOL 299(1) in addition to BIOL 197,198 (and 199 if lab credit is transferred). BIOL 299 will count as a 200-level credit in the major.

A student may have only one major in the biochemistry/molecular biology, biology, environmental science, and health science programs.

## **Environmental Studies Certificate**

**College:** College of Liberal Arts

**Department:** Other Liberal Arts

**Student Type:** Traditional Undergraduate

**Faculty:** Jean-Marie Kauth, Ph.D. and other regular and adjunct faculty in all colleges

### **Objectives:**

The Certificate in Environmental Studies is intended for students who have an interest in the environment or who wish to combine environmental studies with some other major or minor. The certificate will be noted on official and unofficial transcripts.

### **Requirements - Other:**

The Certificate in Environmental Studies will entail successfully completing at least 12 credit hours of coursework in environmental-related courses from the attached list. All courses must be completed at Benedictine University. Courses from at least two different colleges must be included among the 12 credits. Only courses in which a student has received a grade of "C" or better may be applied to the certificate. Any credit completed for the certificate may be applied to fulfill core major or minor requirements.

### **Approved courses:**

ANTH 309-when dedicated to an environmental theme, BCHM 100, BIOL 180, BIOL 205, BIOL 363, BIOL 364, BIOL 394, and BIOL 191, BIOL 281-when dedicated to an environmental theme, ENVS 210, ENVS 211, ENVS 398, GEOG 106-when dedicated to an environmental theme, GLBS WI 102-when dedicated to an environmental theme, HUMN 250-when dedicated to an environmental theme, LITR 291/391-when dedicated to an environmental theme, LITR 381/GENS 100-when dedicated to an environmental theme, NTSC 210, PHIL 248-when dedicated to an environmental theme, PLSC 210-when dedicated to an environmental theme, PLSC 215-when dedicated to an environmental theme, RELS 140-when dedicated to an environmental theme, RELS 191-when dedicated to an environmental theme, SOCL 240-when dedicated to an environmental theme, SOCL 350-when dedicated to an environmental theme, THEO 104-when dedicated to an environmental theme.

## **Exercise and Sports Studies**

**College:** College of Education and Health Services

**Department:** Education

**Student Type:** Traditional Undergraduate

**Faculty:** Elizabeth Bell, Ed.D.

**Lecturers:** Regina Schurman, Ed.D.

### **Objectives:**

The Exercise and Sports Studies program provides:

1. Preparation for students, who are interested in careers in athletics, strength/conditioning, personal training, fitness industry, and community health/fitness organizations such as YMCAs and park districts
2. Skills needed to educate clients, children, and other community members in the areas of health, fitness, and sport.
3. Latest technology in fitness assessment, tracking progress and attainment of fitness related goals, and educational resources for health and fitness related topics
4. Knowledge about sport activities, fitness activities, lifespan growth and development, sport psychology, and lifelong activity and its importance to today's society and culture.
5. Current technologies to find information, demonstrate understanding of problems, identify appropriate strategies and select proper tools to address problems.

### **Requirements - Major:**

Exercise and Sports Studies majors must pass the core courses and the following courses with a "C" or better. The Exercise and Sports Studies major must complete: PHED 200(3), 201(2), 236(3), 240(2), 241 (2), 250(3), 257(2), 260(3), 261(3), 270(2), 291(3), 299(3), 301(3), 302(3), 304(3), 307(3), 399(6); BIOL 155(4), HLSC 200(4), NUTR 201(3), PSYC 150(3)

### **Requirements - Other:**

The 4+1 program offers a Bachelor of Arts degree in Exercise and Sports Studies in four years of full-time study and a Master of Science degree in Clinical Exercise Physiology after just one additional year of graduate work.

In addition to the University requirements, the student in this 4+1 program must complete with a grade of "C" or better: PHED 200(3), 201(3), 236(3), 250(3), 260(3), 270(2), 299(2), 320(3), 304(3), 307(3), 399(3); BIOL 197(3), 198(3), 203(4), 258(4), 358(3); CHEM 101(3), 103(3); HLSC 321(1), 322(1), 360(3), 361(3), 392(3), 380(2); NUTR 201(3). Students must also complete the following:

Two (2) semester hours of either PHED 240 or PHED 241

Two (2) semester hours of 100-level activity courses

Three (3) semester hours of PHED electives at the 300 level

Students majoring in the Exercise and Sports Studies 4+1 program must have a cumulative GPA of 3.0 at the end of their sophomore year.

Admission to the graduate part of the program (last year of undergraduate courses) is not automatic. A GPA of 3.25/4.0 and application to Clinical Exercise Physiology program is required for admission consideration.

## **Film Studies (Minor Only)**

**College:** College of Liberal Arts

**Department:** Communication

**Student Type:** Traditional Undergraduate

**Faculty:**

Elizabeth Kubek, Ph.D.

Jonathan Lewis, Ph.D.

Luigi Manca, Ph.D.

Peter B. Seely, M.A., Department Chair

**Lecturer:** Timothy Bates, M.A.

**Advisor:** Peter B. Seely, M.A.

**Objectives:**

The minor in film studies is designed to:

1. Underscore the cultural importance of narrative film in modern life;
2. Teach students how to interpret film from a variety of historical, cultural and theoretical perspectives;
3. Help students to analyze how meanings are created through representational devices inherent in film; and
4. Develop a pre-professional foundation (in criticism or production) for students who plan to complete advanced studies in film at other universities offering graduate degrees in film studies.

**Requirements - Minor:**

Film studies minors must complete 21 hours of courses in the field with a grade of "C" or better. At least 12 hours of course work must be completed on the campus of Benedictine University. Students minoring in film studies must complete the following requirements: two of the following three courses that take an historical approach to film: COMM 250(3), 251(3), 256(3); three of the following genre oriented courses: COMM 295(3), 388(3); FREN 291(3); LITR 210(3), 291(3); PSYC 291(3), 292(3); PLSC 291(3); two critical theory/applied studies courses selected from the following: COMM 316(3); LITR 305(3); SOCL 253 or 353(3); or other theoretical courses with a strong focus on films not currently listed in this undergraduate catalog.

## **Finance**

**College:** College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate and Adult Undergraduate

**Faculty:**

Deborah Cernauskas, M.S., M.B.A., Ph.D., Department Chair

Charles L. Gahala, M.B.A., Ed.D., CCE

Donald Henschel, M.B.A., CPA

Nona Jones, Ph.D.

Todd Kelsey, Ph.D.

Isobel Lobo, Ph.D.

Jeffrey Madura, M.B.A., CPA

Vicki Jobst, M.B.A., D.B.A., CPA

Soyon Lee, Ph.D., CPA, Professor Emeritus

**Campus:** Springfield Branch Campus

**Division:** Business

**Student Type:** Traditional Undergraduate

**Faculty:** Joana Ramsey, M.S., Division Chair

**Objectives:**

This program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

This program and major are designed to:

1. Prepare you for entry level positions;
2. Enable you to perform effectively in professional and career positions in finance; and
3. Prepare you for graduate and professional study in business or finance.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);



3. The principles pertinent to all of the functional areas of business, accounting, finance, management and marketing, in an integrated manner and with adequate focus on their international aspects; and
4. Corporate finance, banking and investments.

The finance major is designed so that the entire degree is available through day classes. The finance major is also offered in time periods and formats that are designed for the needs of adult learners, offered through evening cohort program.

**Requirements - Major:**

Finance majors must complete the University core requirements, which are partially satisfied by MGT 252 Business Ethics (which also counts as religion core) or one core approved philosophy course in ethics, MATH 105(3) or 110(3) and 115(3). All business majors must complete CMSC 180 and one of CMSC 181 and 184.. ACCT 310 may be substituted for CIS/CMSC 180, 181/184, with advisor approval.

Majors must complete each of the business core courses with a "C" or better: ACCT 111(3), 112(3); ECON 101(3), 102(3); FINA 300(3); MKTG 300(3), MGT 150(3), MGT 251(3) or BALT 301 (3), and MGT 300(3).

Majors must complete with a "C" or better: FINA 310(3), 320(3), 380(3), three courses from among FINA 220(3), 325(3), 330(3), 335(3), 345(3), 360(3), 370(3), ACCT 211(3), 212(3), 310(3), 312(3), MATH 370, MGT 235 with at least two FINA prefixed course from the preceding list. Finance majors are urged to complete FINA 250.

Students in the Second Major Program that is housed outside of the department must complete the ethics, mathematics and computer science requirements of the first paragraph above and all of the requirements of the second and third paragraphs above.

CLEP, life experience, work experience, internships, advance placement and other external credit do not substitute for upper-level (300) courses.

Finance majors who elect to earn a second major in the Undergraduate Business Department must complete unique "specialization courses" for the second business major. Specialization courses may only be used to satisfy the requirements for one business major.

**Requirements - Minor:**

Only courses in which a student has received a "C" or better may be applied to the minor. Students are limited to one minor in the accounting, business and economics, economics, finance, international business and economics, management and organizational behavior, and marketing programs. Students (except Bachelor of Arts in Management students) seeking a minor in finance must complete with a grade of "C" or better 21 semester hours which must include ECON 101(3), 102(3); ACCT 111(3), 112(3); FINA 300(3); and at least two 300-level courses in finance. A Bachelor of Arts in Management student seeking a minor in Finance must complete with a grade of "C" or better the following courses and their prerequisites: FINA 300, FINA 310, FINA 320, FINA 380, and

any two courses from ACCT 211 and ACCT 212 (for a Financial Analysts' emphasis) or FINA 370 and ECON 202 (for a banking emphasis). A student who majors in Finance may not earn a minor in the undergraduate business department.

Concentrations in Business Analytics, Integrated Marketing Communications, Managing Human Resources, Operations Management, Personal Financial Planning, Sports Management and Sports Marketing are available in combination with this major. Requirements listed below must be completed with a "C" or better.

**Requirements - Concentration:**

Business Analytics Concentration: BALT 310, BALT 320, BALT 330, and BALT 340.

Integrated Marketing Communications Concentration: MKTG 330, 333, 334 and GAD 260.

Managing Human Resources Concentration: MGT 330, 334, 335 and one of MGT 235, 302 or 320.

Operations Management Concentration: MGT 333, BALT 350, INTB 340, and MGT 235.

Personal Financial Planning Concentration: FINA 220, 320, ACCT 312 and one of MGT 235 or ACCT 120 along with FINA 120.

Sports Management Concentration: MGT 305, MKTG 305 and two courses from MGT 235, 297, 301.

Sports Marketing Concentration: MKTG 305, MGT 305 and two courses from MKTG 297, 330, INTB 371.

## **Fine Arts**

**College:** College of Liberal Arts

**Department:** Communication Arts

**Student Type:** Undergraduate

**Faculty:**

William Scarlato, M.F.A.

Teresa Parker, M.F.A. Curator of the Art Collection

**Adjunct Faculty:**

David Marcet, M.F.A.

Jennifer Scavone, M.A.

Vince Lucarelli, B.A.

Karen Brooks, B.A.

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Objectives:**

Benedictine University and The College of DuPage have established a program to offer students receiving an Associate of Fine Arts degree at The College of DuPage the opportunity to attain a Bachelor of Fine Arts, through the completion of an additional two years of study at Benedictine University.

Students will take many basic skills, Humanities, Math and Sciences courses along with Art History and Studio courses at the College of DuPage, Glen Ellyn, Illinois before entering Benedictine University. Upon completion of the Associate of Fine Arts degree, students may enter the Benedictine University Bachelor of Fine Arts program where core courses and advanced art courses must be completed. Several of the required upper level Benedictine University courses will be completed on the College of DuPage campus.

The program will allow students to:

1. Engage in the intellectual and spiritual discovery of the self through a chosen medium;
2. Benefit from the knowledge and experiences of both Benedictine University and College of DuPage faculty;
3. Learn from a variety of philosophical and stylistic approaches to contemporary art;
4. Appreciate the combination of professional training of the visual arts and the analytical depth and breadth of a rigorous liberal arts curriculum;
5. Prepare for continued study in an M.F.A. program of their choosing and;
6. Prepare for an exhibition career and the life of an artist.

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

**Requirements - Major:**

Please refer to the 2013-14 undergraduate Checklist for the Bachelor of Fine Arts with the College of DuPage AFA for specific program requirements.

**Requirements - Fine Arts Minor:**

The University offers a minor in fine arts with a requirement of 21 hours of credit, with a grade of "C" or better. Required courses for a minor in Fine Arts are: FNAR 101(3), 111(3), 203(3), 204(3), and two studio arts electives choice from: any printmaking course (3), 250(3), 210(3), 293(3), 294(3), and one 300-level fine arts course. Students are advised to take the courses in sequence, beginning with FNAR 101 or FNAR 111.

## **Gender Studies (Minor Only)**

**College:** College of Liberal Arts

**Department:** Interdisciplinary

**Student Type:** Traditional Undergraduate

**Advisor:** Elizabeth Kubek, Ph.D.

### **Objectives:**

This program is designed to:

1. Provide courses from a range of disciplines focused on the construction of gender and categories of men and women in social, historical, political, cultural and economic contexts;
2. Promote diverse ways of experiencing and interpreting the range of issues and conflicts arising from the complex interrelations between gender and society; and
3. Address the interconnection of gender, race, class, ethnicity and religion as constructs through which differences appear in various institutions and societies.

### **Requirements - Minor:**

A minor in gender studies consists of at least 21 hours of courses completed with a "C" or better from designated gender studies courses including GENS 100(3). At least 12 credit hours at the 200 level or above, including at least three credit hours at Benedictine at the 300 level must also be completed.

In addition to GENS 100(3), Introduction to Gender Studies, other courses in the minor program are as follows:

ANTH 212(3) Personality and Culture  
BIOL 150(3) Biology of Women  
COMM 290(3) Images of Men and Women in the Mass Media  
HIST 260(3) Women in American Society  
HIST 291(3) Topics: Comparative Women's History  
LITR 281(3) Gender and Literature  
LITR 305(3) Critical Theory  
LITR 360(3) Modern Poetry  
LITR 362(3) Modern Fiction  
LITR 381(3) Theories of Gender in Literary Analysis  
PSYC 292(3) Psychology of Horror Film  
PSYC 312(3) Cerebral Effects on Consciousness  
SOCL 234(3) Sociology of Sport  
SOCL 270(3) Marriage and the Family  
SPAN 395(3) Women in Latin American/Spanish Literature

## **Global Studies**

**College:** College of Liberal Arts

**Department:** Interdisciplinary

**Student Type:** Traditional Undergraduate

### **Faculty:**

Vincent Gaddis, Ph.D., History

Wilson Chen, Ph.D., Literature

Christine Isom-Verhaaren, Ph.D., History

Fannie Rushing, Ph.D., History

Beth Vinkler, Ph.D., Foreign Languages

Juaquin Montero, Ph.D., Foreign Languages

Steven Day, Ph.D., Foreign Languages

### **Objectives:**

Global Studies is an interdisciplinary field that examines the forces that tie the world together. This involves analysis of the global connections of the past and also careful attention to how these connections developed and changed over the centuries in response to economic and technological innovations. Recognizing pre-national, national, and post-national historical conditions, Global Studies focuses on the social, economic, cultural, and political processes that link disparate regions and localities to one another. Students in this major will learn:

1. The social, economic, historical, cultural and intellectual traditions that inform various regions of the globe;
2. How to live, work, and participate in the interrelated and interdependent world of the twenty-first century;
3. How to apply disciplinary methodologies of analysis and research in global studies in their quantitative and qualitative dimensions;
4. How to communicate within and across academic disciplines and cultures;
5. How to confront moral and ethical issues facing the global community to develop a clear understanding of, and commitment to, personal values and beneficial change;
6. How to think critically about the tension between globalizing forces and those that promote regional and cultural identity.

A major in Global Studies will prepare students for a career in law, government service, work with NGOs, or a career in diplomacy, Foreign Service, or international business. The major is an excellent preparation for graduate and professional schools as well.

### **Requirements - Major:**

The Global Studies major allows students to choose one of four areas of concentration: Latin American, American, Middle East or Asian studies. Core elective courses from the program also count toward the major. Students must complete 36 hours with the major and 12 hours foreign language. Students must complete 36 hours outside of core electives with a grade of "C" or better

with at least 9 hours at the 300 level. Core elective courses listed are recommended. INTB 101 or ECON 101; RELS 285, 130, 140; PHIL 230; PLS 210; ANTH 208; MUSIC 207.

**AMERICAN STUDIES CONCENTRATION:**

In addition to the university skills and core requirements, students must complete the following courses with a grade of "C" or better: GLBS 101, 102, 300, 399, INTB 101 or ECON 101, GEOG 106, HIST 111, 112, 265, LITR 255, RELS 285, PHIL 230, AMS 200, AMS 300, PLSC 210 or ECON 102. Two(2) one in literature 300-level elective (from HIST 360, 364, 367, 380, LITR 364) and SPAN 101, 102, 201, 202. A study abroad experience is also required.

**ASIAN STUDIES CONCENTRATION:**

In addition to the university skills and core requirements, students must complete the following courses with a grade of "C" or better: GLBS 101, 102, 300, 399, INTB 101 or ECON 101, GEOG 106, HIST 221, 222, RELS 130, ANTH 208, PHIL 320, MUSI 207, LITR 264, PLSC 210 or ECON 102, two (2) 300-level elective (one elective from HIST 353, 354, 357, LITR 391, RELS 170, 230, 235), and CHIN 101, 102, 201, 202. A study abroad experience is also required.

**LATIN AMERICAN STUDIES CONCENTRATION:**

In addition to the university skills and core requirements, students must complete the following courses with a grade of "C" or better: GLBS 101, 102, 300, 399, INTB 101 or ECON 101, HIST 212/313, 213/313, 214/314, 215/315, GEOG 106, ANTH 208, ANTH 238 or ECON 102, LITR 264 or SPAN 221, MUSI 207, RELS 140, two (2) 300-level elective or SPAN 310, SPAN 101, 102, 201, 202. A study abroad experience is also required.

**MIDDLE EAST STUDIES CONCENTRATION:**

In addition to the university skills and core requirements, students must complete the following courses with a grade of "C" or better: GLBS 101, 102, 300, 399, INTB 101 or ECON 101, GEOG 106, HIST 250, 251, 252, RELS 130, ANTH 208, PHIL 320, MUSI 207, LITR 264, PLSC 210 or ECON 102, two (2) 300-level elective, one elective from HIST 357, 353, 354, LITR 391, RELS 170, 230, 235; and ARAB 101, 102, 201, 202. A study abroad experience is also required.

**Requirements - Minor:**

Requirements for Minor 21 hours. GLBS 101, 102, 300 plus 12 hours within area concentration, three of which must be at the 300 level.



## **Graphic Arts and Design**

**College:** College of Liberal Arts

**Department:** Art

**Student Type:** Traditional Undergraduate

**Faculty:**

Hai Ri Han, M.F.A.

Christopher Birks, M.A.

Luigi Manca, Ph.D.

Teresa Parker, M.F.A.

William Scarlato, M.F.A.

Pete Seely, M. A.

**Instructors:**

Vincent Lucarelli

David Marcet

Lynn Mackenzie

Jennifer Scavone

**Objectives:**

The goals of the program reflect the Liberal Arts tradition of Benedictine University, the two disciplines of Communication Arts and Fine Arts, and a most adequate facility to realize our goals in.

**Major Requirements:**

Graphic Arts and Design major must complete each of the following courses with a grade of "C" or better: FNAR 101(3), FNAR 111(3), FNAR 203(3), FNAR 204(3), FNAR 205(3), choice of one course FNAR 292(3) or FNAR 294(3); GAD 230(3), GAD 260(3), GAD 360(3), GAD 300(3), COMM 208(3), COMM 353(3), COMM 381(3), GAD 297(2-6), GAD 393(3), 3 hours in a three dimensional course, and one of the following Art courses – FNAR 240(3), FNAR 241(3), FNAR 242(3), FNAR 243(3), or FNAR 250(3).

**Cognate Course:**

Three credit hours in a modern language.

**Requirements for three Minor Programs:**

**Fine Arts:** FNAR 101(3), FNAR 111(3), FNAR 203(3), FNAR 204(3), Choice of two 200-level Studio Art courses, Choice of one 300-level Art Courses

**Graphic Design:** FNAR 111(3), GAD 205(3), GAD 230(3), Choice of one Art History course, GAD 260(3), Choice of GAD 360(3) or GAD 300(3), GAD 393(3)

**Art History:** FNAR 203(3), FNAR 204(3), FNAR 205(3), FNAR 206(3), FNAR 111(3), Choice of one 200-level Studio Art course, or one Art History course, FNAR 398(3).

## **Health Science**

**College:** College of Science

**Department:** Biological Sciences

**Student Type:** Traditional Undergraduate

### **Faculty:**

Robin Pals Rylaarsdam, Ph.D., Department Chair  
Preston Aldrich, Ph.D.  
Pedro del Corral, Ph.D., M.D.  
Tanya Crum, Ph.D.  
Peter D. Dijkstra, Ph.D.  
Cheryl A. Heinz, Ph.D.  
Fr. Edmund J. Jurica, O.S.B., Ph.D., Professor Emeritus†  
Fr. Hilary S. Jurica, O.S.B., Ph.D., Professor Emeritus†  
Lawrence F. Kamin, Ph.D.  
Alfred R. Martin, Ph.D.  
John Mickus, Ph.D., Professor Emeritus  
Robert C. McCarthy, Ph.D.  
Philip Novack-Gottshall, Ph.D.  
Jayashree Sarathy, Ph.D.  
Lee Ann Smith, Ph.D., Assistant Department Chair  
Rev. Theodore D. Suchy, O.S.B., M.S., Professor Emeritus†  
Monica Lee Tischler, Ph.D.  
Allison K. Wilson, Ph.D.

**Program Director:** Pre-professional Health Programs

Alice N. Sima, RN, M.S.N., M.B.A.,

### **Lab Coordinators:**

William Carvell, Ph.D.; Mark Poch, Ph.D.

### **Lecturers:**

Christine Beatty, Ph.D.  
Jesse Biehl, Ph.D.  
Pat Blaney, D.D.S.  
Vandana Chinwalla, Ph.D..  
Thomas Cornwell, M.D.  
Dominic Costabile, D.O.  
Philip DuPont, M.D. Ph.D.  
Jenna Eisenberg, D.C.  
Peter Gallos, D.D.S.  
Kathryn Kennedy, D.D.S.

Tom Knutson, M.S.  
Sharon Luckhardt, O.D.  
David Maze, O.D.  
Greg Munie, Ph.D.  
Daniel Olson, Ed.D.  
Scott Padalik, M.D.  
Aimee Paran, M.S.  
David Piazza, M.D.  
Leonard Piazza, M.D.  
Joseph Podojil, Ph.D.  
Roli Prasad, Ph.D.  
Terrence Puryear, Ph.D.  
Adam Reimel, M.S.  
Stephen Rowley, M.D.  
Jeffery Samburg, M.S. CES  
Brian Saso, M.S.  
Nancy Schubert, D.O.  
Regina Schurman, Ed.D., RCEP, CPA  
Elizabeth Shaffer-McCarthy  
Anne Marie Smith, M.S.  
Veronica Stellmach, Ph.D.  
Greg Stevens, D.M.D.  
Paula Tomczak, Ph.D.  
Susan Ware, Ph.D.  
Daryl Wilson, M.D.  
Susan Yazdanmehr, M.D., M.P.H.  
Dave Zanghi, M.S., MBA, ATC/L, CSCS, FFACVPR

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Campus:** Springfield Branch Campus

**Division:** Natural/Computational Sciences

**Student Type:** Traditional Undergraduate

**Faculty:**

Todd Lafrenz, Ph.D., Division Chair  
Gwen Baumann, Ph.D.  
Torrie Buchanan, Ph.D.  
Brian Carrigan, Ph.D.

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

Sylvia Fromherz, Ph.D.  
Amanda Harwood, Ph.D.  
David Holland, M.A.  
Julia Leischner, M.A.

**Program Coordinator, Pre-Professional Health Programs:** Annie Paul, M.A.

**Objectives:**

The program for majors in health science offers:

1. Students, who are interested in health-related careers, the freedom and flexibility to design a curriculum in advanced science courses which are appropriate to their interests;
2. Clinical experience for academic credit, in one or two health science specialties; and
3. Exposure to advisors and faculty who are both basic scientists and health care specialists.

The Health Science degree program is designed to:

1. Prepare students for professional study in medicine, dentistry, veterinary medicine, other biomedical specialties and related health careers;
2. Expose students to current biological issues within a liberal arts context;
3. Introduce the range of biological levels of organization - from molecular and cellular biology to systemic biology; and
4. Integrate physical, chemical and mathematical principles in the study of biological systems.

**Acceptance into the Biological Sciences Program:**

A student will gain acceptance to the Health Science major through the Biological Sciences program by completing BIOL 197, BIOL 198, CHEM 113, and CHEM123 with a grade of "C" or better in each of these courses, and receiving no more than a total of three "D" or "F" grades in these courses.

The entire introductory sequence of BIOL 197, BIOL 198, CHEM 113, and CHEM123 must be completed prior to taking any 200-level courses in BIOL. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at BU in order to be accepted into the Biological Sciences program.

If it is determined at any time that a student cannot gain acceptance to the Biological Sciences program or cannot graduate with a Biological Sciences degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

The minimum Health Science major consists of 68 semester hours of coursework completed with grades of "C" or better. The health science major must complete: BIOL 197(3), 198(3), 199(1), 203(4), 208(4), 229(3), 250(3), 258(4), 340(3) CHEM 113(3), 114(1), 123(3), 124(1), 242(3), 243(1), 247(3), 248(1); PHYS 113(3), 114(1), 118(3), 119(1); MATH 111(3) or proficiency in MATH 111 or higher; BCHM 261(3) or 361(3); twelve hours of natural science electives at the 200 level or above, including five hours at the 300 level. Research does not count towards the 300 level requirement. BCHM 361 is considered a 300-level course but not a science elective in this major. All health science majors are required to take the capstone writing intensive course, BIOL 393(1) or BIOL394(1).

Practicum is considered a science elective and is strongly encouraged for students intending to attend professional schools. Approved Nutrition electives are: NUTR 200(3) or 241(3), 341(3), 345 (3), 371(4) and selected 390(1-3). We encourage students to further their learning by assisting in labs. However, only two credits in BIOL 292, CHEM 295 and PHYS 296 will count towards the Health Science major.

Transfer students are required to take BIOL 299(1) in addition to BIOL 197,198 (and 199 if lab credit is transferred). BIOL 299 will count as a 200-level credit in the major.

A student majoring in Health Science may only earn one major in the biochemistry/molecular biology, biology, chemistry, environmental science, health science, physics and medical humanities programs.

**Requirements - Other:**

The 4+1 program offers a Bachelor of Science degree in Health Science in four years of full-time study and a Master of Science degree in Clinical Exercise Physiology after just one additional year of graduate work.

In addition to the University requirements, the student in this 4+1 program must complete with a grade of "C" or better: BCHM 261 or 361(3); BIOL 197(3), 198(3), 199(1), 203 (4), 229 (3), 258 (4), 358 (3) 368 (3); CHEM 113 (3), 114 (1), 123 (3), 124 (1), 242 (3), 243 (1), 247 (3), 248 (1); HLSC 321 (1), 322 (1), 360 (3), 361 (3), 380 (2), 390 (2), 392 (3); MATH 111 (3); NUTR 241 or 200 (3); PHYS 113 (3), 114 (1), 118 (3), 119 (1), and an ethics course (PHIL or RELS/THEO core).

Admission to the graduate part of the program (last year of undergraduate courses) is not automatic. A GPA of 3.2/4.0 and application to Clinical Exercise Physiology program is required for admission consideration.

## **History**

**College:** College of Liberal Arts

**Department:** History, Philosophy and Religious Studies

**Student Type:** Traditional Undergraduate

**Faculty:**

Vincent Gaddis, Ph.D., Department Chair

Susan Mikula, Ph.D.

Fannie Rushing, Ph.D.

**Lecturers:** Christine Isom-Verhaaren, Ph.D.

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**Campus:** Springfield Branch Campus

**Division:** Social and Behavioral Sciences

**Student Type:** Traditional Undergraduate

**Faculty:**

Alonzo DeCarlo, Ph.D., M.S.W., Division Chair

Jeffrey G. Mueller, M.A.

**Objectives:**

History is a vital part of any liberal arts education, providing students with a perspective of events that have shaped the contemporary world. The study of history also develops practical skills. At Benedictine University, history students learn how to conduct research, write clearly and persuasively, think logically, and read documents critically. Students completing the history program are well prepared to apply to professional schools, tackle advanced study in areas such as law, business, or history, and work in almost any career.

Courses in history are designed to:

1. Provide you with an opportunity to understand humanity by studying its experiences;
2. Encourage you to analyze the systems of ideas and institutions developed over the centuries; and
3. Offer you a historical perspective in dealing with contemporary social problems.

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The program for majors in history is designed to:

1. Develop your understanding of western civilization, both European and American;
2. Provide you with an acquaintance with non-Western areas of the world;
3. Expose you to the richness and vigor of conflicting viewpoints on historical questions;
4. Develop critical skills of analysis, evaluation and synthesis;
5. Develop your research, organization and writing abilities; and
6. Develop your own personal philosophy of history.

#### **Requirements - Major:**

Students majoring in history must complete at least 36 hours in this field with a grade of "C" or better. At least 24 semester hours must be at the 200 level or above, of which at least nine semester hours must be at the 300 level. The 36 hours must include HIST 111(3), 112(3), 203(3), 240(3) and 399(3). In the hours above 203(3), students must take at least one course each in American, European and non-Western history. History majors are required to demonstrate competency in a foreign language by completion of at least one foreign language course at or above the 202 level. History majors must take HUMN 220(3), 230(3) and 250(3) in the Cultural Heritage core. Transfer students must take HUMN 240(3) and 250(3) as CORE and substitute HIST 101(3), or equivalent, for HIST 240(3).

#### **History major for pre-law students:**

There is no single major that is either required or recommended for admission to law school, according to the "Statement on Pre-legal Education of the Association of American Law Schools." Instead, that statement recommends an education for: "comprehension and expression in words; critical understanding of the human institutions and values with which the law deals; and, creative power in thinking." The American Bar Association issued, in 1980, a report on Law Schools and Professional Education in which it applied the above skills to various areas of the university curriculum. In applying them to history, the report stated that: "A separate, distinct justification for the study of history is sometimes offered. Law students often encounter concepts that are intelligible only in terms of their historical roots." If you are interested in law school and choose history as a major you are advised to take as your advanced history electives: HIST 223(3) and 253(3). The following courses are strongly recommended: ECON 101(3), ACCT 111(3) and a statistics course.

#### **Requirements - Minor:**

A minor in history consists of at least 21 hours of courses completed with a "C" or better from history courses. At least 12 semester hours must be at the 300 level. Students must complete HIST 111(3), 112(3), and 203(3).

#### **Requirements - Teaching Certification:**

If you desire to be certified to teach history at the secondary level (grades 6-12), you are ordinarily required to major in social science with a history concentration. See the program requirements under the social science major. You must also complete the Teacher Certification Program in Secondary Education which includes an education minor, described in the education section.



## **International Business and Economics**

**College:** College of Business

**Department:** International Business and Economics

**Student Type:** Traditional Undergraduate

**Faculty:**

J. Timothy Goines, Ph.D., Department Chair

Soyon Lee, Ph.D., CPA

Isobel Lobo, Ph.D.

Jack Thornburg, Ph.D.

**Objectives:**

The program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of different cultures;
2. Articulate how the functional areas of business interrelate within multi-national organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations;
4. Develop specific skills applicable to the various aspects of the functional areas of business; and
5. Show how culture influences business attitudes and behaviors.

The program and major are designed to:

1. Prepare you for entry level positions;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for graduate and professional study in business and international business related fields.

All students in these programs will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. The principles pertinent to all of the functional areas of business, accounting, finance, management and marketing, in an integrated manner and with adequate focus on the international aspects of each; and
4. The study and appreciation of international cultural backgrounds and in the skills needed for international business.

Anthropology courses are offered as a service to fulfill requirements of the International Business and Economics Program, and to broaden the range of social science available to other interested students.

**IBE Degree Requirements for study abroad:**

Objectives-To ensure an international experience for International Business and Economics majors,

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the IBE degree will require students to participate in a study abroad (short-term faculty led, semester or yearlong).

**Student Learning Outcomes:** To obtain a firsthand look at the topics that affect and are affected by international business and economics.

**Requirements - Major:**

International business and economics majors must complete the university core requirements. Majors in this program must also complete MATH 115 (3). In addition, majors must complete with a grade of "C" or better the following courses some of which fulfill core requirements: at least 18 hours of modern language and/or cultural studies\*, 3 hours of history\*, 6 hours of political science\*, 3 hours of anthropology/sociology\*, and ECON 101 (3) and 102 (3). In addition, the following program courses must be completed with a grade of "C" or better: MGT 150 (3), ECON 202 (3), ACCT 111 (3), INTB 380 (3); and at least four 300-level INTB courses, one of which can be substituted by a course in ECON, FINA, MGT or MKTG with the consent of the department chair.

\*These courses must have an international focus and be approved by the program faculty.

CLEP, life experience, work experience, and advanced placement do not substitute for upper level (300) courses.

An internship may substitute for one 300-level course with the approval of the department chair.

A student may have only one major in the accounting, business and economics, economics, finance, health administration, international business and economics, management and organizational behavior, and marketing programs.

The international business and economics major may elect to minor in accounting, business and economics, economics, finance, health administration, management and organizational behavior, or marketing. Please see program requirement for each of these minors.

**Requirements - Minor:**

Students seeking a minor in international business and economics must complete with a grade of "C" or better 24 semester hours which must include ECON 101(3), 102(3), and either 202(3) or INTB 380; and at least two 300-level courses in international business and economics; one anthropology course\*; and one political science course\*.

\*These courses must have an international focus and be approved by the program faculty.

Students with majors in accounting, business and economics, economics, finance, management and organizational behavior, and marketing seeking the international business and economics minor must complete, with a grade of "C" or better: three 300-level courses in international business and economics beyond the requirements for the major program, and two courses from cultural studies, international political science or international history beyond core requirements.

**Requirements - Other:**

The study abroad experience may be a short-term, faculty-led study tour, a semester abroad at a foreign university, or a business internship abroad.

**Other Information:**

The international business and economics major is designed so that the entire degree is available through day classes. The international business and economics major is also offered in time periods and formats that are designed for the needs of adult learners, offered through evening and weekend classes.

**What does a major in international business and economics at Benedictine University offer?**

The international business and economics major offers you a combination liberal arts and business education with an international focus. When you major in international business and economics at Benedictine University, you will:

Become knowledgeable in international marketing, finance, trade and economics; a foreign language, history, international relations, international organizations and law; be introduced to the cultural and socio-economic background of international business practices; learn the skills needed to carry out business activities in the United States and abroad through the study of economics and accounting.

Students, usually in their junior year, will have the opportunity to study abroad in an established program and receive credit for the coursework they complete. Benedictine University has exchange programs with universities in Mexico, Japan, Denmark, Spain and France. Benedictine also has agreements with The Institute for Study Abroad (IFSA-Butler) and The American Institute for Foreign Study (AIFS). These independent organizations allow Benedictine University to expand students' opportunities to study abroad in areas such as South America, Asia, Eastern Europe, and Australia.

**What careers are available with an international business and economics degree?**

Career opportunities for students in the international business and economics program are numerous since many companies in the United States have overseas operations.

Jobs in export, import, international marketing, production, finance and banking are increasing and foreign companies are operating in the U.S. at an accelerated rate. Jobs in government agencies and non-profit organizations are also plentiful. Graduates of the international business and economics program at Benedictine University have a tradition of success in obtaining employment in their chosen field and many have pursued graduate studies upon completion of their undergraduate program or through their places of employment.

## **International Studies**

**College:** College of Liberal Arts

**Department:** Political Science

**Student Type:** Traditional Undergraduate

**Faculty:**

Joel Ostrow, Ph.D., Department Chair

J. Timothy Goines, Ph.D.

Isobel Lobo, Ph.D.

Jack Thornburg, Ph.D.

**Objectives:**

To provide a Social Science approach to the study of the political, economic, social and business aspects of globalization, and the inter-connections between politics, economics and culture.

Student learning outcomes: To develop social science analytic skills to understand, explain and address the complexities of the increasing international inter-connections between politics, economics and culture.

**Requirements - Major:**

International Studies majors must complete, with a grade of "C" or better, the following courses: ECON 101(3), 102(3), and 305(3) or 360(3) or PLSC-217/317(3); PLSC 210(3); 215(3), and two PLSC electives numbered 310-329; ANTH 200(3) and 208(3) or 210(3); GEOG 106(3); and INTB 300(3). In addition, all students must complete an approved study abroad experience, which may be satisfied by ANTH 283, 292 or INTB 320 when these include a study abroad experience, or by another experience approved by the program faculty. A semester-length or longer experience is strongly recommended. All students must complete a foreign language through 212, or complete 2 languages through the 202-level, one of which may be demonstrated through a placement or proficiency exam.

**Requirements - Minor:**

Twenty-one semester hours with a grade of "C" or better are required. These must include ECON 101(3), PLSC 210(3); INTB 300(3), and one course each from the ECON, PLSC and ANTH courses listed above required for the major. In addition, one foreign language through the 202-level is required, as is a short-term study abroad experience.

## **Latin American Studies (Minor Only)**

**College:** College of Liberal Arts

**Department:** Interdisciplinary

**Student Type:** Traditional Undergraduate

**Faculty:**

J. Timothy Goines, Ph.D.

Rafael Iglesias, Ph.D.

Joaquin Montero, Ph.D.

Jack Thornburg, Ph.D.

Beth Vinkler, Ph.D.

**Objectives:**

The program and courses are designed to:

1. Provide courses from a range of disciplines focused on Latin America;
2. Provide an interdisciplinary approach to the study of Latin America; and
3. Prepare students from any major at the University for work in Latin America or with Latin American colleagues, clients, patients and business partners by increasing their sensitivity to, and knowledge of, Latin American cultures.

**Requirements - Minor:**

A minor in Latin American Studies consists of 24 hours of courses completed with a "C" or better from designated courses. At least 12 semester hours must be at the 200 level of which at least three semester hours must be at the 300 level.

Required courses (18 hours): ANTH 210(3); SPAN 201(3)/202(3); INTB 320(3) or ECON 391(3); ANTH 283(3) or HIST 191(3); and PLSC 391(3).

Elective Courses (six hours): SPAN 221(3), 231(3), 291(1), 232(3); INTB 391(1). Students are encouraged to study abroad or do an internship abroad.

## **Management (Bachelor of Arts)**

### **National Moser Center for Adult Learning**

**Department:** Adult and Professional Studies

**Student Type:** Adult Accelerated Undergraduate

**Campus:** Springfield Branch Campus

**Division:** Adult Programs

**Student Type:** Adult Accelerated Undergraduate

**Faculty:** Janet Kirby, Ph.D., Division Chair

### **Objectives:**

This program and courses are designed to:

1. Articulate how the functional areas of business interrelate within organizations;
2. Improve skills in communication, analytical thinking and appreciating the human element in organizations;
3. Evaluate the role of economics and business in the social environment of our culture; and
4. Develop specific skills applicable to various aspects of the functional areas of business.

This program is designed to:

1. Enable you to perform effectively in professional and career positions in management; and
2. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics (the tool for the discipline); and
3. The principles pertinent to all of the functional areas of business, accounting, management, information technology and marketing, in an integrated manner and with adequate focus on strategic management.

The Bachelor of Arts in Management program is offered in a learning-team/blended format through evening and weekend classes, as well as in a fully online format. These options provide time periods and formats designed for the needs of adult learners. Bachelor of Arts in Management students must complete a minimum of 120 semester credit hours for degree completion. The online courses are restricted to students admitted into the adult online program.

### **Requirements - Business Cognates**

Management students must complete the following cognate courses with a grade of 'C' or better: ECON 101(3) and PSYC 100(3).

**Requirements - Major**

Management students must complete the following major courses with a grade of 'C' or better: MGT 217(3) which must be the first course taken, CIS 127(3), ACCT 111(3), ACCT 112(3), ECON 102(3), MGT 300(3), MGT 150(3), MGT 251(3), MKTG 300(3), MGT 320(3), BALT 301(3), MGT 330(3), INTB 302(3), MGT 347(3), and MGT 387(3) which should be the last major course taken. Students can begin their major courses when they have completed at least 36 credit hours, including MGT 217, basic skills and prerequisites, either through transfer courses or at Benedictine.

**Transfer Credits**

Transfer credits for major courses and MATH 105(3) will not be accepted after a student is admitted into the Bachelor of Arts in Management program. The following courses must be completed at Benedictine University: MGT 217(3), IDS 201(3), IDS 301(3), and MGT 387(3).

**Work /Life Experience Credits**

General elective credit hours may be demonstrated through the Prior Learning Assessment program by the submission and approval of a Work/Life Experience portfolio. Students need to complete all of the requirements of the Prior Learning Assessment program within one year of starting their degree program. The maximum number of credits that may be obtained through work/life experience is 18 semester hours.

**Concentrations**

For Bachelor of Arts in Management students, optional concentrations provide an opportunity to expand knowledge in different areas. Each concentration is composed of four courses for a total of 12 semester hours of credit. In order to qualify for a concentration, a grade of "C" or above must be obtained for each course. The following two concentrations are available:

- The Human Resources Management Concentration requires completion of the following courses: MGT 262(3), MGT 264(3), MGT 266(3), and MGT 270(3). It is recommended that students complete MGT 330 prior to taking the concentration courses.
- The Marketing Concentration requires completion of the following courses: MKTG 310(3), MKTG 330(3), MKTG 331(3), and MKTG 350(3).

**Other Information:**

**Certificate Programs:** The Certificate programs provide a concentrated focus for those professionals looking to expand their knowledge in a particular area. Each program is composed of an 18 credit hour series of six online courses. Courses are five to eight weeks in length. Instructional methods include lectures, simulations and case studies. Each class forms online interactive learning teams to assist in the learning process. All students interested in entering a certificate program should contact their academic advisor. Certificates are offered in the areas of:

**Human Resources Management**

The Human Resources Certificate program is designed to meet the needs of those students interested in entering the field of Human Resources as well as experienced HR professionals interested in expanding their knowledge and career potential. This series focuses on the fundamental issues related to employee recruitment, training and retention strategies, employee relations, performance appraisal, compensation and benefits, and employment law.



**Certificate Eligibility:** Successfully completing all six courses in a program qualifies a student for the corresponding Academic Certificate. All courses must be completed with a grade of "C" or better in order to be eligible for the certificate.

**Application for Certificate:** To apply for the Certificate, students must submit the Application for Graduation form, specifying the Certificate Area on the application and sending the completed form to Ben Central with appropriate fee.

## **Management and Organizational Behavior**

**College:** College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate

**Faculty:**

Deborah Cernauskas, M.S., M.B.A., Ph.D., Department Chair

Charles L. Gahala, M.B.A., Ed.D., CCE

Donald Henschel, M.B.A., CPA

Nona Jones, Ph.D.

Todd Kelsey, Ph.D.

Jeffrey Madura, M.B.A., CPA

Vicki Jobst, M.B.A., D.B.A., CPA

Rob Rebman, M.B.A., C.P.A.

**Campus:** Springfield Branch Campus

**Division:** Business

**Student Type:** Traditional Undergraduate

**Faculty:** Joana Ramsey, M.S., Division Chair

**Campus:** Springfield Branch Campus

**Division:** Adult Programs

**Student Type:** Adult Accelerated Undergraduate

**Faculty:** Janet Kirby, Ph.D., Division Chair

**Objectives:**

This program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

This program and major are designed to:

1. Prepare you for entry level positions;
2. Enable you to perform effectively in professional and career positions in management; and

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3. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. The principles pertinent to all of the functional areas of business, accounting, finance, management, and marketing, in an integrated manner and with adequate focus on their international aspects; and
4. The important functional areas of management; including human resources, operations management, organizational behavior and the management process of planning, implementation and control.

The management and organizational behavior major is designed so that the entire degree is available through day classes for the traditional undergraduate students. The management and organizational behavior major is also offered in time periods and formats that are designed for the needs of adult learners, offered through evening and weekend classes.

#### **Requirements - Major:**

Management and organizational behavior majors must complete the University core requirements, which are partially satisfied by MGT 252 Business Ethics (which also counts as religion core) or one core approved philosophy course in ethics, MATH 105(3) or MATH 110 (3), and MATH 115(3). All business majors must complete CMSC 180 and 184. ACCT 310 may be substituted for CIS/CMSC 180, 184, with advisor approval.

Majors must complete each of the business core courses with a "C" or better: ACCT 111(3), 112(3); ECON 101(3), 102(3); FINA 300(3); MKTG 300(3); MGT 150(3), MGT 251(3) or BALT 301(3), MGT 300(3), and MGT 380(3).

Majors must complete with a "C" or better: MGT 320(3), 330(3), and 333(3). Additionally, majors must complete with a "C" or better either MGT235(3) or BSCI 210(3 and two courses from among BALT 310, BALT 320, BALT 340, BALT 350, BALT 360, FINA 310, MGT 301(3), 302(3), 303(3), 305(3), 323(3), 334(3), 335(3), 347(3), MGT 237(3), ACCT 311(3), or an international business elective at the 300 level.

Students in the Second Major Program that is housed outside of the department must complete the ethics, mathematics and computer science requirements of the first paragraph above and all of the requirements of the second and third paragraphs above.

CLEP, life experience, work experience, internships, advanced placement and other external credit do not substitute for upper level (300) courses.

Management and Organizational Behavior majors who elect to earn a second major in the Undergraduate Business Department must complete "specialization courses" for the second business major. Specialization courses may only be used to satisfy the requirement for one business major.

**Requirements - Minor:**

Only courses in which a student has received a "C" or better may be applied to the minor. Students are limited to one minor in the accounting, business and economics, economics, finance, international business and economics, management and organizational behavior, and marketing programs. Students (except Bachelor of Arts in Management students) seeking a minor in management and organizational behavior must complete with a grade of "C" or better 21 semester hours which must include ECON 101(3), 102(3); ACCT 111(3); MGT C300(3); and at least three unique 300-level courses in management. A Bachelor of Arts in Management student may not minor in Management and Organization Behavior. A student who majors in management and organizational behavior may not earn a minor in the undergraduate business department.

Sports Management Minor: intended for traditional, undergraduate students who are in a major outside of the UBD. This program provides an opportunity for non-business majors to gain a focus upon the opportunities and to hone the skills essential to the sports management field.

Requirements: Seven courses; 21 semester hours to be completed as follows: MKTG 305, MGT 235, 300, 301, 305, 320 and 330.

**Requirements - Concentration:**

Management and Organizational Behavior majors must select a concentration (main campus only). Concentrations in Business Analytics, Integrated Marketing Communications, Managing Human Resources, Operations Management, Personal Financial Planning, Sports Management and Sports Marketing are available in combination with this major. Requirements listed below must be completed with a "C" or better.

Business Analytics Concentration: BALT 310, BALT 320, BALT 330 and BALT 340.

Integrated Marketing Communications Concentration: MKTG 330, 333, 334, and GAD 260.

Managing Human Resources Concentration: MGT 330, 334, 335 and one of MGT 235, 302 or 320.

Operations Management Concentration: MGT 333, BALT 350, INTB 340, and MGT 235.

Personal Financial Planning Concentration: FINA 220, 320, ACCT 312 and one of MGT 235 or ACCT 120 along with FINA 120.

Sports Management Concentration: MGT 305, MKTG 305 and two courses from MGT 235, 297, 301.

Sports Marketing Concentration: MKTG 305, MGT 305 and two courses from MKTG 297, 330, INTB 371.

## **Marketing**

**College:** College of Business

**Department:** Undergraduate Business

**Student Type:** Traditional Undergraduate

**Faculty:**

Deborah Cernauskas, M.S., M.B.A., Ph.D., Department Chair

Charles L. Gahala, M.B.A., Ed.D., CCE

Nona Jones, Ph.D.

Todd Kelsey, Ph.D.

Jeffrey Madura, M.B.A., CPA

Donald Henschel, M.B.A., CPA

Vicki Jobst, M.B.A., D.B.A., CPA

**Campus:** Springfield Branch Campus

**Division:** Business

**Student Type:** Traditional Undergraduate

**Faculty:** Joana Ramsey, M.S., Division Chair

**Objectives:**

This program and courses are designed to:

1. Evaluate the role of economics and business in the social environment of our culture;
2. Articulate how the functional areas of business interrelate within organizations;
3. Improve skills in communication, analytical thinking and appreciating the human element in organizations; and
4. Develop specific skills applicable to the various aspects of the functional areas of business.

This program and major are designed to:

1. Prepare you for entry level positions;
2. Enable you to perform effectively in professional and career positions in management; and
3. Prepare you for graduate and professional study in business or management.

All students in this program will receive a thorough grounding in:

1. Economics (the theoretical basis for the discipline);
2. Mathematics and statistics (the tool subjects);
3. The principles pertinent to all of the functional areas of business, accounting, finance, management and marketing, in an integrated manner and with adequate focus on their international aspects; and

4. Marketing strategy involving decisions on markets, product, price, promotion and place of distribution.

The marketing major is designed so that the entire degree is available through day classes.

**Requirements - Major:**

Marketing majors must complete the University core requirements, which are partially satisfied by MGT 252 Business Ethics (which also counts as religion core) or one core approved philosophy course in ethics, MATH 105(3) or MATH 110(3), and MATH 115 (3). All business majors must complete CMSC 180 and 184. ACCT 310 may be substituted for CIS/CMSC 180, 184, with advisor approval.

Majors must complete each of the business core courses with a "C" or better: ACCT 111(3), 112(3); ECON 101(3), 102(3); FINA 300(3); MKTG 300(3); MGT 150(3), MGT 251(3) or BALT 301(3), and MGT 300(3).

Majors must complete with a "C" or better: MKTG 310(3), 330(3), 360(3), 380(3); and two from among MKTG 305(3), 320(3), 350(3), 333(3), 334(3), 345(3), 347(3), MGT 301(3), 305(3), COMM 263 (3), or GAD 260(3), BALT 340(3).

Students in the Second Major Program that is housed outside of the department must complete the ethics, mathematics and computer science requirements of the first paragraph above and all of the requirements of the second and third paragraphs above.

CLEP, life experience, work experience, internships, advance placement and other external credit do not substitute for upper-level (300) courses.

Marketing majors who elect to earn a second major in the undergraduate business department must complete the unique specialization courses for the second business major. Specialization courses may only be used for satisfying the requirements for one business major.

**Requirements - Minor:**

The Marketing minor is intended for traditional, undergraduate students who are in a major outside of the undergraduate business department. Only courses in which a student has received a "C" or better may be applied to the minor. Students are limited to one minor in Accounting, Business and Economics, Finance, Management and Organizational Behavior, or Marketing. Students seeking a minor in Marketing must complete with a grade of "C" or better, 21 semester hours, which must include ECON 101(3); 102(3); ACCT 111(3); MKTG 300(3), and at least three unique 300-level courses in Marketing. A student who majors in marketing may not earn a minor in the undergraduate business department.

Sports Marketing Minor: intended for traditional, undergraduate students who are in a major outside of the UBD. This program provides an opportunity for non-business majors to gain a focus upon the opportunities and to hone the skills essential to the sports marketing field. Requirements: Seven

courses; 21 semester hours to be completed as follows: MKTG 305, 330, INTB 385, MGT 235, 305, 300 and MKTG 300.

Concentrations in Business Analytics, Integrated Marketing Communications, Managing Human Resources, Operations Management, Personal Financial Planning, Sports Management and Sports Marketing are available in combination with this major. Requirements listed below must be completed with a "C" or better.

**Requirements - Concentration:**

Business Analytics Concentration: BALT 310, BALT 320, BALT 330, and BALT 340.

Integrated Marketing Communications Concentration: MKTG 330, 333, 334, and GAD 260.

Managing Human Resources Concentration: MGT 330, 334, 335 and one of MGT 235, 302 or 320.

Operations Management Concentration: MGT 333, BALT 350, INTB 340, and MGT 235.

Personal Financial Planning Concentration: FINA 220, 320, ACCT 312 and one of MGT 235 or ACCT 120 along with FINA 120.

Sports Management Concentration: MGT 305, MKTG 305 and two courses from MGT 235, 297, 301.

Sports Marketing Concentration: MKTG 305, MGT 305 and two courses from MKTG 297, 330, INTB 371.

Only students who major in accounting, business and economics, finance, marketing or management and organizational behavior may complete the concentration.



## Mathematics

**College:** College of Science

**Department:** Mathematics

**Student Type:** Traditional Undergraduate

### Faculty:

Timothy Comar, Ph.D.  
Anthony DeLegge, Ph.D.  
Manmohan Kaur, Ph.D.  
Jeremy Nadolski, Ph.D.  
Daniel Nohl, Ph.D., Department Chair  
Thomas Wangler, Ph.D.  
Ellen Ziliak, Ph.D.  
Rose A. Carney, Ph.D., Professor Emeritus†  
Rev. Paul Tsi, Ph.D., Professor Emeritus†  
Phyllis M. Kittel, Ph.D., Professor Emeritus  
James M. Meehan, D.A., Professor Emeritus†

### Lecturers:

Beth Dunn, M.Ed.  
Andrea Holba, M.Ed.  
Hillary Holecek, M.S.  
Dhananjay Joshi, M.S.  
Ken Leszczynski, M.S.  
Chris Nelson, M.S.  
Rita Patel, Ph.D.  
Kathleen Ramsey, M.A.  
Viola Vajdova, M.Sc., M.Ed.  
Holly Wangler, M.A.

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### Objectives:

General education courses in mathematics are designed to develop the quantitative skills you will need as an educated person and for use in other disciplines. The program for majors is designed to:

1. Develop your abilities in disciplined mathematical reasoning and problem solving;
2. Teach you the basic techniques and models of the mathematical sciences; and

3. Prepare you for graduate study in pure mathematics, applied mathematics, statistics, operations research, or computer science, as well as for careers as mathematical analysts, actuarial scientists and as high school or college teachers.

**Acceptance into the Mathematics Program:**

A student will gain acceptance to the Mathematics program by completing the introductory sequence of MATH 210, 211, 212 with a GPA of 2.50 or above and a grade of "C" or better in each of these courses. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at Benedictine in order to be accepted into the Mathematics program.

If it is determined at any time that a student cannot gain acceptance to the Mathematics program or cannot graduate with a Mathematics degree, the student will be required to change his or her major and seek academic advising outside of that program.

**Requirements - Major:**

Students seeking a major in mathematics must complete, with a grade of "C" or better, a minimum of 37 hours of mathematics coursework at the 200 level or above, including MATH 200(4) or 210(4), 211(4), 212(4), 260(4), 300(3), 331(3), 341(3), and 6 more credit hours at the 300 level. This coursework must include one sequence from the following: 331-332, 341-342, 260-361, 310-350, or 371-373. In the second course of the sequence, students must complete a written report and an oral presentation on a topic related to the subject matter of the course. MATH 399(3-6), Internship, does not count as 300-level coursework. MATH 397(1-3), Mathematical Research I, does count as 300-level coursework up to a maximum of 3 hours. Students must also take an externally administered comprehensive mathematics examination and achieve the proficiency level set by the department.

**Requirements - Minor:**

Students seeking a minor in mathematics must complete, with a grade of "C" or better "C" or better, at least 21 hours of mathematics coursework at the 200 level or above, including 6 hours at the 300 level. MATH 399 does not count as 300-level coursework. MATH 397 can be counted toward the 21 hours, but only if student has 6 hours of mathematics coursework at the 300 level.

**Requirements - Concentration:**

Students seeking a concentration in actuarial science must satisfy the requirements for a math major and complete the following courses with a "C" or better: MATH 370(3), 371(3), 373(3) and either ECON 101(3) or 102(3). Actuarial science students are encouraged to minor in one of the following areas: accounting, business and economics, economics, finance, international business and economics, management and organizational behavior or marketing. In addition to completing a minor in one of the above areas, students are encouraged to take the actuarial exams as early as possible, usually in the junior year. It is strongly recommended that students pass the first two courses (=actuarial exams) before graduation.

**Requirements - Teaching Certification:**

Students desiring to be certified to teach mathematics at the secondary level (grades 6-12) are to declare themselves as mathematics majors and education minors and register with the Benedictine University School of Education as teaching certificate candidates. Advisement is then a joint responsibility of the mathematics and the education programs. Students must complete MATH 240 (4), 310 (3), 312 (3), 371 (3) and 373 (3) as part of the major requirements and CMSC 180 (2) and CMSC 185 (2) in addition to the other course requirements for a major in mathematics.

## **Medical Humanities**

**College:** College of Liberal Arts

**Department:** Language and Literature

**Student Type:** Traditional Undergraduate

**Administrators:** Elizabeth Kubek, Ph.D., Program Director

### **Objectives:**

The Medical Humanities major is designed to prepare students for medical school, graduate work in interdisciplinary science/humanities programs, or other profession careers that require advanced work at the intersections of the life sciences and the humanities. The coursework for the major reflects both the emergence of Medical Humanities as a graduate-level discipline at highly selective medical schools and universities and the increased preference of all medical schools for applicants with a significant background in the humanities.

The goals of the Medical Humanities Program at Benedictine University are as follows:

- To foster students' awareness of the interconnectedness and relevance to life of the disciplines which are the object of academic study;
- To expose students to the current ideas and practices that "humanize" the medical sciences, and vice versa;
- To encourage students to make productive connections between their practical knowledge, their daily activities, their ethical values, and their relations with other beings and with the environment;
- To foster a spirit of collaboration between students and faculty, and provide students with opportunities to work closely with faculty and professionals;
- To educate future professionals who are both accomplished in their fields and engaged, responsible global citizens;
- To promote the creation of a medical community that includes regard for the patient and for practitioners as whole persons;
- To provide future professionals with critical and ethical tools that will enable them to transform their profession and to remain informed and engaged throughout their lives.

### **Requirements - Major:**

Major requirements are as follows:

1. MCAT "Core" sequence: MATH 111 (3), CHEM 113 (3), 114 (1), 123 (3), 124 (1), 242 (3), 243 (1), 247 (3), 248 (1); BIOL 197 (3), 198 (3), 199 (1), 250 (3), 251 (1), 258 (4), 340 (3), plus 259 (1) or 203 (4) or 341 (1); BCHM 261 (3); PHYS 113 (3), 114 (1), 118 (3), 119 (1);
2. Proficiency in a modern language to 202 (up to 12 credit hours); or one year Latin, one year Greek (no proficiency option, although AP credit can be applied) (6 credit hours)
3. Interdisciplinary track A or B:
  - a. Five-course concentration in a CLA discipline (courses selected by the program director/Department Chair with input from faculty, approved by the Medical

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Humanities Advisory Group; two at the 300 level), and five from a list of approved courses (selected by Departments) in CLA disciplines other than the concentration discipline. Concentration discipline not to "double-count" towards a minor but other five courses might. Must total at least 30 credit hrs. During the senior year, student will also complete and submit a final major research project (which must entail writing a paper of significant length), and must also have been approved (by signature) by two faculty members, at least one of whom must represent a CLA discipline, and who will supervise the student and grade the final project.

OR

- b. Self-Designed Medical Humanities Program. Ten courses, of which no more than four may be from a College other than CLA, and at least three of which must be at the 300 level; these courses should add up to a concentration in a field or topic appropriate to the Medical Humanities discipline (for examples, students should refer to such professional resources as the Medical Humanities central website at <http://medhum.med.nyu.edu> or the peer-reviewed journal Medical Humanities at <http://mh.bmj.com>). Students wishing to design such a program must submit a written rationale to the Medical Humanities Advisory Group for approval (by majority vote). This rationale must demonstrate a clear connection between the selected courses and a major senior research project (which must entail writing a paper of significant length), and must also have been approved (by signature) by two faculty members, at least one of whom must represent a CLA discipline, and who will supervise the student and grade the final project. The student's plan of study should be based on a reasonable expectation that the courses selected will be offered within the timeframe proposed for completion of the degree. Must total at least 30 credit hours.
4. Total of 40 documented service hours, normally by the end of the Junior year, at co-operating sites with medical service function (hospice, etc.), including sites abroad. All majors must meet practica requirements, including successful completion of BIOL 258 or 203, 30 Benedictine University hours earned, and a 3.2 GPA. These service hours may be integrated into the capstone course.
5. 300-level capstone course (3), Medical Humanities in Action, which includes group research project in interdisciplinary areas that serve the public interest, i.e. public health, epidemiology and policy, provider/patient relations, medicine "across borders" (disciplinary, global, cultural, etc.), health and medicine in schools; should involve team teaching, outside speakers, "authentic" work in the community.

## **Music**

**College:** College of Liberal Arts

**Department:** Music

**Student Type:** Traditional Undergraduate

### **Faculty:**

Luis E. Loubriel, D.M.A., Department Chair

Alicia Cordoba Tait, D.M.A.

Allen R. Legutki, Ph.D.

Wilbert Watkins, Ph.D.

### **Lecturers:**

Jeremiah Benham. M.M.

Br. Augustine Mallak, O.S.B.

Naomi Copeland, Ph.D.

Patrick Infusino

Ricardo Castaneda

Emi Tanabe

Jue He, D.M.

Dawn Bishop

Juan Pastor, M.M.

Fr. John Moulder, M.M.

Rev. John Palmer, C.S.V., Mus.M., A.R.C.T., L.Mus., F.T.C.L., Professor Emeritus

Victoria VerHoven, M.M.

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### **Objectives:**

The music program and its courses are designed to:

1. Provide a strong foundation in music theory, aural skills, performance, music history, literature, technology, and education.
2. Provide opportunities to better understand and appreciate various kinds of music and their relationships to culture, education and history;
3. Combine musicianship with a liberal arts education to establish a base for both artistic and intellectual growth in a manner by which the student can understand, experience and articulate musical artistry within a variety of perspectives in which their skills can be of use to themselves and to society;

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4. Provide an environment—through well-defined course offerings and nationally and internationally known music faculty—that guides the learning process within more intimate instructional settings that improves the students' practicing, rehearsing, and performance skills while developing disciplinary knowledge of history, repertoire, pedagogy and technology;
5. Develop a mastery of performance practice through intimate ensemble experiences;
6. Develop a closer association with the audience and an increased understanding of the impact their music-making has on the community;
7. Create musicians who are equipped with the skills and confidence necessary to be successful in any music career.

**Requirements - Major:**

Music majors are required to:

1. Audition for the department to show competencies in solo performance, scales and sight-reading;
2. Take a music entrance exam in theory during the fall semester in MUSI 101, keyboard and aural skills in MUSI 112.
3. Perform a music jury each semester.

The music major must complete at least 49 credit hours in music courses in performance, history, and theory. Required major and cognate courses are: MUSI 101 Music Theory One (3); MUSI 102 Music Theory Two (3); MUSI 201 Music Theory Three (3); MUSI 202 Music Theory Four (3); MUSI 112 Aural Skills One (1); MUSI 113 Aural Skills Two (1); MUSI 212 Aural Skills Three (1); MUSI 213 Aural Skills Four (1); MUSI 194 Keyboard Skills One (1); MUSI 195 Keyboard Skills Two (1); MUSI 200 Applied Music (4); MUSI 300 Applied Music (2); MUSI 350 Senior Recital (2); MUSI 121 Concert Band or MUSI 122 Concert Choir (6); MUSI 205 Music History One (3); MUSI 206 Music History Two (3); MUSI 365 Senior Seminar (0); MUSI 397 Internship (2); MUSI 303 Technology for Music Teachers (3); Students must complete at least six credit hours in a secondary language.

**Requirements - Minor:**

Music majors are required to:

1. Audition for the department to show competencies in solo performance, scales and sight-reading;
2. Take MUSI 101 and MUSI 112 during the first fall semester;
3. Perform a music jury each semester.

Minor in Music (22 credits): 4 credit hours of Applied music (200-level Applied – must be continuously enrolled prior to MUSI 250), MUSI 101 (3), MUSI 112 (1), MUSI 205 (3), MUSI 206 (3), MUSI 300 elective (3), Ensembles (4 semesters minimum), MUSI 250 – Junior Recital (1)

## **Music Education**

**College:** College of Liberal Arts

**Department:** Music

**Student Type:** Traditional Undergraduate

**Faculty:**

Luis E. Loubriel, D.M.A., Department Chair

Allen R. Legutki, Ph.D.

Wilbert Watkins, Ph.D.

**Objectives:**

The primary objectives and practical purpose of a Bachelor of Arts in Music Education, to be part of the Department of Music and Department of Education offerings, is to provide a well-rounded, liberal arts education for students who wish to engage in a career as music educators in elementary, junior high, and high school private or public educational institutions. The primary objectives for the Bachelor of Arts in Music Education include the acquisition of the essential conceptual knowledge in music history, music theory, and music performance coupled with the development of the technical skills necessary for composing and producing, interpreting, performing, listening, assessing, and teaching music with excellence.

Through this program, students will:

- 1) Develop the knowledge and understanding that concerns the structure and history of music in relation to composing and producing, interpreting, performing, listening, assessing, and teaching,
- 2) Produce and perform with meaningful artistic expression and musical sensitivity in their final recital performance.
- 3) Develop the technical skills necessary for composing and producing, interpreting, performing, listening, assessing, and teaching music.

**Requirements – Major:**

Music Education majors must complete each of the following with a grade of "C" or better:

MUSI 101 (3); MUSI 102 (3); MUSI 201 (3); MUSI 202 (3); MUSI 112 (1); MUSI 113 (1); MUSI 212 (1); MUSI 213 (1); MUSI 205 (3); MUSI 206 (3); Applied Piano, Keyboard Skills or voice (Applied piano for vocalists, Voice Lessons for pianists, and Keyboard Skills for instrumentalists)- MUSI 144, 148, or 194 (4); Applied Music- MUSI 140, 144, or 148 and Applied Music- MUSI 240, 244, 248, 340, 344, or 348 (10); MUSI 130 (2); MUSI 131 (2); MUSI 132 (2); MUSI 133 (2); MUSI 250 (1); MUSI C 121 or 122 (8 semesters - 8 or 0 credits options); MUSI 241 (0); MUSI 242 (0); MUSI 303 (3); MUSI 342 (3); MUSI 351 (3); MUSI 352 (3); MUSI 353 (3); MUSIC 365 (0); EDUC 205 (3); EDUC 207 (0); EDUC 260 (3); EDUC 310 (3); EDUC 344 (3); EDUC 350 (0); EDUC 353 (3); EDUC 354 (0) EDUC 376 (12); PHED 257 (2)



## **Nuclear Medicine Technology**

**College:** College of Science

**Department:** Pre-Professional Health

**Student Type:** Traditional Undergraduate

**Clinical Lecturers:**

Nancy McDonald, CNMT, Program Director - Northwestern Memorial Hospital  
Stewart Spies, M.D., Medical Director, School of Nuclear Medicine - Northwestern Memorial Hospital

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**Advisor:** Alice N. Sima, RN, M.S.N., M.B.A.

**Objectives:**

The program for majors in nuclear medicine technology is designed to prepare students to:

1. Provide patient care which includes concern for radiation safety, understanding patient concerns and fears concerning their illness and pending procedures and recognizing emergency patient conditions;
2. Develop technical skills which include quality control and assurance for the preparation and administration of radiopharmaceuticals, performance of in-vivo and in-vitro diagnostic procedures and operation of related equipment;
3. Develop administrative capability which includes supervisory and record keeping functions and radionuclide accountability; and
4. Become a certified nuclear medicine technologist by passing the national certifying examinations.

**Requirements - Major:**

Students in the nuclear medicine technology program must complete at least 90 semester hours with a minimum GPA of 2.8 at Benedictine University. Students **MUST APPLY** for admission to Northwestern Memorial Hospital, our clinical education program affiliate hospital, during their junior year. The admissions process is competitive. Your senior year is a 12-month, 34-semester-hour clinical education curriculum in an American Medical Association accredited hospital program affiliated with the University. Upon completion of this B.S. program the student is eligible to take certifying examinations administered by the Nuclear Medicine Technology Certification Board and by the American Registry of Radiologic Technologists and the Board of Registry of the American Society of Clinical Pathologists. Students majoring in nuclear medicine technology must complete the following courses with a grade of "C" or better: CHEM 113(3), 114(1), 123(3), 124(1); BIOL 197(3), 198(3), 199 (1), 203(4), 250(3), 251(1), 258(4); MATH 111(3); CMSC 180(2), 182(1);

PHIL 240(3); and ECON 150(3); PHYS 113(3), 114(1), 118(3), 119(1); and NMTC 331(2), 332(3), 333(3), 334(9), 335(3), 336(3), 337(2), 338(3), 339(3), 340(2), 341(1).

## **Nursing**

**College:** College of Education and Health Services

**Department:** Nursing and Health

**Student Type:** Adult Accelerated Undergraduate

### **Faculty:**

Joan Libner, Ed.D., M.S.N., RN-BC, CNE, Chair and RN to B.S.N. Program Director  
Patricia Brown, D.N.P., APN, CNS, CCRN  
Margaret Delaney, M.S., RN, PNP-BC  
Valerie Ellinger, M.S.N., RN, Springfield Branch Campus  
Laura Holland, M.S.N., RN, CNE  
Susan Hovey, M.S.N., RN, Coordinator of Nursing Programs – Springfield Branch Campus  
Deborah Jesuit, Ph.D., RN  
Margaret Kipta, M.S., RN, FNP- BC, CRNA  
Ethel C. Ragland, Ed.D., M.N., RN, Acting Dean COEHS  
Margaret Richey, Ed.D., M.S.N., RN  
Alison Ridge, D.N.P., M.S.N., RN, CNE, M.S.N. Program Director  
Elizabeth Ritt, Ed.D., M.S.N., RN, CNE, NEA-BC  
Sharon Ware, Ed.D., M.S.N., M.A., RN, CCHC

### **Lecturers:**

Shelly Baldwin, M.S.N., RN, CWOCN  
Mary Barnes, M.S.N., RN, CCRN  
Mary Billie, M.S.N., RN-BC, CCM  
Jeffrey Coleman, M.S.N., RN, CMSRN, CNML  
Ellen Davel, Ed.D., M.S.N., RN  
Hillary Holecek, M.B.A., M.S.  
Dhananjay Joshi, M.S.  
Beverly Kawa, M.S., RN  
Vicki McMahon, M.S.N., RN  
Mary L. Micklus, M.S., RN  
Linda Olson, Ph.D., M.B.A., RN, NEA-BC  
Beth Phelps, D.N.P., M.S.N., APN-BC, RN  
Jennifer Propp, M.A.  
Roberta Purcell, M.S.N., RN  
Roberta Ryszotogi, M.S., RN, CCRN-CMC  
Bonnie Schleder, Ed.D., M.S.N., RN  
Aline Tupa, M.S.N., RN  
Kathy Vaca, M.S.N., RN  
Karen Vercellino, M.S.M., RN-BC, CNE  
Margaret Young, M.S.N., RN

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**Campus:** Springfield Branch Campus

**Division:** Nursing

**Student Type:** Adult Accelerated Undergraduate

**Objectives:**

The Nursing program is designed to prepare graduates who will:

1. Synthesize theories and concepts from the arts and humanities and the natural and social sciences in professional practice.
2. Apply critical thinking, decision making, and clinical reasoning skills in providing quality nursing care to individuals, families, groups and communities.
3. Translate research findings to provide evidence based practice of nursing.
4. Manage information and technology to deliver quality patient care in a variety of settings.
5. Use leadership skills and knowledge of the healthcare, financial and regulatory systems to advance high quality, safe professional practice.
6. Demonstrate effective inter-professional communication and collaboration to provide quality, patient-centered care.
7. Apply principles of prevention and health promotion in providing care to individuals, families, groups and communities..
8. Integrate Benedictine and professional values and ethical, moral, and legal aspects of nursing into one's professional practice.
9. Apply a process of lifelong learning in the development of one's self, nursing practice, and the profession.
10. Demonstrate evolving competence in professional role within a dynamic, multicultural, global society.

**Admission Requirements**

1. A minimum 2.5/4.0 cumulative GPA from all colleges and universities attended
2. A current, unencumbered Illinois registered nurse (RN) license
3. Demonstrated computer proficiency by a completed Benedictine University Computer Literacy Questionnaire.
4. A minimum of 55 semester credit hours for non-partner applicants and 83 designated semester credit hours for 3 +1 partner applicants documented by official college transcripts.
5. Completion of all required prerequisite coursework prior to enrolling in Benedictine nursing cohort courses.
6. Letter of recommendation from a manager or supervisor. New graduates may obtain a letter from a clinical nursing instructor.

**Requirements - Major:**

The nursing major is offered in an accelerated format designed for the adult learner.

Nursing majors must:

1. Meet University core and skills requirements;
2. Successfully complete the following courses or their equivalent: BIOL 203(4); BIOL 208(4); BIOL 258(4); CHEM 101(3); PHIL 245(3); PSYC 100(3); PSYC 200(3) or PSYC 202; SOCL 100(3);
3. Successfully complete the following courses with a grade of "C" or better: NRHL 310 (1); NRHL 325(3); NRHL 330(3); NRHL 335(3); NRHL 340(3); NRHL 345(3); NRHL 350(3); NRHL 360(3); NRHL 361(3); NRHL 370(3); NRHL 371(3)
4. Meet schedule for submission of all program designated health and safety requirements including selected immunizations and screening tests, CPR certification, flu shot, health insurance, professional liability insurance, and clinical site-specific requirements.
5. Complete all program requirements within three years after commencing nursing cohort classes.

Up to 30 semester hours of lower division nursing credits can be accepted as transfer credit.

**Degree Status**

Registered nurses who have previously received a bachelor's degree from Benedictine University may enroll in the RN to B.S.N. Program as degree seeking students and receive a second Bachelor's degree upon completion of the Program.

**Accreditation**

The baccalaureate program for the registered nurse has received accreditation through June 2023 from the Commission on Collegiate Nursing Education (CCNE) (One Dupont Circle NW, Suite 530, Washington, DC 20036-1120, 202-887-6791)

## Nutrition

**College:** College of Education and Health Services

**Department:** Nutrition

**Student Type:** Traditional Undergraduate

### Faculty:

Catherine Arnold, Ed.D., RD, LDN, Department Chair

Bonnie Beezhold, Ph.D., CHES

Julie Davis, M.S., RD, LDN

Stephanie Ellis, M.P.H., RD, LDN

Karen Plawecki, Ph.D., RD, LDN

### Lecturers:

Traci Beierwaltes, M.S., RD, LDN

LouAnn Chvatal, M.S., RD, LDN

Jan Dowell, M.S., M.H.S., RD, LDN, CSSD

Lynn Dugan, M.S., RD, LDN

Michel Harris, M.S., RD, LDN, CDE

Thomas Jordan, M.S., RD, LDN

Amie Luna, MS

Sarah McNicholas, M.S., RD, LDN

Nancy Moran, M.P.H., RD, LDN, CDE

Christine Palumbo, M.B.A., RD, LDN

Lindsay Sawyer, M.B.A., M.P.H., RD, LDN

Laurie Schubert, Ph.D., RD, LDN

Jodie Shield, M.Ed., RD, LDN

Paula Milas Sochacki, M.P.H., RD, LDN

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

### Objectives:

Upon completion of the Nutrition Major, the student will successfully:

1. Develop beliefs, values, attitudes, and behaviors for professional practice, including:
  - a. Effective and professional communication skills.
  - b. Application of education principles.
  - c. Applied knowledge of ethical principles.
2. Apply principles of food and techniques of food preparation.
3. Demonstrate knowledge and strategic application of principles of management theories and systems.

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

4. Integrate scientific information and research into practice.
5. Participate in opportunities to develop teamwork, cultural competence, problem solving and critical thinking skills.

**Requirements - Major:**

The nutrition major must complete, with a "C" or better

University Skills and Core: WRIT 101(3) and 102(3), SPCH 110(3); PSYC 100(3); and an approved ethics course (PHIL 245 or THEO 252).

Cognates: CHEM 101(3) and 102(1) [or CHEM 113(3), 114(1), 123(3), and 124(1)]; CHEM 103(3) and 104(1) [or 242(3), 243(1), 247(3), and 248(1)] ; BIOL 197(3), 198(3), 199(1), 208(4), and 258(4); and BIOL 229(3) or MATH 150(3) or PSYC 250(3); and MGT 300(3).

**Nutrition Science Courses - Foundation:**

NUTR 150(1), 241(3), 244(3), 245(1), 251(3), 271(3), 280(3), 298(2), 345(3), and 392(2).

**Major Electives:**

Students must also complete at least 24 additional hours from one of three options below, with a grade of a "C" or better.

- Nutrition major without a specified Concentration: NUTR 300(4); and 17 additional elective hours from the following programs: COMM, MGT, MKTG, NUTR, HLSC, and/or BIOL, to be selected in consultation with an academic advisor in Nutrition. Of the 17 credits of major electives, at least 12 credit hours must be at the 200 level and above, including 3 credit hours at the 300 level.
- OR Nutrition major with Dietetics Concentration: Students accepted into the Dietetics Program must complete all of the following courses with a grade of "C" or better:
- BIOL 203(4) or BIOL 359(3); and NUTR 246(1), 250(3); 341(3), 350(2); 371(4), 372(2), 373(1), 391(1), and 395(1). Students accepted into the Dietetics concentration must maintain a cumulative GPA of 3.00/4.0. Enrollment in this concentration is limited; students must apply for acceptance. Students should contact the Nutrition Department for acceptance criteria and application information. Students must receive permission numbers (PIN) for select NUTR courses specific to this concentration; priority for PIN go to those students accepted into this concentration. Due to course sequencing, the students accepted into this concentration should expect to need at least four terms to complete the required courses. *All of the medical nutrition and counseling courses unique to this concentration are available only on the Lisle Campus.*
- OR Nutrition major with an Exercise Biology Concentration: Students in pursuit of this concentration must complete all of the following courses with a grade of "C" or better: NUTR 300(4); BIOL 368(3); HLSC/BIOL 358(3); HLSC 321(1), 322(1), 360(3), 361(3), 381(1), 382(1), and 392(3). Enrollment in this concentration is limited; students must apply for acceptance. It is expected that those seeking this concentration have a GPA or 3.0 or better for acceptance. This is a "4+1" between the B.S. in Nutrition and M.S. in Exercise Physiology programs. A student who is interested in this concentration should apply for acceptance into the M.S. Exercise Physiology program in his/her junior year. Students must receive permission numbers (PIN) to enter select HLSC courses; priority for these PIN go to those students who are seeking this concentration and are accepted into the M.S. Exercise Physiology program.

- OR Nutrition major with a Health and Fitness Concentration. Students in pursuit of this concentration must complete all of the following courses with a grade of "C" or better: NUTR 300(4); BIOL 203(4); PHED 103(1), 107(1), 198(1), 201(2), 302(3); HLSC 200(4); and one of the following courses PHED 200(3), 240(2), 241(2), 261(3), 270(3) or 303(3). Enrollment in this concentration is limited. Students must apply for acceptance (to the Nutrition Department) on or before September 5, 2014 to be potentially accepted into this concentration starting in the spring 2015 term. Only four (4) students will be accepted for the spring 2015 term. Due to course sequencing, the students accepted into this concentration should expect to need at least four terms to complete the required courses. Priority for acceptance will be given to those with higher BenU GPAs (minimum of 3.0/4.0). Only those accepted in this concentration may receive permission numbers (PINs) to enter these PHED and HLSC courses. With the exception of PHED 302(3) Kinesiology, PHED courses, if taken individually and not as this entire concentration, do not count towards the nutrition major electives for the 'no concentration' option.
- OR Nutrition major with a Health Education Concentration: Students in pursuit of this concentration must complete all of the following courses with a grade of "C" or better: NUTR 246(3), 300(4), 361(1), 362(3), 363(3), 364(3), 366(3), 368(3), and 391(1) or 393(1). Students in the Health Education Concentration must maintain a cumulative GPA of 2.5/4.0. *Courses unique to this concentration are available only on the Mesa Branch Campus.*

**Requirements – Minor (Lisle Campus only):**

Students seeking a minor in nutrition must complete, with a grade of "C" or better, CHEM 101(3) and 102(1) [or CHEM 113(3), 114(1), 123(3), and 124(1)]; CHEM 103(3) and 104(1), ] [or 242(3), 243(1), 247(3), and 248(1)]; BIOL 258(4); NUTR 200(3) or 201(3) or 241(3); NUTR 251; two courses from among the following: NUTR 271 (3), 280(3), and/or 345 (3); and one of the following: NUTR 300(4) or 371(4).

**Dietetics Concentration Application Requirements (Lisle Campus only):**

Candidates desiring to enter the Dietetics Program Concentration consult with their academic advisors early in their academic career to ensure that they enroll for the appropriate courses needed for admission to the Dietetics Concentration. Nutrition majors must apply to the Nutrition Department for acceptance into this concentration using the required form. Students meeting the following eligibility criteria have the opportunity to apply to enter the Dietetics Concentration at Benedictine University:

1. Completion of the following courses with a grade of "C" or better: CHEM 101 [or CHEM 113 and 123], CHEM 103 [or CHEM 242 and 247], BIOL 197, BIOL 198, BIOL 199, and NUTR 241.
2. Completion of Basic Skills Courses (with a grade of "C" or higher).
3. Completion of 24 semester hours of Benedictine courses/6 semester hours for transfer students.
4. Benedictine University cumulative GPA of at least 3.00/4.0.
5. Evidence of membership in the Academy of Nutrition and Dietetics.
6. Evidence that all vaccinations are completed.
7. No negative incidents reported on a background check.



Students who do not maintain a Benedictine University cumulative GPA of at least 3.00/4.0 will be dropped from the Dietetics Concentration; such students can continue to pursue the Nutrition Major, as well as reapply to the pursue the Dietetics Concentration if eligible in the future.

Students in the Dietetics Concentration are strongly encouraged, although not required, to maintain a cumulative GPA of 3.4 or higher if considering applying for a position in a Dietetic Internship program in the future.

**Didactic Program in Nutrition and Dietetics (DPD) Verification Statement (Lisle Campus only):**

Candidates seeking a career as a Registered Dietitian (RD) should have a sincere desire to provide individualized counseling which could include medical nutrition, show intellectual promise, and display personal, professional and academic characteristics indicative of Registered Dietitians. The requirements for attaining the RD credential are established by ACEND, and include completion of academic course requirements prescribed by a Didactic Program in Nutrition and Dietetics (DPD; Plan III and IV are not accepted) and an ACEND accredited Dietetic Internship program, then passing of the Registration Examination for Registered Dietitians.

To qualify for receipt of the Didactic Program in Nutrition and Dietetics Verification Statement, Benedictine University students must have earned a minimum of a bachelor degree with a cumulative GPA of at least 3.00/4.0, and met all the requirements (e.g., NUTR courses, cognates, skills, grades, Dietetics Concentration application requirements) of the Benedictine University Dietetics Concentration in the Bachelor of Science in Nutrition Major.

Credits to be transferred from other regionally accredited institutions are evaluated on the basis of their equivalence at Benedictine University. Benedictine University accepts course credit in transfer from regionally accredited colleges and universities if the courses are comparable in scope and level of difficulty to courses offered at Benedictine University. Acceptance of transfer credit to be applied to the areas of nutrition, food, and/or dietetics is determined by the DPD director. Courses taken prior to specific dates may be unacceptable as transfer credit because of substantial subsequent developments.

Those seeking DPD Verification of coursework after completing a Baccalaureate degree granted by another U.S. regionally accredited college or university, or equivalent as determined by an independent foreign degree evaluation agency (Note: those pursuing the dietetics concentration must utilize an agency approved by ACEND, listed online at: <http://www.eatright.org/BecomeanRDorDTR/content.aspx?id=9725>), must have earned a minimum cumulative GPA of at least 3.00/4.0 on all undergraduate college/university coursework. These individuals must meet all the requirements (e.g., NUTR courses, cognates, skills, grades, Dietetics Concentration application requirements) of the Benedictine University Dietetics Program in the Bachelor of Science in Nutrition (Major), as determined by the undergraduate Didactic Program in Dietetics Director at Benedictine University, Lisle campus. To have external (to Benedictine University) transcripts evaluated and accepted, the prospective student must first apply to the Enrollment Center of Benedictine University as a Second Degree candidate and submit an original copy of all college and university transcripts, along with his/her application materials. At the time of course acceptance, courses completed at another university must meet the Course Acceptance and

Validation Policy, as stated in the *Nutrition Major Handbook*. Students accepted into this program are required to successfully complete at least 12 hours of 200/300 level classroom courses at Benedictine University within a seven year time period. Typically, more than twelve semester hours are required for completion of the DPD. Upon successful completion of all of the requirements, the Didactic Program in Nutrition and Dietetics Verification Statement will be awarded. A second degree will be awarded to those completing the Second Degree Program.

**Accreditation Information (Lisle Campus only):**

Those accepted into the Dietetics Concentration of the Nutrition major on the Lisle, IL campus are enrolled in a Didactic Program in Dietetics which is externally accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (120 South Riverside Plaza, Suite 2000, Chicago, Illinois 60606-6995, 312/899-0040). As a Didactic Program in Nutrition and Dietetics (DPD), this curriculum meets the specific required knowledge and skills competencies, as listed in the *2012 Standards for Didactic Programs in Nutrition and Dietetics* at <http://www.eatright.org/ACEND/content.aspx?id=7877>.

**Health Education Certification Information (Mesa Campus only):**

The Health Education Concentration of the Nutrition major on the Mesa, AZ branch campus is designed to prepare students to pursue the Certified Health Education Specialist (CHES) certification, which grants licensure to qualified individuals. The CHES examination is offered through the National Commission for Health Education Credentialing, Inc. (NCHEC – <http://www.nchec.org>).

Health Educators foster awareness of positive health behaviors and promote behavior change for health promotion and disease risk reduction. The Health Education Concentration provides students with the knowledge and practice of skills to assess, create, plan, implement, monitor, and evaluate programs designed to promote, maintain, and improve the health of individuals, groups, and communities, as well as impact environments and policies. Students learn to coordinate the provision of health education services and act as resources during field experiences, communicating needs, concerns, and resources. This Concentration provides a unique focus on nutrition for risk reduction.

**Fitness Certification Information (Lisle Campus only):**

With some additional coursework, students completing the Exercise Biology concentration have the option to seek certification as a ACSM Health Fitness Specialist (HFS) after graduation. Completion of the M.S. in Clinical Exercise Physiology degree meets the academic requirements for the ACSM Health Fitness Specialist and the ACSM Registered Clinical Exercise Physiologist (RCEP). More information about the requirements for these certifications are available at: <http://certification.acsm.org/acsm-certified-health-fitness-specialist>.

Students completing the Health and Fitness concentration have the option to seek external certification as a Certified Strength and Conditioning Specialist (CSCS) after graduation. More information about the requirements for this certification is available at: [http://www.nsca.com/CSCS\\_Certification\\_2/](http://www.nsca.com/CSCS_Certification_2/).

Fitness trainers and instructors lead, instruct, and motivate individuals or groups in exercise activities, including cardiovascular exercise (exercises for the heart and blood system), strength training, and stretching. They work with people of all ages and skill levels.

**Affiliation with Graduate Programs (Lisle Campus only):**

With careful planning of the undergraduate course sequence, the Nutrition Major offers the student the possibility of completing select cross-listed courses to meet some of the requirements of the following graduate programs while an undergraduate student. These graduate programs include: the Master of Science in Nutrition and Wellness, Master of Public Health, and Master of Science in Clinical Exercise Physiology. Space in these cross-listed courses is limited. Admission to the graduate program is not automatic. The student must meet apply to, and receive acceptance into, the respective graduate program in his/her junior year in order to have the opportunity to take NTR (cross-listed as NUTR) courses during his/her undergraduate senior year.

## **Organizational Leadership**

### **National Moser Center for Adult Learning**

**Department:** Adult and Professional Studies

**Student Type:** Adult Accelerated Undergraduate

#### **Objectives:**

This program and its courses are designed to prepare graduates who will:

1. Assume functions and roles in leadership and management in organizations in local and global communities;
2. Acquire the analytical skills necessary to assess the behavioral aspects of groups and organizations; and be prepared for graduate study, particularly in the behaviorally-oriented management programs.

The Bachelor of Arts in Organizational Leadership program is offered in a learning-team/blended format through evening and weekend classes, as well as in a fully online format. These options provide time periods and formats designed for the needs of adult learners. Bachelor of Arts in Organizational Leadership students must complete a minimum of 120 semester credit hours for degree completion. The online courses are restricted to students admitted into the adult online program.

#### **Requirements - Business Cognates**

Organizational Leadership students must complete the following cognate course with a grade of 'C' or better: ECON 101(3) and PSYC 100(3).

#### **Requirements - Major**

Organizational Leadership students must complete the following major courses with a grade of 'C' or better: MGT 217(3) which must be the first course taken, PSYC 210(3), SOCL 290(3), INTB 292(3), MGT 300(3), MKTG 300(3), MGT 320(3), MGT 150(3), MGT 251(3), MGT 303(3), MGT 333(3), MGT 330(3), INTB 300(3), PSYC 298(3), and PSYC 389(3) which should be the last major course taken, immediately following PSYC 298(3). Students can begin their major courses when they have completed at least 36 credit hours, including MGT 217, basic skills and prerequisites, either through transfer courses or at Benedictine.

#### **Transfer Credits**

Transfer credits for major courses and MATH 105(3) will not be accepted after a student is admitted into the Bachelor of Arts in Organizational Leadership program. The following courses must be completed at Benedictine University: MGT 217(3), IDS 201(3), IDS 301(3), PSYC 298(3) and PSYC 389(3).

#### **Work /Life Experience Credits**

General elective credit hours may be demonstrated through the Prior Learning Assessment program by the submission and approval of a Work/Life Experience portfolio. Students need to complete all of the requirements of the Prior Learning Assessment program within one year of starting their

degree program. The maximum number of credits that may be obtained through work/life experience is 18 semester hours.

### **Concentrations**

For Bachelor of Arts in Organizational Leadership students, optional concentrations provide an opportunity to expand knowledge in different areas. Each concentration is composed of four courses for a total of 12 credit hours of credit. In order to qualify for a concentration, a grade of "C" or above must be obtained for each course. The following two concentrations are available:

- The Human Resources Management Concentration requires completion of the following courses: MGT 262(3), MGT 264(3), MGT 266(3) and MGT 270(3). It is recommended that students complete MGT 330 prior to taking the concentration courses.
- The Marketing Concentration requires completion of the following courses: MKTG 310(3), MKTG 330(3), MKTG 331(3) and MKTG 350(3).

### **Other Information**

**Certificate Programs:** The Certificate programs provide a concentrated focus for those professionals looking to expand their knowledge in a particular area. Each program is composed of an 18 credit hour series of six online courses. Courses are five to eight weeks in length. Instructional methods include lectures, simulations and case studies. Each class forms online interactive learning teams to assist in the learning process. All students interested in entering a certificate program should contact their academic advisor.

Certificates are offered in the areas of:

#### Human Resources Management

The Human Resources Certificate program is designed to meet the needs of those students interested in entering the field of Human Resources as well as experienced HR professionals interested in expanding their knowledge and career potential. This series focuses on the fundamental issues related to employee recruitment, training and retention strategies, employee relations, performance appraisal, compensation and benefits, and employment law.

**Certificate Eligibility:** Successfully completing all 6 courses in a program qualifies a student for the corresponding Academic Certificate. All courses must be completed with a grade of "C" or better in order to be eligible for the certificate.

**Application for Certificate:** To apply for the Certificate, students must submit the Application for Graduation form, specifying the Certificate Area on the application and sending the completed form to Ben Central with appropriate fee.

## **Philosophy**

**College:** College of Liberal Arts

**Department:** History, Philosophy and Religious Studies

**Student Type:** Traditional Undergraduate

**Faculty:**

Patrick Flynn, Ph.D.

Bernard Toussaint, Ph.D.

Martin Tracey, Ph.D.

**Objectives:**

Philosophy seeks answers to such fundamental questions as: What is ultimately real? What is the nature and extent of our knowledge? What is the source and nature of our moral obligations? What form of government is the best? Is beauty only in the eye of the beholder? Our aim is to assist students (1) in developing an appreciation of the various answers to these questions and (2) in formulating their own answers in a way that can be defended in the arena of reasoned controversy. Philosophy draws on material from all areas of human endeavor--science, the arts, religion, and politics for example. Thus, philosophy is uniquely suited to equip students with not only an appreciation for the examined life, but also with the critical thinking, writing and communication skills necessary for success in the 21st century.

Courses in philosophy are designed to:

1. Investigate the ultimate principles of knowledge, reality and human conduct;
2. Establish rational methods of evaluating ideas and arguments;
3. Explore the underlying unity and diversity of experience;
4. Provide an historical survey of philosophical ideas;
5. Offer a systematic treatment of major philosophical questions;
6. Afford you a general enrichment in philosophy; and
7. Prepare you for graduate work in philosophy or for advanced study in law, theology, or education.

**Requirements - Major:**

Students majoring in philosophy must complete a minimum of 36 hours of courses toward their major, with a grade of "C" or better. Of these 36 hours, these courses must include at least 24 hours of formally registered philosophy courses, and may include up to 12 hours of philosophy department approved courses. This latter refers to department agreed substitutions for formally registered philosophy courses from related academic fields. Of the formally registered philosophy courses, 24 course hours must be at the 200 level or above and 9 course hours must be at the 300 level or above. Courses toward the philosophy major must also include: PHIL 120(3), 200(3), 210(3), either 225(3) or 335(3), and one of 245, 246, 247, 248, 249 or RELS 250(3). In addition, if a student is contemplating attending graduate school in philosophy following their bachelor's program, we strongly recommend that they also take all or most of the following course offerings: PHIL 205 or

305, 315(3), 320(3), 325(3), 330(3), 335(3), 355 and 365. Philosophy majors are also required to demonstrate competency in a modern or classical language by completion of at least one modern language course at or above the 202-level, or by completing 12 course hours of New Testament Greek I & II and Ecclesiastical Latin I & II.

**Philosophy Major for Pre-law Students:**

"The free and spirited consideration of philosophical questions is almost the classic model for legal training" (Statement on Pre-legal Education of the Association of American Law Schools). While no single major is required for admission to law school, philosophy has long been recognized as excellent preparation for the study of law. Pre-law students who choose philosophy as a major may choose to also take ACCT 111(3), 112(3); HIST 111(3); and PLSC 230(3) or 312(3). Some or all of these courses may count as philosophy approved courses.

**Requirements - Minor:**

Students desiring to minor in Philosophy must complete a minimum of 21 hours toward their minor with a grade of "C" or better. Of these 21 hours, these courses must include at least 15 hours of formally registered philosophy courses, and may include up to 6 hours of philosophy department approved courses. Of the formally registered philosophy courses, 12 course hours must be at the 200 level or above and 3 course hours must be at the 300 level or above. Courses toward the philosophy minor must also include: PHIL 200(3), 210(3), and one of 245, 246, 247, 248, 249, or RELS 250(3).

**Philosophy as a Second Major:**

Students desiring a major in philosophy are encouraged to combine their major in philosophy with a second major in another academic field, related to their particular philosophical interests, or to combine their major in philosophy with one or more academic minors, related to their particular interests in philosophy. Philosophy has always been an intrinsically inter-disciplinary academic field. Philosophical reflection presupposes the knowledge of a wide variety of many different (academic and non-academic) fields and topics. It is this presupposed knowledge that provides the critical starting point for philosophical reflection. We wish to encourage our philosophy students to engage, as fully as they are capable, in this basic inter-disciplinary, philosophical spirit.

## **Physical Education**

**College:** College of Education and Health Services

**Department:** Education

**Student Type:** Traditional Undergraduate

**Faculty:** Elizabeth Bell, Ed.D.

### **Objectives:**

The Physical Education program is designed to prepare students to teach Physical Education in elementary, middle, and high school levels. The program includes studies in education as well as the sciences. The program also emphasizes the importance of physical activity and the ability to teach such activities. Field experiences are included in the program at all levels of education K-12.

Students who complete the program successfully will:

1. Become certified as a teacher in physical education for grades K-12.
2. Understand and demonstrate success methods to teaching physical education
3. Demonstrate knowledge in the areas of health education and adaptive/corrective physical education
4. Integrate science and health related knowledge in the areas of kinesiology, anatomy, exercise physiology, and nutrition.

### **Requirements for the Major:**

Students majoring in physical education must complete the following requirements. These align with, but are not totally inclusive of, all of the University core requirements for an undergraduate degree at Benedictine University.

### **Requirements - Major:**

Physical Education majors must pass the core courses and the following courses with a "C" or better. The professional education requirements are: EDUC 200(1), 205(3), 207(0), 215(3), 260(3), 310(3), 345/350(3), 353/354(3), 374(6), 375(6), PHED 200(3), 201(2), 240(2), 241(2), 243(2), 257(2), 260(3), 270(2), 300(3), 302(3), 305(3), 308(3), 320(3), NUTR 201(3), BIOL 155(4), and HLSC 200(4). Also, preclinical experiences are required.



## **Physics**

**College:** College of Science

**Department:** Physics/Engineering

**Student Type:** Traditional Undergraduate

### **Faculty:**

Darya Aleinikava, Ph.D.

Peter H. Nelson, Ph.D.

Andrew Wig, Ph.D.

Joseph C. Bowe, Ph.D. Professor Emeritus

Duane J. Buss, Ph.D. Professor Emeritus<sup>†</sup>

Ralph D. Meeker, Ph.D., Professor Emeritus

Fr. William J. Shonka, O.S.B., Ph.D., Professor Emeritus<sup>†</sup>

John J. Spokas, Ph.D. Professor Emeritus

### **Lecturers:**

John Baliga, Ph.D.

David Baran, Ph.D.

Kevin Beyer, M.S.

Jean-Paul Carneiro, Ph.D.

Randall Hicks, Ph.D.

Saul Lappidus, Ph.D.

William Parker, Ph.D.

Timothy Schmidt, M.S.

Philip Schreiner, Ph.D.

Mel Swieton, M.S.

Luisa Torres, Ph.D.

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### **Objectives:**

The courses in physics are designed to:

1. Develop a scientific style of reasoning; and
2. Increase one's understanding of our physical environment.

The program for majors is designed to:

1. Provide students with a thorough introduction to classical physics and to the basic concepts of quantum physics;
2. Provide students with the mathematical foundation required to study physics in a rigorous manner at the introductory level and beyond;
3. Develop students' laboratory skills and to expose you to modern experimental techniques needed to study physics in a laboratory setting;
4. Provide sound, coherent, and complete collegiate programs so as to accommodate a wide range of student interests; and
5. Prepare majors for physics research, engineering, law, medicine or high school teaching.

### **Acceptance into the Physics Program:**

A student will gain acceptance to the physics program by completing the introductory sequence of PHYS 211, PHYS 212, MATH 210, and MATH 211 with a GPA of 2.50 or above and a grade of "C" or better in each of these courses. A transfer student will gain acceptance by meeting these requirements through equivalent transfer courses. Additionally a transfer student must earn a GPA of 2.5 or above in all major classes (excluding labs) during the first semester at BU in order to be accepted into the physics program.

If it is determined at any time that a student cannot gain acceptance to the physics program or cannot graduate with a physics degree, the student will be required to change his or her major and seek academic advising outside of that program.

### **Requirements - Major:**

Within the physics major you may select from three concentrations:

#### **PHYSICS CONCENTRATION:**

This program is designed to provide a rigorous introduction to the concepts of physics through a mix of theoretical and experimental course work which will prepare students for graduate studies, a career in engineering, or applied physics.

#### **BIOLOGICAL PHYSICS CONCENTRATION:**

This program provides you with an interdisciplinary introduction into the exciting field of biological physics designed to prepare you for graduate work in biophysics or biomedical engineering. The program combines mathematics, physics, and biology in an unusual and exciting opportunity for undergraduates. You will be involved in significant research, working directly with world-class faculty at the forefront of this field.

#### **PHYSICS EDUCATION CONCENTRATION:**

The Physics Education program is a physics degree combined with a teacher certification in secondary education for physics. This concentration includes a minor in education. The focus is on fundamental physics combined with educational theory.

### **Requirements for a Physics major are:**

**PHYSICS CONCENTRATION:** Majors are required to present a minimum of 36 hours in physics courses numbered 200 or above, including PHYS 205(1), 206(1), 207(1), 211(4), 212(4), 213(3), 220(3),

264(3), 313(3), 315(3), 340(3), and 398(2); a 200-300 Physics Elective (2); and a 300-level Physics Elective (may substitute MATH 361 or CMSC 350). Students must also complete MATH 210(5) or 170(5) plus 200(4), 211(4), 212(4), 260(4); CHEM 113(3), 114(1), or 115(1); CHEM 123(3), 124(1), or 125(1), and CMSC 180(2), CMSC 185(2). Only courses in which a student earns a grade of "C" or better may be counted toward the major. Students planning graduate studies are advised to take MATH-300(3), 361(3), 365(3); PHYS 323(3), 374(2).

**BIOLOGICAL PHYSICS CONCENTRATION:** Majors are required to complete; BIOL 197(3), 198(3), 199(1), 250(3), 251(1), CHEM 113(3), 114(1), or 115(1), 123(3), 124(1), or 125(1), MATH 210(5) or 170(5) plus 200(4), 211(4), 212(4), PHYS 211(4), 212(4), 213(3), 205(1), 206(1), 207(1), PHYS 313(3), PHYS 315(3), PHYS 323(3), PHYS 398(1) plus 3 additional hours at the 200 to 300 level in Physics, and 3 additional hours at the 300 level in any of BIOL, BCHM, CHEM, MATH or PHYS. Only courses in which a student earns a grade of "C" or better may be counted toward the major.

## **PHYSICS EDUCATION CONCENTRATION**

### **Requirements - Teaching Certification:**

Requirements to be a high school Physics teacher: Students desiring to be certified to teach physics on the secondary level (grades 6-12) are to declare themselves as physics majors and education minors and register with the Benedictine University Education Program as teaching certificate candidates. Advisement is then a joint responsibility of the physics and the education programs. Students must complete the following courses with a grade of "C" or higher: PHYS 205(1), 206(1), 207(1), 211(4), 212(4), 213(3), 220(3), 264(3), 313(3), and 315(3). Students must also complete MATH 210(5) or 170(5) plus 200(4), 211(4), 212(4), 260(4); CHEM 113(3), 114(1), or 115(1); CHEM 123(3), 124(1), or 125(1), and CMSC 180(2), CMSC 185(2), as well as the requirements of the Teacher Certification Program in Secondary Education which includes an education minor (see education). Students must also complete PHYS 107, NTSC 111 and PHIL 290.

*A student cannot major in both Health Science and Physics.*

### **Requirements - Minor:**

Students seeking a minor in Physics must complete, with a grade of "C" or better: PHYS 211(4), 212, 213(3), 205(1), 206(1), 207(1) and 6 hours in physics courses numbered 200 and above, including at least 3 credit hours at the 300 level. Only courses in which a grade of "C" or better was received may be counted toward the minor.

## Political Science

**College:** College of Liberal Arts

**Department:** Political Science

**Student Type:** Traditional Undergraduate

**Faculty:**

Tammy Sarver, Ph.D., J.D., Department Chair

Phil Hardy, Ph.D.

Joel Ostrow, Ph.D.,

**Lecturer:** Jim Ryan, Benedictine University Distinguished Fellow

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Objectives:**

Political Science students at Benedictine University learn both theoretical and practical material about political systems and their processes, both domestic and international, as part of our overarching goal to develop a strong understanding of the concept of citizenship and commitment to service. Our faculty take pride in challenging our students and helping them to developing critical research, writing and oral communications skills. The Department houses nationally-recognized Mock Trial and Model United Nations programs, and the Center for Civic Leadership and Public Service, directed by Distinguished Fellow and former Illinois Attorney General Jim Ryan. The Center's mission is to inspire students to consider careers in public service and help them to become effective citizens. The program prepares students to pursue career opportunities in national, state and local governments, journalism, education, non-profit organizations, and international development, among others, and graduate study in political science, law, public administration, business, or other advanced study.

The program is designed to:

1. Provide theoretical and practical knowledge about politics in the United States and political systems and processes around the world;
2. Prepare students to pursue careers in law, journalism, business, advocacy groups, non-profit organizations, politics and public service, government, and international organizations and agencies, among others;
3. Provide students an opportunity to choose from concentrations in pre-law or international affairs;
4. Develop writing and research ability and critical thinking essential for success in any career choice;

*The information contained on this page is from the 2014-2015 Undergraduate Catalog and is valid until August 1, 2015.*

5. Develop a strong understanding of the concept of citizenship and a commitment to public service;
6. Provide internships and other non-classroom learning experiences in government, law, and business, and other opportunities under the Center for Civic Leadership and Public Service led by J. Ryan, Distinguished Fellow;
7. Encourage participation in our award-winning Model United Nations and Mock Trial teams.

**Requirements - Major:**

Political science majors must complete SOCL 100(3); ECON 101(3); and PSYC 100(3). HIST 111(3), 112(3) are strongly recommended. Also recommended are 12 hours in a modern language and HIST 223(3). The major itself consists of a minimum of 36 hours in political science, completed with a grade of "C" or better, including PLSC 102(3), 105(3) or 205(3), 201(3), 210(3), 299(3), 399(3), and 18 hours in other political science courses, nine hours of which must be at the 300 level. All major and cognate courses must be completed with a grade of "C" or better. Although repeatable for credit, both PLSC 215(3) and 237(3) courses can be counted only once toward completion of the 36-hour Political Science major requirement.

Global Studies (PLSC 101) will not count towards a Political Science major or minor requirement. Credit will not be granted for both PLSC 105 and PLSC 205.

**PRELEGAL CONCENTRATION:**

In response to law school recommendations, the pre-legal concentration does not require a specific course of study but focuses on a broad range of offerings out of six academic programs. The thrust is a broad liberal arts background, which makes the student aware of pressing social problems, knowledgeable about the American system of government and capable of reading critically and writing in a clear, concise manner.

The student in the prelegal concentration is required to complete the following courses in political science with a grade of "C" or better: PLSC 102(3), 105 or 205(3), 201(3), 210(3), 230(3)/330(3), 231(3)/331(3), 243(3)/343(3), 299 and 399, ECON 101(3), and five electives from the following courses: ACCT 111(3), 112(3); COMM 317(3); ENV5 205(3); GENS 100(3); HIST 112(3), 260(3), 265(3); MGT 235(3), 236(3), PHIL 200(3), 240(3), 245(3), 250(3), 260(3), 355(3); PSYC 210(3); SOCL 205(3), 240(3), 260(3), 306(3), 321(3), 391(3); other courses related to the law, as approved by the Pre-Law advisor; or any PLSC 200- or 300-level course.

**Requirements - Minor:**

Twenty-one semester hours, with a grade of "C" or better, are required for a minor in political science. These 21 hours must include PLSC 102(3), 201(3), 105(3) or 205(3), 210(3), 299(3) and six more hours above 200, including three hours at the 300 level. PLSC 215 and PLSC 237, while repeatable for credit, may only be counted once towards satisfying requirements for the minor.

**Requirements - Teaching Certification:**

Students desiring to be certified to teach political science/civics at the secondary level (grades 6-12) are required to major in social science (See Social Science major). Students must also complete the Teacher Certification Program in Secondary Education described in the education program.

**Other Information:**

Course repeat policy for majors and minors in Political Science: A student who has received an unsatisfactory grade (below a "C") in a course that satisfies requirements within the major or minor may repeat that course one time only. The course must be completed satisfactorily at Benedictine University. After three attempts (defined as enrollment beyond the add/drop date), a student will be denied further enrollment in a course within the major or minor. A student who has completed PLSC 399 Thesis Research and Writing and received letter grade may not repeat the course.

## **Pre-Professional Health Programs**

**College:** College of Science

**Department:** Pre-Professional Health

**Student Type:** Traditional Undergraduate

**Faculty:** Alice N. Sima, RN, M.S.N., M.B.A., Director

### **Objectives:**

The Office of Pre-Professional Health Programs is responsible for the supervision of the baccalaureate degree program in related health professions. This office also coordinates all health science practica and is responsible for clinical affiliations, external funding and accreditation of the University's health care education programs. The office is the primary advising center within the University for the health professions and provides career information to students interested in medicine (allopathic and osteopathic), pharmacy, dentistry, optometry, podiatry, chiropractic, veterinary science, occupational therapy and physical therapy.

### **Requirements - Major:**

#### **Pre-Chiropractic Program:**

To enter chiropractic school it is strongly recommended that students complete four years at Benedictine University. Suggested programs for the biochemistry/molecular biology, health science or biology major should be followed as most chiropractic schools require eight hours of physics (all with labs), and a minimum of 30 hours of humanities and social sciences. Interviews by, and a recommendation letter from, the Health Science Recommendations Committee should be arranged for during the spring semester of the junior year or fall semester of the senior year.

#### **Pre-Dental Program:**

Although it is possible to enter dental school after three years of college, it is strongly recommended that students complete four years at Benedictine University. Suggested programs for the biology, health science or biochemistry major should be followed. Most dental schools require one year of organic chemistry; one year of physics; and biology courses including genetics, anatomy, embryology and physiology. It is also recommended that the student take the Dental Aptitude Test (DAT) during the spring semester of the junior year. Interviews by, and a recommendation letter from, the Health Science Recommendations Committee should be arranged for during the spring or fall semesters of the junior or senior year respectively.

#### **Pre-Medical Program:**

A student seeking a career in allopathic or osteopathic medicine should plan on completing four years at Benedictine University. The well-qualified candidate should have a strong foundation in basic science and mathematics and advanced science courses should emphasize biology or biochemistry. A good selection of appropriate advanced courses is offered by both the biology department and the chemistry and biochemistry department, namely histology, endocrinology, cell biology,

biochemistry, clinical chemistry and intermediary metabolism. It is also recommended that the student take the Medical College Admissions Test (MCAT) during the spring semester of the junior year. Interviews by, and a recommendation letter from, the Health Science Recommendations Committee should be arranged for during the spring or fall semesters of the junior or senior year respectively.

**Pre-Occupational Therapy Program:**

Students seeking a career in occupational therapy should plan on completing a degree in health science or psychology. They would continue their education in a master's degree program in occupational therapy. Graduates from these programs are qualified to sit for the American Occupational Therapy Association Certification Examination. Interviews by, and a recommendation letter from, the Health Service Recommendations Committee should be arranged for during the spring or fall semesters of the junior or senior year.

**Pre-Optometry Program:**

A student seeking a career in optometry should plan on completing four years at Benedictine University. The well-qualified candidate should have a strong foundation in basic science and mathematics and advanced science courses should emphasize biology or biochemistry. Suggested programs for the biology, health science or biochemistry/molecular biology major should be followed. It is also recommended that the student take the Optometry College Admissions Test (OCAT) during the spring semester of the junior year. Interviews by, and a recommendation letter from, the Health Science Recommendations Committee should be arranged for during the spring or fall semesters of the junior or senior years respectively.

**Pre-Pharmacy Program:**

Students interested in entering pharmacy school should complete the first two years of the pre-pharmacy program. See the Director of the Pre-Professional Health Programs for further information. It is also recommended that the student take the Pharmacy College Admissions Test (PCAT) during the fall semester of the sophomore year. Benedictine University offers a Dual Acceptance Program with Midwestern University-Chicago College of Pharmacy (CCP) for selected students who successfully complete the specified course work; such students will be granted an early acceptance to CCP. Eligible students must rank in the top 20 percent of their high school graduating class; must score in the top quartile on a college entrance exam (ACT of 25 or higher; SAT of 1700 or higher); be accepted by Benedictine University; and be selected for an interview by the CCP Admissions Committee.

Successful applicants will be ensured a seat at CCP upon successful completion of the pre-pharmacy requirements at Benedictine University within two years; achievement of a minimum cumulative GPA of 3.20; and earning a grade of "C" or better in all required courses. Students are not permitted to repeat courses for a higher grade. The PCAT is waived for students who successfully complete the pre-pharmacy program at Benedictine University and who are admitted to CCP via the Dual Acceptance Program. Any student who fails to complete the program can apply to CCP via the traditional route.

**Pre-Physical Therapy Program:**

Students seeking a career in physical therapy should plan on completing a degree in health science



or psychology. They would continue their education in master's degree or doctoral programs in physical therapy in order to be eligible to apply for and complete the licensing examination in Illinois and other states. Interviews by, and a recommendation letter from, the Health Science Recommendations Committee should be arranged for during the spring or fall semesters of the junior or senior year.

**Pre-Physician Assistant Program:**

Student seeking a career as a physician assistant, should plan to complete four years of college. You should have a strong foundation in basic sciences of biology, chemistry, physiology, anatomy and microbiology, and a balance of studies in the applied behavioral sciences. A GPA of 3.4/4.0 (on a 4-point scale) and a graduate admissions exam may be required. Most physician assistant schools require prior health care experience (example, 2,000 work hours). Students should arrange for interviews with the Health Sciences Recommendations Committee during the spring or fall of your junior year. The majority of the applicants to the pre-physician programs apply through the Central Application Service for Physician Assistants the summer prior to senior year.

**Pre-Podiatry Program:**

Although it is possible to enter podiatry school after three years of college, it is strongly recommended that students complete four years at Benedictine University. Suggested programs for the biochemistry/molecular biology, health science or biology major should be followed as most podiatry schools require eight hours of biology, 16 hours of chemistry, eight hours of physics and a minimum of 30 hours of humanities and social sciences. It is also recommended that the student take the Medical College Admissions Test (MCAT) during the spring semester of the junior year. Interviews by, and a recommendation letter from, the Health Science Recommendations Committee should be arranged for during the spring or fall semesters of the junior or senior year respectively.

**Pre-Veterinary Program:**

Students may apply to the University of Illinois College of Veterinary Medicine after completing three years of college, but the majority of students accepted have earned their bachelor's degree. Suggested programs for the biology, health science or the biochemistry/molecular biology major should be followed as the minimum requirements for admission are eight hours of biology, 16 hours of chemistry, eight hours of physics, three hours in animal science and at least 30 hours of humanities and social sciences. It is also strongly recommended that the student take the Graduate Record Exam (GRE) during the spring semester of the junior year. Interviews by, and a recommendation letter from, the Health Science Recommendations Committee should be arranged for during the spring or fall semesters of the junior or senior year respectively.

**The Health Science Recommendations Committee:**

The purpose of this committee is to send out letters of recommendation for students seeking admission to professional programs in the health care areas such as medicine, dentistry, optometry, podiatry, veterinary medicine. To carry out this work the committee meets two times each year, in October and February, to interview applicants. Announcements as to the procedures to be followed in making application to the committee for interviews will be posted on-line. All students seeking admission to professional schools should plan to interview with the members of this committee during the junior year or at the beginning of the senior year.

## **Psychology**

**College:** College of Liberal Arts

**Department:** Psychology, Sociology, Criminal Justice, and M.S. in Clinical Psychology

**Student Type:** Traditional Undergraduate

**Faculty:**

James Crissman, Ph.D., Department Chair

Sandra Chmelir, Ph.D.

Dianne Moran, Ph.D.

Kelly Kandra, Ph.D.

Brian Patterson, Ph.D.

**Campus:** Springfield Branch Campus

**Division:** Social and Behavioral Sciences

**Student Type:** Traditional Undergraduate

**Faculty:** Alonzo DeCarlo, Ph.D., M.S.W., Division Chair

**Campus:** Springfield Branch Campus

**Division:** Adult Programs

**Student Type:** Adult Accelerated Undergraduate

**Faculty:** Janet Kirby, Ph.D., Division Chair

**Objectives:**

Psychology is a science that studies individual, group and societal behaviors and investigates them using experimental, clinical and social-developmental methods. The professional psychologist uses principles derived from research to solve individual, group and organizational problems. This program is designed to:

1. Inform students of results from the experimental, clinical and social developmental areas of research;
2. Introduce the student to the statistics and research methods of psychology;
3. Provide a sound background applicable to the wide variety of careers available with a bachelor's degree; and
4. Serve as a basis for graduate work in psychology or other related professional careers such as medicine, law, social work and business.

**Requirements - Major:**

Psychology majors must complete MATH 105(3), 108(3) or 110(3) with a grade of "C" or better. Psychology Pre-Physical Therapy or Pre-Occupational Therapy majors must take MATH S110 to meet the math skills requirement.) Majors are required to complete, with a grade of "C" or better, the departmental core: PSYC 100(3), 250, 351(3), 395(3), three courses at the 200 level exclusive of PSYC 250, , and 17 credit hours at the 300 level, exclusive of PSYC 351 and 395. One additional choice of a 200 or 300 level course is required. Of the 300-level courses, two of these must be four-hour lab courses. One lab course must be from 314-15(4), 316-17(4), or 318-19(4), and one from PSYC 354(4) or 356(4).

Psychology majors in Pre-Physical Therapy or Pre-Occupational Therapy must complete at least 81 hours of courses in this interdisciplinary program. It includes SOCL 213(3), MATH 111(3), 18 hours in Biology: BIOL 197 (3), 198 (3), 199 (1), 203(4), 258(4), and a 300-level elective(3); eight hours in Chemistry: CHEM 113/114(4), 123/124(4); and eight hours in Physics: PHYS 113/114(4), 118/119(4). (Note that the Natural Science core is fulfilled by this program's requirements). There are 41 hours required in Psychology (see the list above).

Field Placements require a minimum GPA of 3.0.

Students pursuing graduate school should take the following classes: PSYC 220 Personality, PSYC 300 Abnormal, and PSYC 391 Topics: Tests and Measurement.

**Requirements - Minor:**

A minor in psychology consists of a program of courses totaling at least 21 hours with a grade of "C" or better, submitted to and approved by the department chair, including at least 12 hours at the 200 level or above, of which at least three hours must be at the 300 level. PSYC 250 and 351 may not be included for the minor. Requirements for a Life Span minor include a minimum of 25 hours of courses including SOCL 213(3), SOCL 231(3), SOCL/PSYC 310(3), SOCL 356(4), SOCL 371(3), SOCL 386, SOCL 398, SOCL elective. Non-Sociology majors must take SOCL 350(3).

## **Radiation Therapy**

**College:** College of Science

**Department:** Pre-Professional Health

**Student Type:** Traditional Undergraduate

**Lecturers:**

Bharat.Mittal, M.D., Medical Director, Radiation Oncology - Northwestern Memorial Hospital  
Aleksander Zafirovski, R.T., Program Director - Northwestern Memorial Hospital

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**Objectives:**

Radiation Therapy uses high energy X-rays, electron beams, or radioactive isotopes as cancer-killing agents. These therapies change the direct physical process of individual cells. The radiation therapist is a highly specialized healthcare professional who is an important part of the healthcare team. The team includes physician, physicists, and nurses. Radiation therapy is one of the most effective treatments today for many cancers and an increasing number of other medical conditions. The radiation therapist delivers highly technical skills to patients requiring high touch care.

Radiation therapy has a great deal of patient contact; patients are usually seen 15-40 different times over the course of their treatment. The program for majors in Radiation Therapy is designed to prepare students to: Interact compassionately and effectively with people who range from healthy to terminally ill.

Professional responsibilities include, but are not limited to:

1. Performing radiation therapy simulations (setting the patients up for their daily treatments);
2. Delivering daily radiation treatments;
3. Evaluating and monitoring treatment delivery equipment;
4. Performing radiation dose calculations;
5. Working under supervision as a member of the medical team, and
6. Collaborating with physicians and other members of the healthcare team. The Radiation Oncology Team includes physicians, nurses, dosimetrists, radiation therapists, physicists, social workers and administrative staff.

**Requirements - Major:**

Students in the radiation therapy program must complete at least 90 semester hours with a minimum GPA of 2.8 at Benedictine University. Students **MUST APPLY** for admission to Northwestern Memorial Hospital, our clinical education program affiliate hospital, during their junior year. The

admissions process is competitive. Your senior year is a 12-month, 33 semester hour clinical education curriculum in an American Medical Association accredited hospital program affiliated with the University. Upon completion of this B.S. program, the student is eligible to sit for the national registry examination in radiation therapy administered by the American Registry of Radiologic Technologists.

Students majoring in radiation therapy must complete the following courses: MATH 111(3); CMSC 180(2), 182(1); PHIL 240(3); CHEM 113(3), 114(1), 123(3), 124(1); MGT 150(3); BIOL 197(3), 198(3), 199 (1), 203(4), 250(3), 251(1), 258(4); PHYS 113(3), 114(1), 118(3), 119(1). In addition, the following courses must be completed with "C" or better: RADT 330 (2), 331(3), 332(2), 333(2), 334(3), 335(2), 336(2), 337(2), 338WI(3), 339(2), 340(2), 341(2), 342(2), 343(2), 345(2).

## Religious Studies (Minor Only)

**College:** College of Liberal Arts

**Department:** History, Philosophy and Religious Studies

**Student Type:** Traditional Undergraduate

**Faculty:**

John Kloos, Ph.D.

Christine M. Fletcher, M.A.(Oxon), Ph.D.

Rita George Tvrtković, Ph.D.

**Lecturers:**

Sr. Karen Nykiel, O.S.B., M.S.N.S., M.A.

Fr. Philip Timko, O.S.B., S.T.D.

Fr. Julian von Duerbeck, O.S.B., M.A.

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**Objectives:**

Students in religious studies will:

1. Show knowledge of how different religions view humanity, the natural world, and the divine;
2. Understand the study of religion as an interdisciplinary task, relating to the arts and humanities on the one hand, and the social and natural sciences on the other;
3. Recognize the diversity of viewpoints and practices in the contemporary world of religious pluralism. Problem solve claims related to "the One and the Many";
4. Engage ethical problems thoughtfully and actively, and contribute to the work of peace and justice.

**Requirements - Minor:**

Religious Studies minors: 21 hours, can meet 21 hours through any of the following courses:

RELS 100(3), RELS 120(3), RELS 130(3), RELS 140(3), RELS 150(3), RELS 160(3), RELS 165(3), RELS 220(3), RELS 221(3), RELS 250(3), RELS 285(3), THEO 104(3), THEO 225(3), THEO 235(3), THEO 250(3) and must include a 300-level course arranged with faculty, with a grade of "C" or better. At least 12 credit hours at the 200 level or above, including at least three credit hours at Benedictine at the 300 level, must also be completed.

## **Social Science**

**College:** College of Liberal Arts

**Department:** History, Philosophy and Religious Studies

**Student Type:** Traditional Undergraduate

**Advisor:** Susan Mikula, Ph.D.

**Campus:** Springfield Branch Campus

**Division:** Social and Behavioral Sciences

**Student Type:** Traditional Undergraduate

### **Faculty:**

Alonzo DeCarlo, Ph.D., M.S.W., Division Chair

John R. Phillips, Ph.D.

### **Objectives:**

This major provides you with a broad introduction to the various social sciences. It is designed for both teaching certificate candidates and those not interested in becoming teachers.

The courses in this program for students in the Teacher Education program were selected to meet the requirements of the Illinois State Board of Education for Social Studies Teachers. The basic major for teachers consists of a 24 hour history field, covering both world and American history, a nine hour political science field and three hours each in anthropology, geography and sociology.

The general social science major, for those not pursuing the teacher certification program, consists of a 21 hour option in history, economics, political science, psychology or sociology, along with either an 18 hour option in another of the above fields, or two 9 hour options in two of the above fields.

### **Requirements - Major:**

The advisor for this program depends on the track chosen: teacher education or general, and in the latter case, on the 21 hour option.

For social science/teacher education or for history, see Dr. Susan Mikula.

For political science, see Dr. Joel Ostrow.

For economics, see Dr. Tim Goines.

For psychology and sociology, see Dr. James Crissman.

For criminal justice, see Dr. James Crissman

Students desiring to teach social studies at the secondary level (grades 6-12) complete the social

science/teacher program. Students must complete, with a grade of "C" or better, 24 hours in history, nine hours in political science and three additional courses in the social sciences. At least 24 hours have to be at the 200 level or above, including nine hours at the 300 level. The major will ordinarily consist of the following:

I. History - 24 hours: HIST 111(3), 112 (3), 203/303 (3), 240 (3), 399 (3), nine additional hours, three each from American, European and world history, at least three of which are to be at the 300 level.

II. Political Science - 9 hours: PLSC 101(3), 102(3), 201(3).

III. Nine hours consisting of these courses: ANTH 200(3), GEOG 106(3) and SOCL 100(3). Students must also complete the Teacher Certification Program in Secondary Education described in the education section.

Students majoring in social science who are not going to be teachers will complete at least 42 hours with a grade of "C" or better. At least 24 hours must be at the 200 level or above, of which at least nine hours must be at the 300 level. In this program, students have two options: a 21 hour concentration combined with an 18 hour secondary concentration, selected from the fields of economics, history, political science, psychology or sociology-anthropology OR a 21 hour concentration and two concentrations of nine hours each, selected from the above fields. Requirements for the 21, 18 and nine hour options are:

1. ECONOMICS

- a. If 21 hours then ECON 101(3), 102(3), 202(3), 310(3), three additional 200 level and six additional 300-level economics hours are required.
- b. If 18 hours, then ECON 101(3), 102(3), 202(3), 310(3) are required.
- c. If nine hours, then ECON 101(3), 102(3) are required.

2. HISTORY

- a. If 21 hours, then HIST 111(3), 112(3), 203(3) and 399(3), and nine additional hours of history, of which six hours are to be from European or world history (three hours at the 300 level).
- b. If 18 hours, then HIST 111(3), 112(3), 203(3) and nine additional hours of history at the 200 level or above, of which three hours must be from world history.
- c. If nine hours, then HIST 240(3) and an additional six hours of world history, or HIST 111(3), 112(3) and another three hour American history course.
- d. Required Cultural Heritage courses are HUMN 220(3) and 230(3).

3. POLITICAL SCIENCE

- a. If 21 hours, then PLSC 103(3), 105/205(3), 210(3), 201(3), 299(3), and an additional six hours at the 200 level of which one course must be at the 300 level are required.
- b. If 18 hours, then PLSC 103(3), 105/205(3), 210(3) 201(3), 299(3) are required.
- c. If nine hours, then PLSC 103(3), 201(3) and 210(3) are required.

4. PSYCHOLOGY

- a. If 21 hours, then PSYC 100(3), nine 200 and nine 300-level psychology hours.



- b. If 18 hours, then PSYC 100(3), nine 200 level and six 300-level psychology hours.
- c. If nine hours, then PSYC 100(3) and six 200-level psychology hours.

5. SOCIOLOGY-ANTHROPOLOGY

- a. If 21 hours, then SOCL 100(3), and 18 additional hours, including nine 300-level hours in sociology or anthropology are required.
- b. If 18 hours, then SOCL 100(3), and 15 additional hours from sociology and anthropology are required.
- c. If nine hours, in sociology, then SOCL 100(3) and six 200-level sociology hours: or, if solely in anthropology, then ANTH 200(3), 208(3) and three additional anthropology hours are required.

6. CRIMINAL JUSTICE

- a. If 21 hours, then CJUS 260(3), and 18 additional hours, including nine 300-level hours in criminal justice.
- b. If 18 hours, then CJUS 260(3), and 15 additional hours from criminal justice.
- c. If nine hours, then CJUS 260(3), and six 200-level criminal justice hours.

## **Sociology**

**College:** College of Liberal Arts

**Department:** Psychology, Sociology, Criminal Justice, and MS in Clinical Psychology

**Student Type:** Traditional Undergraduate

**Faculty:**

James Crissman, Ph.D., Department Chair

Jane Boumgarden, M.S.W., L.C.S.W., A.C.S.W.

Jonathan Lewis, Ph.D.

**Campus:** Springfield Branch Campus

**Division:** Social and Behavioral Sciences

**Student Type:** Traditional Undergraduate

**Faculty:** Patricia Giacomini, M.A., M.S., Division Chair

**Objectives:**

Sociology is the scientific study of the variety of ways in which people organize themselves in society and behave. It offers a cross-cultural perspective to understand human behavior. The professional sociologist researches aspects of society such as changing family life or applies sociological research methods and principles to the solution of social problems. This program is designed to:

1. Inform students of sociological research into family, human diversity, neighborhoods, communities and various organizational systems;
2. Introduce students to the statistics and research methods of sociology;
3. Provide a broad background applicable to the wide variety of careers available with a bachelor's degree, focusing especially on social and police agency opportunities; and
4. Serve as a basis for graduate work in sociology, social work, criminal justice, or Life Span Services.

**Requirements - Major:**

Majors must complete MATH 105(3) or 108(3), or 110(3) with a grade of "C" or better. . All majors are required to complete a core of: SOCL 100(3), 205(3), 250, 350(3), 351 (3) and 395(3) with a grade of "C" or better.

Majors must select one of the two concentrations within the program that have the following requirements, which must be completed with a grade of "C" or better:

**SOCIOLOGY:** Seven courses from SOCL 210(3), 213(3), 231(3), 234(3), 235(3), 240(3), 245(3), 260(3), 265(3), 270(3), 290(3), 291(3), 301(3), 306(3), 310(3), 321(3), 356(4), 371(3), 394(3), 397(3).

**CRIMINAL JUSTICE:** SOCL 260(3), 306(3), 356(4), 390(3), plus four courses from SOCL 240(3), 245(3),

265(3), 270(3), 321(3), 371(3), 391(3).

Field placements require a minimum GPA of 3.0.

**Requirements - Minor:**

A Sociology minor consists of a program of courses totaling at least 21 hours, submitted to and approved by the program director, including at least 12 hours of courses at the 200 level or above, of which at least three hours must be at the 300 level and must be completed with a "C" or better. PSYC 250, and 351 may not be included for the minor.

**Requirements for a Social Work Minor:**

A Social Work minor consists of twenty-five hours of courses including SOCL 265(3), 301(3), 356(4), 392(3-6), 270(3), PSYC 202(3) or SOCL 310(3) and SOCL 306(3) and one of the following sociology electives: SOCL 210(3), 240(3), 290(3), 245(3) and 231(3). For non-sociology majors, the elective must be SOCL 350(3).

**Requirements for a Life Span Services Minor:**

A minimum of 22 hours of courses, including SOCL 213(3); SOCL 231(3); SOCL/PSYC 310(3), 356(4), 371(3), 386(3), 398(3-6), must be completed with a "C" or better and approved by the Director of Life Span Services. Non-sociology majors must take SOCL 350(3).

**Requirements - Teaching Certification:**

Requirements to be a high school Sociology-Anthropology teacher: Students desiring to be certified to teach sociology-anthropology at the secondary level (grades 6-12) are required to major in social science. (See social science major).

## **Spanish**

**College:** College of Liberal Arts

**Department:** Language and Literature

**Student Type:** Traditional Undergraduate

**Faculty:**

Rafael Iglesias, Ph.D.

Joaquin Montero, Ph.D.

Beth Vinkler, Ph.D.

**Objectives:**

The faculty members who teach in the Spanish Program firmly believe that, for the person who possesses the ability to communicate in another language and who shows sensitivity toward and understanding of other cultures, the world will have fewer boundaries. The development of language skills and cultural understanding and sensitivity will stimulate students' intellectual and personal growth and broaden their perspective, thus enabling them to become responsible citizens and leaders in the world community.

We currently offer a major and a minor in Spanish. In addition, students can combine the Spanish major with a major or minor in another discipline such as global studies, social sciences, international business and economics, education, pre-law, health sciences, or social work.

The faculty subscribes to the proficiency guidelines of the American Council on the Teaching of Foreign Languages (ACTFL) and uses them as a basis for instruction.

Courses in Spanish are designed to enable students to:

1. Initiate and progressively develop skills in listening comprehension, speaking, reading, writing, and cultural understanding;
2. Recognize the close relationship between language and culture, enabling them to become culturally sensitive to non-English speaking peoples and societies; and
3. Broaden their career opportunities and marketability in an increasingly globalized and interdependent world.

The program for majors in Spanish is designed to:

1. Enable students to develop at least Intermediate-High level proficiency in all four skills, as described in the guidelines of the American Council on the Teaching of Foreign Languages (ACTFL). At this level students will be able to:
  - a. Create with the language;
  - b. Handle successfully most uncomplicated communicative tasks and social situations;
  - c. Initiate, sustain, and close a general conversation with a number of strategies appropriate to a range of circumstances and topics, although errors will still be evident;
  - d. Ask and answer questions;

- e. Demonstrate emerging evidence of connected discourse, particularly for simple narration and/or description; and
- f. Be generally understood even by interlocutors not accustomed to dealing with intermediate-high level speakers;
2. Immerse students in the culture of a Spanish-speaking country through a study abroad experience; and
3. Familiarize students with Spanish and Latin American culture, literature, art, and current political issues and their international ramifications.

The program for minors in Spanish is designed to:

1. Enable students to develop at least Intermediate-Mid level proficiency in all four skills, as described in the ACTFL guidelines. At this level students will be able to:
  - a. Create with the language;
  - b. Handle successfully a variety of uncomplicated, basic and communicative tasks and social situations;
  - c. Talk simply about self and family members;
  - d. Ask and answer questions and participate in simple conversations on topics beyond the most immediate needs, such as personal history and leisure time activities; and
  - e. Be generally understood by sympathetic interlocutors, although misunderstandings may still arise; and
2. Expose students to the traditions, values and lifestyles of a culture different from their own.

#### **Requirements - Major in Spanish:**

A Spanish major must complete at least 36 semester hours from among Spanish courses numbered 201 or above, all with a grade of "C" or better. The 36 hours must include all of the following courses or equivalents: 201 (3), 202 (3), 211 (3), 212 (3), QHT230 (3), QHT231 (3), 305 (3), 311 (3) and 312 (3); and a 6 hour literature requirement consisting of one of the following three options: a) QLR220 (3) and QLR310 (3), b) QLR221 (3) and QLR307 (3), or c) QLR307 (3) and QLR310 (3). In order to satisfy the 36 credit hour graduation requirement, Spanish majors must also take an additional elective class above SPAN 212 that has been pre-approved by the department. Students are also required to participate in a study abroad experience in a Spanish-speaking country, although in some extraordinary circumstances a waiver of this requirement may be requested from the Chair of the Department of Languages and Literature (in place of studying abroad, the student may be required to participate in an internship and/or service-learning experience with an agency or organization in the United States where Spanish is used extensively). Majors must also demonstrate Intermediate-High level proficiency in spoken Spanish according to the ACTFL guidelines. Students should arrange to take an oral proficiency exam during the semester PRIOR to the semester in which they plan to graduate. This ACTFL oral proficiency exam is administered online for a modest fee. After taking the test, students receive a nationally-recognized certificate of their oral language ability from ACTFL. For information on the ACTFL online test, contact Dr. Rafael Iglesias at (630) 829-6268. The interview may be repeated for an additional fee until the required level of proficiency is demonstrated.

**Requirements - Major in Spanish with Concentration in Medical Spanish:**

A major in Spanish with a Concentration in Medical Spanish must complete at least 36 semester hours from among Spanish courses numbered 201 or above, all with a grade of "C" or better. The 36 hours must include all of the following courses or equivalents: 201 (3), 202 (3), 211 (3), 212 (3), 215 (3), 216 (3), QHT230 (3) OR QHT231 (3), 311 (3), 313 (3) and 350 (3). In addition, students must complete a 6 hour literature requirement consisting of one of the following three options: a) QLR220 (3) and QLR310 (3), b) QLR221 (3) and QLR307 (3), or c) QLR307 (3) and QLR310 (3). Students are also required to participate in a study abroad experience in a Spanish-speaking country, although in some extraordinary circumstances a waiver of this requirement may be requested from the Chair of the Department of Languages and Literature (in place of studying abroad, the student may be required to participate in an internship and/or service-learning experience with an agency or organization in the United States where Spanish is used extensively). Medical Spanish Concentration students are strongly encouraged to participate in an internship opportunity either in the United States or abroad (SPAN 297 and/or SPAN 397). Students who choose this option may be able to substitute the internship for one of the required classes in the program with the written permission of the Chair of the Department of Languages and Literature (in this case students must earn a minimum of 3 credit hours for the internship). Medical Spanish students must also demonstrate Intermediate-High level proficiency in spoken Spanish according to the ACTFL guidelines. Students should arrange to take an oral proficiency exam during the semester PRIOR to the semester in which they plan to graduate. This ACTFL oral proficiency exam is administered online for a modest fee. After taking the test, students receive a nationally-recognized certificate of their oral language ability from ACTFL. For information on the ACTFL online test, contact Dr. Rafael Iglesias at (630) 829-6268. The interview may be repeated for an additional fee until the required level of proficiency is demonstrated.

**Requirements - Minor in Spanish:**

A minor in Spanish consists of at least 21 semester credit hours of Spanish courses at or above the 200-level completed with a "C" or better. Students must complete all of the following courses or equivalents approved by the department: 201 (3), 202 (3), 211 (3) and 212 (3). Students must also complete three more courses above the 212 level (9 credit hours), at least 3 semester credit hours of which must be at the 300 level. Only 2 of the 3 courses can be chosen from among the Medical Spanish courses (SPAN 215, SPAN 216, SPAN 313 and SPAN 350). Minors must also demonstrate Intermediate-Mid level proficiency in spoken Spanish according to the ACTFL guidelines. Students should arrange to take an oral proficiency exam during the semester PRIOR to the semester in which they plan to graduate. This ACTFL oral proficiency exam is administered online for a modest fee. After taking the test, students receive a nationally-recognized certificate of their oral language ability from ACTFL. For information on the ACTFL online test, contact Dr. Rafael Iglesias at (630) 829-6268. The interview may be repeated for an additional fee until the required level of proficiency is demonstrated.

**Requirements - Teaching Certification:**

Students seeking certification to teach Spanish at the secondary level (grades 6-12) are to declare a Spanish major and an education minor, or a double major in Spanish and education. Advising is a joint responsibility of the Spanish and education programs. Students must complete all requirements

for the Spanish major, for the Secondary Education program, and for the Teacher Education Program (see Education).

**Other Information:**

**Demonstrating Proficiency in Spanish:**

A Spanish placement exam is required for students who have taken any Spanish classes in high school. The placement test is also required for students who have acquired a level of proficiency in Spanish in a non-classroom setting (e.g., native speakers, heritage speakers --home use-- of Spanish or study abroad), and for those students who have a lapse of a year or more in their language studies.

If a student takes the Benedictine University placement exam, is placed into SPAN 102 or above, AND completes at least one Spanish course at Benedictine above the SPAN 101 level in which he/she earns a grade of "C" or higher, the student should submit a "Petition for External Credit" form (available in the Student Success Center and online on the New Student Advising Center page of the Benedictine University website). After completing and signing the appropriate form, the student should obtain an unofficial copy of his or her transcript and attach it to the form. The form and the attachment should then be given to the Chair of the Department of Languages and Literature for approval of placement credit. Under NO CIRCUMSTANCES will academic credit or waiver of a language requirement be awarded on the basis of performance on the placement exam alone.

Students seeking a Spanish major or minor should be aware that courses below the SPAN 201 level, although they count as hours toward graduation, do NOT fulfill any requirement for the major or minor. All students should be aware that there is a maximum of 6 hours of proficiency credit allowed per student. Therefore, if a student places into SPAN 202 or higher and has already received AP, CLEP, or IB credit for SPAN 101 and SPAN 102, that student cannot also receive departmental placement credit for SPAN 201 or higher. Once posted to the student's transcript, AP, CLEP, or IB credit cannot be removed, therefore it is highly recommended that students seeking a major or minor in Spanish consult with the Chair of the Department of Languages and Literature BEFORE posting AP, CLEP, or IB credit. The granting of external credit for courses at or above the SPAN 211 level will only be considered in exceptional circumstances. Students should also be aware that 211/212 are parallel courses and not sequential courses and that completing 212 does not imply proficiency in 211. For more information about the Spanish placement exam, or to arrange to take the test, contact Karin Hadley (khadley@ben.edu).

**Demonstrating Language Proficiency in Languages Other than Spanish:**

Candidates for the B.A. degree in some programs (e.g., English Language and Literature, History, Philosophy, or Writing and Publishing) are required to demonstrate competency in a second language by successful completion of at least one language course at or above the 202-level. Students in the Scholars Program are required to demonstrate the ability to speak, read, and write a second language at a level equivalent to six semesters of college study (completion of 211 and 212).



In addition to the major and minor programs in Spanish, the Department of Languages and Literature offers courses in Arabic and a minor in Chinese. Benedictine University students can also use the University's consortium agreements with North Central College and Aurora University to take courses in languages not offered at Benedictine. Students who want to take advantage of these agreements must obtain a "Consortium Exchange Course Authorization" form from the Student Success Center (SSC), or Benedictine Central (approval of the student's academic advisor as well as of the University Registrar are necessary before a student may register for a course at the host institution).

While the final decision regarding fulfillment of a student's second language proficiency requirement rests with the student's program, the Department of Languages and Literature has traditionally helped students in other programs satisfy these requirements by proctoring on-line based proficiency examinations in Arabic, Chinese (Mandarin), French, German, Korean, Pashto, Persian, Punjabi, Russian and Spanish. Writing (on-line based or paper and pencil exams) and/or oral proficiency examinations (conducted by phone interviews) in dozens of other languages can also be arranged through LTI (Language Testing International), a partner of the American Council on the Teaching of Foreign Languages (ACTFL). For information on the ACTF language proficiency tests, contact Dr. Rafael Iglesias at (630) 829-6268 or Dr. Beth Vinkler at (630) 829-6264.

#### **Placement Tests versus Language Proficiency Examinations:**

It is important to understand that placement tests and language proficiency examinations are fundamentally different.

Placement exams (WebCAPE and/or interview with instructor) simply allow academic advisors to identify a language course offered at Benedictine University (Arabic, Chinese, or Spanish) in which students are most likely to succeed given their current level of proficiency, but under no circumstances are they used by themselves to grant credit and/or to fulfill any graduation requirement. Only if a student takes a Benedictine University language placement exam, is placed into a 102-level class or higher, AND completes at least one language course at Benedictine above the 101 level in which he/she earns a grade of "C" or higher, can he/she then request to be granted up to 6 departmental proficiency credit hours (in addition to the 3 credit hours earned by passing the course itself). If, for example, a student is placed in CHIN 202 (3 credit hours), and he/she passes this course with a "C" or higher, credit for CHIN 102 (3 credit hours) and CHIN 201 (3 credit hours) can be requested by submitting a "Petition for External Credit" form as long as no AP, CLEP or IB credit has been posted to the student's transcript.

Language proficiency examinations, on the other hand, in addition to being closely proctored, are more comprehensive and rigorous than placement tests, and they are designed to determine whether students have reached the proficiency level necessary to satisfy the language requirement of their respective programs. For more information about language proficiency testing procedures, please contact the department chair, Dr. Rafael Iglesias (riglesias@ben.edu).

#### **Study Abroad and Internships:**

All majors and minors in languages are strongly encouraged to spend at least a summer, and preferably a semester, studying abroad. This experience is vital in that it gives the student the



opportunity to experience firsthand the culture he or she has been studying at Benedictine. It also provides intensive real-life language exposure and practice that simply cannot be replicated in the classroom.

Benedictine students have access to a variety of internship and study programs through Benedictine University and other accredited institutions. The languages faculty, in cooperation with the staff of the International Programs Office, will assist each student in selecting the program best suited to his or her scheduling and financial needs and interests.

**Departmental Distinction:**

Students majoring in English Language and Literature or Spanish in the Department of Languages and Literature who meet the following criteria may apply for Departmental Distinction: 1) GPA in the major of 3.5 or higher, 2) Overall GPA of 3.25 or higher, 3) Successful completion of a senior thesis or a senior capstone project, 4) Presentation of a paper at either a regional undergraduate conference or a conference or colloquium sponsored by the University or the department, 5) Active participation in department activities, and 6) At least 25 hours of service-learning related to the field (e.g. volunteer tutoring in the Student Success Center, community literacy volunteer, work at an area social service agency serving the Hispanic community, etc.).

Students interested in working towards Departmental Distinction should speak with their advisor and contact the Chair of the Department of Languages and Literature as early as possible in their academic career. Students must apply for Departmental Distinction during the semester BEFORE the semester in which they plan to graduate (October or February).

**Special Education**

**College:** College of Education and Health Services

**Department:** Teacher Education

**Student Type:** Undergraduate

**Requirements - Minor:** See Education

## **Studio Art**

**College:** College of Liberal Arts

**Department:** Art

**Student Type:** Traditional Undergraduate

**Faculty:**

William Scarlato, M.F.A.

Teresa Parker, M.F.A.

**Adjunct Faculty:**

David Marcet, M.F.A.

Jennifer Scavone, M.A.

Vince Lucarelli, B.A.

Karen Brooks, B.A.

Lynn Mackenzie, M.A.

*The adjunct faculty listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Objectives:**

Courses in fine arts are designed to:

1. Train students to produce works of art within the traditional and contemporary traditions of Western Art, and to achieve an acceptable level of individual competency within at least one chosen medium of specialization;
2. Educate students within the Catholic liberal arts tradition, recognizing the ultimately interrelated nature of all knowledge and its ability to foster the mental and spiritual life of each individual;
3. Instill in each student a recognition that the process of education and artistic development is an ongoing, lifelong endeavor worth of setting future developmental goals; and
4. Provide students with an educational background sufficient for entry into graduate study or for entry-level employment in an art or art-related field.

**Requirements - Major:**

The studio art major must complete the following courses with a "C" or better: FNAR 101(3), 111(3), 110(3), 203(3), 204(3), 206(3), 210(3), 211(3), 250(3), choice of two C200-level Printmaking (3), 293(3), 311(3), 350(3), 398(3),

**Medium Concentration:** After the Sophomore year two courses must be taken from an artistic medium in the following selection: Painting: 260(3), 305(3); Printmaking: 244(3), 340(3); Photography 294(3), 350(3)

A course in sculpture, or another 3-D course, t can be taken at the College of DuPage or Consortium Institutions for completion of the 3-Dimensional degree requirement.

The student will be expected to provide his/her own transportation to the off-site campuses.

**Cognate requirements:**

Students in the Studio Art major are also required to take three additional courses in the following disciplines: one course in Modern Language; one course in Graphic Arts; choice of one course from Graphic Arts or Communications

**Requirements for three Art Minor Programs:**

**Fine Arts:** FNAR 101(3), FNAR 111(3), FNAR 203(3), FNAR 204(3), Choice of two 200-level Studio Art courses, Choice of one 300-level Art Courses

**Graphic Design:** FNAR 111(3), GAD 205(3), GAD 230(3), Choice of one Art History course, GAD 260(3), Choice of GAD 360(3) or GAD 300(3), GAD 393(3)

**Art History:** FNAR 203(3), FNAR 204(3), FNAR 205(3), FNAR 206(3), FNAR 111(3), Choice of one 200-level Studio Art course, or one Art Histroy course, FNAR 398(3)

## **Theology**

**College:** College of Liberal Arts

**Department:** History, Philosophy and Religious Studies

**Student Type:** Traditional Undergraduate

**Faculty:**

Dr. Christine Fletcher, Ph.D.

Dr. Rita George-Tvrtkovic, Ph.D.

**Lecturers:**

Fr. Becket Franks, O.S.B., D.Min.

Sr. Karen Nykiel, O.S.B., M.S.N.S., M.A.

Fr. Julian von Duerbeck, O.S.B., M.A.

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Campus:** Springfield Branch Campus

**Division:** Social and Behavioral Sciences

**Student Type:** Traditional Undergraduate

**Faculty:** Alonzo DeCarlo, Ph.D., M.S.W., Division Chair

**Objectives:**

Our program is designed for a lay person who wishes to apply Catholic theology to the great questions of human life. Our goal is to prepare students for an intellectual engagement with the Catholic tradition which they will bring to their workplace, home, and community.

Students in Theology will:

1. Show knowledge of the fundamentals of Catholic Scripture and Tradition, and what they say about God, humanity, the natural world, and virtuous living.
2. Understand the study of religion as an interdisciplinary task, relating to the arts and humanities on the one hand, and the social sciences on the other;
3. Show knowledge of Catholic views on religious diversity.
4. Engage ethical problems thoughtfully and actively, and contribute to the work of peace and justice.

**Requirements - Major:**

All majors must submit at least 36 credit hours in Major courses, with a grade of "C" or better, of which 24 hours are at the 200 level or above, including 9 hours at the 300 level.

One Writing Intensive course must be completed within the major.

**Requirements - Minor:**

Minors must complete, with a grade of "C" or better, 21 hours including:

THEO 101, 102, 103, 104 plus six hours at the 200 level and three hours at the 300 level.

**Requirements - Other:**

Theology in Life Certificate: Certificate Students must complete THEO 101, 102, 103, 104.

## Writing and Publishing

**College:** College of Liberal Arts

**Department:** Communication

**Student Type:** Traditional Undergraduate

**Faculty:**

Zubair Amir, Ph.D.

Wilson Chen, Ph.D.

Jean Marie Kauth, Ph.D.

Elizabeth B. Kubek, Ph.D.

Luigi Manca, Ph.D.

Peter B. Seely, M.A., Department Chair

**Lecturers:** Kaleshia Page, M.A.

*The lecturers listed are individuals who have been employed as instructors on an as-needed basis, within the last several years, to teach courses at Benedictine University. Instructors listed may not currently be employed by Benedictine University. The University is fortunate to be able to provide our students with part-time faculty whose experience, credentials and commitment to education add to the high quality of our resident faculty.*

**Campus:** Springfield Branch Campus

**Division:** Arts and Letters

**Student Type:** Traditional Undergraduate

**Faculty:** Debra Parker, M.A., Division Chair

**Objectives:**

The program is designed to:

1. Develop the student's critical and imaginative thinking, reading and writing skills;
2. Develop skills to empower the student to communicate ideas effectively, through speaking, writing and the use of technology;
3. Develop textual interpretation skills media;
4. Foster aesthetic understanding in both production and interpretation of literary and media texts;
5. Develop knowledge of the methods to make responsible social and personal decisions;
6. Develop primary and secondary research methods;
7. Prepare graduates for careers in advertising, electronic and print media, journalism, public relations, publishing, writing or other careers requiring sophisticated communications skills;
8. Prepare for graduate or professional studies;

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9. Develop an appreciation and understanding of literature in English and in translation;
10. Increase understanding of significant writers, periods, genres and literary traditions;
11. Teach methodologies for interpreting literary texts;
12. Emphasize the vital role of imagination in cultures;
13. Develop an understanding of the history, structure and operation of the mass media;
14. Provide an understanding of the impact of mass media and messages on the individual and society;
15. Develop professional communication skills for a variety of media and audiences;
16. Develop professional-level production skills for both print and electronic media;
17. Encourage the development of creative expression; and
18. Help the student develop a professional media portfolio.

**Requirements - Major:**

Students majoring in writing and publishing must complete 39 hours of courses offered in the Communications Arts and English Language and Literature departments, with a grade of "C" or better, including courses in the following categories:

1. A core of the following communication arts courses: COMM 207(3), 208(3), 209(3), 253(3), 317(3), 353(3).
2. A core of the following five English language and literature courses: LITR 100(3), 263(3), 269(3); one course from LITR 264(3), 279(3), 280(3) or 281(3); and one course from LITR 362(3) or SPAN 310(3).
3. One theory elective from the following courses: COMM 385(3), 386(3), 387(3), 390(3); LITR 305(3), 381(3).
4. One elective from the following courses: COMM 337(3), 381(3); LITR 369(3), 370(3).

Through working with advisors, majors will be guided in the selection of courses within and outside the departments to plan a program of studies tailored to individual educational and career goals. Majors are required to complete at least one modern language course at or above the 202-level.

**Requirements - Other:**

Writing and Publishing major for pre-law students: While stating that no single major is recommended for admission to law school, the "Statement on Prelegal Education of the Association of American Law Schools" emphasizes the necessity for the "need to master, at the undergraduate level, advanced writing skills and effective oral communication....Truly, the law-trained man or woman, to perform effectively the tasks expected, must be a precisionist in the use of language." Students interested in law school who choose communication arts, English language and literature or writing and publishing as a major are advised to take, in addition to requirements, the following courses, some of which may be applicable to the divisional cores: PHIL-260 or 355(3) and a history course; ECON 101(3), ACCT 111(4), PLSC 202(3) and Statistics; CMSC 100(3), BIOL 197(3) or 198(3), and BCHM C100(3).

**Requirements - Concentration (Springfield Branch Campus):**

The Writing and Publishing program offers areas of focus in creative writing and film studies. Creative Writing consists of 12 hours of selected courses, one of which must include LITR 269 Introduction to Creative Writing. Film Studies consists of 12 hours of selected courses.



## FACULTY DIRECTORIES

### College of Business Faculty Directory

**Sharon Borowicz**, Ph.D., EA, Associate Professor, Business Administration (2004)

B.S., 1982, Elmhurst College

M.B.A., 1982, Roosevelt University

Ph.D., 2003, Benedictine University

**Marvin E. Camburn†**, Ph.D., Professor Emeritus, Business Administration (1978)

B.A., 1960, Albion College

M.A., 1964, University of Detroit

Ph.D., 1971, Michigan State University,

M.B.A., 1987, Benedictine University

**Deborah Cernauskas**, Ph.D. Associate Professor, Undergraduate Business and Finance (2011)

B.S., 1978; M.S., 1979, Northern Illinois University

M.B.A., 1987, Illinois Benedictine College

Ph.D., 2003 Illinois Institute of Technology

**David Dibblee**, M.B.A., CPA, Associate Professor Emeritus, Undergraduate Business and Finance (1982)

B.A., 1965, Aurora College

M.B.A., 1979, University of Illinois at Urbana-Champaign

**Charles Gahala**, Ed.D., CCE, Professor, Undergraduate Business and Finance (1984)

B.S. in Management 1972, Northern Illinois University

M.B.A., 1976; Ed.D., 1994, Northern Illinois University

**Sandra Gill**, Ph.D., CCS, Associate Professor, Business Administration (2001)

B.A., 1970; M.A., 1974, Michigan State University

M.A., 1995; Ph.D., 1998, Fielding Graduate University

**Timothy Goines**, Ph.D., Associate Professor, International Business and Economics (1997)

B.B.A., 1986, University of Texas at Austin

M.A., 1991, George Washington University

Ph.D., 1998, University of Texas at Dallas

**Donald Henschel**, M.B.A., CP A, Instructor, Undergraduate Business and Finance (2002)

B.S., 1968, University of Illinois at Urbana-Champaign

M.B.A., 1970, The University of Chicago

**Vicki Jobst**, M.B.A., CPA, Instructor, Undergraduate Business and Finance (2007)

B.S., 1979, University of Nebraska

M.B.A., 1985, Illinois Benedictine College

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**Nona Jones**, Ph.D., Associate Professor, Undergraduate Business and Finance, (2001)  
B.S., 1966, West Virginia State College  
M.A.T., 1968, Indiana University  
M.B.A., 1976, Roosevelt University  
Ph.D., 2000, Walden University

**Soyon Lee**, Ph.D., CPA, Professor Emeritus, International Business and Economics (1974)  
B.A., 1960, Yonsei University  
M.A., 1963, National University  
M.A., 1968, Highlands University  
Ph.D., 1977, Northern Illinois University

**Isobel Lobo**, Ph.D., Professor, International Business and Economics (2001)  
B.A., St. Joseph's College  
M.A. 1970, University of Karachi  
M.A., University of Notre Dame  
Ph.D., 1998, University of Notre Dame

**James Ludema**, Ph.D., Professor, Organizational Development  
B.A., 1982, Calvin College  
Ph.D., 1996, Case Western Reserve University

**Jeffrey Madura**, M.B.A., CPA, Professor, Undergraduate Business and Finance  
B.A., 1967, University of Notre Dame  
M.B.A., 1971, Northwestern University

**Barbara Ozog**, Ph.D., Professor, Information Systems, (1992)  
B.S., 1977, Loyola University Chicago  
M.S., 1979; Ph.D., 1985, Northwestern University

**Robert Rebman**, M.B.A., Instructor, Undergraduate Business (2011)  
B.A., 1977, Roosevelt University  
M.B.A., 1988, University of Chicago

**Margarete P. Roth**, Ph.D., Professor Emerita, International Business and Economics (1970)  
B.A., 1962; Ph.D., 1966, University of Cologne (Germany)

**Peter Sorensen**, Ph.D., Professor, Organizational Development (1985)  
B.A., 1961; M.A., 1966, Roosevelt University  
Ph.D., 1971, Illinois Institute of Technology

**Ramkrishnan Tenkasi**, Ph.D., Professor, Organizational Development (1998)

B.A., Western Madrid India

M.A., Tata Institute of Social Sciences, India

M.S., 1990, Bowling Green State University

Ph.D., 1994, Case Western Reserve University

**Therese Yaeger**, Ph.D., Professor, Management and Organizational Behavior (2007)

B.A., 1995, Benedictine University

M.S., 1996; Ph.D., 2001, Benedictine University

**Thomas Yu**, Ph.D. Assistant Professor, Business Administration (2009)

B.S., 1971, Montana State University

M.S., 1973, Arizona State University

Ph.D., 1978, Texas A&M University

### **College of Education and Health Services Faculty Directory**

**Catherine Stein Arnold**, Ed.D., M.S., RD, LDN, Professor, Nutrition (1986)

B.S., 1984, Illinois Benedictine College

M.S., 1985, Rush University

Ed.D., 2006, Northern Illinois University

**Bonnie Beezhold**, Ph.D., Assistant Professor, Nutrition (2011)

B.S., 1984, DePaul University

M.H.S., 2002, Johns Hopkins University

Ph.D., 2008, Arizona State University

**Elizabeth Bell**, Ed.D., Assistant Professor, Physical Education (2010)

B.S., 1996, Morningside College

M.S., 1997, California University of Pennsylvania

Ed.D., 2005, Tennessee State University

**Elizabeth Bormann**, M.P.H., Instructor, Public Health (M.P.H.), (2011)

B. S., 1994, Northern Illinois University

M.P.H., 2003, Northern Illinois University

**Patricia Brown**, D.N.P., APN, CNS, CCRN, Assistant Professor, Nursing (2014)

B.S.N., 1982, Andrews University

M.S.N., 1988, Northern Illinois University

D.N.P., 2003, Rush University

**Richard Campbell**, Ed.D., Certification Officer, Education (2002)

B.S.Ed., 1963; M.S.Ed., 1967, Eastern Illinois University

Ed.D., 1984, Illinois State University

**Sunil Chand**, Ph.D., Professor, Higher Education and Organizational Change (2010)  
B.A., 1965; M.A., 1967, Delhi University, India  
Ph.D., 1982, Kent State University

**W. Susan Cheng**, Ph.D., Assistant Professor, Public Health (MPH) (2013)  
B.A., 2000, Northwestern University  
M.P.H., 2003, San Diego State University  
Ph.D., 2009, University of California, San Diego/San Diego State University

**Julie Davis**, M.S., RD, LDN, Instructor, Nutrition (1998)  
B.S., 1984, Eastern Illinois University  
M.S., 1985, Rush University

**Margaret Delaney**, M.S., RN, PNP-BC, Instructor, Nursing (2007)  
B.S., 1992, Loyola University Chicago  
M.S., 2002, DePaul University

**Stephanie Ellis**, M.P.H., RD, LDN, Instructor, Nutrition (2011)  
B.S., 2000, Illinois State University  
M.P.H., 2002, Benedictine University

**Alan Gorr**, Ph.D., Professor, Public Health (M.P.H.) (1999)  
B.A., 1964, University of Iowa  
M.A., 1967, University of Toronto  
Ph.D., 1971, University of Iowa  
M.P.H., 1976, University of Illinois at Urbana-Champaign

**Laura Holland**, M.S.N., RN, Instructor, Nursing (2010)  
B.S., 1984, Marquette University  
M.S.N., 2009, Lewis University

**Meshelda Jackson**, Ph.D., Associate Professor, Education (2007)  
B.S., 1982, Alabama A&M University  
M.S., 1991, Nova University  
Ph.D., 1998, University of Pittsburgh

**Joyce Jeewek**, Ed.D., Associate Professor, Education (2003)  
B.S.Ed., 1983, Northern Illinois University  
M.S.Ed., 1998; Ed.D., 2001, Northern Illinois University

**Deborah Jezuit**, Ph.D., RN, Assistant Professor, Nursing (2014)  
B.S.N., 1975, Ball State University  
M.S., 1988, Purdue University  
Ph.D., 2001, Rush University

**Margaret Kipta**, M.S., RN, FNP-BC, CRNA, Instructor, Nursing (2012)  
B.S.N., 1996, Barat College  
M.S., 2000, DePaul University

**Eileen Kolich**, Ph.D., Professor, Education (1989)  
B.A., 1970, Rutgers University  
M.S., 1973, Chicago State University  
Ph.D., 1985, Pennsylvania State University

**Cynthia Kuck**, Ph.D., Professor, Education (2012)  
A.A., 1971, Concordia College Michigan  
B.A., 1973; M.A., 1978, Concordia University Illinois  
Ph.D., 1992, University of Illinois at Chicago

**Joan Libner**, Ed.D., RN-BC, CNE, Associate Professor, Nursing, (2011)  
B.S., 1975, Northern Illinois University  
M.S.N., 1979, Loyola University Chicago  
Ed.D., 2011, Concordia University - Chicago

**James Pelech**, Ed.D., Associate Professor, Education (2003)  
B.A., 1973, St. Norbert College  
M.B.A., 1987, Governors State University  
Ed.D., 2011, National Louis University

**Karen L. Plawecki**, Ph.D., Assistant Professor, Education (2012)  
B.A., 1986; M.S., 1991, Purdue University  
Ph.D., 2009, University of Illinois at Urbana-Champaign

**Georgeen Polyak**, Ph.D., Associate Professor, Public Health (MPH) (2007)  
B.A., 1970, Lewis University  
M.S., 1973, Northern Illinois University  
M.S., 1989, University of St. Francis  
Ph.D., 1995, University of Illinois at Chicago

**Ethel Ragland**, Ed.D., RN, Professor, Nursing (1982)  
B.S.N., 1971, University of Virginia  
M.S.N., 1974, University of South Carolina  
Ed.D., 1982, Northern Illinois University

**Margaret Richey**, Ed.D., RN, Associate Professor, Nursing (2012)  
Diploma in Nursing, 1982, Mercy Hospital School of Nursing  
B.S.N., 1998; M.S.N., 2003, Drake University  
Ed.D., 2012, College of Saint Mary

**Alison Ridge**, D.N.P., RN, CNE, Assistant Professor, Nursing (2012)  
B.S.N., 1986, Rush University  
M.S., 1994, Rush University  
D.N.P., 2010, Rush University

**Elizabeth Ritt**, Ed.D., RN, CNE, NEA-BC, Professor, Nursing (2011)  
B.S., 1978, North Park University  
M.S.N., 1982, Loyola University Chicago  
Ed.D., 1989, Northern Illinois University

**Rev. David Turner, O.S.B.**, Ph.D., D.Min. (Prin.), Professor Emeritus, Education, (1963)  
B.A., 1959, St. Procopius College  
M.A., 1963; Ph.D., 1970, University of Minnesota  
M.Div., 1979, Mount Angel Seminary  
D.Min.(Prin.), 1996, Princeton Theological Seminary

**Sharon D. Ware**, Ed.D., RN, CCHC, Associate Professor, Nursing (2012)  
B.S.N., 1979, California State University  
M.A., 1993, Oral Roberts University  
M.S.N., 2008, East Carolina University  
Ed.D., 2005, Oklahoma State University

**Alandra Weller-Clarke**, Ph.D., Professor, Education (2002)  
B.A., 1996, Elmhurst College  
M.Ed., 1997, Benedictine University  
Ph.D., 2002, Loyola University

**Ovid Wong**, Ph.D., Associate Professor, Education, (2007)  
B.Sc., 1970, University of Alberta  
M.Ed., 1972, University of Washington  
Ph.D., 1977, University of Illinois at Urbana-Champaign

### **College of Liberal Arts Faculty Directory**

**Zubair S. Amir**, Ph.D., Associate Professor, English Language and Literature (2006)  
B.A., 1997, St. Mary's College of Maryland  
M.A., 2000 Ph.D., 2005 Cornell University

**Philip G. Bean**, Ph.D., Professor Emeritus, History (1970)  
B.Ph., 1963, University of Montreal  
M.A., 1967, University of Vermont  
Ph.D., 1976, University of Illinois at Urbana-Champaign

**Luz Maria Berd**, Ph.D., Professor Emerita, Foreign Languages (1986)

A.B., 1955, National School for Teachers, Mexico

M.A., 1963, Normal Superior College, Mexico

M.A., 1971, Loyola University Chicago

Ph.D., 1993, Laval University, Quebec, Canada

**Christopher Birks**, M.A., Assistant Professor, Communication Arts (2009)

B.S., 1990, Central Michigan University

M.A., 2008, Northern Illinois University

**D. Jane Boumgarden**, M.S.W., A.C.S.W., Associate Professor, Psychology-Sociology (1987)

B.A., 1973, Michigan State University

M.S.W., 1983, Ohio State University

**John E. Byrne†**, Ph.D., Professor Emeritus, English Language and Literature (1969)

B.A., 1949, DePaul University

M.A., 1951; Ph.D., 1964, Northwestern University

**Thomas A. Byrnes**, Ph.D., Professor Emeritus, Religious Studies (1982)

A.B., 1965, Holy Cross College

M.A., 1969, Boston College

M. Div., 1973, Weston College

Ph.D., 1982, The University of Chicago

**Rev. Christian W. Ceplecha, O.S.B.†**, Ph.D., Professor Emeritus, History (1953)

B.A., 1949, Illinois Benedictine College

M.A., 1954; Ph.D., 1958, The Catholic University of America

**David W. Champlin†**, M.A., Professor Emeritus, Languages (1956)

B.A., 1937, St. Louis University

M.A., 1947, Columbia University

**Wilson C. Chen**, Ph.D., Associate Professor, English Language and Literature (2004)

B.A., 1991, University of California, Berkeley

M.A., 1995; Ph.D., 2003, University of California, Irvine

**Sandra L. Chmelir**, Ph.D., Professor, Psychology-Sociology (1978)

B.S., 1968, University of Georgia

M.A., 1973 Ph.D., 1975, Emory University

**Rosemary Coleman**, M.A., Professor Emerita, Literature and Communications (1966)

B.A., 1946, St. Francis College

M.A., 1960, University of Ottawa (Canada)

**James K. Crissman**, Ph.D., Professor, Psychology-Sociology (1981)  
B.S., 1972 M.A., 1973, East Tennessee State University  
Ph.D., 1980, University of Akron

**Lawrence H. Dapper†**, M.A., Professor Emeritus, Languages  
B.A., 1938, Xavier University  
B.S., 1940, University of Cincinnati  
M.A., 1953, Laval University, Quebec, Canada

**Steven Day**, Ph.D., Assistant Professor, Chinese Language and Culture  
B.A., 1987, University of Minnesota  
M.A., 1994, University of Colorado  
Ph.D., 2009, University of California, Los Angeles

**Patricia Fauser†**, Ph.D., Professor Emerita, Philosophy (1970)  
B.A., 1958, Marymount College, Los Angeles  
M.A., 1960, The Catholic University of America  
Ph.D., 1968, St. Louis University

**Christine M. Fletcher**, Ph.D., Associate Professor, Theology (2007)  
B.A., 1971, Albright College  
B.A., 1973, Oxford University (England)  
Ph.D., 2006, Anglia Ruskin University (United Kingdom)

**Patrick Flynn**, Ph.D., Professor, Philosophy (2001)  
B.A., 1975, University of Notre Dame  
M.A., 1978, McMaster University (Canada)  
Ph.D., 1989, University of Western Ontario (Canada)

**Vincent R. Gaddis**, Ph.D. Professor, History (1995)  
B.A., 1985, Rutgers University  
M.A., 1992; Ph.D., 2000, Northern Illinois University

**Rita George-Tvrtkovic**, Ph.D., Assistant Professor, Theology and Core-Humanities (2009)  
B.A., 1994, University of Tulsa  
M.T.S., 1997, Weston Jesuit School of Theology  
Ph.D., 2007, University of Notre Dame

**Hai Ri Han**, M.F.A., Assistant Professor, Communication Arts (2011)  
B.A., 1994, Seoul Women's University (Korea)  
B.S., 2003, Yonsei University (Korea)  
M.F.A., 2009, Purdue University



**Phillip R. Hardy**, Ph.D., Assistant Professor, Political Science (2009)

B.A., 1997, North Central College

M.A., 2003; Ph.D., 2010, Arizona State University

**Rafael Iglesias**, Ph.D., Professor, Foreign Languages (1999)

B.A., 1991, Universidad Complutense de Madrid

M.A., 1994; Ph.D., 1999, Florida State University

**Christine Isom-Verhaaren**, Ph.D., Instructor, Core-Humanities (2001)

B.A., 1976; M.L.S., 1977, Brigham Young University

M.A., 1991; Ph.D., 1997, The University of Chicago

**James P. Jana†**, M.A., Professor Emeritus, Sociology (1958)

B.A., 1952, St. Ambrose College

M.A., 1958, Loyola University Chicago

**Kelly L. Kandra**, Ph.D., Associate Professor, Psychology-Sociology (2007)

B.A., 1999, Millersville University

M.A., 2003 Ph.D., 2007, University of North Carolina – Chapel Hill

**Jean-Marie Kauth**, Ph.D., Associate Professor, English Language and Literature and Core-Humanities (2006)

B.A., 1990, University of Iowa

M.A., 1991; Ph.D., 1995, University of Michigan

**Sandra Golen Kies**, Ph.D., Associate Professor, English Language and Literature and Core-Humanities (2008)

B.A., 1973, University of Queensland (Australia)

L.T.C.L., 1975, Trinity College (England)

M.A., 1989, Sidney University (Australia)

Ph.D., 2003, Macquarie University (Australia)

**John M. Kloos**, Ph.D., Professor, Religious Studies (1984)

B.A., 1972; M.A., 1978, Miami University (Ohio)

Ph.D., 1984, The University of Chicago

**Christopher N. Kornaros**, Ph.D., Professor Emeritus, Political Science (1972)

B.A., 1959, New York University

M.A., 1962; Ph.D., 1965, New York University

**Elizabeth Bennett Kubek**, Ph.D., Professor, English Language and Literature (1997)

B.A., 1984, Clark University

M.A., 1986; Ph.D., 1989, University of Rochester

**Olga D. Lambert**, Ph.D., Assistant Professor, English Language and Literature,  
Core Humanities (2009)  
B.A., 1999, Bates College  
M.A., 2001, University of New Hampshire  
Ed.D., 2009, Harvard University

**Allen R. Legutki**, Ph.D., Assistant Professor, Music Education (2011)  
B.M. 2000; M.M., 2003, Illinois State University  
Ph.D., 2010, University of Illinois at Urbana-Champaign

**Jonathan E. Lewis**, Ph.D., Professor, Psychology-Sociology (1989)  
B.A., 1975, University of Maine  
M.S., 1977; Ph.D., 1982, University of Oregon

**Rosalie Loeding**, M.M., Professor Emerita, Music (1974)  
B.M., 1948, Northwestern University  
M.M., 1950, Northwestern University

**Luis E. Loubriel**, D.M.A., Associate Professor, Music (2006)  
B.M., 1987; M.M., 1988, Northwestern University  
D.M.A., 2005, University of Illinois at Urbana-Champaign

**Luigi Manca**, Ph.D., Professor, Communication Arts (1991)  
Laurea di Dottore in Filosofia, 1972, Università degli Studi di Roma  
Ph.D., 1981, University of Texas at Arlington

**Susan Mikula**, Ph.D., Professor, History (1981)  
B.A., 1965, University of Detroit  
Ph.D., 1974, Syracuse University

**Joaquin Montero**, Ph.D., Associate Professor, Foreign Language (2002)  
M.A., 1993, U.N.E.D. Madrid (Spain)  
M.E.S., 1997, Instituto de Estudios Ecdogicos, Malaga (Spain)  
M.A., 1997; Ph.D., 2000, Universidad de Leon (Spain)

**Dianne R. Moran**, Ph.D., Associate Professor, Psychology, Psychology-Sociology (1994)  
B.A., 1979, University of Illinois at Chicago  
M.A., 1984 Ph.D., 1988, University of Notre Dame

**Kenneth D. Nordin†**, Ph.D., Professor Emeritus, Communication Arts (1991)  
A.B., M.A., Humanities, 1959, The University of Chicago  
Ph.D., 1967, University of Michigan

**Joel Ostrow**, Ph.D., Professor, Political Science (1999)  
B.A., 1987, Wesleyan University  
M.S., 1990, Massachusetts Institute of Technology  
M.A.; Ph.D., 1997, University of California at Berkeley

**Rev. John Palmer, C.S.V.**, M.Mus, Professor Emeritus, Music (1973)  
L.Mus., 1963 Mus.B., 1964, Acadia University  
M.Mus, 1970, Northwestern University  
A.R.C.T., Toronto, F.T.C.L. – London

**Teresa Parker**, M.F.A., Instructor, Fine Arts (2009)  
B.F.A., 1983, Miami University (Ohio)  
M.S., 1985; M.F.A., 1987 Illinois State University

**Brian Patterson**, Ph.D., Associate Professor, Psychology-Sociology (2008)  
B.A., 1995, Mount Union College  
M.A., 2003; Ph.D., 2007, DePaul University

**Patrick M. Polasek**, Ph.D., Assistant Professor, Criminal Justice (2012)  
B.A., 2005, St. Mary's University of Minnesota  
M.A., 2007; Ph.D., 2012, Loyola University Chicago

**Fannie Rushing**, Ph.D., Professor, History (2002)  
B.A., 1974, Roosevelt University  
M.Ed., 1986, Chicago State University  
Ph.D., 1992, The University of Chicago

**Margaret Salyer**, M.S., Instructor, Clinical Psychology (2000)  
B.A., 1971, Northern Illinois University  
M.S., 1996, Benedictine University

**Tammy Sarver**, Ph.D., J.D., Professor, Political Science (2001)  
B.A., 1990, University of Pittsburgh at Johnstown  
J.D., 1993, Duquesne University School of Law  
Ph.D., 2001, University of South Carolina

**William Scarlato**, M.F.A., Professor, Fine Arts (1990)  
B.F.A., 1975, Northern Arizona University  
M.F.A., 1979, Yale University

**Peter Seely**, M.A., Professor, Communication Arts (1984)  
B.A., 1978; M.A., 1979, University of Illinois at Chicago

**Joel A. Setzent†**, Ph.D., J.D., Professor Emeritus, Political Science (1972)  
B.A., 1963; M.A., 1968, University of California, Los Angeles  
Ph.D., 1973, The University of Chicago  
J.D., 1981, John Marshall Law School

**Michael Smith**, Ph.D., Associate Professor, Clinical Psychology (2008)  
B.A., 1984, University of Illinois at Springfield  
Ph.D., 1992, Illinois Institute of Technology

**Edith J. Stark**, M.A., Professor Emerita, Foreign Languages (1977)  
B.A., 1960, College of St. Francis  
M.A., 1967, University of Notre Dame

**Alicia Cordoba Tait**, D.M.A., Professor, Music (1999)  
B.M., 1985; M.M., 1986, University of Illinois at Urbana-Champaign  
D.M.A., 1990, The Juilliard School of Music

**Jack Thornburg**, Ph.D., Professor, Psychology-Sociology (1996)  
B.S., 1978, Virginia Commonwealth University  
M.A., 1980; Ph.D., 1990, University of Wisconsin – Madison

**Bernard J. Toussaint**, Ph.D., Professor Emeritus, Philosophy (1971)  
B.S., 1957, Loyola University (Chicago)  
M.A., 1962; Ph.D., 1971, DePaul University

**Martin Tracey**, Ph.D., Professor, Philosophy (1997)  
A.M., 1991, The University of Chicago  
B.A., 1990; M.M.S., 1993; Ph.D., 1997, University of Notre Dame

**Gloria J. Tysl†**, Ph.D., Professor Emerita, History (1969)  
B.A., 1960, Mount Mary College  
M.A., 1967, DePaul University  
Ph.D., 1976, Indiana University

**Rev. Leo C. Vancura, O.S.B.†**, M.A., Professor Emeritus (English and Fine Arts)  
B.A., 1936, St. Procopius College  
M.A., 1943, University of Illinois at Urbana-Champaign

**Beth Joan Vinkler**, Ph.D., Professor, Foreign Languages (1990)  
B.A., 1981, University of Illinois at Urbana-Champaign  
M.A., 1984; Ph.D., 1990, The University of Chicago

**Wilbert O. Watkins**, Ph.D., Instructor, Music (2012)  
B.M., B.M.E., 1982, Baylor University  
M.M., 1984, Southwestern Theological Seminary  
Ph.D., 1999, The Florida State University

### **College of Science Faculty Directory**

**Preston R. Aldrich**, Ph.D., Associate Professor, Biological Sciences (2004)  
B.A., 1987, St. Olaf College  
M.S., 1991, University of Minnesota  
Ph.D., 1997, University of Georgia

**Darya Aleinikava**, Ph.D., Assistant Professor, Physics (2014)  
B.S., 2006; M.S., 2006, Belarussian State University  
M.Phil., 2008; Ph.D., 2012, The Graduate Center of The City University of New York

**Joseph C. Bowe**, Ph.D., Professor Emeritus, Physics (1966)  
B.S., 1943, St. Procopius College  
M.S., 1946, DePaul University  
Ph.D., 1951, University of Illinois at Urbana-Champaign

**Duane J. Buss†**, Ph.D., Professor Emeritus, Physics (1970)  
B.S., 1961, St. Procopius College  
Ph.D., 1966, University of Notre Dame

**Rose A. Carney†**, Ph.D., Professor Emerita, Mathematics and Physics (1948)  
B.S., 1942; M.S., 1946, DePaul University  
Ph.D., 1961, Illinois Institute of Technology

**Eileen G. Clark**, M.S., Associate Professor Emeritus, Computer Science (1971)  
B.S., 1969, State University of New York (Albany)  
M.S., 1971, Purdue University

**Timothy Comar**, Ph.D., Associate Professor, Mathematics (2001)  
Sc.B., 1991, Brown University  
Ph.D., 1996, University of Michigan

**Pedro Del Corral**, Ph.D., M.D., Assistant Professor, Biological Sciences (2012)  
B.A., 1991, University of Iowa  
Ph.D., 1997, University of Tennessee  
M.D., 2003, The University of Sint Eustatius School of Medicine, Netherland Antilles

**Anthony DeLegge**, Ph.D., Assistant Professor, Mathematics (2010)  
B.S., 2005, Benedictine University  
M.S., 2008; Ph.D., 2010, University of Nebraska

**Peter D. Dijkstra**, Ph.D., Assistant Professor, Biological Sciences (2013)  
B.S., M.Sc., 2000, Wageningen University, the Netherlands  
Ph.D., 2006, University of Groningen, the Netherlands

**Edward L. Ferroni**, Ph.D., Professor, Chemistry (1985)  
B.S., 1975, Wheeling College  
Ph.D., 1983, Indiana University

**James J. Hazdra†**, Ph.D., Professor Emeritus, Chemistry (1961)  
B.S., 1955, St. Procopius College  
Ph.D., 1959, Purdue University

**Peter K. Healey**, Ph.D., Professor Emeritus, Exercise Physiology (1986)  
B.S., 1962; M.S., 1964, George Williams College  
Ph.D., 1981, The Chicago Medical School University of Health Sciences

**Cheryl A. Heinz**, Ph.D., Associate Professor, Biological Sciences (2004)  
B.S., 1993, University of Illinois at Urbana-Champaign  
Ph.D., 2002, Cornell University

**Fr. Edmund J. Jurica†, O.S.B.**, Ph.D., Professor Emeritus, Biology (1926)  
B.A., 1920, St. Procopius College  
Ph.D., 1926, The University of Chicago

**Fr. Hilary S. Jurica†, O.S.B.**, Ph.D., Professor Emeritus, Biology (1922)  
B.A., 1917, St. Procopius College  
M.S., 1920; Ph.D., 1922, The University of Chicago

**Lawrence E. Kamin**, Ph.D., Professor, Biological Sciences (1973)  
B.A., 1966, St. Ambrose College  
B.A. (Geography), 1989, Roosevelt University  
M.G.S., 1996, Roosevelt University  
M.A. (American History), 2001; M.A. (Economics), 2003, Roosevelt University  
M.S. (Botany), 1968; M.S. (Computing and Information Science), 1986; M.S. (Mathematics), 1993, Roosevelt University  
Ph.D., 1972, University of Illinois at Urbana-Champaign

**Manmohan Kaur**, Ph.D. Professor, Mathematics (2001)  
B.A., 1987; M.A., 1989; M. Phil, 1991, University of Delhi (India)  
M.S., 1999; Ph.D., 2001, University of Illinois at Urbana-Champaign

**Phyllis M. Kittel**, Ph.D., Professor Emerita, Mathematics (1970)  
B.S., 1964, University of Dayton  
M.S., 1970 Ph.D., 1975, Illinois Institute of Technology

**Timothy W. Marin**, Ph.D., Associate Professor, Chemistry (2003)

B.S., 1996, Benedictine University

M.S., 1997 Ph.D., 2001, Northwestern University

**Alfred R. Martin**, Ph.D., Professor, Biological Sciences (1980)

B.S., 1970, Wake Forest University

M.S., 1974, Tennessee Technological University

Ph.D., 1981, University of Tennessee

**Cheryl M. Mascarenhas**, Ph.D., Associate Professor, Chemistry (2003)

B.S., 1997, Bridgewater College

Ph.D., 2002, University of North Carolina

**Robert C. McCarthy**, Ph.D., Assistant Professor, Biology (2012)

B.A., 1996, Rutgers University

M.Phil, 2000; Ph.D., 2004, George Washington University

**James M. Meehan†**, D.A., Professor Emeritus, Mathematics (1971)

B.S., 1966, St. Procopius College

M.S. (Mathematics), 1968, Marquette University

M.S. (Statistics), 1971, Purdue University

D.A., 1984, University of Illinois at Chicago

**Ralph D. Meeker**, Ph.D., Professor Emeritus, Physics and Computer Science (1970)

B.S., 1967, St. Procopius College

Ph.D., 1970, Iowa State University

**Scott C. Meyer**, Ph.D., Assistant Professor, Chemistry (2012)

B.S., 2001, California Polytechnic State University, San Luis Obispo

Ph.D., 2007, University of Arizona

**John C. Mickus**, Ph.D., Professor Emeritus, Biological Sciences (1978)

B.S., 1964, Loyola University Chicago

M.A., 1967; Ph.D., 1972, Southern Illinois University

**Jeremy B. Nadolski**, Ph.D., Associate Professor, Mathematics (2004)

B.S., 1998, Benedictine University

M.S., 1999; Ph.D., 2004, University of Kentucky

**Peter H. Nelson**, Ph.D., Professor, Physics (2002)

B.Sc., 1984; M.Sc., 1990, Victoria University of Wellington (New Zealand)

Ph.D., 1998, Massachusetts Institute of Technology

**Bart S. Ng**, Ph.D., Professor, Mathematics (2011)  
B.S., 1968, Saint Joseph's College  
M.S., 1970; Ph.D., 1973, The University of Chicago

**Daniel E. Nohl**, Ph.D., Professor, Computer Science (1987)  
B.S., 1973; M.S., 1977, University of Illinois at Urbana-Champaign  
Ph.D., 1990, Illinois Institute of Technology

**Jeanne E. Norris**, Ph.D., Professor Emerita, Exercise Physiology (1986)  
B.Mus., 1951; M.S.Ed., 1955, Boston University  
Ph.D., 1975, Loyola University (Chicago)

**Philip M. Novack-Gottshall**, Ph.D., Associate Professor, Biological Sciences (2009)  
B.S., 1996, Moravian College  
M.S., 1999, University of Cincinnati  
Ph.D., 2004, Duke University

**David J. Rausch**, Ph.D., Professor Emeritus, Chemistry (1966)  
B.S., 1962, St. Procopius College  
Ph.D., 1965, Iowa State University

**Niina J. Ronkainen**, Ph.D., Associate Professor, Chemistry (2004)  
B.S., 1997, Butler University  
Ph.D., 2003, University of Cincinnati

**David M. Rubush**, Ph.D., Assistant Professor, Chemistry (2014)  
B.S., 2006, Calvin College  
Ph.D., 2012, Colorado State University

**Robin Pals Rylaarsdam**, Ph.D., Professor, Biological Sciences (2007)  
B.A., 1992, Northwestern College of Iowa  
Ph.D., 1997, Northwestern University

**Jayashree Sarathy**, Ph.D., Assistant Professor, Biological Sciences (2012)  
B.S., 1988, University of Madras, India  
Ph.D., 1999, University of Illinois at Chicago

**Sarah E. Shaner**, Ph.D., Assistant Professor, Chemistry (2014)  
B.S., 2004, Marietta College  
M.S., 2005; Ph.D., 2011, University of Chicago

**Fr. Richard E. Shonka, O.S.B.†**, M.S., Professor Emeritus, Computer Science (1935)  
B.S., 1925, St. Procopius College  
M.S., 1931, The University of Chicago



**Fr. William J. Shonka, O.S.B.†**, Ph.D., Professor Emeritus, Physics and Mathematics (1933)  
B.A., 1925, St. Procopius College  
M.S., 1931; Ph.D., 1933, The University of Chicago

**Lee Ann Smith**, Ph.D., Associate Professor, Biological Sciences (2004)  
B.S., 1997, Benedictine University  
Ph.D., 2004, University of Connecticut

**David C. Sonnenberger**, Ph.D., Associate Professor, Chemistry (1985)  
B.S., 1977, Canisius College  
Ph.D., 1981, State University of New York (Buffalo)

**John J. Spokas**, Ph.D., Professor Emeritus, Physics (1961)  
B.S., 1952, St. Procopius College  
M.S., 1954; Ph.D., 1958, University of Illinois at Urbana-Champaign

**Kari L. Stone**, Ph.D., Assistant Professor, Chemistry (2009)  
B.A., 2001, Augustana College  
Ph.D., 2007, Pennsylvania State University

**Rev. Theodore D. Suchy, O.S.B.†**, M.S., Professor Emeritus, Biological Sciences (1968)  
B.A., 1963, St. Procopius College  
M.S., 1970, Indiana University

**Monica Lee Tischler**, Ph.D., Professor, Biological Sciences (1995)  
B.S., 1981; M.S., 1981, Bucknell University  
Ph.D. 1987, Cornell University

**Fr. Cyprian G. Tomecko, O.S.B.†**, Ph.D., Professor Emeritus, Chemistry (1926)  
B.A., 1917, St. Procopius College  
M.S., 1923; Ph.D., 1926, University of Illinois at Urbana-Champaign

**Fr. Paul Tsi†**, Ph.D., Professor Emeritus, Mathematics (1959)  
Ph.B., 1949; Ph.L., 1950; Ph.D., 1952, Urban College (Rome)

**Thomas G. Wangler**, Ph.D., Professor, Mathematics, (1990)  
B.S., 1985; Ph.D., 1990, Old Dominion University

**Andrew Wig**, Ph.D., Associate Professor, Physics (2005)  
B.S., 1991, North Park University  
M.S., 1995; Ph.D., 2000, University of Tennessee

**Allison K. Wilson**, Ph.D., Professor, Biological Sciences (1997)  
B.S., 1980, Iowa State University  
Ph.D., 1990, University of Illinois at Urbana-Champaign

**Edward M. Winkler**, Ph.D., Professor Emeritus, Chemistry (1979)  
B.S., 1962, St. Bonaventure University  
M.S., 1969, Canisius College  
Ph.D., 1973, Kansas State University

**Ellen M. Ziliak**, Ph.D., Assistant Professor, Mathematics (2010)  
B.S., 2004, University of Evansville  
M.S., 2006; Ph.D., 2010, Colorado State University

### **National Moser Center for Adult Learning Faculty Directory**

**John Zigmond**, Ed.D., Instructor/Director, Alternative Certification Program (2001)  
B.A., 1965, St. Procopius College  
M.A.T., 1966, John Carroll University  
Ed.D., 1995, National-Louis University

### **Springfield Branch Campus Faculty Directory**

**Deborah A. Antoine**, M.A., Assistant Professor, Communication (2013)  
B.S., 1977, Southern Illinois University  
M.A., 1997, University of Illinois at Urbana-Champaign

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**Benedictine University** is located in Lisle, Illinois just 25 miles west of Chicago, and has branch campuses in Springfield, Illinois and Mesa, Arizona. Founded in 1887, Benedictine provides 55 undergraduate majors and 16 graduate and four doctoral programs. *The Chronicle of Higher Education* ranked Benedictine as the No. 1 fastest-growing campus in the country among private nonprofit doctoral institutions between 2002-2012. *Forbes* magazine named Benedictine among "America's Top Colleges" for the fourth consecutive year in 2014.



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