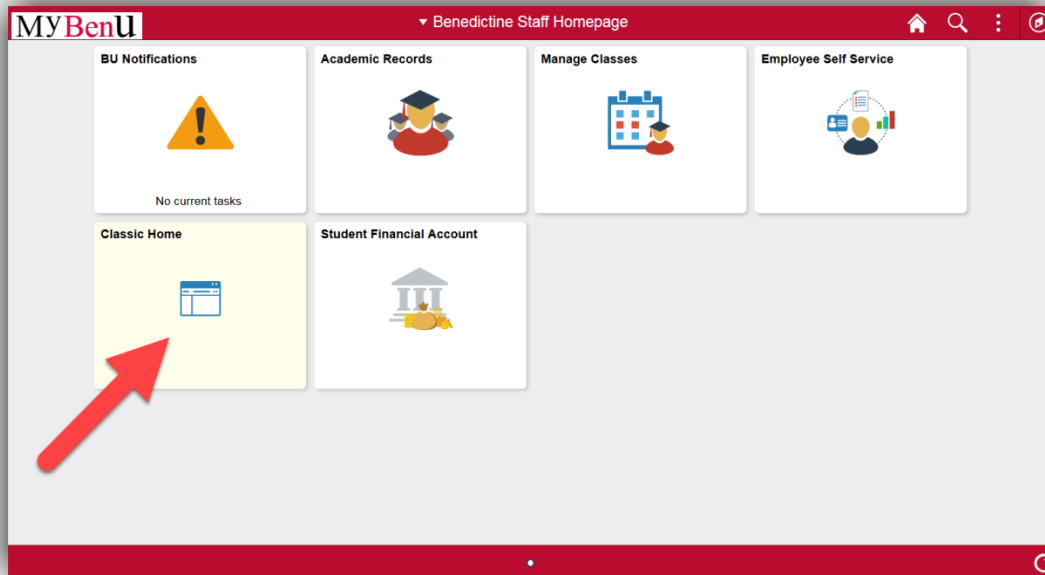


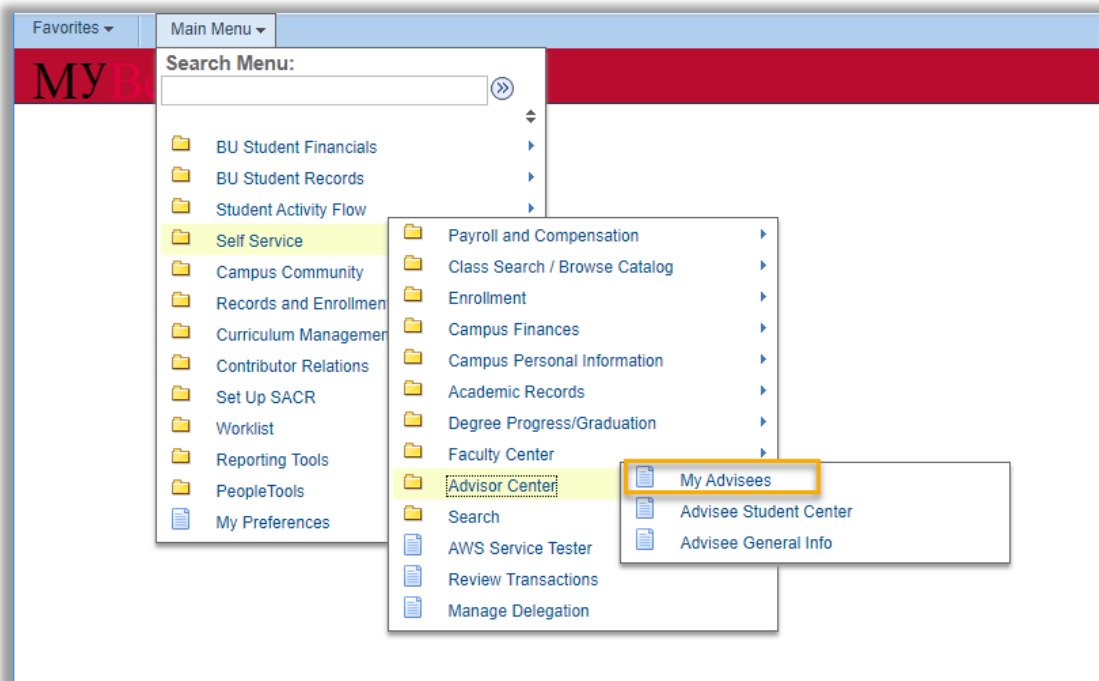
## To View a Student's Course History

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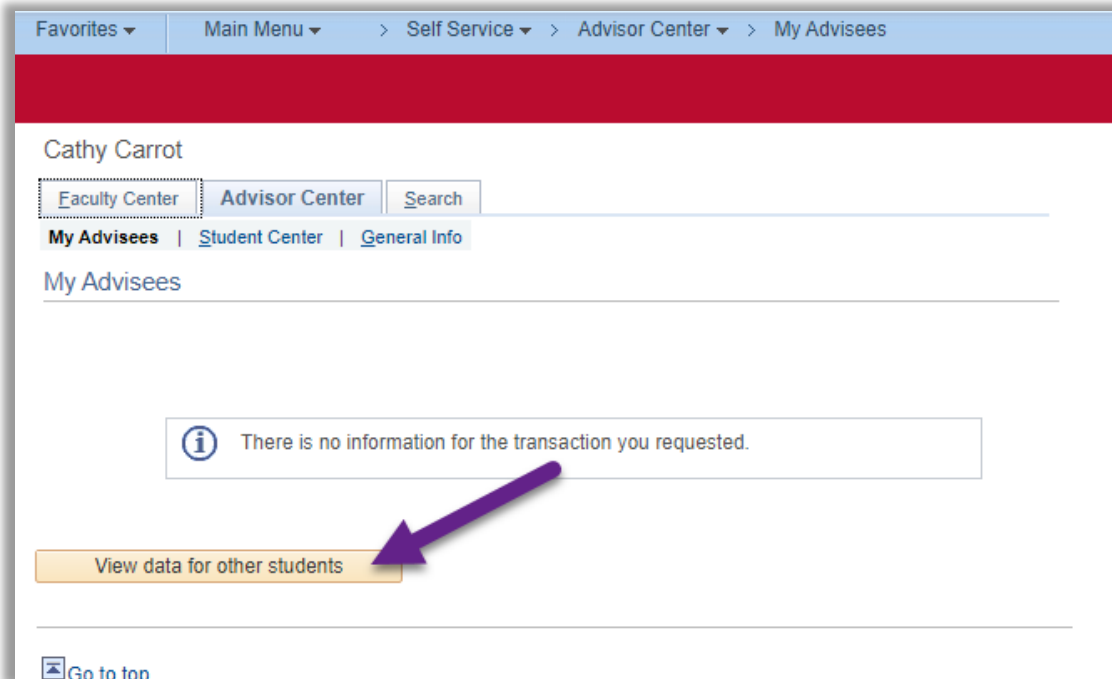
1. Click on **Classic Home**



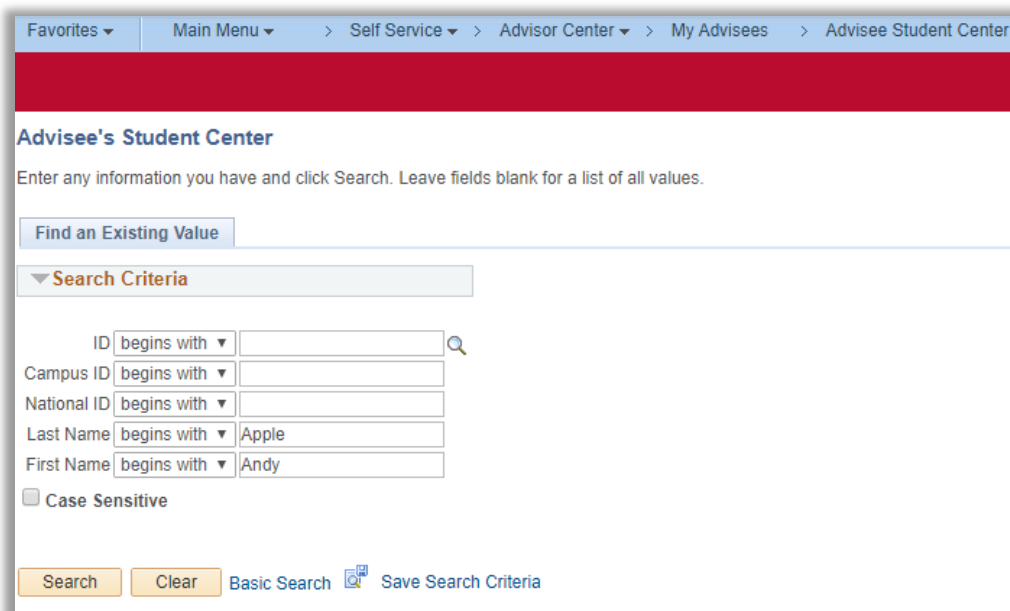
2. Click on **Self Service > Advisor Center > My Advisees**



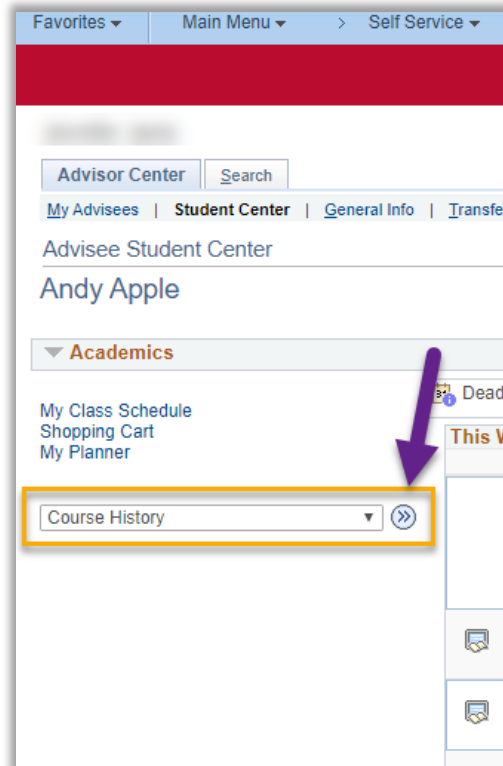
3. Select a student displayed on this page using the **View Student Details** link corresponding to that student **OR** click on the **View Data for Other Students** button which allows one to access all students in the system. [NOTE: If one clicks on the **View Data for Other Students** button, the **Advisee's Student Center** search page will open where one can search using last and first name].



4. The **Advisee's Student Center** search page will open where one can search using last and first name.



5. Upon selection of the student, that Student's Advising Center page will open. Select "Course History" using the drop-down arrow next to the "Other Academic..." box [located under the **Academics** header] and then click the double-arrow Go button.



6. The **Advisee Course History** page will open and all coursework [taken, transferred, and in progress] will be displayed. This information can be sorted by course [subject and catalog number], description [course title], grade, status [taken, transferred, or in progress], term, and unit – the default is course.

Favorites ▾ Main Menu ▾ > Self Service ▾ > Advisor Center ▾ > My Advisees > Advisee Student Center

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Jennifer Janis

Advisor Center Search

[My Advisees](#) | [Student Center](#) | [General Info](#) | [Transfer Credit](#) | [Academics](#)

Advisee Course History

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Andy Apple

Select Display Option

Hide courses from My Planner

Show courses from My Planner

Sort results by

Then by

Sort

Taken     
  Transferred     
  In Progress

Course	Description	Term	Grade	Units	Status
CMSC 200	Computer Programming	2019 Fall		3.00	◆
ECON 101	Principles of Macroeconomics	2019 Fall		3.00	◆
LITR 255	American Literature I	2019 Fall	P	3.00	←
MATH 211	Calculus II	2019 Fall		4.00	◆
THEO 160	Jesus Christ	2019 Fall		3.00	◆
WRIT 101	Writing Colloquium	2019 Fall		3.00	◆

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