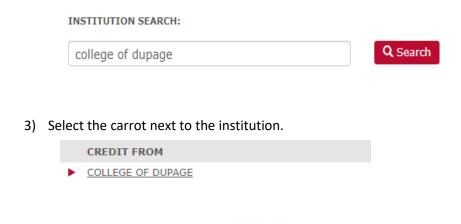


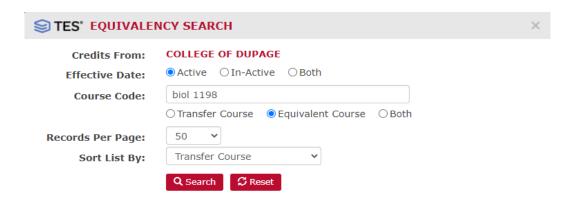
How to Search for Equivalent Courses

Transfer Evaluation System (TES) is a 24/7 self-service system that you can use to determine transfer credit course equivalencies between Benedictine University and visiting institutions.

- 1) Start by searching for the current articulations already existing in the <u>Transfer Evaluation</u> System.
- 2) Search the institution > Click Search.



- 4) Click the Search button again.
- 5) An equivalency search pop-up will appear. Select 'Active' for Effective Date >Within the Course Code field, enter the BenU course (e.g. BIOL 1198) or a Distribution Requirement if searching for a Gen Ed (e.g. QRT, QCA)> Below the course code field, select 'Equivalent Course' > Select 'Search'





6) The results will show the course from the visiting institution and the equivalent BenU course. Use this information to fill out your Approval of Transfer Course form.



INSTITUTION LIST → EQUIVALENCY LIST

COLLEGE OF DUPAGE	BENEDICTINE UNIVERSITY
▶ BIOLO 1151 PRINCIPLES OF BIOLOGICAL SCIENCE I (5)	BIOL 1198 PRINCIPLES OF BIOLOGY (3) BIOL 1199 PRINCIPLES OF BIOLOGY LAB (1) QLS LIFE-SCIENTIFIC
▶ BIOLOGY 1151 PRINCIPLES OF BIOLOGICAL SCIENCE I (5)	BIOL 1198 PRINCIPLES OF BIOLOGY (3) BIOL 1199 PRINCIPLES OF BIOLOGY LAB (1) QLS LIFE-SCIENTIFIC

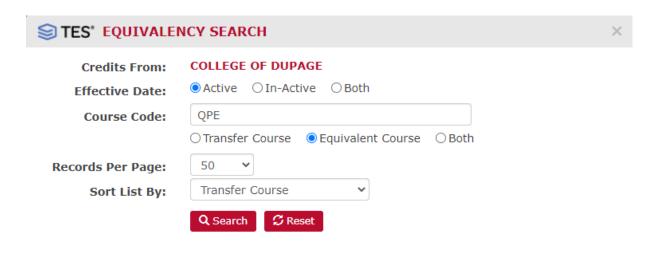
This method also works for searching the system for **General Education requirements (Distribution Requirements).**

To find a Distribution Requirement course that meets a Gen Ed (left-side of the checklist), type in the "Q Code" you need from your checklist in the box for the course code. Here is a key code to help you decode some of the codes you might see.

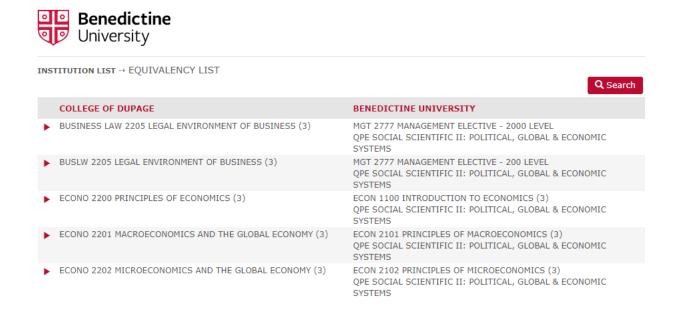
KEY CODE				
Code	Title	Code	Title	
QRT	Religious/Theological	G	Global	
QPL	Philosophical	SU	Sustainability	
QHT	Historical	WI	Writing Intensive	
QLR	Literary/Rhetorical	EL	Engaged Learning	
QCA	Artistic/Creative	LC	Learning Community	
QLS	Life Science	GENL	General Elective	
QPS	Physical Science	1777	1000-Level Elective	
QCM	Computational, Math and Analytical	2777	2000-Level Elective	
QIO	Individuals/Organizations/Societies	3777	3000-Level Elective	
QPE	Political/Global/Economic Systems	4777	4000-Level Elective	
ATI	Accepted to Institution. Course transfers, under review for applicability.			



Ex. If you want to find a course at COD that meets a BenU QPE requirement, type in 'QPE' in course code.



This will return a result for every course you could take at the visiting institution that meets BenU's Political/Global/Economic Systems requirement.



Lastly, if the course is approved, order an official transcript from the visiting institution.

LISLE STUDENTS: Send the transcript to creditevaluation@ben.edu immediately after the visiting institution posts your grade.

MESA STUDENTS: Send the transcript to mesaregistrar@ben.edu immediately after the visiting institution posts your grade.