Minutes of the Meeting

Present: Dr. Alicia Cordoba Tait, Dr. Alfred Martin, Dr. Rita George-Tvrtkovic, Dr. Timothy Marin, Dr. Martin Tracey, Dr. Christine Fletcher, Dr. Patrick Flynn, Joan Hopkins and Cathy Gaddis

Guest: Fr. Abbot Austin Murphy, O.S.B.

Absent: Fr. David Turner, O.S.B., Mark Kurowski, Dr. Maria de la Camara

Opening: The meeting was opened in prayer lead by Alicia Cordoba Tait.

Minutes The minutes for the January Advisory Board Meeting were amended and approved.

Strategic Plan
Dr. Tait explained the responsibilities of each member of the sub-committees and the sections of the Strategic Plan to which they were assigned. Once the D2L system is up and running collaborative documents will be posted. When the documents are posted members are to make suggestions regarding what measurable outcomes should be added or subtracted. Discussion areas for each sub-committee will be posted along with all documents to be shared. The issue of the level of access to the design function of D2L was discussed. The timeline for development of the Strategic Plan is to have a working document by the end of the semester. The first submission from the sub-committees should be turned into Dr. Tait by April 15, 2012. Dr. Tait will provide each board member with a copy of the booklet regarding Ex Corde Ecclesia.

ECE Matrix
Dr. Tracey discussed the annual measures as related to the ECE Matrix and it was proposed that the Matrix be integrated into the Strategic Plan. Dr. Fletcher discussed tracking Catholic integration of the curriculum. There were questions regarding the purpose and language of the Matrix. Dr. Tait advised everyone to read the Matrix document thoroughly and look for language that might be revised to reflect identifiers that better fit here at Benedictine. She asked that everyone to discuss the Matrix with their sub-committees. Dr. Tait reminded everyone that Ex Corde Ecclesia should be part of the Strategic Plan as a part of its assessment.

HHS Mandate Statement
Dr. Fletcher was not sure as to why we needed a statement. She suggested that we obtain a copy of Timothy Dolan’s speech in Hicksville and post it to the website, along with Bishop Conlon’s letter. Abbot Murphy recommended that any document that would be created would be a witness and on the record. It was agreed that we should suggest that Dr. Carroll make a statement or letter that would be a gesture to the local Bishop and could be posted on the website. It was recommended that we prepare something for him to review, using documents that have already been created by other institutions. Joan Hopkins will pull a copy of the Becket Fund document and send it to Dr. Tait, who will then forward it to the board members.

Homosexual Policies Statement
The board was provided with copies of Statements of “Inclusion” from both St. Anselm College and the University of Notre Dame. It was recommended that the board put together a similar statement for our university. Dr. Tait asked the board members to send ideas to Mark Kurowski, who offered to write the statement, regarding this issue, so he can work on the statement. Board Members agreed that the document should address the following questions: What is and is not permissible? Are there any guidelines/hard lines in the faculty and staff handbooks and what should those be? What are the
boundaries? Should this document focus solely on inclusivity or should it be a bigger document? Should there be a multiple strike policy? Where do we draw the line between what is public and what is private? What should the process be for creating such a document? Should this document become a part of the hiring process? Do we need a faculty mentor regarding Catholic issues such as: How to represent the University responsibly and how far you can go? How does this relate to academic freedom versus personal freedom? Does this call into question the witness of the institution? Who would have the final say?

**Calendar**

Cathy Gaddis passed out the CMI Schedule of Activities and Supported Events for 2012-2013 for board members to review. Dr. Tait asked everyone to look over the schedule and make any changes immediately so the calendar can be submitted to MARCOM to be printed by the beginning of August.

**Board Meeting Schedule 2012-2013**

Due to schedule conflicts for many of the members in the fall of 2012, the feasibility of changing the time of the monthly board meeting was discussed. The following schedule changes were agreed upon for the 2012-2013 academic year:

- **Fall 2012**: CMI meetings will be held on the second and fourth Wednesday of every month from 12:20 pm to 1:20 pm.
- **Spring 2013**: CMI meetings will be held on the fourth Wednesday of every month from 9:00 am to 11:00 am.

**Speaker Policy**

The Academic Council has approved the Speaker Policy and the Faculty Welfare committee would like the policy to become part of the Faculty Handbook. The board would like to seek the endorsement of the Faculty Assembly, Student Senate, and university staff. Dr. George- Turtkovic will represent CMI at these presentations.

**Benedictine Pedagogy Conference 2012**

Dr. Tait requested that those attending the conference in New Hampshire turn in travel profiles to Cathy Gaddis and email their registration forms directly to St. Anselm. The following persons have indicated that they will be attending the conference at St. Anselm: Dr. Alicia Cordoba Tait, Dr. Al Martin, Dr. Tim Marin, Dr. Patrick Flynn, Dr. Vincent Gaddis, Kent Carrico, and Cathy Gaddis (along with non-board members from Moser College and staff).

**Benedictine Pedagogy 2013**

Benedictine University will host the Pedagogy Conference on May 23, 24, and 25, 2013. The keynote speaker will speak on the 23rd.

**New Construction on Campus**

Dr. Marin discussed the issue of Benedictine University’s Master Plan regarding Green Initiatives for new construction on campus. He reminded the board of promises that were made regarding this issue. Dr. Marin will ask Jean Marie Kauth to draft a letter to the administration requesting information regarding what is the Green Initiatives Plan for current and future construction on campus. Dr. Tait will present the letter to Dr. Carroll.

**Adjournment**

There was a motion and a second to adjourn the meeting. The motion carried and the meeting adjourned at 11:05 am

**Next Board Meeting**

Wednesday, April 25, 2012 - Kindlon Hall – Room 412 - 9:00 am to 11:00 am

Respectfully submitted, Cathy Gaddis